

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 11, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order

2. Roll Call

Attendees Present	Arrived
Chairman E. Peter Hoffman	5:30
Vice-Chairman Steven J. Goetzinger	5:30
Trustee Sody Clements	Absent

3. Minutes

a. May 14, 2024 Minutes

MOTION: Steven J. Goetzinger moved to approve the May 14, 2024 minutes as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

4. Total Warrants & Claims

a. Municipal Authority - CIP

MOTION: Steven J. Goetzinger moved to approve the total warrants and claims as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
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MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. May 2024 Financial Statements

MOTION: Steven J. Goetzinger moved to accept the May 2024 financial statements as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

6. Consent Docket - General

- a. Frontier Logging contract for FY 2024-2025.
- b. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2024.
- c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- d. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2024-2025.
- e. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2024-2025.

MOTION: Steven J. Goetzinger moved to approve item 6a - 6e Consent Docket General as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: E. Peter Hoffman , Steven J. Goetzinger

7. Items for Separate Vote - General

- a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2024-2025 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

Following discussion Chairman Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 7a as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

- b. Employee Benefit plans for the 2024-2025 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

MOTION: Steven J. Goetzinger moved to approve agenda item 7b as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

- c. Purchase of insurance policies for property, liability, business

interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2024-2025.

MOTION: Steven J. Goetzinger moved to approve agenda item 7c as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger

8. Adjournment

MOTION: There being no further business, Steven J. Goetzinger moved to adjourn the meeting. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	E. Peter Hoffman , Steven J. Goetzinger



Chairman
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma



General Manager
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma



Secretary
Nichols Hills Municipal Authority
City of Nichols Hills, Oklahoma