

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, July 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order

2. Roll Call

Attendees Present	Arrived
Sody Clements	5:30
E. Peter Hoffman	5:30
Steven J. Goetzinger	5:30

3. Minutes

a. June 11, 2024 Minutes

MOTION: Steven J. Goetzinger moved to approve the June 11, 2024 minutes as presented. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

4. Total Warrants & Claims \$135,310.05

a. Municipal Authority - CIP

b. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
Nichols Hills Municipal Authority	\$31,915.19

Total Warrant & Claims**\$31,915.19**

MOTION: Sody Clements moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Sody Clements

SECONDER: Steven J. Goetzinger

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. June 2024 Financial Statements

MOTION: Steven J. Goetzinger moved to accept the June 2024 financial statements as presented. Sody Clements seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Steven J. Goetzinger

SECONDER: Sody Clements

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

6. Consent Docket - General

- a. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2024-2025.
- b. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2024-2025.
- c. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- d. Workers' Compensation Plan renewal for July 1, 2024 to June 30, 2025. Risk Manager Lindy Hough recommends approval of the renewal.

- e. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
- f. A resolution declaring certain supplies, materials and equipment owned by the Municipal Authority to be surplus ("Surplus Property"); directing the General Manager to sell such Surplus Property at public auction; and directing the General Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Sody Clements moved to approve item 6a - 6f Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

7. Items for Separate Vote - General

- a. Employee supplemental compensation from available funds in the Fiscal Year 2023-2024 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2024-2025.

MOTION: Steven J. Goetzinger moved to approve the supplemental compensation in the amount of \$300,000.00 from available funds in the Fiscal Year 2023-2024 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2024-2025. Sody Clements seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

8. Adjournment

MOTION: There being no further business, Sody Clements moved to

adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger



Chairman
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma



General Manager
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma



Secretary
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma