

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 13, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. PRESENTATION: Recognition of Firefighter Josh Balch.
 - b. PRESENTATION: Recognition of Firefighter Daniel Morrison.
 - c. PRESENTATION: Recognition of Firefighter Tyler Hamblin.
3. Minutes
 - a. July 9, 2024 Special Meeting Minutes
 - b. July 9, 2024 Regular Meeting Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

 - a. Police Department
 - b. Municipal Court
 - c. Fire Department

- d. Public Works
 - e. Risk Manager
 - f. New Resident List
 - g. City Treasurer
 - h. Finance Director
 - i. Information System Manager
 - j. Engineer
 - k. ACOG Report
5. Total Warrants & Claims
- a. Warrants & Claims

- i. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$291,233.05
Nichols Hills Municipal Authority	119,620.47
General Fund - CIP	8,105.34
Designated Funds - Parks	26,250.00
General Obligation Bond Funds	1,015,726.98
Total Warrants & Claims	\$1,460,935.84

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 5 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700

Blocks of Randel Road in the amount of \$180,094.79.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Pay Estimate No. 3 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$128,050.02.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$461,098.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- d. Change Order No. 3 for the Fire Training Tower project with Landmark Construction Group, LLC in the amount of \$14,655.00.

BACKGROUND: The change order increases the contract to \$1,004,529.00. The original contract was \$959,000.00.

- e. Invoice No. 8460A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$26,250.00, to be paid from Park Designated Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from the Public Works Department to purchase a CUES Sewer Camera System from Oklahoma State Contract SW-193T, not to exceed \$115,086.00, to be paid from the 2022 GO Bond funds.
- c. A resolution casting a vote for Greg Buckley to fill the expiring term of At-Large Trustee of the Oklahoma Municipal Retirement Fund (OkMRF).
- d. A resolution of the City Council of the City of Nichols Hills, Oklahoma approving the May 30, 2024 Amendments to the 1983 Amended Agreements creating the Association of Central Oklahoma Governments.
- e. Request from Fire Chief Kevin Boydston to purchase 15 sets of Dual Certified Wildland/Rescue gear for an amount not to exceed \$26,528.00, as approved in the FY 2024-2025 CIP budget.
- f. Request from Fire Chief Kevin Boydston to purchase an 800MHz Mobile radio and equipment for an amount not to exceed \$4,000.00, as approved in the FY 2024-2025 CIP budget.
- g. Request from Fire Chief Kevin Boydston to purchase an EV Electric Vehicle Fire Blanket and EV emergency plug for an amount not to exceed \$2,300.00, as approved in the FY 2024-2025 CIP budget.
- h. Request from the Public Works Department to purchase a 24" High Flow Asphalt Planer from Oklahoma State Contract SW-192, not to exceed \$22,320.72, as approved in the 2024-2025 CIP budget.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Kayla Bourland to close Holtzendorff Parkway for a Special Event. The street will be closed September 8, 2024 from 1:30pm - 5:30pm.
- b. Request to seek bids for PC-2402 2024 GO Bond Issue 1200 Block of Larchmont Lane Paving Project and receive and approve plans for the same.
- c. PUBLIC HEARING: An Ordinance amending Chapter 50, Article II, Division 10 of the Nichols Hills City Code regarding signs; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding the appointment of At-Large Members to the Board of Adjustment; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding landscaping requirements for Certificates of Approval from the Building Commission for facade changes; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

- f. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding applications for Certificates of Approval from the Building Commission; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. Environment, Health and Sustainability Commission - Ward Two.
- h. Public Arts Commission Appointment - At Large Appointment.
- i. A resolution of the City Council of the City of Nichols Hills, Oklahoma regarding Transportation Improvement Funding and Programming Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:11 PM on the 9th day of August, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:45 PM on the 9th day of August, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 9th day of August, 2024; and transmitted by email at 5:00 PM on the 9th day of August, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Certification Agenda Addendum

Addendum filed in the Office of the City Clerk at 3:46 PM on the 12th day of August, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 12th day of August, 2024; posted to the City of Nichols Hills website at 5:00 PM on the 12th day of August, 2024; and transmitted by email at 5:00 PM on the 12th day of August, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma