

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, July 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Municipal Authority.

1. Call to Order
2. Roll Call
3. Minutes
 - a. June 11, 2024 Minutes
4. Total Warrants & Claims \$135,310.05

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Fund	Dollar Amount
Nichols Hills Municipal Authority	\$103,394.86
Total Warrants & Claims	\$103,394.86

- b. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2024-2025

Fund	Dollar Amount
Nichols Hills Municipal Authority	\$31,915.19
Total Warrant & Claims	\$31,915.19

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:
 - a. June 2024 Financial Statements
6. Consent Docket - General
 - a. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2024-2025.
 - b. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2024-2025.
 - c. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
 - d. Workers' Compensation Plan renewal for July 1, 2024 to June 30, 2025. Risk Manager Lindy Hough recommends approval of the renewal.
 - e. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
 - f. A resolution declaring certain supplies, materials and equipment owned by the Municipal Authority to be surplus ("Surplus Property"); directing the General Manager to sell such Surplus Property at public auction; and directing the General Manager to dispose of any such Surplus Property which does not receive a successful bid.
7. Items for Separate Vote - General
 - a. Employee supplemental compensation from available funds in the Fiscal Year 2023-2024 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2024-2025.
8. Adjournment

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 11, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order

2. Roll Call

Attendees Present	Arrived
Chairman E. Peter Hoffman	5:30
Vice-Chairman Steven J. Goetzinger	5:30
Trustee Sody Clements	Absent

3. Minutes

a. May 14, 2024 Minutes

MOTION: Steven J. Goetzinger moved to approve the May 14, 2024 minutes as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

4. Total Warrants & Claims

a. Municipal Authority - CIP

MOTION: Steven J. Goetzinger moved to approve the total warrants and claims as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
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MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. May 2024 Financial Statements

MOTION: Steven J. Goetzinger moved to accept the May 2024 financial statements as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

6. Consent Docket - General

- a. Frontier Logging contract for FY 2024-2025.
- b. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2024.
- c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- d. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2024-2025.
- e. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2024-2025.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6e Consent Docket General as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

7. Items for Separate Vote - General

- a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2024-2025 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

Following discussion Chairman Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 7a as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

- b. Employee Benefit plans for the 2024-2025 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

MOTION: Steven J. Goetzinger moved to approve agenda item 7b as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

- c. Purchase of insurance policies for property, liability, business

interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2024-2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 7c as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

8. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

Chairman
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

General Manager
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

Secretary
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	DKNY ENTERPR	00-34325	DEPOSIT-FIRE HYDRANT	DKNY ENTERPRISES LLC:
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES JUNE 2024	1,573.40
	ALLIED ARTS FOUNDATION	00-34300	Bonds held in reserv	2024 REFUND BANNER DEPOSIT	208.00
				TOTAL:	10,000.00
					11,781.40
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	288.99
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	412.88
	VISA	02-84300	Training & Membershi	LUNCH MEETING	42.41
		02-84300	Training & Membershi	AMERICAN BAR ASSOCIATION	370.00
	PETTY CASH	02-84300	Training & Membershi	JUNE 2024 RECEIPTS	211.78
	VISA	02-84300	Training & Membershi	ACPEN CPE - COPELAND	362.57
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	90.62
				TOTAL:	1,779.25
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	28,648.50
				TOTAL:	28,648.50
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	90.62
				TOTAL:	90.62
Police Department	CASEY NIX	06-84950	EV Charging	HOME CHARGING JUNE 2024	25.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	725.63
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES UNIT 52	473.70
	VISA	06-84100	Vehicle Maintenance	NEW TIRES AND TOWING	1,665.16
		06-84100	Vehicle Maintenance	NEW TIRES AND TOWING	189.52
		06-83000	Material & Supplies	TOOLS TO INSTALL CAMERAS	87.89
		06-83000	Material & Supplies	TOOLS TO INSTALL CAMERAS	106.52
		06-83000	Material & Supplies	TOOLS TO INSTALL CAMERAS	9.99
		06-83000	Material & Supplies	TOOLS TO INSTALL CAMERAS	85.95
		06-83000	Material & Supplies	CAP	7.95
		06-84000	Equipment Maintenanc		35.94
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	110.00
		06-84000	Equipment Maintenanc	TO CORRECT INVOICE AMOUNT	10.00-
	VISA	06-84300	Training & Membershi	MORALES CLEET FESS	28.31
		06-84300	Training & Membershi	MORALES CLEET FESS	60.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	FUEL	7,610.76
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	JANITORIAL SERVICES	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	835.97
	PETTY CASH	06-84100	Vehicle Maintenance	JUNE RECEIPTS	209.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	362.45
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	REPAIRS UNIT 47	451.49
	FRONTLINE PUBLIC SAFETY SOLU	06-84300	Training & Membershi	FTO TRAINING DOR SOFTWARE	990.00
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	DVDS AND RECORDS SUPPLIES	199.32
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	65.42
	ONG	06-84800	Utilities	MONTHLY CHARGES	64.77
				TOTAL:	15,653.24
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	71.30
		07-83000	Material & Supplies	EOC INTERN LUNCH	51.42
		07-83000	Material & Supplies	SUPPLIES	49.16
		07-83000	Material & Supplies	SUPPLIES	25.36
		07-83000	Material & Supplies	STATION SUPPLIES	272.15
		07-83000	Material & Supplies	TO CORRECT VENDOR	25.36-
	WESTLAKE HARDWARE	07-83000	Material & Supplies	SUPPLIES	30.95

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	EMSA	07-85200	EMSA Subsidy	JUNE SUBSIDY 2024	2,557.20
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-83000	Material & Supplies	STATION SUPPLIES	123.93
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	FUEL DESEL	818.80
		07-84900	Fuel	UNLEADED FUEL	737.35
	ImageNet Consulting, LLC	07-83000	Material & Supplies	FD COPY MACHINE	23.32
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	185.44
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	181.23
	ADEPT LAUNDRY EQUIPMENT LLC	07-84000	Equipment Maintenanc	WASHER REPAIR	187.43
	CHET BIESIADA	07-84300	Training & Membershi	TRAVEL CLAIM BIESIADA	198.16
	VISA	07-84300	Training & Membershi	SURVEY MONKEY	70.00
		07-83000	Material & Supplies	CM IN ERROR - WALMART PURC	25.36
		07-83000	Material & Supplies	SUPPLIES	25.36
		07-83000	Material & Supplies	TO CORRECT VENDOR	25.36-
	DANIEL MORRISON	07-84300	Training & Membershi	TRAVEL CLAIM MORRISON	154.07
	OG&E	07-84800	Utilities	MONTHLY CHARGES	40.01
	ONG	07-84800	Utilities	MONTHLY CHARGES	64.77
			TOTAL:		6,036.10
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY GENERAL ENGINEER	20,935.00
				TOTAL:	20,935.00
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.95
	WAL-MART #9502	09-83000	Material & Supplies	WATER	69.80
		09-83000	Material & Supplies	WATER	83.76
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLPIES	278.96
	FIRESTONE COMPLETE AUTO	09-84100	Vehicle Maintenance	TIRES	515.20
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	130.95
	US FLEET TRACKING	09-84100	Vehicle Maintenance	Vehicle Tracking	149.75
	SHERWIN-WILLIAMS CO	09-83000	Material & Supplies	PAINT	36.79
	PETROLEUM TRADERS CORPORATIO	09-84900	Fuel	FUEL DIESEL	89.07
		09-84900	Fuel	UNLEADED FUEL	1,160.19
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	454.62
	VISA	09-83000	Material & Supplies	ROSE STATE LIC. RENEWAL	195.00
		09-83000	Material & Supplies	ROSE STATE LIC. RENEWAL	325.00
		09-83000	Material & Supplies	ROSE STATE LIC. RENEWAL	65.00
		09-83700	Misc. Supplies	RON	79.00
	WEX BANK	09-84900	Fuel	FUEL	71.80
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHALT	44.80
		09-83000	Material & Supplies	MATERIAL	180.00
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	42.68
		09-83000	Material & Supplies	COUTNY	291.44
		09-83000	Material & Supplies	SUPLLIES	175.20
	OG&E	09-84800	Utilities	MONTHLY CHARGES	80.37
		09-85500	Street Lighting	MONTHLY CHARGES	7,052.23
		09-85500	Street Lighting	MONTHLY CHARGES	30.60
		09-85500	Street Lighting	MONTHLY CHARGES	32.37
		09-85500	Street Lighting	MONTHLY CHARGES	31.53
		09-85500	Street Lighting	MONTHLY CHARGES	30.22
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.12
		09-85500	Street Lighting	MONTHLY CHARGES	29.86
	ONG	09-84800	Utilities	MONTHLY CHARGES	30.62
			TOTAL:		11,842.51

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Sanitation	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	145.95
	NORTHERN SAFETY & INDUSTRIAL	10-83000	Material & Supplies	SUPPLIES	297.58
	US FLEET TRACKING	10-84100	Vehicle Maintenance	Vehicle Tracking	89.85
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	REPAIRS	576.72
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	FUEL DIESEL	1,543.59
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	773.86
	PETTY CASH	10-84100	Vehicle Maintenance	JUNE 2024 RECEIPTS	60.00
	VISA	10-84900	Fuel	FUEL	71.10
		10-84100	Vehicle Maintenance	LETTERING EXPRESS	125.00
		10-84900	Fuel	FUEL	74.54
	WEX BANK	10-84900	Fuel	FUEL	86.41
		10-84900	Fuel	FUEL	153.31
		10-84900	Fuel	FUEL	103.43
		10-84900	Fuel	FUEL	59.72
		10-84900	Fuel	FUEL	65.70
		10-84900	Fuel	FUEL	107.82
		10-84900	Fuel	FUEL	109.15
		10-84900	Fuel	FUEL	103.88
		10-84900	Fuel	FUEL	94.75
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,422.55
	HOME DEPOT	10-83000	Material & Supplies	COUNTY PAINTING	140.82
	J & R EQUIPMENT CO	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	2,764.80
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	JUNE 2024	4,018.23
	OG&E	10-84800	Utilities	MONTHLY CHARGES	80.37
	ONG	10-84800	Utilities	MONTHLY CHARGES	30.62
				TOTAL:	22,172.91
Parks Department	BLUE HOUSE URBAN FARM LLC	11-85700	Parks Maintenance	BUTTEFLY GARDEN MAINT.	320.00
	IRRIGATION STATION	11-85700	Parks Maintenance	SPRINKLER HEAD	69.52
		11-85700	Parks Maintenance	PARKS	71.20
		11-85700	Parks Maintenance	WALTER	32.02
		11-85700	Parks Maintenance	CITY HALL BACK FLOW PARTS	6.58
		11-85700	Parks Maintenance	PARTS	9.78
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
	OG&E	11-84800	Utilities	MONTHLY CHARGES	387.30
				TOTAL:	18,153.90
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.19
	WAL-MART #9502	12-84300	Training & Membershi	EOM	79.94
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	167.32
	METRO FORD OF OKC	12-84100	Vehicle Maintenance	FORD EXPL.	2,944.90
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PW	54.00
	ASPEN BUILDING SERVICES OF O	12-84200	Building Maintenance	JANITORIAL SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.31
	VISA	12-84300	Training & Membershi	ROSE STATE LIC. RENEWAL	130.00
		12-84300	Training & Membershi	CAKE	80.95
		12-83000	Material & Supplies	SUPPLIES	98.97
		12-83000	Material & Supplies	SUPPLIES	30.00
		12-83000	Material & Supplies	SUPPLIES	89.84
		12-83000	Material & Supplies	SUPPLIES	35.15
		12-83000	Material & Supplies	SUPPLIES	9.98
		12-84200	Building Maintenance	SUPPLIES	198.94
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING JUNE 2024	46.00

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OG&E	12-84800	Utilities	MONTHLY CHARGES	80.37
	ONG	12-84800	Utilities	MONTHLY CHARGES	30.62
				TOTAL:	4,936.48
General Government	WAL-MART #9502	13-87000	Misc. Expenses	FEE CHARGES	6.23
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING JUNE 2024	66.00
	VISA	13-83000	Material & Supplies	AMAZON	47.75
		13-83000	Material & Supplies	AMAZON	138.64
		13-83000	Material & Supplies	AMAZON	46.12
		13-83000	Material & Supplies	AMAZON	75.16
	SHOCKLEY'S HEAT AND AIR	13-84200	Building Maintenance	QRTLY MAINTENANCE	537.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	JANITORIAL SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	BIRTHDAY CELEBRATION	24.07
	DPM GROUP LLC	13-83000	Material & Supplies	PERSONNEL ACTION FORMS	591.63
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	SERVICE	669.07
	OCD SPECIALISTS LLC	13-87000	Misc. Expenses	DISINFECTANT SPRAY	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.31
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	500.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	122.40
		13-83000	Material & Supplies	5 GAL WATER	151.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	165.80
		13-86300	Publications	NOTICES AND PUBLICATIONS	2,191.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.65
	INSTANT SIGNS INC	13-86300	Publications	4 OCE BOARDS	218.00
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	138.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.80
		13-86300	Publications	NOTICES AND PUBLICATIONS	11.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	255.15
		13-86300	Publications	NOTICES AND PUBLICATIONS	80.04
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40LB SOLAR SALT	75.00
	OG&E	13-84800	Utilities	MONTHLY CHARGES	54.22
		13-84800	Utilities	MONTHLY CHARGES	3,325.29
	ONG	13-84800	Utilities	MONTHLY CHARGES	51.49
		13-84800	Utilities	MONTHLY CHARGES	64.77
				TOTAL:	12,597.33
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.89
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	427.40
	US FLEET TRACKING	14-84100	Vehicle Maintenance	Vehicle Tracking	149.75
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	156.85
		14-84900	Fuel	UNLEADED FUEL	596.71
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	484.03
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	94.28
	VISA	14-84300	Training & Membershi	ROSE STATE LIC. RENEWAL	130.00
		14-83000	Material & Supplies	QUICK PRINT	67.19
		14-84100	Vehicle Maintenance	VISA	150.00
		14-84300	Training & Membershi	COSWA	450.00
		14-83000	Material & Supplies		186.73
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKER GPS	14.00
	GELLCO CLOTHING & SHOES INC	14-83500	Safety Supplies	BOOTS	125.95

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TYLER TECHNOLOGIES INC	14-84400	Software Agreement	CODE MODULE TRAINING	580.00
	OG&E	14-84800	Utilities	MONTHLY CHARGES	80.36
	ONG	14-84800	Utilities	MONTHLY CHARGES	30.62
				TOTAL:	3,775.76
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	18.01
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.65
	VISA	15-84300	Training & Membershi	ACTCP	25.00
		15-84300	Training & Membershi	OKLAHOMA SAFETY COUNCIL	929.00
		15-83000	Material & Supplies	AMAZON	41.59
		15-83000	Material & Supplies	AMAZON	277.93
		15-83000	Material & Supplies	AMAZON	119.98
		15-84300	Training & Membershi	DUNKIN DONUTS	35.81
		15-83000	Material & Supplies	WCI/CAPTEL	225.00
		15-83000	Material & Supplies	CANCELLED ORDER	225.00-
		15-83000	Material & Supplies	AMAZON	104.87
		15-84300	Training & Membershi	OKLAHOMA SAFETY COUNCIL	700.00
		15-84300	Training & Membershi	PRIMA CONFERENCE	785.00
		15-83000	Material & Supplies	ORDER CANCELLED	104.87-
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	244.21
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.31
	RITZ SAFETY LLC	15-84300	Training & Membershi	CONFINED SPACE KIT	1,497.41
				TOTAL:	4,762.90
Information Systems Mg	TRAVIS VOICE & DATA	16-84000	Equipment Maintenanc	EQUIPMENT REPOSITIONING	130.00
	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	248.99
	VISA	16-84000	Equipment Maintenanc	NICHOLHILLS.TV RENEWAL	134.97
		16-84000	Equipment Maintenanc	BATTERY BACKUP DEVICE	236.99
		16-84000	Equipment Maintenanc	PRINTER REPLACEMENT FD	429.00
		16-84000	Equipment Maintenanc	GRAMMARLY SUBSCRIPTION	139.95
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.31
				TOTAL:	2,779.20

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	WOOD, EMMA 00-34150	Utility Refunds	02-00209-07	14.35
		RHOADS, AMAN 00-34150	Utility Refunds	01-00169-11	208.83
		MCKENNY, CAR 00-34150	Utility Refunds	01-00176-13	195.11
		GAUTHEIR, AL 00-34150	Utility Refunds	02-00724-06	142.90
		SMITH, LUNDY 00-34150	Utility Refunds	02-00756-05	162.32
		SURRITTE, JA 00-34150	Utility Refunds	02-00827-10	198.75
		HILL, PAMELA 00-34150	Utility Refunds	02-00829-11	105.11
		MOUTRAY, JOR 00-34150	Utility Refunds	02-00856-06	117.10
	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTIONS FEES	1,200.00
				TOTAL:	2,344.47
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.95
	URBAN CONTRACTORS, LLC	12-83000	Materials & Supplies	CCTV	1,950.00
	WAL-MART #9502	12-83000	Materials & Supplies	WATER	69.80
		12-83000	Materials & Supplies	WATER	83.76
		12-83000	Materials & Supplies	PARTS	15.97
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	CAULK	17.98
		12-84950	Printing & Processin	UTILITY LATE NOTICES	84.08
	TPSI	12-84950	Printing & Processin	UTILITY INVOICES JUNE 24	1,237.95
		12-84550	Water Quality Testin	WATER TESTING	120.00
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER QUALITY TESTING	2,325.00
		12-84700	Telephone	MONTHLY CHARGES	819.32
	US FLEET TRACKING	12-84100	Vehicle Maintenance	Vehicle Tracking	269.55
	VISA	12-83000	Materials & Supplies	WARNING SIGN	96.83
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	FUEL DIESEL	1,509.03
		12-84900	Fuel	UNLEADED FUEL	624.47
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	719.26
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	66,567.17
		12-87700	OKC Sewer Charges	CITY OF OKLAHOMA CITY	38.71-
		12-87700	OKC Sewer Charges	CITY OF OKLAHOMA CITY	25.00
	CORE & MAIN LP	12-83000	Materials & Supplies	CORE & MAIN	150.00
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	TURF	44.00
		12-83000	Materials & Supplies	BURMUDA SOD	245.00
		12-83000	Materials & Supplies	SOD	39.00
		12-83000	Materials & Supplies	SUPPLIES	89.99
	VISA	12-84100	Vehicle Maintenance	VEHCHILE	425.00
		12-83000	Materials & Supplies	OIL	4.33
		12-84300	Training & Membershi	TRAINING	400.00
		12-83000	Materials & Supplies	LOCK	45.96
	T-MOBILE USA INC	12-84000	Equipment Maintenanc	WELLS	190.17
		12-84100	Vehicle Maintenance	TRACKER GPS	28.00
		12-84500	Well Maintenance	WELL MAINTENANCE	117.45
		12-83000	Materials & Supplies	BOOTS	150.00
	HAYNES EQUIPMENT CO	12-84500	Well Maintenance	WELL MAINTENANCE	195.30
	IRRIGATION STATION	12-83000	Materials & Supplies	SUPPLIES	61.98
		12-83000	Materials & Supplies	1" SCH 40 COUPLER SLIP	36.23
	OG&E	12-84800	Utilities	MONTHLY CHARGES	80.36
		12-84800	Utilities	MONTHLY CHARGES	4,200.94
		12-84800	Utilities	MONTHLY CHARGES	77.47
		12-84800	Utilities	MONTHLY CHARGES	1,093.29
		12-84800	Utilities	MONTHLY CHARGES	1,003.74
		12-84800	Utilities	MONTHLY CHARGES	11,094.80
		12-84800	Utilities	MONTHLY CHARGES	1,502.12
		12-84800	Utilities	MONTHLY CHARGES	

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	REPLACEMENT PART	1,445.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	164.13
		12-84800	Utilities	MONTHLY CHARGES	164.13
		12-84800	Utilities	MONTHLY CHARGES	46.31
		12-84800	Utilities	MONTHLY CHARGES	163.62
		12-84800	Utilities	MONTHLY CHARGES	30.62
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	OIL	71.88
				TOTAL:	<u>101,050.39</u>

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-88200	Capital Imp-Furnitur	PHOTOS FOR TRAINING ROOM	692.40
				TOTAL:	692.40
Sanitation	J & R EQUIPMENT CO	10-88100	Capital Imp - Vehicl	PACKER BODY	135,673.00
				TOTAL:	135,673.00

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	4,333.45
	LANDMARK CONSTRUCTION GROUP,	91-98550	Water Projects	WC-2101	115,172.68
	WASHITA VALLEY ELECTRIC COMP	91-99800	Other Expense paid f	ELECTRIC	10,167.00
				TOTAL:	129,673.13
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2301 RANDEL PAVING	5,516.14
	FRANKFURT-SHORT-BRUZA ASSOCI	92-99800	Expenses paid from I	FIRE TRAINING TOWER	1,475.00
				TOTAL:	6,991.14
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	8,549.10
		93-97550	Paving Projects	PC-2302 ENGINEERING	5,550.86
	ECS SOUTHWEST LLP	93-97550	Paving Projects	PC-2302 TESTING	1,082.75
	MAXWELL SUPPLY	93-98950	Park Projects	SUPPLIES	594.72
	RUDY CONSTRUCTION CO.	93-97550	Paving Projects	PC-2301 RANDEL ROAD	140,868.39
		93-97550	Paving Projects	PC-2302 PAVING	159,267.11
				TOTAL:	315,912.93
2024 GO BOND	SMITH ROBERTS BALDISCHWILER	94-97550	PAVING PROJECTS	PC-2402	8,375.80
		94-99800	Expenses paid from i	MISC GO BOND ENGINEERING	983.64
	JOHN VANCE AUTO GROUP	94-99600	Police Projects	NEW PATROL	51,723.20
				TOTAL:	61,082.64

===== FUND TOTALS =====

01	General Fund	165,945.10
06	Municipal Authority	103,394.86
07	General Fund - CIP	136,365.40
80	General Obligation Bonds	513,659.84

GRAND TOTAL:		919,365.20

TOTAL PAGES: 9

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 6/01/2024 THRU 6/30/2024
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Administration	TYLER TECHNOLOGIES INC OMAG	02-84400	Software Agreements	ANNUAL MAINTENANCE	15,180.69
		02-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	2,259.91
				TOTAL:	17,440.60
Municipal Court	TYLER TECHNOLOGIES INC OMAG	05-84400	Software Agreement	ANNUAL MAINTENANCE	9,123.28
		05-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	564.38
				TOTAL:	9,687.66
Police Department	OMAG	06-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	13,560.04
				TOTAL:	13,560.04
Fire Department	SHOCKLEY'S HEAT AND AIR ESO SOLUTIONS INC OMAG	07-84200	Building Maintenance	FD AC REPAIR	14,720.00
		07-86850	Software Maintenance	FD REPORTING SOFTWARE	6,017.17
		07-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	8,474.66
				TOTAL:	29,211.83
Street Department	OMAG	09-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	2,259.91
				TOTAL:	2,259.91
Sanitation	OMAG	10-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	5,649.78
				TOTAL:	5,649.78
Public Works Admin	OMAG	12-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	1,129.96
				TOTAL:	1,129.96
General Government	MISC VENDOR A.R.K. RAMOS ACOG SCHINDLER ELEVATOR CORPORATI OMAG	13-87000	Misc. Expenses	PLAQUE POLLINATOR GARDEN	426.40
		13-86600	ACOG Dues	FY-25 DUES ASSESSMENT	3,552.00
		13-84200	Building Maintenance	MAINTENANCE CONTRACT	2,598.60
		13-86100	Liability Insurance/	PROPERTY 2024-2025	23,448.00
		13-86100	Liability Insurance/	ASST FINANCE DIRECTOR	875.00
		13-86100	Liability Insurance/	ASST CITY MGR BOND	875.00
		13-86100	Liability Insurance/	BLANKET POSITION BOND	573.00
		13-86100	Liability Insurance/	CITY MANAGER BOND	875.00
		13-86100	Liability Insurance/	GENERAL LIABILITY/AUTO	26,681.50
		13-86100	Liability Insurance/	CITY TREASURER BOND	1,325.00
		13-86100	Liability Insurance/	UMBRELLA LIABILITY	8,772.00
				TOTAL:	70,001.50
Code Department	TYLER TECHNOLOGIES INC OMAG	14-84400	Software Agreement	ANNUAL MAINTENANCE	10,477.69
		14-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	3,389.87
				TOTAL:	13,867.56
Risk Manager	OMAG	15-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	564.98
				TOTAL:	564.98
Information Systems Mg	ABM AUTOMATION VISTACOM DAVID S. REYNOLDS OMAG PROJECT A INC	16-84000	Equipment Maintenanc	SUPPORT RENEWAL	8,161.00
		16-84000	Equipment Maintenanc	ANNUAL SUPPORT RENEWAL	8,542.00
		16-86050	Consulting Fees	PHONE SYSTEM CONSULTING	2,250.00
		16-80600	Worker's Comp	WORKERS COMP 1ST QTR 25	1,129.96
		16-84000	Equipment Maintenanc	HOSTING SERVICE	150.00
				TOTAL:	20,232.96

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TYLER TECHNOLOGIES INC	12-84400	Software Agreements	ANNUAL MAINTENANCE	13,055.39
	MICRO COMM INC	12-84650	Lease Agreements	ANNUAL MAINT CONTRACT	13,775.00
	OMAG	12-80600	Workers Comp	WORKERS COMP 1ST QTR 25	5,084.80
				TOTAL:	31,915.19

FUND: Health Insurance Fun

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	UNITED STATES TREASURY	13-80530	Adminstration Cost	PCORI 2024	384.00
TOTAL:					384.00

```
===== FUND TOTALS =====
01  General Fund              183,606.78
06  Municipal Authority       31,915.19
18  Health Insurance Fund     384.00
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      GRAND TOTAL:           215,905.97
-----
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TOTAL PAGES: 3

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 7/01/2024 THRU 7/09/2024
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	1,026,540.20
06-00-11000	T-Bills and CD's	1,750,000.00
06-00-11100	Interest Receivable	39,160.58
06-00-12150	Utility Receivable	576,665.01
06-00-13900	Unbilled Receivable	162,705.00
06-00-14800	Allowance for Doubtful Account	(26,586.93)
06-00-14850	Bad Debt Receivable	29,280.82
06-00-15000	Deferred outflow of resources	374,590.00
06-00-15500	Deferred Outflow - OPEB	43,637.00
06-00-20000	Fixed Assets	47,398,596.03
06-00-20100	Accumulated Depreciation	(30,746,611.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>1,817,431.06</u>
		<u>22,653,148.88</u>
TOTAL ASSETS		22,653,148.88
=====		
LIABILITIES		
=====		
06-00-30090	Payable - Collection AgencyFee	5,735.02
06-00-30099	A/P Due to Pooled Cash	124,399.90
06-00-31800	Comp Absent Payable	5,383.02
06-00-31890	Compensated Absences - Long Te	48,447.00
06-00-34000	City of NH - Garbage	86,069.81
06-00-34100	Unearned Rev (Unapplied Credit	17,752.17
06-00-34325	Deposit - Fire Hydrant Meter	5,200.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	319.75
06-00-34900	Notes Payable - Current Portio	899.00
06-00-35000	NOTES PAYABLE	14,404.00
06-00-38000	Deferred inflow of resources	38,888.00
06-00-38500	Deferred Inflow - OPEB	50,180.00
06-00-40000	Net Pension Liability	20,673.00
06-00-40100	OPEB Liability	<u>98,791.00</u>
TOTAL LIABILITIES		<u>517,141.67</u>
=====		
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	18,419,867.00
06-00-52090	Unrestricted Fund Balance	<u>3,411,673.40</u>
TOTAL BEGINNING EQUITY		21,831,540.40
TOTAL REVENUE		5,237,732.37
TOTAL EXPENDITURES		<u>4,933,265.56</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		304,466.81
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>22,136,007.21</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		22,653,148.88
=====		

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-00-10099	Claim on Cash	747,224.76	
13-00-11000	T-Bills and CD's	625,000.00	
13-00-11100	Interest Receivable	<u>10,150.99</u>	
		<u>1,382,375.75</u>	
TOTAL ASSETS			1,382,375.75
			=====
LIABILITIES			
=====			
13-00-37176	Retainage Payable	<u>76,149.00</u>	
	TOTAL LIABILITIES		<u>76,149.00</u>
EQUITY			
=====			
13-00-57100	Fund Bal-Capital Improvements	<u>1,367,709.73</u>	
	TOTAL BEGINNING EQUITY		1,367,709.73
TOTAL REVENUE		175,531.39	
TOTAL EXPENDITURES		<u>237,014.37</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(61,482.98)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,306,226.75</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,382,375.75
			=====

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>5,068,961</u>	<u>513,660.33</u>	<u>5,237,732.37</u>	<u>0.00</u>	<u>(168,771.35)</u>	<u>3.33-</u>
TOTAL REVENUES	5,068,961	513,660.33	5,237,732.37	0.00	(168,771.35)	3.33-
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>5,068,959</u>	<u>397,316.92</u>	<u>4,933,265.56</u>	<u>2,745.92</u>	<u>132,947.54</u>	<u>2.62</u>
TOTAL EXPENDITURES	5,068,959	397,316.92	4,933,265.56	2,745.92	132,947.54	2.62
REVENUE OVER/ (UNDER) EXPENDITURES	2	116,343.41	304,466.81	(2,745.92)	(301,718.89)	5,944.50-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,529,874</u>	<u>355,514.35</u>	<u>3,581,397.94</u>	<u>0.00</u>	(<u>51,523.94</u>)	<u>1.46-</u>
TOTAL Water	3,529,874	355,514.35	3,581,397.94	0.00	(51,523.94)	1.46-
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	330,116	31,894.63	353,798.68	0.00	(23,682.68)	7.17-
06-00-75800 OKC Sewer Charges Revenue	<u>1,055,208</u>	<u>105,194.17</u>	<u>1,089,563.22</u>	<u>0.00</u>	(<u>34,355.22</u>)	<u>3.26-</u>
TOTAL Wastewater	1,385,324	137,088.80	1,443,361.90	0.00	(58,037.90)	4.19-
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>33,596</u>	<u>4,080.00</u>	<u>29,558.00</u>	<u>0.00</u>	<u>4,038.00</u>	<u>12.02</u>
TOTAL Water Taps	33,596	4,080.00	29,558.00	0.00	4,038.00	12.02
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>19,270</u>	<u>853.71</u>	<u>14,300.77</u>	<u>0.00</u>	<u>4,969.23</u>	<u>25.79</u>
TOTAL Penalties	19,270	853.71	14,300.77	0.00	4,969.23	25.79
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>65,133</u>	<u>16,023.47</u>	<u>167,488.76</u>	<u>0.00</u>	(<u>102,355.76</u>)	<u>157.15-</u>
TOTAL Investment Earnings	65,133	16,023.47	167,488.76	0.00	(102,355.76)	157.15-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>2,776</u>	<u>100.00</u>	<u>1,625.00</u>	<u>0.00</u>	<u>1,151.00</u>	<u>41.46</u>
TOTAL Miscellaneous Revenue	2,776	100.00	1,625.00	0.00	1,151.00	41.46
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	5,068,961	513,660.33	5,237,732.37	0.00	(168,771.35)	3.33-
TOTAL REVENUE	5,068,961	513,660.33	5,237,732.37	0.00	(168,771.35)	3.33-

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering =====						
Other Services						
Municipal Authority =====						
<u>Personnel Services</u>						
06-12-80100 Salary	728,036	57,257.27	675,361.96	0.00	52,674.36	7.24
06-12-80200 Overtime	8,600	515.01	13,631.72	0.00 (	5,031.72)	58.51-
06-12-80300 FICA/Medicare	55,854	4,481.97	53,347.44	0.00	2,506.48	4.49
06-12-80400 Dental Insurance	5,581	516.80	5,684.80	0.00 (	103.80)	1.86-
06-12-80500 Health Insurance	91,200	9,639.45	101,888.75	0.00 (	10,688.75)	11.72-
06-12-80600 Workers Comp	22,490	0.00	20,369.36	0.00	2,120.64	9.43
06-12-80700 Unemployment	2,704	0.00	2,470.90	0.00	233.10	8.62
06-12-80800 OMRP Pension	56,858	4,681.78	55,491.47	0.00	1,366.31	2.40
06-12-80900 Stand by Pay	9,300	750.00	7,575.00	0.00	1,725.00	18.55
06-12-81100 Uniform Rental	6,300	719.26	8,397.75	0.00 (	2,097.75)	33.30-
06-12-81200 Medical Exams	500	0.00	531.76	0.00 (	31.76)	6.35-
TOTAL Personnel Services	987,423	78,561.54	944,750.91	0.00	42,672.11	4.32
<u>Material and Supplies</u>						
06-12-83000 Materials & Supplies	45,000	4,617.71	98,133.81	777.00 (	53,910.81)	119.80-
06-12-83200 Office Supplies	2,200	0.00	1,250.76	0.00	949.24	43.15
06-12-83300 Minor Tools	2,000	0.00	209.90	0.00	1,790.10	89.51
06-12-83400 Lab Chemicals	4,200	0.00	5,356.56	786.00 (	1,942.56)	46.25-
06-12-83500 Safety Supplies	3,200	0.00	2,440.27	0.00	759.73	23.74
06-12-83700 Misc Supplies	500	0.00	66.46	0.00	433.54	86.71
TOTAL Material and Supplies	57,100	4,617.71	107,457.76	1,563.00 (	51,920.76)	90.93-
<u>Other Services</u>						
06-12-84000 Equipment Maintenance	10,000	190.17	25,239.30	0.00 (	15,239.30)	152.39-
06-12-84100 Vehicle Maintenance	15,000	722.55	15,945.12	1,182.92 (	2,128.04)	14.19-
06-12-84300 Training & Membership	8,000	400.00	9,828.54	0.00 (	1,828.54)	22.86-
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	312.75	37,962.99	0.00	22,037.01	36.73
06-12-84550 Water Quality Testing	18,000	2,445.00	10,134.30	0.00	7,865.70	43.70
06-12-84600 Equipment Rental	2,000	0.00	2,011.93	0.00 (	11.93)	0.60-
06-12-84650 Lease Agreements	73,650	0.00	45,040.52	0.00	28,609.48	38.85
06-12-84700 Telephone	24,558	2,012.43	24,178.44	0.00	379.56	1.55
06-12-84800 Utilities	305,681	19,621.53	260,553.61	0.00	45,127.39	14.76
06-12-84900 Fuel	42,606	2,133.50	23,967.16	0.00	18,638.84	43.75
06-12-84950 Printing & Processing - Uti	16,000	1,322.03	17,560.45	0.00 (	1,560.45)	9.75-
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	0.00	21,042.56	0.00	8,957.44	29.86
06-12-87700 OKC Sewer Charges	775,000	66,553.46	756,414.78	0.00	18,585.22	2.40

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,534,255</u>	<u>211,187.92</u>	<u>2,534,255.04</u>	<u>0.00</u>	(<u>0.04</u>)	<u>0.00</u>
TOTAL Other Services	3,937,600	306,901.34	3,794,220.93	1,182.92	142,196.15	3.61
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>86,836</u>	<u>7,236.33</u>	<u>86,835.96</u>	<u>0.00</u>	<u>0.04</u>	<u>0.00</u>
TOTAL Transfers Out	86,836	7,236.33	86,835.96	0.00	0.04	0.00
TOTAL Municipal Authority	5,068,959	397,316.92	4,933,265.56	2,745.92	132,947.54	2.62
General Government						
=====						
Personnel Services	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	5,068,959	397,316.92	4,933,265.56	2,745.92	132,947.54	2.62
REVENUE OVER/ (UNDER) EXPENDITURES	2	116,343.41	304,466.81 (	2,745.92) (	301,718.89)	5,944.50-

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,948,058</u>	<u>42,737.05</u>	<u>175,531.39</u>	<u>0.00</u>	<u>1,772,526.61</u>	<u>90.99</u>
TOTAL REVENUES	1,948,058	42,737.05	175,531.39	0.00	1,772,526.61	90.99
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>1,948,058</u>	<u>0.00</u>	<u>237,014.37</u>	<u>43,765.00</u>	<u>1,667,278.63</u>	<u>85.59</u>
TOTAL EXPENDITURES	1,948,058	0.00	237,014.37	43,765.00	1,667,278.63	85.59
REVENUE OVER/ (UNDER) EXPENDITURES	0	42,737.05 (	61,482.98) (	43,765.00)	105,247.98	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	11,131.21	0.00	(11,131.21)	0.00
TOTAL Intergovernmental	0	0.00	11,131.21	0.00	(11,131.21)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	35,500.72	77,564.22	0.00	(77,564.22)	0.00
TOTAL Investment Earnings	0	35,500.72	77,564.22	0.00	(77,564.22)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	86,835.96	0.00	0.04	0.00
TOTAL Transfers	86,836	7,236.33	86,835.96	0.00	0.04	0.00
TOTAL NHMA CIP - Revenues	1,948,058	42,737.05	175,531.39	0.00	1,772,526.61	90.99
TOTAL REVENUE	1,948,058	42,737.05	175,531.39	0.00	1,772,526.61	90.99

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	116,740.20	0.00	313,845.80	72.89
13-12-88100 Vehicles	236,143	0.00	86,027.17	43,765.00	106,350.83	45.04
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	0.00	34,247.00	0.00	101,247.00	74.72
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	0.00	237,014.37	43,765.00	1,667,278.63	85.59
TOTAL General Government	1,948,058	0.00	237,014.37	43,765.00	1,667,278.63	85.59
Information Systems =====						
Capital Projects						
TOTAL EXPENDITURES	1,948,058	0.00	237,014.37	43,765.00	1,667,278.63	85.59
REVENUE OVER/ (UNDER) EXPENDITURES	0	42,737.05 (	61,482.98) (	43,765.00)	105,247.98	0.00

RESOLUTION

(No. ____)

A RESOLUTION OF THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, AND THE TRUSTEES OF THE NICHOLS HILLS MUNICIPAL AUTHORITY, AUTHORIZING, FOR THE 2023-2024 FISCAL YEAR, THE PURCHASE OF ITEMS FROM STATE CONTRACTS AWARDED BY THE STATE PURCHASING DIRECTOR OF THE CENTRAL PURCHASING DIVISION OF THE OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES OF THE STATE OF OKLAHOMA.

WHEREAS, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have continuing need to purchase items that are available through a state contract; and

WHEREAS, pursuant to Section 85.12(C) of Title 74 of the Oklahoma Statutes, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have the authority to purchase under statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma whenever advantageous for the City or the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, that they do hereby authorize, for the 2022-2023 fiscal year, the purchase of items from statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma when advantageous.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 9th day of July, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 9th day of July, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

ADOPTED AND APPROVED by the Chairman and Trustees of the Nichols Hills Municipal Authority on the 9th day of July, 2024.

ATTEST:

Chairman

Clerk

Reviewed for form and legality.

City Attorney

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered this _____ day of July, 2024, by and between the City of Nichols Hills, Oklahoma, a municipal corporation, having offices at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116, hereinafter called the "City", and Smith Roberts Baldischwiler, LLC., doing business at 100 N.E. 5th Street, Oklahoma City, Oklahoma, 73104, hereinafter called the "Engineer":

WITNESSETH:

WHEREAS, the City does not have an Engineering Department; and

WHEREAS, the City continually and periodically stands in the need of Engineering Advice and Engineering Services;

NOW, THEREFORE, the City hereby retains and employs the Engineer as its professional consultant and servant in the performance of those professional services associated with research, development, design and construction, alteration, and/or repair of real property and improvements thereon for a period of time extending from July 1, 2024 to June 30, 2025, for the consideration hereinafter named and agreed as follows:

1.0 ***The Engineer's Services:***

- 1.1 The Engineer agrees to meet with the City wherever and whenever requested by the City. The Engineer further agrees to answer questions from City staff by telephone including performing engineering calculations necessary to answer such questions, make visits to the project site and represent the City with State and Federal Agencies.
- 1.2 The Engineer agrees to furnish qualified technical and professional personnel whenever and as requested by the City, including but not limited to engineers, planners, draftsmen, inspectors and surveyors.
- 1.3 The Engineer agrees to review plans and plats prepared by other engineering firms covering subdivision and City utilities which may become a part of the City system and to make recommendations, to the City in accordance with City Regulations and Ordinances, relative to approval, change or rejection of such submissions.
- 1.4 The Engineer agrees to provide incidental services including but not limited to studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, design development, plans and specifications, cost estimates, observations, shop drawing reviews, sample recommendations, assemble operating and maintenance manuals, GIS, IT services, document archiving and other related services.
- 1.5 For major or minor projects intended to be let to contract by advertising and receiving of bids, the Engineer agrees to make whatever preliminary investigations may be necessary, when and as authorized by the City, and to prepare preliminary estimates and reports in sufficient detail for the City to make decisions relative to the extent of

the work to be done, methods of financing, etc. Included shall be necessary conferences, preparation of detail plans, specifications, working drawings; the drafting of forms of proposals and contracts; advice and assistance in advertising, receiving bids, and awarding of construction contracts; and general observation, coordination and inspection services during construction. The Engineer agrees to furnish as many sets of plans and specifications to the City as needed.

2.0 **Payment:** The City agrees to pay the Engineer for such services as follows:

- 2.1 Compensation for those services included under Paragraphs 1.1 will be on a monthly retainer in the amount of **\$2,500.00**.
- 2.2 Compensation for those services included under Paragraphs 1.2, 1.3 and 1.4 will be on an hourly bases according to the following:

The Engineer shall be compensated for Direct Non-Salary Expenses and Professional Services. The Engineer may request and the City shall reimburse the Engineer for Direct Non-Salary Expenses at actual invoice cost. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein, an amount equal to the actual payroll cost based on time card records for employees working on the project times a multiplier of 3.1 to cover overhead, indirect costs and profit.

- 2.3 Payment for those services covered in Paragraph 1.5 expressly authorized in writing by the City, shall be made in accordance with the Oklahoma Department of Environmental Quality recommended fee schedule contained in **'Attachment 1.1', and/or 'Attachment 1.2' SRB Hourly Rate Schedule. The parties may agree in writing to a different payment amount in connection with specific projects, which written agreement shall be in the form of supplements or amendments to this Agreement.**

- 2.4 All the above listed methods of compensating the Engineer (Paragraphs 2.1 and 2.2) presume payment, monthly, upon completion of services performed. In the event some means of delayed or deferred compensation is required by the City, it shall be agreed upon and set forth in writing in the Letter of Authorization. The Engineer shall perform no work and the City shall not be obligated to pay for any services not specifically directed in writing by the Letter of Authorization from the City. Such Letter of Authorization shall contain the terms and conditions of the engagement to include, where appropriate:

- A. Basic Services of Engineer
 - (1) Study and Report Phase
 - (2) Preliminary Design Phase - Documents and Opinion of Costs
 - (3) Final Design Phase - Services Contract Documents and Opinion of Costs
 - (4) Bidding or Negotiating Phase
 - (5) Construction Phase
 - (6) Operational Phase

- B. Additional Services of Engineer
 - (1) As may be required, in writing, by the City.
- C. The City's responsibilities are to include commencement and completion dates on the terms and conditions of the engagement referenced above and other appropriate deadlines.

The Engineer agrees that the City shall be the sole judge of its budget and fiscal limitation and the exercise of such judgment by the City and its resultant effect on payment to the Engineer for services, or for any project, shall not be deemed a breach of this Agreement.

- D. It is understood and agreed that professional services performed by the Engineer in connection with General Obligation Bond Issue Projects of the City are covered by a separate Contract for Engineering Services between the City and the Engineer and that the Engineer shall be compensated for such services under the provisions of such Contract for Engineering Services and not under this Agreement.

- 3.0 **Engineer to Defend, Indemnify and Save Harmless.** The Engineer shall defend, indemnify and save harmless the City and the Municipal Authority from any and all claims and causes of action against said City and the Municipal Authority for damages or injury to any person or property arising out of or in connection with the negligent performance or negligent acts of the Engineer or agents or employees of same under the terms of this contract.

Before this contract shall become effective, the Engineer shall furnish the City with certificates showing complete and adequate workmen's compensation coverage, comprehensive public liability and property damage coverage and professional liability coverage for the protection of the City and the Municipal Authority from any liability or expense arising out of or as the result of the work, services or activities of the Engineer or his employees. Said insurance shall not be canceled except upon ten (10) days written notice to the City. The amount of such coverage shall not be less than the following:

- A. Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than \$500,000.00.
- B. Comprehensive General Liability Insurance with combined single limit of not less than \$1,000,000.00 for each occurrence and not less than \$1,000,000.00 in the aggregate.
- C. Comprehensive Automobile Liability Insurance with a combined single limit of not less than \$1,000,000.00 per for each accident.
- D. Professional Liability (Errors and Omissions) Insurance with a minimum limit of not less than \$1,000,000.00.

- 4.0 **Ownership of Documents:** All documents, including original drawings, estimates, specifications, field notes, electronic data, word processing, and drawings shall become and remain the property of the City. The City's reuse of such documents on another or different

project or projects without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk, and without liability or legal exposure to the Engineer.

5.0 ***Successors and Assignments:*** The City and the Engineer each binds itself, its partners, successors, executors, administrators and assignees to the other party to this Agreement and to the partners, successors, executors, administrators and assignees of such other party in respect to all convenience of this Agreement. The Engineer may make no assignment for any purpose without advance written permission by the City.

5.1 **Termination of Contract:** Either party may terminate this Agreement with five (5) days written notice. Nothing in this Engineering Services Agreement shall operate to release the Engineer from liability for negligence or for failure to properly perform duties and responsibilities required by this Agreement or in any Letter of Authorization issued by the City pursuant thereto.

SMITH ROBERTS BALDISCHWILER, LLC.



Managing Partner

ATTEST:



Engineering Manager

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this _____ day of _____, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

Mayor

Chairman

ATTEST:

City Clerk/Secretary

APPROVED as to form this _____ day of _____, 20____.

City Attorney

EXHIBIT B-1**SRB RATE SCHEDULE 2024-2025**

Personnel Classification	Approved Hourly Rate
Principal In Charge	\$295
Engineering Manager	\$238
Sr. Project Manager	\$220
Project Manager	\$195
SR. Engineer	\$165
Staff Engineer	\$135
Urban & Regional Planner	\$130
Engineer-Intern	\$135
Design Technician	\$150
SR. CAD Technician	\$120
CAD Technician II	\$95
CAD Technician I	\$70
Drone Operator	120
GIS Technician	\$120
Utilities Coordinator	\$145
Professional Land Surveyor	\$185
Field Survey Crew	\$180
Construction Administrator	\$145
Construction Inspector	\$110
SR. Inspector	\$135
ROW-Legal	\$190
ROW Specialist	\$110
Office Manager	\$95
Office Clerical	\$70

**Rate schedule shall be submitted annually and be effective from January 1 through December 31 of each year.
Rates subject to adjustment for inflation based on amounts identified annually in the Consumer Price Index (CPI) for
this region.**

ATTACHMENT 1 - Agreement for Engineering Services

Page 1

**RECOMMENDED ALLOWABLE FEES FOR PROFESSIONAL ENGINEERING SERVICES
(AS A PERCENTAGE OF TOTAL ACTUAL CONSTRUCTION COST)**

I. GENERAL

The engineering fees indicated below are the recommended allowable for funding agency financed projects in Oklahoma. These fees will be based upon the total actual construction cost only. Each system Owner is encouraged to negotiate the professional engineering fee in order to obtain the most equitable fee structure for each given project.

II. ENGINEERING FEES

The following table is the recommended allowable engineering fee for Funding Agency-financed projects. This fee includes preliminary engineering services in accordance with Funding Agency guides (Section B.1) and design and contract administration services (Section B.2) for the total engineering fee.

<u>Net Construction Cost of Entire Project</u>	<u>Percent Fee</u>
\$ 60,000	13.2
70,000	12.6
80,000	12.3
90,000	12.0
100,000	11.9
200,000	10.5
300,000	9.7
400,000	8.9
500,000	8.5
600,000	8.2
700,000	8.0
800,000	7.8
900,000	7.7
1,000,000	7.5
2,000,000	6.7
3,000,000	6.4
4,000,000	6.3
5,000,000	6.2
10,000,000	6.0

Oklahoma State Statute requires that a licensed engineer must design any facility that affects public health or safety. The Funding Agency requires that the licensed engineering firm make necessary inspections during the construction phase of the facility to see that it is constructed according to the approved plans and specifications. These fees are established for professional services.

III. RESIDENT INSPECTION FEE

<u>Net Construction Cost</u>	<u>Percent Fee</u>
100,000 or less	5.0 (or negotiated lump sum)
200,000	4.2
300,000	3.8
400,000	3.5
500,000	3.2
600,000	3.0
700,000	2.8
800,000	2.65
900,000	2.5
1,000,000	2.4
2,000,000	2.3
3,000,000	2.2
4,000,000	2.1
5,000,000	2.0
10,000,000	1.9

The fee for full-time resident inspection to be paid under this contract will be a percent of the cost of construction, as determined above unless one of the following is checked:

- () 1. The fee for part-time resident inspection to be paid under the contract will be percent (____%) of the total cost of construction. The percentage used for this method of inspection will be less than that shown above.
- () 2. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be a lump sum to be dispersed during construction on a periodic basis on percentage ratios identical to those approved by the Engineer as a basis upon which to make partial payments to the contractor(s). Precisely, the fee will be \$_____.
- () 3. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be at the rate of \$_____ per day which includes all travel and incidental expenses.

It is anticipated that on some jobs, such as where a storage tank is constructed, there may be little resident inspection needed. On projects involving pipeline installation, full-time resident inspection will be required.

The cost and type of resident inspection needed must be discussed by the applicant and consulting engineer and the fee established prior to the start of construction.

The engineer is not relieved of providing general engineering inspections by a qualified engineer when he is providing the full-time resident inspection.

(Revised 2/1/2000)



SMITBAL01C

MSCHURIG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1017969 INSURICA 5100 N. Classen Blvd, #300 Oklahoma City, OK 73118	CONTACT NAME: Michelle Schurig	
	PHONE (A/C, No, Ext): (405) 556-2217 FAX (A/C, No): (405) 556-2332	
	E-MAIL ADDRESS: Michelle.Schurig@INSURICA.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Continental Casualty Company	20443
	INSURER B : Continental Insurance Company	35289
	INSURER C : National Fire Insurance Co. of Hartford	20478
	INSURER D : Hamilton Insurance DAC	
	INSURER E :	
	INSURER F :	

INSURED

Smith-Roberts Baldischwiler LLC
100 NE 5th Street
Oklahoma City, OK 73104

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X	X	6079846635	12/18/2023	12/18/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 EMPLOYEE BENE \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	X	X	6079846649	12/18/2023	12/18/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			6079846618	12/18/2023	12/18/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WC679846621	12/18/2023	12/18/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liab			EOHS214383	1/1/2024	1/1/2025	Per Occ/Aggregate 2,000,000
B	Property			6079846635	12/18/2023	12/18/2024	Valuable Papers 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is added as an Additional Insured with respect to General Liability and Automobile Liability if required or agreed to in a written contract subject to all provisions and limitations of the policy. Certificate Holder is added for Waiver of Subrogation with respects to the General Liability, Automobile Liability and Workers Compensation if required or agreed to in a written contract subject to all provisions and limitations of the policy. These policies are primary and non-contributory if required or agreed to in a written contract subject to all provisions and limitations of the policy. The issuing insurer will endeavor to mail 30 Day Written Notice of Cancellation except 10 Days for Non-Payment of Premium to the Certificate Holder, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

CERTIFICATE HOLDER

CANCELLATION

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor (“Agreement”) effective July 1, 2023 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively “Attorneys”); and, the City of Nichols Hills, Oklahoma, a municipal corporation (“City”), and the Nichols Hills Municipal Authority, a public trust (“Authority”), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, “Nichols Hills”)

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states “There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance.”

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively “City Attorney and Law Department Services”), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed \$325.00 per hour for

lawyers and \$110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of \$5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the 9th day of July, 2024.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

Mayor

ATTEST:

City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

Chairman

ATTEST:

Secretary

JOHN MICHAEL WILLIAMS, City Attorney

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By

John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the 9th day of July, 2024, the foregoing Agreement was approved by the City.

City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the 9th day of July, 2024, the foregoing Agreement was approved by the Authority.

Secretary

(SEAL)



Municipal Authority Item Report

MEETING DATE

July 9, 2024

AGENDA ITEM # 6.d

Workers' Compensation Plan renewal for July 1, 2024 to June 30, 2025. Risk Manager Lindy Hough recommends approval of the renewal.

ATTACHMENTS

None

RESOLUTION NO. 1544

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA AUTHORIZING THE CITY FINANCE DIRECTOR/CITY CLERK TO REQUEST OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) TO APPLY THE CITY OF NICHOLS HILLS' ESCROW ACCOUNT FUNDS TO ITS WORKERS' COMPENSATION POLICY PREMIUM

WHEREAS, the City of Nichols Hills, Oklahoma, a municipal corporation, (the "City") participates in the Municipal Liability Protection Plan provided by the Oklahoma Municipal Assurance Group (OMAG) for its workers' compensation insurance; and

WHEREAS, OMAG has notified the City that, due to the City's favorable workers' compensation claims activity, the City is has an Escrow Balance of \$73,272.49 (the "Escrow Balance") for its unused portion of the Loss Fund for the Workers' Compensation Plan; and

WHEREAS, the City wishes for OMAG to apply the Escrow Balance to the City's workers' compensation policy premium; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nichols Hills, Oklahoma that the City Finance Director/City Clerk be directed to request OMAG to apply the Escrow Balance to the City's workers' compensation policy premium for Fiscal year 2024-2025.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 9th day of July, 2024.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

2024-2025 Escrow Use Form for City of Nichols Hills

This form indicates the Escrow Balance in your account. Any interest that has accrued has been added to the Escrow Balance. Use this form to indicate if escrow is to be applied to premium. If Escrow is being used, please include a copy of board/council minutes with this form.

ESCROW (including any interest credit) \$ 73,272.49

Select and initial the appropriate box below and enter the dollar amount to be applied to premium (if one appears).

SP 1. We will use \$ 73,272.49 of our Escrow Credit to reduce our 2024-2025 premium for the Workers' Compensation renewal. NOTE: A copy of the board/council minutes is required.

_____ 2. We will not use our Escrow Credit to reduce our 2024-2025 premium for the Workers' Compensation renewal.

If you choose to not use Escrow to reduce your premium, the premium shall be due and payable on or before the first day of the agreement period or within thirty (30) days of the date of invoice, whichever is later. OMAG offers three payment plans: annual, semi-annual, and quarterly.

Failure to pay or for OMAG to receive the premium due on the above stated dates shall result in cancellation and non-coverage for you for the period in which the premium was due, or any extension thereof as a result of your decision to make the installment payments.

6/11/24
Date

S. Shane Pate II
Signature of Authorized Representative

S. Shane Pate II, City Manager
Printed Name and Title

NOTE: THIS FORM MUST BE SIGNED AND RETURNED TO OMAG.



May 28, 2024

Lindy Hough
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

RE: City of Nichols Hills
WCV140017108

Enclosed is your OMAG Workers' Compensation Plan (WC Plan) renewal policy along with the following information:

- The "Escrow Use Form" which indicates the Escrow Balance. If escrow is being used, this form must be completed, signed, and returned to OMAG. If you elect to use Escrow Funds towards the premium balance, a copy of the approving council minutes must accompany this form.
- Renewal Invoice. Premium payment is due **July 1, 2024**.
- Claims Packet

The claims packet and First Report of Incident (FROI) can also be found on the OMAG Policy Portal at the OMAG website at <https://www.omag.org/origami>.

Your claims are processed by Consolidated Benefits Resources (CBR), an experienced claims administrator who processes workers' compensation claims on behalf of OMAG participants. If you have questions, you may reach the CBR staff at (800) 234-9461. Please refer to the claims packet for further information.

Since 1984, OMAG has partnered with CompSource Mutual, Inc. in providing our members with workers' compensation benefits for their employees through a plan that provides prompt and courteous claims administration.

OMAG is an organization created, owned, and governed by the cities and town we serve, and it is our pleasure to serve you. We appreciate your support and participation in OMAG's Workers' Compensation Plan. Any questions regarding the renewal should be directed to myself or Chris Webb, Underwriter Director at (800) 234-9461 or (405) 657-1400.

Sincerely,

Tina Kliwer
Workers' Comp. Program Manager



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

WORKERS' COMPENSATION DECLARATION

Policy Number: WCV140017108

Policy Period: From 7/1/2024 To 7/1/2025

12:01 A.M. Standard Time at the Named Insured's Address

Company: CompSource Mutual Insurance Co.

Policy Number: 03427611

Named Insured and Address:

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116-6403

Agent:

OMAG
3650 S. BOULEVARD
EDMOND OK 73013
Telephone: 405-657-1400

Business Description: AGGREGATE DEDUCTIBLE

Type of Business: Municipality

This notice is to inform you that CompSource Mutual Insurance Company has accepted coverage for you for workers' compensation as a member of OMAG in accordance with the general coverage limits below. This notice is issued as a matter of information only and does not represent all the terms and conditions of coverage under this policy.

COVERAGES

WORKERS' COMPENSATION INSURANCE

Includes Part One and applies to the workers' compensation law of the State of Oklahoma.

EMPLOYERS' LIABILITY INSURANCE

Includes Part Two and applies to work in the State of Oklahoma. Limits of liability under

Part Two:

- Bodily Injury by Accident: \$100,000 Each Accident
- Bodily Injury by Disease: \$100,000 Each Employee
- Bodily Injury by Disease: \$500,000 Policy Limit

PREMIUM

Net Premium: \$157,387.00

OMAG Admin. Fee: \$18,886.00

Total Premium: \$176,273.00

As a member of OMAG's Workers' Compensation Plan, you are entitled to claims processing services for losses occurring during the policy period, per the terms of the "Application and Agreement" entered into with OMAG.

Executive Director, OMAG

Date: 5/28/2024



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WORKERS' COMPENSATION ADDITIONAL NAMED PLAN MEMBERS SCHEDULE

Muni: City of Nichols Hills

Policy Number: WCV140017108

Plan Type: AGGREGATE DEDUCTIBLE

Additional Named Plan Member: Nichols Hills Public Works Authority

ISSUE DATE: 5/28/2024



Workers' Compensation Classification Codes

Aggregate Deductible Plan

Member: City of Nichols Hills		Payroll Period: 01/01/2023 To 12/31/2023				
Policy Period: 7/1/2024 To 7/1/2025		Policy Number: WCV140017108				
Class Code	Description	Payroll	No. of Employees	No. of Volunteers	Rate	Premium
7520	Waterworks Operation & Drivers (7520)	656,215.00	7.00	0.00	3.26	14,634.00
7710	Firefighters & Drivers (7710)	1,605,631.00	15.00	0.00	4.16	45,692.00
7720	Police Officers & Drivers, Reserve Officers (7720)	1,888,276.00	23.00	0.00	4.47	57,740.00
9403	Trash, Garbage or Refuse Collection & Drivers (9403)	460,841.00	10.00	0.00	5.79	18,253.00
9410	Municipal or Township Employees NOC (9410)	1,847,064.00	23.00	0.00	1.88	23,754.00
5611	Street or Road Construction or Maintenance & Drivers (5611)	227,487.00	4.00	0.00	10.41	16,200.00
	Totals:	6,685,514.00	82.00	0.00		176,273.00

CERTIFICATE OF COVERAGE

PRODUCER OMAG 3650 S. Boulevard EDMOND, OK 73013	COMPANIES AFFORDING COVERAGE OMAG ADDITIONAL NAMED PARTICIPANT Nichols Hills Public Works Authority
NAMED PARTICIPANT City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116-6403	

COVERAGES

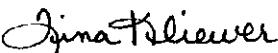
This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.

TYPE OF COVERAGE	POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS	
GENERAL LIABILITY				General Aggregate	None
COMMERCIAL GL				Each Occurrence	\$1,000,000
PERSONAL INJURY				Aggregate: C, D	\$2,000,000
ERRORS & OMISSIONS				Each Occurrence	\$1,000,000
AUTOMOBILE LIABILITY					
SCHEDULED AUTOS				General Aggregate	None
HIRED/NON-OWNED AUTOS				Each Occurrence	\$1,000,000
AUTOMOBILE PHYSICAL DAMAGE				Per Schedule	
Scheduled Autos					
Non-Owned Autos					
Auto Liability, General Liability, Personal Injury, Errors & Omissions		Losses Subject to The Oklahoma Governmental Tort Claims Act: \$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal \$125,000 Each Other Loss Per Occurrence \$1,000,000 Aggregate Per Occurrence			
Property				Value	\$
				Deductible	\$
Equipment Breakdown				Cause Of Loss	Special Form
				Valuation	Replacement Cost Included
Mobile Equipment				Value	\$
Misc/Veh Equip				Value	\$
Contractors Equip Leased or Rented				Value	\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WCV140017108	7/1/2024	7/1/2025	WC Statutory Limits	X Other: X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL:	X		EL Each Accident	\$100,000
	EXCL:	X		EL Disease – Policy Limit	\$500,000
				EL Disease – EA Employee	\$100,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116-6403	CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.
This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.	AUTHORIZED REPRESENTATIVE  5/28/2024

CERTIFICATE OF COVERAGE

PRODUCER OMAG 3650 S. Boulevard EDMOND, OK 73013				COMPANIES AFFORDING COVERAGE OMAG ADDITIONAL NAMED PARTICIPANT Nichols Hills Public Works Authority			
NAMED PARTICIPANT City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116-6403							
COVERAGES This is to certify that coverage documents listed herein have been issued to the Named Participant herein for the Coverage period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which the certificate may be issued or may pertain, the coverage afforded by the coverage documents listed herein is subject to all terms, conditions and exclusions of such coverage documents.							
TYPE OF COVERAGE		POLICY #	EFFECTIVE DATE	EXPIRY DATE	LIMITS		
GENERAL LIABILITY					General Aggregate	None	
	COMMERCIAL GL				Each Occurrence	\$1,000,000	
	PERSONAL INJURY				Aggregate: C, D	\$2,000,000	
	ERRORS & OMISSIONS				Each Occurrence	\$1,000,000	
AUTOMOBILE LIABILITY							
	SCHEDULED AUTOS				General Aggregate	None	
	HIRED/NON-OWNED AUTOS				Each Occurrence	\$1,000,000	
AUTOMOBILE PHYSICAL DAMAGE					Per Schedule		
	Scheduled Autos						
	Non-Owned Autos						
	Auto Liability, General Liability, Personal Injury, Errors & Omissions		Losses Subject to The Oklahoma Governmental Tort Claims Act: \$25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal \$125,000 Each Other Loss Per Occurrence \$1,000,000 Aggregate Per Occurrence				
	Property				Value	\$	
					Deductible	\$	
	Equipment Breakdown				Cause Of Loss	Special Form	
					Valuation	Replacement Cost Included	
	Mobile Equipment				Value	\$	
	Misc/Veh Equip				Value	\$	
	Contractors Equip Leased or Rented				Value	\$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WCV140017108	7/1/2024	7/1/2025		WC Statutory Limits	X Other: X
THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:	INCL:	X				EL Each Accident	\$100,000
	EXCL:	X				EL Disease – Policy Limit	\$500,000
						EL Disease – EA	\$100,000
						Employee	
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS 							
CERTIFICATE HOLDER Oklahoma Water Resources Board 3800 N. Classen Blvd. Oklahoma City, OK 73118				CANCELLATION: Should any of the coverage documents herein be cancelled before the expiration date thereof, OMAG will endeavor to provide 30 days written notice to the certificate holder named herein, but failure to mail such notice shall impose no obligation or liability of any kind upon OMAG, its agents or representatives, or the issuer of this certificate.			
This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.				AUTHORIZED REPRESENTATIVE  5/28/2024			



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 5/28/2024

INVOICE-Workers' Compensation Aggregate Deductible Plan

Mail To: City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116-6403	Insured: City of Nichols Hills Policy No.: WCV140017108 Effective Date: 7/1/2024 Expiration Date: 7/1/2025
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Inst. No.	Date	Transaction Type	Amount
1	7/1/2024	Renewal	\$44,068.25

Est. Annual Premium: 78,709.00 Loss Fund Aggregate Ded. Amt: 78,678.00 OMAG Admin. Fee: 18,886.00 Total Premium: 176,273.00 Total Policy Balance Before Payment: \$176,273.00	Current Amount Due: \$44,068.25 Payment Due By: 7/1/2024
---	---

**Thank you for your business. If you have questions about your account, please
call 1-800-234-9461 or 405-657-1400.**

Detach along the perforation below. Keep top portion for your records.

Return bottom portion with your remittance.

Policy Number: WCV140017108 Insured Name: City of Nichols Hills Invoice Number: 21391	Amount Due: \$44,068.25 Payment Due By: 7/1/2024
---	---

PLEASE REMIT PAYMENT TO:

OMAG

P. O. Box 3091

Edmond, OK 73083

RESOLUTION

(No. 1551)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS (“SURPLUS PROPERTY”); DIRECTING THE GENERAL MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE GENERAL MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Trustees of the Nichols Hills Municipal Authority desires to declare surplus and direct the sale of supplies, materials and equipment owned by the Authority and identified in the attached Exhibit A (the “Surplus Property”), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Nichols Hills Municipal Authority hereby declare the Surplus Property to be surplus and direct the General Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Trustees of the Nichols Hills Municipal Authority, Nichols Hills, Oklahoma hereby direct the General Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Nichols Hills Municipal Authority and SIGNED by the Chairman of the Nichols Hills Municipal Authority this 9th day of July, 2024.

Chairman

(SEAL)
ATTEST:

Secretary

Approved as to form:

City Attorney

INTEROFFICE MEMORANDUM

TO: SHANE PATE
FROM: RANDY LAWRENCE
SUBJECT: VEHICLE PURCHASE
DATE: 7/3/2024

Shane.

The Public Works Department would like permission to purchase two ½ ton 2024 Silverado 1500, four-wheel drive crew cab pickups from state contract SW0035, as well as service equipment and decals not to exceed \$111,914.00. This will be paid from Public Works Vehicles G.O. Bond account.

Also, we would like to surplus a 2016 Ram 1500 Vin. 3C6JR6DT4GG238921, and Vin. 3C6JR6DT3HG563994 from General Fund Streets, and a 2017 Ram 1500 Vin. 3C6JR6DT3HG563995, from NHMA.

Thank you,

Randy Lawrence.