

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. June 11, 2024 Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer

- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims \$1,135,271.17

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Fund	Dollar Amount
General Fund	\$165,945.10
Nichols Hills Municipal Authority	103,394.86
General Fund - CIP	136,365.40
General Obligation Bond Funds	513,659.84
Total Warrants & Claims	\$919,365.20

- b. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
General Fund	\$183,606.78
Nichols Hills Municipal Authority	31,915.19
Health Insurance Fund	384.00
Total Warrants & Claims	\$215,905.97

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 4 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$140,868.39.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of \$159,267.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- c. Pay Estimate No. 3 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$115,172.68.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2024-2025.

- c. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2024-2025.
- d. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- e. A resolution renewing, adopting, and approving the EMSA Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.
- f. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- g. Workers' Compensation Plan renewal for July 1, 2024 to June 30, 2025. Risk Manager Lindy Hough recommends approval of the renewal.
- h. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
- i. Request from the Public Works Department to purchase a 2025 Freightliner M2-106 truck from Oklahoma State Contract SW-035T, not to exceed \$120,290.88, to be paid from the 2024 GO Bond funds.
- j. Request from the Public Works Department to purchase a Leach 2R-III 25 Cubic Yard Packer Body from Oklahoma State Contract SW-197, not to exceed \$122,095.00, to be paid from the 2024 GO Bond funds.
- k. Request from Information Systems Manager Scott Johnston to purchase seven replacement laptops for City staff. The total will not exceed \$9,000.00, as approved in the 2024-2025 CIP budget.
- l. Oklahoma County Criminal Justice Authority Jail Services Agreement.

- m. Request from Fire Chief Kevin Boydston to purchase three sets of Personal Protective Firefighting gear for an amount not to exceed \$9,888.00, as approved in the FY 2024-2025 CIP budget.
- n. Request from the Public Works Department to purchase two 2024 Silverado 1500 pickup trucks and equipment from Oklahoma State Contract SW-035T, not to exceed \$111,914.00, to be paid from the 2024 GO Bond funds.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Ann Hargis to close the 1800 Block of Devonshire Street for a Special Event. The street will be closed September 22, 2024 from 4:00pm - 6:00pm or September 29, 2024 from 4:00pm - 6:00pm.
- b. Release of Easement by the City; Partial Release of Easement by the City; and Waterline Easement Agreement between the City and East Wilshire Blvd Development, LLC related to the City's existing water lines and new waterline on lands generally located at Broadway Extension and Wilshire Avenue and known as "The Half."
- c. Approve the purchase of the real property at 1842 Westminster Place in the amount of \$510,000, along with ordinary and customary closing cost and expenses, and authorizing the Mayor, the City Manager, or his designee to execute all documents necessary to complete the transaction, including but not limited to the Purchase and Sale Agreement and Lease.
- d. Employee supplemental compensation from available funds in the Fiscal Year 2023-2024 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2024-2025.

- e. An Ordinance amending Section 2-147 of the Nichols Hills City Code regarding competitive bidding for City purchases; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
 - f. An Ordinance amending Section 2-145 of the Nichols Hills City Code regarding the City's Petty Cash Account Balance; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
 - g. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Central Oklahoma Governments.
 - h. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.
 - i. A resolution awarding contract to the lowest responsible bidder for PC-2401 2024 GO Bond Issue 6600, 6700 and 6800 Blocks of East Grand Boulevard Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.
 - j. Approve Hazardous Household Waste & Recycling Event on September 28, 2024; authorizing and directing City Manager to make necessary plans.
 - k. Budget adjustment for fiscal year 2023-2024 for the General Fund.
10. Board Appointments
- a. Planning Commission Appointment - Ward One.
 - b. Board of Adjustment Appointment - Ward One.
 - c. Environment, Health and Sustainability Commission - Ward One.
 - d. Environment, Health and Sustainability Commission - Ward Two.

e. Public Arts Commission Appointment - At Large Appointment.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:47 PM on the 5th day of July, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 PM on the 5th day of July, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 5th of July, 2024; and transmitted by email at 5:00 PM on the 5th day of July, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma