AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 11, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
    a. April 12, 2024 Minutes
    b. May 14, 2024 Minutes
4. Departmental Reports

    Consideration of acceptance, rejection, and/or postponement of the following:

    a. Police Department
    b. Municipal Court
    c. Fire Department
    d. Public Works
    e. Risk Manager
    f. New Resident List

g. City Treasurer

h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims

   a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

      i.

Fund	Dollar Amount
General Fund	$155,453.23
Designated Funds - Police	222.00
Nichols Hills Municipal Authority	91,617.49
General Fund - CIP	9,287.46
Parks Fund	24,235.80
General Obligation Bond Funds	893,390.49
Total Warrants & Claims	1,174,206.47

6. Consent Docket - Construction

   Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

   Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. Pay Estimate No. 4 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of $127,530.13.

      BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

b. Pay Estimate No. 2 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of $43,766.01.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

c. Pay Estimate No. 3 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of $195,897.71.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

d. Pay Estimate No. 1 for Project No. PC-2302 with Rudy Construction Co. for Paving Improvements to the 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road in the amount of $106,132.39.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

e. Amendment No. 1 for the Grand Boulevard Channel Repair project with Cimarron Construction Company in the amount of ($32,672.00).

   BACKGROUND: The amendment decreases the contract to $265,478.00. The original contract was $298,150.00.

f. Pay Estimate No. 1 (FINAL) for Project No. FC-2302 with Cimarron Construction Company in the amount of $265,478.00 and place maintenance bonds into effect.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

g. Invoice No. 8436A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of $23,500.00, to be paid from Park Designated Fund and other funds.

h. Invoice No. 20067 with Frankfurt-Short-Bruza Associates, PC for Fire Training Tower in the amount of $2,490.00, to be paid from the 2022 GO Bond Fund and other funds.

i. Pay Estimate No. 5 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of $38,641.83.

   BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2023 GO Bonds, and other funds.

7. Consent Docket - General

   Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

   Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

   b. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

   c. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of

the foregoing.

d. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2024.

e. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

f. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2024-2025.

g. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2024-2025.

h. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2024-2025.

i. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2024-2025.

j. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2024-2025.

k. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2024-2025.

l. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2024-2025.

m. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2024-2025.

8. Citizens Desiring to Be Heard

   The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

   Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. Request from Christ the King Catholic School Parent - Teacher

Organization to hold the 2024 "CK RUN," to be held on October 5, 2024.

b. PUBLIC HEARING: An affidavit combining two lots generally located at 1812 Huntington Avenue and 1814 Huntington Avenue in Nichols Hills, Oklahoma.

c. PUBLIC HEARING: A General Warranty Deed combining lots generally located at 1208 Sherwood Lane in Nichols Hills, Oklahoma.

d. PUBLIC HEARING: An Ordinance adopting and enacting the Nichols Hills City Code 2024; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

    i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

e. A Resolution directing the City Clerk, upon publication of the "Nichols Hills City Code 2024," to notify the public of the Code; and further directing the City Clerk, after receipt of the publication of the Code, to file certified copies of this resolution and of the code with certain designated governmental entities.

f. Budget adjustments for fiscal year 2023-2024 for General Fund, Sinking Fund, Park Fund, and Health Insurance Fund.

g. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2024-2025 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

h. Employee Benefit plans for the 2024-2025 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorizing the

City Manager to sign all documents necessary to execute the agreements.

i. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2024-2025.

j. A resolution awarding contract to the lowest responsible bidder for SC-2401 2024 GO Bond Issue City-Wide Sanitary Sewer Improvement Project, and authorizing execution of the contract, bonds, and related instruments; or alternatively reject all bids.

k. Request to seek bids for PC-2401 2024 GO Bond Issue 6600, 6700 & 6800 Blocks of East Grand Boulevard Project and receive and approve plans for the same.

l. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule; repealing all conflicting ordinance or parts of ordinances; providing for severability; and setting an effective date.

    i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

m. Adoption of the Nichols Hills Public Arts Commission Public Art Policies and Guidelines.

n. An Ordinance amending Chapter 34 of the Nichols Hills City Code related to Works of Art in the City's parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

    i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

o. A Resolution appointing a Nichols Hills Centennial Committee to plan events for the United States 250th year in 2026 and the Nichols Hills Centennial in 2029.

p. Approve Ann Taylor 4th of July Parade Event on July 4, 2024;

authorizing and directing City Manager to make necessary plans.

10. Board Appointments
    a. Planning Commission Appointment - Ward One.
    b. Planning Commission Appointment - Ward Two.
    c. Planning Commission Appointment - Ward Three.
    d. Board of Adjustment Appointment - Ward One.
    e. Board of Adjustment Appointment - At-Large Appointment.
    f. Environment, Health and Sustainability Commission - Ward One.
    g. Environment, Health and Sustainability Commission - Ward Two.
    h. Environment, Health and Sustainability Commission - Ward Three.
    i. Board of Park Commissioners Appointment - Ward Two.
    j. Board of Park Commissioners Appointment - At-Large Appointment.
    k. Board of Park Commissioners Appointment - Ward Three.
    l. Board of Park Commissioners Appointment - Ward Three.
    m. Public Arts Commission Appointment - At Large Appointment.
11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:30 PM on the 7th day of June, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 7th day of June, 2024; posted to the City of Nichols Hills website at 5:00 PM on the 7th of June, 2024; and transmitted by email at 5:00 PM on the 7th day of June, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Certification Agenda Addendum
Addendum filed in the Office of the City Clerk at 2:40 PM on the 10th day

of June, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 PM on the 10th day of June, 2024; posted to the City of Nichols Hills website at 5:00 PM on the 10th day of June, 2024; and transmitted by email at 5:00 PM on the 10th day of June, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Friday, April 12, 2024 at 12:00 PM
1009 NW 75th Street Nichols Hills, OK 73116

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1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Mayor Sody Clements	12:00
Vice-Mayor E. Peter Hoffman	12:00
Councilman Steven J. Goetzinger	Absent

3. Employee Lunch
    a. No Official City business will be discussed or action taken other than to participate in employee lunch.

        City Council members were present at the employee luncheon. No official business was discussed, and no action was taken on any business.
4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 14, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:44 PM on the 10th day of May, 2024.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendees Present	Arrived
Mayor Sody Clements	5:30
Vice-Mayor E. Peter Hoffman	5:30
Councilman Steven J. Goetzinger	Absent

a. Oath of Office for newly elected Councilman Sody Clements, to be administered by Honorable Judge Kevin Krahl.

   Honorable Judge Kevin Krahl administered the Oath of Office to Mayor Sody Clements, Council Member for Ward I in Nichols Hills.

b. Nomination and election of Mayor of City of Nichols Hills.

   MOTION: Sody Clements moved to nominate E. Peter Hoffman as Mayor for the City of Nichols Hills. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

c. Nomination and election of Vice-Mayor of City of Nichols Hills.

   MOTION: Sody Clements moved to nominate Steven J. Goetzinger as Vice-Mayor for the City of Nichols Hills. E. Peter

Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	None

3. Minutes

   a. April 9, 2024 Minutes

   b. April 20, 2024 Minutes

   c. May 6, 2024 Minutes

MOTION: Sody Clements moved to approve the April 9, 2024, April 20, 2024 and May 6, 2024 minutes as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

4. Departmental Reports

   a. Police Department

   b. Municipal Court

   c. Fire Department

   d. Public Works

   e. Risk Manager

   f. New Resident List

   g. City Treasurer

   h. Finance Director

   i. Information System Manager

j. Engineer

k. ACOG Report

Mayor Hoffman reported that he, City Manager Shane Pate, and Assistant City Manager Michael Taylor will be meeting with ACOG team to follow-up on the status of potential grants for the City.

MOTION: Sody Clements moved to approve the April 2024 departmental reports as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

5. Total Warrants & Claims

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Warrants & Claims

MOTION: Sody Clements moved to approve the total warrants and claims as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

6. Consent Docket - Construction

a. Pay Estimate No. 2 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of $175,490.78.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other

funds.

b. Change Order No. 1 for the Arsenic Removal Water Treatment Plan project with Landmark Construction Group, LLC in the amount of $20,673.00.

BACKGROUND: The change order increases the contract to $3,518,673.00. The original contract was $3,498,000.00.

MOTION: Sody Clements moved to approve item 6a - 6b Consent Docket Construction as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

7. Consent Docket - General

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Request from the Public Works Department to purchase a 2025 Freightliner M2-112 CNG truck from Oklahoma State Contract SW-035T, not to exceed $164,000.00, to be paid from the General CIP fund.

c. Request from the Public Works Department to purchase a Petersen Grapple Body from Oklahoma State Contract SW-197 not to exceed $131,187.00, to be paid from the General CIP fund.

d. Request from Fire Chief Kevin Boydston to purchase Fire Training Room and Station decor for an amount not to exceed $3,000.00, as approved in the FY 2023-2024 CIP budget.

e. Regarding the election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager

Shane Pate recommends voting for Tammy Kretchmar and Craig Stephenson.

MOTION: Sody Clements moved to approve item 7a - 7e Consent Docket General as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

a. Parks Management Agreement between the City of Nichols Hills, Oklahoma and Nichols Hills Parks, Inc.

MOTION: Sody Clements moved to approve agenda item 9a as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

b. Request to seek bids for SC-2401 2024 GO Bond Issue City-Wide Sanitary Sewer Improvements Project and receive and approve plans for the same.

MOTION: Sody Clements moved to approve agenda item 9b as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

c. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards

and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

City Manager Shane Pate thanked Mayor Hoffman for his hard work with ACOG.

MOTION: Sody Clements moved to name Mayor Hoffman as delegate and Councilman Clements as alternate delegate to the ACOG boards and committees. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

d. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding the appointment of At-Large members to the Board of Park Commissioners, the Public Arts Commission, and the Board of Adjustment; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9d as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9d (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	None

e. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code to change the definition of "Lot Coverage" to "Building Lot Coverage;" repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9e as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

f. PUBLIC HEARING: An Ordinance amending Section 50-106 of the Nichols Hills City Code regarding the TC Town Center Overlay District and Building Commission review of certain activities in that district; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9f as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9f (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

g. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding combined lots and side yard setbacks in the R-1-75 Single-Family District and the R-1-60 Single-Family Residential District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9g as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9g (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

h. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of a deed combining real property generally located at 1804 Coventry Lane in Nichols Hills, Oklahoma.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9h as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. PUBLIC HEARING: An Ordinance amending Section 34-122 of the Nichols Hills City Code regarding donations to parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Hoffman opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Sody Clements moved to approve agenda item 9i as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Sody Clements moved to approve agenda item 9i (i) - Emergency clause of the foregoing ordinance. E. Peter Hoffman

seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

j. A resolution declaring the necessity for acquiring certain real property at 1842 Westminster Place, Nichols Hills, and directing the acquisition thereof.

City Manager Shane Pate reviewed the proposed resolution with the City Council.

MOTION: Sody Clements moved to approve agenda item 9j as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

MOTION: Sody Clements moved to approve agenda item 9j(i) - Emergency clause of the foregoing resolution. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

k. A Resolution appointing a Nichols Hills Centennial Committee to plan events for the United States 250th year in 2026 and the Nichols Hills Centennial in 2029.

MOTION: Sody Clements moved to appoint Nick Berry, Rich Johnson, Hal McKnight, Tyson Carroll, Robert Herritt, and Victoria Tran to the Centennial Committee. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**

MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

l. Adopt the City of Nichols Hills Coyote Management Plan.

MOTION: Sody Clements moved to approve agenda item 9l as presented. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

10. Adjournment

MOTION: There being no further business, Sody Clements moved to adjourn the meeting. E. Peter Hoffman seconded the motion.

RESULT:	**(UNANIMOUS)**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
May 2024

Officer Norris and Officer Patterson graduated from the Canadian Valley Technology Center basic peace officer certification course on May 3rd. They spent 5 months learning the basics of law enforcement in the classroom. Training covered everything from first aid to firearms. They are now in our field training program. This phase of training consists of being paired with Field Training Officers for another 4 to 5 months of on-the-job training. Once this phase is completed, they will be evaluated by plain clothed officers to make sure they are ready for solo work. Both officers represented our agency well while at the academy. Officer Patterson received the top academic award. Officer Norris scored 2nd, just a few tenths of a point behind Officer Patterson.

In the month of May officers made 2 District Court level arrests.

Officers were dispatched to 39 residential alarm calls and 10 business alarm calls. The department responded to 24 suspicious vehicle calls, 23 suspicious subject calls, and 11 suspicious activity calls. Officers responded to 9 motorist assist calls and 7 citizen assist calls. Officers conducted 98 business checks and 6 check welfare calls. Officers were requested to assist other agencies a total of 22 times. Officers performed 114 house checks this month. Officers responded to 9 parking complaints. There were 263 traffic stops with 391 citations and written warnings issued. Officers worked 5 traffic accidents on city streets. Officers completed 26 offense reports. Dispatchers completed 1,782 radio log entries.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 05/01/2024 - 05/31/2024

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked	0
Federal Inmate Released	0

Booking Officer	**Arresting Officer**	**Releasing Officer**
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**26**
Sensitive Report	0
Classified Report	0
Report Approved	20

Offense Summary

Total	Offense (IBR)
1	Burglary/Breaking and Entering
1	Civil - Other
2	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations - Marijuana
2	Drug/Narcotics - Violations - Synthetic Narcotics - Manufatured Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones)
1	Family - Other
1	Fraud - False Pretenses/Swindle/Confidence Game
1	Public Peace - Found Property
6	Public Peace - Other
1	Threats/Intimidation
3	Traffic - Direct Traffic
21	Traffic - Impounds
4	Traffic - Other
3	Warrants - For other Agency
48	**GRAND TOTAL**

Originating Officer Report

Total	Originating Officer
1	EDWARDS, BRANDON
2	EISCHEID, DAVID
2	HALL, ELLA
1	LASTER, ADAM
1	LOPEZ, MARLINY
5	MCHENRY, JARRED

7	NORRIS, DEREK
4	PATTERSON, FRANKLIN
1	STOUGH, STANTON
2	VOYLES, MATTHEW
26	**GRAND TOTAL**

Total Report Filed	26
Total Reports Assigned to Detective	26
Total Reports Un-Assigned	0

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	26	3	23
GRAND TOTAL	**26**	**3**	**23**

Case Closed Detail

Closed By	Total
Cleared - By Arrest	12
Cleared - By Exceptional	1
Cleared - Unfounded	1
Deactivated by Investigator After Follow-Up	9

Total Report Filed	26
Total Open Cases	3
Total Closed Cases	23

Cleared By	Total
Cleared - By Arrest	12
Cleared - By Exceptional	1
Cleared - Unfounded	1
Deactivated by Investigator After Follow-Up	9
GRAND TOTAL	**23**

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining)	166
Citation Warning Filed	225

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
	FAILURE TO APPEAR	9	$0.00
EDWARDS, BRANDON (4)	DRIVING WHILE SUSPENDED	1	$260.00
	NON-USE OF SEAT BELTS	1	$20.00
	SPEED IN EXCESS	2	$210.00
EISCHEID, DAVID (10)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED LICENSE PLATE	2	$200.00
	IMPROPER LANE CHANGE	1	$110.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	PARKING WHERE PROHIBITED	1	$35.00
	SPEED IN EXCESS	3	$315.00
GREENWOOD, TAYLOR (10)	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	2	$200.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	1	$105.00

HALL, ELLA (57)	DEFECTIVE LIGHTS ALL OTHERS	8	$880.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	DRIVING WITH OBSTRUCTED VIEW	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	15	$1,500.00
	FAILURE TO SIGNAL INTENT	1	$110.00
	IMPROPER TAG DISPLAY	6	$600.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	5	$1,300.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	15	$1,575.00
JOBE, TONY (24)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	2	$200.00
	IMPROPER LIGHTS	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	NO VALID OPERATORS LICENSE	1	$260.00
	PARKED FACING ONCOMING TRAFFIC	1	$35.00
	PARKING ON STREET 2 AM - 5 AM	11	$385.00
	SPEED IN EXCESS	4	$420.00
LASTER, ADAM (25)	DEFECTIVE LIGHTS ALL OTHERS	10	$1,100.00
	DRIVING WHILE SUSPENDED	2	$520.00
	EXPIRED LICENSE PLATE	5	$500.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO SECURITY VERIFICATION	1	$260.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT MOTORCYCLE ENDORSEMENT	1	$260.00
	SPEED IN EXCESS	4	$420.00
LOPEZ, MARLINY (16)	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED LICENSE PLATE	1	$100.00
	NO SECURITY VERIFICATION	1	$260.00
	PARKING ON STREET 2 AM - 5 AM	8	$280.00
	SPEED IN EXCESS	3	$315.00
MCGINLEY, JAMES (3)	EXPIRED LICENSE PLATE	2	$200.00
	IMPROPER TAG DISPLAY	1	$100.00
MCHENRY, JARRED (42)	AFFIXING IMPROPER TAG	2	$520.00
	ALTERING OR CHANGING TAG	1	$160.00
	DEFECTIVE EQUIPMENT	3	$330.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DRIVING WHILE SUSPENDED	3	$780.00
	EXPIRED LICENSE PLATE	7	$700.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	2	$240.00
	NO SECURITY VERIFICATION	11	$2,860.00
	NON-USE OF SEAT BELTS	2	$40.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	3	$315.00
NORRIS, DEREK (84)	AFFIXING IMPROPER TAG	2	$520.00
	DEFECTIVE LIGHTS ALL OTHERS	20	$2,200.00
	DISOBEYING STOP SIGN	1	$110.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00

	EXPIRED LICENSE PLATE	20	$2,000.00
	IMPROPER TAG DISPLAY	6	$600.00
	NO CHILD RESTRAINTS	1	$110.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	7	$1,820.00
	OPERATING WITHOUT BEING LICENSED	5	$1,300.00
	OPERATING WITHOUT PROPER LICENSE PLATE	1	$100.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	2	$530.00
	POSSESSION OF DRUG PARAPHERNALIA	1	$265.00
	SPEED IN EXCESS	15	$1,575.00
PATTERSON, FRANKLIN (40)	DEFECTIVE EQUIPMENT	7	$770.00
	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	5	$500.00
	IMPROPER TAG DISPLAY	4	$400.00
	LEFT OF CENTER MARKED ZONE	1	$110.00
	NO SECURITY VERIFICATION	4	$1,040.00
	SPEED IN EXCESS	14	$1,470.00
STOUGH, STANTON (34)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED LICENSE PLATE	3	$300.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	24	$2,520.00
	TEXTING WHILE DRIVING	1	$160.00
VOYLES, MATTHEW (33)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	7	$770.00
	DRIVING WHILE SUSPENDED	1	$260.00
	DRIVING WITH OBSTRUCTED VIEW	2	$220.00
	EXPIRED LICENSE PLATE	6	$600.00
	IMPROPER LANE CHANGE	1	$110.00
	IMPROPER LIGHTS	1	$110.00
	IMPROPER TAG DISPLAY	3	$300.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	3	$315.00
	SPEEDING IN SCHOOL ZONE	1	$260.00
	SPEEDING RADAR CHECKED	2	$0.00
GRAND TOTAL		**391**	**$48,735.00**

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	4
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	1
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,782

Group By Call Type

Total	Initial Call Type
1	9-1-1 Open Line
1	Accident - City Equipment
1	Accident - Hit and Run
4	Accident - Property Damage
10	Alarm Business
39	Alarm Residential
4	Animal Control - Animal at Large / Nuisance
7	Assist - Citizen
9	Assist - Motorist
7	Assist - Other City Department
15	Assist - Outside Agency
3	Barking Dog Complaint
4	Broadcast - General Information
1	Burglary - Residential
98	Business Check
1	Check for Drunk Driver
6	Check Solicitor
6	Check The Welfare
1	Civil Matter
8	Code Violation
2	Court - Bailiff
3	Deliver Council Packets
201	Dispatch - Informational
2	Domestic
245	Ending Mileage
3	Extra Watch
8	Fire Department - Automatic Alarm
29	Fire Department - Medical Call
14	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
1	Fire Department - Other Fire
10	Fire Department - Service Call
1	Fire Department - Siren Test
2	Follow-up
1	Found Property
1	Fraud
114	House Check
3	Miscellaneous - Other
3	Noise Complaint
13	Officer out of the car
53	Open Door - Residence
9	Ordinance Violation
5	Out at Public Works
12	Out at the Station
2	Out at the Station for Equipment
14	Out at the Station for Report
15	Out of district
9	Parking Complaint

Group By Final Type

Total	Final Call Type
1,782	
1,782	**GRAND TOTAL**

1	Possession of CDS
5	Public Works Call
8	Receive Information
1	Reckless Driver
6	Remove Debris from Roadway
2	Return to the station
1	Road Rage
14	Signal 13 - Meal Beak
19	Special Assignment
246	Starting Mileage - In Service
11	Suspicious Activity
2	Suspicious Noise
23	Suspicious Subject
24	Suspicious Vehicle
1	Threatening Phone Calls
5	Traffic Complaint
1	Traffic Control
263	Traffic Stop
10	Training
1	Trespassing
1	Unattended Death
8	Vehicle Impoundment
24	Vehicle Maintenance
102	Vehicle Registration/Stolen Check [10-28/10-29]
1	Vehicle Release
1,782	**GRAND TOTAL**

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For May 1, 2024 Thru May 31, 2024 FILEDST

Violations by Filed Date...

Police Department	150	
Code Enforcement	4	
MUNICIPAL COURT	9	
Total Filed Violations		163

Completed Cases...

Paid Fine...

Police Department	62	
Code Enforcement	1	
MUNICIPAL COURT	4	
Total Paid Fines		67

Before Judge...

Police Department	1	
Code Enforcement	0	
MUNICIPAL COURT	0	
Total Before Judge		1
Total Completed		68

Other Completed...

Dismissed by Judge

Police Department	9	
Code Enforcement	0	
MUNICIPAL COURT	0	
Total		9

Dismissed - COMPLIANCE

Police Department	9	
Code Enforcement	0	
MUNICIPAL COURT	0	
Total		9

Dismissed by Prosecutor

Police Department	1	
Code Enforcement	5	
MUNICIPAL COURT	0	
Total		6

Voided Docket

Police Department	2	
Code Enforcement	1	
MUNICIPAL COURT	0	
Total		3
Total Other Completed		27

Grand Total Completed	95
Net Difference Filed/Complete	68

Warrants...

Issued...			
Police Department	56		
Code Enforcement	0		
MUNICIPAL COURT	20		
Total Violations		76	
Total Warrants Issued		76	
Cleared...			
Police Department	24		
Code Enforcement	0		
MUNICIPAL COURT	4		
Total Violations		28	
Total Warrants Cleared		28	
Change in Total Warrants		48	

FINE	FINE	$7,751.50
CLEET7	CLEET STATE OF OK. 2017	$660.00
AFIS17	AFIS 2017	$660.00
FS17	FORENSIC SCIENCE 2017	$660.00
LATE	LATE FEE	$220.00
FTA	FAILURE TO APPEAR	$760.00
AMS	COLLECTION AGENCY	$133.50
DRUGED	DRUG EDUCATION FEE	$5.00
Total Fees/Fines Paid		$10,850.00

Nichols Hills Fire Department

May 2024 Monthly Report

Nichols Hills Fire Department Activities May 2024

This report is an update on the Nichols Hills Fire Department activities in the month of May. Chief Boydston and Deputy Chief Mays attended the Metro Area Fire Chiefs monthly meeting in Yukon. The meeting gave updates on what surrounding departments have going on in their respective districts. The City of Midwest City installed Safe Stations in their city parks. A Safe Station includes an Automated External Defibrillator (AED) for use in case of a cardiac emergency. We have inquired about them and have received information to see if this is something we would like to pursue in the future. Chief Boydston has been reviewing and updating the department Standard Operating Guidelines (SOG's). Once they have been updated, he will go over any updates or changes with shift personnel. The on-duty shifts finished up their annual hose testing assignments for the year. Firefighter Daniel Morrison completed his first year of service with the department. He has completed all his end-of-year requirements and is moving forward in the process of becoming a Driver/Operator with the department. The Fire Department performed an in-home safety survey for one of our residents. The Safety Survey consisted of evaluating the residents' home and informed them of any issues that may arise in the event of an emergency. The new fire training tower is nearing the end of completion. The final inspection of the tower should happen within the next week or two. The Fire Department also participated in the last day school activities at Christ the King School. The activities included the department spraying water from the fire truck for the kids to play in. This has been an annual tradition for the department and the school for many years. The department also worked with Oklahoma Blood Institute (OBI) to host a blood drive, which was held in the training classroom.

Nichols Hills Fire Department Emergency Calls May 2024

Nichols Hills Fire Department responded to 64 calls in the month of May.

- Fire – 0
- EMS – 28
- Hazardous Conditions – 1
- Service Calls – 14
- False Calls – 21

Ward 1 – 34%
Ward – 16%
Ward 3 – 28%
The Village – 20%
OKC – 2%

Nichols Hills Fire Department Training May 2024

May was a busy month on the training side. The first week started with a flurry that saw Lt. Burchett and FF Hamblin in Broken Bow for Swiftwater Rescue Ops, D/O Gray in Pryor for Confined Space Rescue Operations, and FF's Balch and Morrison in Mustang for Driver/Operator Pumper class for one week. They also attended Aerial Truck Operator class in Mustang the following week. TO Reyes was also at Lake Murray for EFO class while we hosted OSU-OKC fire recruits at the station. The following week, we hosted a Web EOC training put on by OK State Emergency Management that was attended by Chiefs Boydston and Mays, and TO Reyes. The 20th-22nd was EMS training for all three shifts. Kelly White from Abbott came in to do a short class on LVAD, which are heart assist devices. The remainder of EMS training centered around trauma management and submersion injuries. We finished off the month with D/O Biesiada attending a Blue Card Command certification course in Yukon. TO Reyes and

Chief Mays assisted with teaching this class. Company level training this month covered topics that included downed firefighter, driver/operator skills, forcible entry, ladders, preplan walk-throughs, SOG review, Managing a Fire Company, and fireground functional fitness circuit. Also in May, TO Reyes attended the MAFTA meeting in Del City and was voted in as the new president. MAFTA is the training officer's group for the OKC Metro Area much like the Metro Fire Chiefs.

Other activities for the month of May include: got CPR Instructor class, Tactical Emergency Casualty Care, and EMS Instructor Bridge classes confirmed and scheduled, got training and lodging for training squared away, developed fire Jeopardy and emergency vehicle road course, got with Lindy on possible driver training for city, took E-33 to Mustang for DOP course, filled out and sent in Dept of Health paperwork, renewed Vector Solutions, completed task book, worked with Anna Bailey and submitted Insights for CQI, worked with OBI on blood drive, entered training into NREMT, was out with shifts for training, loading hose, and end of school activities at Christ the King School, ordered station supplies, attended drill tower meetings and MAFTA meeting (voted in as president).

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

City of Nichols Hills (SYSTEM NAME) | 1009 N.W. 75th street (ADDRESS) | Nichols Hills (CITY) | OK (STATE) | 73116 (ZIP)

PWS ID **2005501** | POPULATION SERVED **4020** | MONTH April 21 2024 Thru May : 20 2024

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED					NO. WELLS IN SYSTEM 23						TOTAL ALK.	Ph	STAB-ILITY	Fluoride	
		CHLORINE AND RESIDUALS					NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL		PUMPING LEVEL						
		SERIES 1			SERIES 2				WELL NO.	FT.	WELL NO.	FT.					
		lbs	PLT	DIST	PLT	DIST											
21	1,041,120	5	0.24	0.38	0.28	0.38	5	101.0									
22	861,120	5	0.26	0.33	0.21	0.30	4	96.0									
23	1,370,649	5	0.21	0.24	0.20	0.29	8	150.7									
24	1,531,092	5	0.24	0.20	0.20	0.53	8	170.2									
25	830,112	5	0.31	0.34	0.31	0.77	5	102.6									
26	683,295	4	0.43	0.34	0.55	0.43	4	82.9									
27	681,642	4	0.43	0.34	0.34	0.43	4	79.4									
28	1,061,723	4	0.86	0.77	0.67	0.86	7	118.4									
29	1,464,921	4	0.34	0.32	0.54	0.80	8	161.5									
30	1,445,760	4	0.34	0.22	0.28	0.48	7	168.0									
1	1,335,437	4	0.24	0.41	0.86	0.85	7	158.0									
2	856,305	4	0.38	0.26	0.49	0.80	6	106.8									
3	338,400	4	0.42	0.36	0.28	0.84	2	48.0									
4	765,912	4	0.56	0.38	0.47	0.68	6	96.6									
5	1,182,129	4	0.65	0.62	0.68	0.47	6	144.0									
6	299,268	4	0.34	0.31	0.32	0.31	6	40.2									
7	180,000	4	0.40	0.37	0.36	0.58	1	24.0									
8	849,280	4	0.58	0.32	0.31	0.38	8	101.6									
9	1,725,445	4	0.24	0.26	0.24	0.42	9	205.0									
10	1,973,580	4	0.32	0.20	0.34	0.50	10	229.8									
11	2,083,128	4	0.47	0.28	0.33	0.47	10	239.9									
12	1,568,516	4	0.78	0.35	0.38	0.78	10	183.0									
13	530,496	4	0.24	0.27	0.48	0.89	3	71.2									
14	520,146	4	0.53	0.34	0.77	0.48	3	70.0									
15	938,081	4	0.30	0.42	0.65	0.30	6	114.2									
16	974,026	4	0.26	0.37	0.88	0.26	6	119.2									
17	556,716	4	0.34	0.29	0.71	0.34	4	74.4									
18	664,747	4	0.28	0.47	0.33	0.28	5	84.6									
19	1,132,800	4	0.26	0.38	0.23	0.26	6	133.3									
20	1,408,965	4	0.30	0.29	0.33	0.58	8	170.7									
TOTAL	31,013,211	125					183	3669.0									
AVG.	1,000,426	4					6										

POWER COST	$12,723.36
LABOR COST	$10,776.36
CHEMICAL COST	$395.76
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$23,895.48
COST/MILLION GAL.	$770.49

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Signed Benjamin Comely

Title Well Operator II

Oper. Cert. No. 110742

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B

Revised 3/01

WATER PUMPED
May-24

WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2	0.50	138	5,418,708	$0.15
5	0.50	125	2,645,625	$0.30
12	0.50	157	3,730,948	$0.21
14	0.50	173	2,800,800	$0.05
15	0.50	125	5,460,375	$0.38
17	0.50	183	2,720,661	$0.25
21	0.50	110	4,209,590	$0.22
23	0.50	180	4,400,640	$0.47
25	0.50	138	3,569,232	$0.16
Total			37,375,824	

Blended arsneic level 0.86 ppb
Energy costs per 1000 gals $0.00
Contractor Usage

WATER PUMPED LAST FIVE YEARS:	
May-23	26,372,620
May-22	42,439,600
May-21	37,683,502
May-20	21,626,900
May-19	45,808,040

Benjamin Canady
Water Well Operator

Benjamin Canady

BUILDING PERMITS MAY 2024

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158737	POOL	AQUATIC DESIGN POOLS INC	2305 GRAND	5/1/2024		$ 100,000.00
158740	FENCE-RES	VANHOOSE FENCE CO LLC	1100 GLENWOOD	5/1/2024		$ 6,237.00
158744	FENCE-RES	AIM HOME REMODELING	1805 GUILFORD	5/3/2024		$ 9,000.00
158745	CURB	AGS CONCRETE LLC	1110 CUMBERLAND	5/3/2024		
158746	CURB	ALEX'S CONSTRUCTION CO	1208 BELFORD	5/3/2024		
158747	BR-ADD	COOPER CUSTOM BUILDS LLC	1204 BELFORD	5/6/2024		$ 100,000.00
158749	FENCE-RES	FREEMAN'S LANDSCAPING & LAWNS	1224 SHERWOOD	5/7/2024		$ 25,000.00
158750	ROOF-RES	BASEY'S CONSTRUCTION (ROOFING)	1713 HUNTINGTON	5/7/2024		$ 14,584.00
158751	FENCE-RES	FENCE CONCEPTS	1705 DORCHESTER DR	5/7/2024		$ 17,587.00
158756	BR-ACC	CANDELARIA DESIGN BUILD	6600 HILLCREST	5/8/2024		$ 375,000.00
158757	BR-REM	KENT HOFFMAN CONSTRUCTION	1303 BEDFORD	5/8/2024		$ 45,000.00
158758	CURB	REYES MORALES LLC	1301 NW 63RD	5/8/2024		
158765	BR-REM	A KAREN BLACK COMPANY	1712 DRAKESTONE	5/14/2024		$ 20,000.00
158767	BR-NEW	MORGAN HOMES LLC	1629 QUEENSTOWN	5/15/2024	4615	$ 1,500,000.00
158768	FENCE-RES	RAIN GUARD INC	1606 WILSHIRE	5/17/2024		$ 60,000.00
158769	STORM	STORM SAFE SHELTERS	7325 WAVERLY	5/17/2024		$ 3,800.00
158770	STORM	STORM SAFE SHELTERS	1604 ELMHURST	5/17/2024		$ 4,200.00
158773	CURB	ROSE HILL BUILDERS LLC	7000 GRAND	5/17/2024		$ 25,000.00
158779	BR-ADD	BRYAN BEAVERS LLC	1711 ELMHURST	5/23/2024		$ 250,000.00
158783	BR-ADD	L.A. BUILDING COMPANY INC	1300 LARCHMONT	5/24/2024		$ 300,000.00
158787	BR-NEW	GUMERSON BLAKE DESIGN	6606 GRAND	5/29/2024	7009	$ 3,000,000.00
158788	FENCE-RES	FENCE 4 LESS	1522 GLENBROOK TERRACE	5/29/2024		$ 4,560.00
158793	FENCE-RES	LAND AND STONE CONSTRUCTION	6916 AVONDALE CT	5/31/2024		$ 4,500.00

PUBLIC WORKS
LINE MAINTENANCE REPORT
2023

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
	5/2/2024	2437grand	30.0
	5/3/2024	1721 Randel	24.0
	5/15/2024	1605 guilford	8.0
	5/24/2024	1612 Wishire	36.0
		TOTAL hrs.	98.0

Sewer Main Blocks/ PM

Preventative Maintenance

	DATE	ADDRESS Man hole number	MANHOURS
		TOTAL hrs	0.0

Public Works
Water Production Report
May 2024

Water Produced	31,013,211
Water Sold	28,839,425
Water used in the City Parks	1,574,873
Water flushed for Bond Projects	3,000
Fire Department usage - est.	0
City Facilities	33,867
Water unaccounted for	562,046
% water loss for the month	1.8%
Avg. water loss/ for the last 12 months	1.3%

Risk Manager Report May 2024

There were no work-related injuries this month.

There were three (3) follow-up non-dot drug screens and two (2) random non-dot drug screens this month.

There was not a public works safety meeting this month because of the insurance meeting but I scheduled several trainings throughout the month which are listed below.

We completed a team-building exercise at Escape OKC with some of the public works supervisors. Escape rooms are a great team-building activity as they entice every single participant into achieving a shared goal and finding the way out within 60 minutes.

Several public works employees attended a Hands-On Confined Space Training at the Oklahoma Safety Council. This course provides employees with the knowledge and skills necessary to work safely and effectively in confined spaces while complying with OSHA regulations.

Public Works supervisors also completed some leadership/communication training with some assistance of Lori Muehler, Professional Development Trainer from OMAG. We discussed communication and behavioral styles and learned about each other's styles to communicate better.

Action Safety conducted some work-zone safety training following the Manual on Uniform Traffic Control Devices (MUTCD) standards. We went over several examples of proper temporary traffic control work zones. We want to promote a safe environment for workers and roadway users. Next, we will get several employees certified and trained for work zone flagger.

Park inspections were completed on Woods, Kite and Davis Park. No issues were found.

A new employee safety orientation was completed for the new well operator. We discussed First-Aid procedures, explain and review the use of Personal Protective Equipment (PPE); explain ADA (Americans with Disabilities Act); explain and review the Distracted Driving Policy by making sure the employee reads, understands and signs the policy; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training and Accident/Incident reporting procedures. We also discussed the city's wellness program, employee assistance program (EAP) and the safety manual.

An accident review board meeting was conducted on the sanitation driver who was involved in a minor traffic accident this month. There was no damage to the city truck but there was approximately $2700 in damage to the other vehicle. The board determined that the accident was our driver's fault but did not recommend any disciplinary action because this was his first accident. They recommended drivers start contacting the PD in future cases where vehicles are blocking the street to have them moved instead of attempting to squeeze through.

STATUS: All CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 5/01/2024 THRU 5/31/2024 TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00084-13	E - CAMBER PROPERTY MGMNT& LEASING	RES	1110 PARK MANOR	ACTIVE	5/20/2024	
01-00158-09	I - CASTIGLIONE JR , JOSEPH	RES	1109 MARLBORO	ACTIVE	5/01/2024	
02-00361-09	I - CHRIST, JOHN	RES	1501 CAMDEN	ACTIVE	5/15/2024	
02-00934-23	E - ESPERANZA REAL ESTATE INV.	RES	6523 AVONDALE A	ACTIVE	5/06/2024	
01-00078-03	I - GALICIA, MICHEEL	RES	1103 BEDFORD	ACTIVE	5/03/2024	
02-00845-11	E - MAIN STREET RENEWAL, LLC	RES	1811 WESTMINSTER	ACTIVE	5/09/2024	
01-00252-03	I - PATINO, RAISA	RES	1112 HUNTINGTON	ACTIVE	5/25/2024	
01-00875-07	I - PITTS, SUSIE	RES	1627 WESTMINSTER	ACTIVE	5/01/2024	
01-00198-01	I - TERLIP, COOPER	RES	1125 GLENWOOD	ACTIVE	5/30/2024	
01-00760-01	I - WALDO, MARTHA	RES	6400 LENOX	ACTIVE	5/01/2024	
01-00176-12	I - WARD, CHARIS	RES	1117 BELFORD	ACTIVE	5/28/2024	
01-00169-10	I - WILSON, CURTIS	RES	1112 BELFORD	ACTIVE	5/29/2024	
01-00426-03	I - WORSHAM, REBECCA	RES	6801 TRENTON	ACTIVE	5/01/2024	

** TOTAL PRINTED 13 **

STATUS: All CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 5/01/2024 THRU 5/31/2024 TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	13
	CLASS TOTAL:	13

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 5/01/2024 THRU 5/31/2024
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
May 31, 2024

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
		Operations			
Operating Acct	BancFirst	358,105.24	358,105.24		
SWEEP Acct	BancFirst	10,583,594.77	10,583,594.77		
		10,941,700.01	10,941,700.01		
		NICHOLS HILLS GENERAL FUND			
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
06/13/24	Valliance	500,000.00	511,753.42	5.20%	165
09/12/24	First Fidelity	900,000.00	939,575.34	5.42%	300
11/14/24	Midfirst	500,000.00	516,082.20	5.35%	214
01/16/25	First Fidelity	600,000.00	630,493.15	5.00%	371
		3,500,000.00	3,644,329.67		
		NICHOLS HILLS GENERAL FUND - CIP			
06/13/24	TREASURY BILL	720,873.33	750,000.00	5.39%	273
11/14/24	Valliance	700,000.00	730,715.62	5.20%	308
01/16/25	FNB of Ok	700,000.00	743,589.58	5.25%	427
01/16/25	Midfirst	800,000.00	833,391.25	5.35%	280
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		3,570,873.33	3,733,298.70		
		NICHOLS HILLS MUNICIPAL AUTHORITY			
11/14/24	Midfirst	1,200,000.00	1,238,597.28	5.35%	214
06/13/24	First Fidelity	550,000.00	562,009.99	5.35%	165
		1,750,000.00	1,800,607.27		
		NICHOLS HILLS MUNICIPAL AUTHORITY - CIP			
06/13/24	Midfirst	600,000.00	627,855.34	4.64%	427
		600,000.00	627,855.34		
		SINKING FUND			
06/25/24	Midfirst	3,700,000.00	3,789,228.14	5.24%	166
06/20/24	TREASURY BILL	799,749.51	818,000.00	5.22%	161
		4,499,749.51	4,607,228.14		
		GENERAL OBLIGATION BOND OF 2021			
06/13/24	Midfirst	1,100,000.00	1,134,791.02	5.41%	210
09/12/24	First Fidelity	550,000.00	574,184.93	5.42%	300
09/05/24	TREASURY BILL	649,269.08	670,000.00	4.90%	238
		2,299,269.08	2,378,975.95		
		GENERAL OBLIGATION BOND OF 2022			
09/05/24	TREASURY BILL	824,668.64	851,000.00	4.90%	238
		824,668.64	851,000.00		
		GENERAL OBLIGATION BOND OF 2023			
10/31/24	TREASURY BILL	1,999,289.72	2,057,000.00	5.22%	203
06/13/24	FNB of OK	800,000.00	831,850.00	5.25%	273
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
09/12/24	Valliance	600,000.00	621,369.86	5.20%	250
01/16/25	FNB of OK	825,000.00	876,373.44	5.25%	427
		5,224,289.72	5,433,735.46		
		GENERAL OBLIGATION BOND OF 2024			
09/12/24	TREASURY BILL	1,397,783.50	1,429,000.00	5.33%	154
10/31/24	TREASURY BILL	999,158.89	1,028,000.00	5.22%	203
01/23/25	TREASURY BILL	1,099,648.39	1,144,000.00	5.11%	287
04/10/25	Valliance	1,200,000.00	1,261,440.00	5.12%	364
06/12/25	First Fidelity	1,500,000.00	1,589,670.00	5.11%	427
		6,196,590.78	6,452,110.00		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	10,941,700.01	10,941,700.01	32.01%	159.9%
MIDFIRST BANK	10,550,000.00	10,909,115.20	30.86%	111.7%
FIRST NATIONAL BANK OF OK	2,325,000.00	2,451,813.02	6.80%	115.9%
TREASURY BILL	8,490,441.06	8,747,000.00	24.84%	
FIRST FIDELITY BANK	4,100,000.00	4,295,933.41	11.99%	120.796%
VALLIANCE BANK	3,000,000.00	3,125,278.90	8.78%	110.0%
TOTAL INVESTED	$ 39,407,141.07	$ 40,470,840.54	115.28%	

BALANCE SHEET
AS OF: MAY 31ST, 2024

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	24,368.07		
01-00-10099	Claim on Cash	798,907.41		
01-00-10100	Cash - Municipal Court	2,074.94		
01-00-11000	T-Bills and CD's	3,500,000.00		
01-00-11100	Interest Receivables	23,155.16		
01-00-11600	Other Receivables	1,270,835.00		
01-00-11650	Health Ins - Retirees & Cobra	5,335.54		
01-00-11700	Beverage Tax Receivable	855.00		
01-00-11800	Sales Tax Receivable	812,645.00		
01-00-11900	Franchise Fee Receivable	50,867.00		
01-00-12000	Utilities Receivable	86,069.81		
01-00-13799	Due To/From Flex Spending	4,073.70		
01-00-13800	Allowance for Court Receivable	(1,107,942.00)		
01-00-14000	Deposit with Third Party Admin	37,228.00		
01-00-17000	Lease Receivable	694,888.00		
			6,203,360.63	
	TOTAL ASSETS			6,203,360.63
LIABILITIES				
01-00-30050	Deposit - held for others	74,820.00		
01-00-30090	Due to Collection agency	133.50		
01-00-30099	A/P Due to Pooled Cash	275,315.69		
01-00-30700	Deferred Interest Income	23,155.16		
01-00-32050	Cleet Payable	1,941.44		
01-00-32600	Uniform Building Code Fee Paya	4.00		
01-00-33300	Deferred Fine Revenue	147,205.00		
01-00-34300	Bonds held in reserve - Banner	11,500.00		
01-00-36000	Unapplied Credit Liab- A/R	6.02		
01-00-36500	Deferred inflow - leases	694,888.00		
01-00-37176	Retainage Payable	8,855.00		
	TOTAL LIABILITIES		1,237,823.81	
EQUITY				
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-57070	Assigned - Other	171,666.42		
01-00-57071	Assigned - art in parks	25,000.00		
01-00-59000	Unassigned Fund Balance	5,267,072.47		
	TOTAL BEGINNING EQUITY	5,963,738.89		
	TOTAL REVENUE	10,950,577.85		
	TOTAL EXPENDITURES	11,948,779.92		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(998,202.07)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,965,536.82	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,203,360.63

BALANCE SHEET
AS OF: MAY 31ST, 2024

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	284,899.06		
02-00-14900	Due from other Governments	1,608.00		
			286,507.06	
	TOTAL ASSETS			286,507.06
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	235,572.96		
02-00-57090	Assigned Fund Balance-Streets	7,166.00		
	TOTAL BEGINNING EQUITY	242,738.96		
	TOTAL REVENUE	43,768.10		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	43,768.10		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		286,507.06	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			286,507.06

BALANCE SHEET
AS OF: MAY 31ST, 2024

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-00-10099	Claim on Cash	1,299.13		
			1,299.13	
	TOTAL ASSETS			1,299.13
				==========
LIABILITIES				
==========				
EQUITY				
======				
03-00-51050	Restricted Fund Bal-Donations	1,613.58		
	TOTAL BEGINNING EQUITY	1,613.58		
	TOTAL REVENUE	482.77		
	TOTAL EXPENDITURES	797.22		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(314.45)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,299.13	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,299.13
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
04-00-10099	Claim on Cash	42,331.42		
			42,331.42	
	TOTAL ASSETS			42,331.42
				==========
LIABILITIES				
==========				
04-00-30099	A/P Due to Pooled Cash	222.00		
	TOTAL LIABILITIES		222.00	
EQUITY				
======				
04-00-51050	Restricted Fund Bal-Donations	29,875.67		
	TOTAL BEGINNING EQUITY	29,875.67		
	TOTAL REVENUE	15,936.97		
	TOTAL EXPENDITURES	3,703.22		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	12,233.75		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		42,109.42	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			42,331.42
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
05-00-10099	Claim on Cash	22,179.38		
			22,179.38	
	TOTAL ASSETS			22,179.38
				==========
LIABILITIES				
==========				
EQUITY				
======				
05-00-51050	Restricted Fund Bal-Donations	21,596.40		
	TOTAL BEGINNING EQUITY	21,596.40		
	TOTAL REVENUE	582.98		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	582.98		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		22,179.38	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,179.38
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
06-00-10099	Claim on Cash	1,039,977.79		
06-00-11000	T-Bills and CD's	1,750,000.00		
06-00-11100	Interest Receivable	39,160.58		
06-00-12150	Utility Receivable	433,173.89		
06-00-13900	Unbilled Receivable	162,705.00		
06-00-14800	Allowance for Doubtful Account	(26,586.93)		
06-00-14850	Bad Debt Receivable	29,093.19		
06-00-15000	Deferred outflow of resources	374,590.00		
06-00-15500	Deferred OUtflow - OPEB	43,637.00		
06-00-20000	Fixed Assets	47,398,596.03		
06-00-20100	Accumulated Depreciation	(30,746,611.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,817,431.06		
			22,522,907.72	
	TOTAL ASSETS			22,522,907.72
				==========
LIABILITIES				
==========				
06-00-30090	Payable - Collection AgencyFee	5,735.02		
06-00-30099	A/P Due to Pooled Cash	112,193.30		
06-00-31800	Comp Absent Payable	5,383.02		
06-00-31890	Compensated Absences - Long Te	48,447.00		
06-00-34000	City of NH - Garbage	86,069.81		
06-00-34100	Unearned Rev (Unapplied Credit	15,252.27		
06-00-34325	Deposit - Fire Hydrant Meter	5,200.00		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,128.50		
06-00-34900	Notes Payable - Current Portio	899.00		
06-00-35000	NOTES PAYABLE	14,404.00		
06-00-38000	Deferred inflow of resources	38,888.00		
06-00-38500	Deferred Inflow - OPEB	50,180.00		
06-00-40000	Net Pension Liability	20,673.00		
06-00-40100	OPEB Liability	98,791.00		
	TOTAL LIABILITIES		503,243.92	
EQUITY				
======				
06-00-50400	Net Investment-Capital Assets	18,419,867.00		
06-00-52090	Unrestricted Fund Balance	3,411,673.40		
	TOTAL BEGINNING EQUITY	21,831,540.40		
	TOTAL REVENUE	4,724,072.04		
	TOTAL EXPENDITURES	4,535,948.64		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	188,123.40		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		22,019,663.80	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,522,907.72
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION		BALANCE	
ASSETS				
======				
07-00-10099	Claim on Cash	1,225,579.17		
07-00-11000	T-Bills and CD's	3,570,873.33		
07-00-11100	Interest Receivable	44,094.89		
			4,840,547.39	
	TOTAL ASSETS			4,840,547.39
				==========
LIABILITIES				
==========				
07-00-30099	A/P Due to Pooled Cash	9,287.46		
07-00-30700	Deferred Interest Income	44,094.89		
	TOTAL LIABILITIES		53,382.35	
EQUITY				
======				
07-00-57100	Assigned Fund Bal-Capital Imps	2,755,995.06		
	TOTAL BEGINNING EQUITY	2,755,995.06		
	TOTAL REVENUE	2,474,262.01		
	TOTAL EXPENDITURES	443,092.03		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,031,169.98		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,787,165.04	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,840,547.39
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
08-00-10000	Cash - Sinking Fund	1,309,188.92		
08-00-11000	T-Bills and CD's	4,499,749.51		
08-00-14900	Due from other Governments	83,132.00		
			5,892,070.43	
	TOTAL ASSETS			5,892,070.43
				==========
LIABILITIES				
==========				
08-00-30701	Deferred Income	58,171.00		
	TOTAL LIABILITIES		58,171.00	
EQUITY				
======				
08-00-51030	Restricted Fund Bal-Debt Srv	398,747.08		
	TOTAL BEGINNING EQUITY	398,747.08		
	TOTAL REVENUE	5,850,273.51		
	TOTAL EXPENDITURES	415,121.16		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,435,152.35		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		5,833,899.43	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,892,070.43
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	29,210.00		
			29,210.00	
	TOTAL ASSETS			29,210.00
				==========
LIABILITIES				
==========				
09-00-36100	Reserve for Meter Deposits	29,210.00		
	TOTAL LIABILITIES		29,210.00	
EQUITY				
======		==========	==========	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			29,210.00
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
10-00-10099	Claim on Cash	89,407.67		
10-00-11600	Other Receivables	729.00		
			90,136.67	
	TOTAL ASSETS			90,136.67
				==========
LIABILITIES				
==========				
EQUITY				
======				
10-00-51070	Restricted Fd Bal-Public Safet	71,535.90		
	TOTAL BEGINNING EQUITY	71,535.90		
TOTAL REVENUE		18,600.77		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	18,600.77		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		90,136.67	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			90,136.67
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
11-00-10099	Claim on Cash	42,352.31		
			42,352.31	
	TOTAL ASSETS			42,352.31
LIABILITIES				
EQUITY				
11-00-51075	Restricted Fd Bal - Police Imp	34,342.69		
	TOTAL BEGINNING EQUITY	34,342.69		
	TOTAL REVENUE	8,009.62		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	8,009.62		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		42,352.31	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			42,352.31

BALANCE SHEET
AS OF: MAY 31ST, 2024

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	729,487.71		
13-00-11000	T-Bills and CD's	600,000.00		
13-00-11100	Interest Receivable	10,150.99		
			1,339,638.70	
	TOTAL ASSETS			1,339,638.70
				==========
LIABILITIES				
==========				
13-00-37176	Retainage Payable	76,149.00		
	TOTAL LIABILITIES		76,149.00	
EQUITY				
======				
13-00-57100	Fund Bal-Capital Improvements	1,367,709.73		
	TOTAL BEGINNING EQUITY	1,367,709.73		
	TOTAL REVENUE	132,794.34		
	TOTAL EXPENDITURES	237,014.37		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(104,220.03)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,263,489.70	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,339,638.70
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
14-00-10099	Claim on Cash	160,562.88		
			160,562.88	
	TOTAL ASSETS			160,562.88
				==========
LIABILITIES				
==========		----------	----------	
EQUITY				
======				
14-00-50300	Restricted Fund Balance	141,315.68		
	TOTAL BEGINNING EQUITY	141,315.68		
	TOTAL REVENUE	19,247.20		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	19,247.20		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		160,562.88	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			160,562.88
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
15-00-10099	Claim on Cash	114,073.53		
			114,073.53	
	TOTAL ASSETS			114,073.53
				==========
LIABILITIES				
==========		----------	----------	
EQUITY				
======				
15-00-50300	Restricted Fund Balance	95,252.68		
	TOTAL BEGINNING EQUITY	95,252.68		
	TOTAL REVENUE	18,820.85		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	18,820.85		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		114,073.53	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			114,073.53
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	285,351.79		
17-00-12000	Utility Receivables	5,339.75		
17-00-13900	Unbilled Receivable	1,627.00		
17-00-14850	Bad Debt Receivable	89.43		
			292,407.97	
	TOTAL ASSETS			292,407.97
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	220,660.76		
	TOTAL BEGINNING EQUITY	220,660.76		
TOTAL REVENUE		71,747.21		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	71,747.21		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		292,407.97	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			292,407.97

BALANCE SHEET
AS OF: MAY 31ST, 2024

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
18-00-10050	Cash - Health Insurance	263,382.62		
			263,382.62	
	TOTAL ASSETS			263,382.62
				==========
LIABILITIES				
==========				
18-00-30090	Claims Payable	61,359.00		
	TOTAL LIABILITIES		61,359.00	
EQUITY				
======				
18-00-57090	Assigned Fund Balance	61,654.81		
	TOTAL BEGINNING EQUITY	61,654.81		
	TOTAL REVENUE	1,113,395.86		
	TOTAL EXPENDITURES	973,027.05		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	140,368.81		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		202,023.62	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			263,382.62
				==========

BALANCE SHEET
AS OF: MAY 31ST, 2024

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
20-00-10099	Claim on Cash	647,000.44		
			647,000.44	
	TOTAL ASSETS			647,000.44
LIABILITIES				
20-00-30099	A/P Due to Pooled Cash	24,235.80		
	TOTAL LIABILITIES		24,235.80	
EQUITY				
20-00-51050	Restricted Fund Bal - Donation	344,398.23		
	TOTAL BEGINNING EQUITY	344,398.23		
	TOTAL REVENUE	339,743.21		
	TOTAL EXPENDITURES	61,376.80		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	278,366.41		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		622,764.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			647,000.44

BALANCE SHEET
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION		BALANCE	
ASSETS				
80-00-10891	Cash - 2020 GO Bd Series	9,783.37		
80-00-10892	Cash - 2021 GO Bond Series	96,751.15		
80-00-10893	Cash - 2022 GO Bond Series	1,121,668.89		
80-00-10894	Cash - 2023 GO Bd Series	1,359,160.11		
80-00-10895	Cash - 2024 GO Bd Series	1,080,268.70		
80-00-11092	T-bills and CD's - Series 2021	2,299,269.08		
80-00-11093	T-bills and CD's - Series 2022	824,668.64		
80-00-11094	T-bills and CD's - 2023	5,224,289.72		
80-00-11095	T-bills and CD's - 2024	6,196,590.78		
80-00-11192	Interest Rec - 2022 GO Bd Seri	242,347.00		
			18,454,797.44	
	TOTAL ASSETS			18,454,797.44
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	893,390.49		
80-00-30792	Deferred Int Income - 2022	242,347.00		
80-00-37176	Retainage Payable	31,733.00		
	TOTAL LIABILITIES		1,167,470.49	
EQUITY				
80-00-50100	FUND BALANCE	14,922,273.59		
	TOTAL BEGINNING EQUITY	14,922,273.59		
	TOTAL REVENUE	8,031,322.50		
	TOTAL EXPENDITURES	5,666,269.14		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,365,053.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		17,287,326.95	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			18,454,797.44

BALANCE SHEET
AS OF: MAY 31ST, 2024

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10090	Pooled Cash - Meter Deposits	893,030.03		
99-00-10099	Pooled Cash	4,619,589.66		
99-00-12001	Due from General Fund	275,315.69		
99-00-12004	Due from Designated Fds-Police	222.00		
99-00-12006	Due from Municipal Authority	112,193.30		
99-00-12007	Due from GF - CIP	9,287.46		
99-00-12020	Due from Designated Fund-Parks	24,235.80		
99-00-12080	Due from GO Bonds	893,390.49		
			6,827,264.43	
	TOTAL ASSETS			6,827,264.43
LIABILITIES				
99-00-30099	Accounts Payable	1,314,644.74		
99-00-37099	Due to other Funds	5,512,619.69		
	TOTAL LIABILITIES		6,827,264.43	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,827,264.43

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	13,617,098	964,631.11	10,950,577.85	0.00	2,666,520.19	19.58
TOTAL REVENUES	13,617,098	964,631.11	10,950,577.85	0.00	2,666,520.19	19.58
EXPENDITURE SUMMARY						
City Council	785	64.59	717.69	0.00	67.31	8.57
Administration	976,613	72,167.06	885,949.68	0.00	90,663.23	9.28
City Treasurer	1,307	107.65	1,196.15	0.00	110.85	8.48
City Attorney	200,000	18,747.54	255,296.38	0.00	(55,296.38)	27.65-
Municipal Court	133,881	9,305.25	123,087.59	0.00	10,793.55	8.06
Police Department	3,238,961	233,109.27	2,733,413.95	221.98	505,324.81	15.60
Fire Department	2,444,446	198,259.49	2,346,888.83	221.98	97,334.79	3.98
City Engineer	90,000	26,190.20	209,368.45	1,244.77	(120,613.22)	134.01-
Street Department	487,571	43,484.11	527,480.74	737.18	(40,647.02)	8.34-
Sanitation	1,117,970	82,022.76	973,876.99	221.98	143,871.44	12.87
Parks Department	2,277,324	185,928.44	1,801,336.91	0.00	475,987.09	20.90
Public Works Admin	281,472	22,888.03	272,760.32	813.44	7,897.76	2.81
General Government	1,011,669	29,243.96	663,464.81	3,648.00	344,556.19	34.06
Code Department	528,679	30,144.28	458,243.62	9,721.98	60,713.57	11.48
Risk Manager	229,320	15,883.82	200,089.56	4,999.75	24,230.76	10.57
Information Systems Mgr	597,103	23,050.10	495,608.25	0.00	101,494.33	17.00
TOTAL EXPENDITURES	13,617,100	990,596.55	11,948,779.92	21,831.06	1,646,489.06	12.09
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(25,965.44)	(998,202.07)	(21,831.06)	1,020,031.13	1,556.50-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
General Sales Tax						
01-00-70250 Sales Tax	5,388,588	490,285.59	5,225,139.12	0.00	163,448.88	3.03
01-00-70350 Use Tax Revenue	1,010,508	86,962.59	1,042,429.69	0.00	(31,921.69)	3.16-
01-00-70450 Tobacco Tax Revenue	36,903	2,801.45	32,237.25	0.00	4,665.75	12.64
TOTAL General Sales Tax	6,435,999	580,049.63	6,299,806.06	0.00	136,192.94	2.12
Miscellaneous Taxes						
01-00-71550 Franchise Tax	390,089	35,379.28	342,688.15	0.00	47,400.85	12.15
TOTAL Miscellaneous Taxes	390,089	35,379.28	342,688.15	0.00	47,400.85	12.15
Licenses and Permits						
01-00-72050 Building Permits	97,917	15,130.40	133,087.90	0.00	(35,170.90)	35.92-
01-00-72075 Plumbing Permits	31,967	2,844.00	37,948.00	0.00	(5,981.00)	18.71-
01-00-72100 Electrical Permits	26,162	2,020.00	20,775.50	0.00	5,386.50	20.59
01-00-72125 Roof Permits	1,526	85.00	3,075.00	0.00	(1,549.00)	101.51-
01-00-72150 Drive/Drain Permits - Tree	8,594	695.00	10,110.00	0.00	(1,516.00)	17.64-
01-00-72175 Food Vendor Permits	90	20.00	170.00	0.00	(80.00)	88.89-
01-00-72200 Garage Sale Permits	532	80.00	480.00	0.00	52.00	9.77
01-00-72300 Plumbing Licenses	23,845	1,425.00	24,950.00	0.00	(1,105.00)	4.63-
01-00-72325 Electric Licenses	12,540	725.00	10,975.00	0.00	1,565.00	12.48
01-00-72350 General Contractor Registra	20,235	2,250.00	21,075.00	0.00	(840.00)	4.15-
01-00-72355 SUB-CONTRACTOR REGISTRATION	570	0.00	1,050.00	0.00	(480.00)	84.21-
01-00-72399 Inspections	32,167	2,490.00	26,820.00	0.00	5,347.00	16.62
01-00-72400 Alcohol Licenses	15,979	0.00	8,565.00	0.00	7,414.00	46.40
01-00-72800 Dog/Cat Licenses	342	65.00	365.00	0.00	(23.00)	6.73-
TOTAL Licenses and Permits	272,466	27,829.40	299,446.40	0.00	(26,980.40)	9.90-
Intergovernmental						
01-00-73250 Alcohol Tax	9,908	878.21	9,179.91	0.00	728.09	7.35
01-00-73500 P.D. Vest Grant	0	812.26	1,218.39	0.00	(1,218.39)	0.00
01-00-73900 FEMA Reimbursement	0	0.00	54,929.23	0.00	(54,929.23)	0.00
TOTAL Intergovernmental	9,908	1,690.47	65,327.53	0.00	(55,419.53)	559.34-
Charges for Services						
01-00-74200 Garbage	895,705	80,719.86	890,984.39	0.00	4,720.61	0.53
01-00-74500 Garbage - Commercial	121,812	6,742.13	123,009.33	0.00	(1,197.33)	0.98-
01-00-74700 Solid Waste Fee	5,013	439.20	4,829.70	0.00	183.30	3.66
01-00-74850 Ambulance Fees	58,336	5,111.18	56,209.17	0.00	2,126.83	3.65
01-00-74950 Life and Safety	1,053	0.00	1,248.78	0.00	(195.78)	18.59-
TOTAL Charges for Services	1,081,919	93,012.37	1,076,281.37	0.00	5,637.63	0.52
Fines & Forfeits						
01-00-76300 Police Fines	115,587	8,845.56	112,567.80	0.00	3,019.20	2.61
TOTAL Fines & Forfeits	115,587	8,845.56	112,567.80	0.00	3,019.20	2.61

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	107,154	3,465.96	130,342.00	0.00	(23,188.00)	21.64-
TOTAL Investment Earnings	107,154	3,465.96	130,342.00	0.00	(23,188.00)	21.64-
Miscellaneous Revenue						
01-00-79500 Leases	286,485	0.00	239,788.20	0.00	46,696.80	16.30
01-00-79550 Misc. Income	135,369	3,156.64	60,840.36	0.00	74,528.64	55.06
01-00-79575 Royalty Revenue	0	13.88	422.86	0.00	(422.86)	0.00
TOTAL Miscellaneous Revenue	421,854	3,170.52	301,051.42	0.00	120,802.58	28.64
Fund Balance Carryover						
01-00-79800 Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
TOTAL Fund Balance Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,534,255	211,187.92	2,323,067.12	0.00	211,187.88	8.33
TOTAL Transfers	2,534,255	211,187.92	2,323,067.12	0.00	211,187.88	8.33
TOTAL Revenues	13,617,098	964,631.11	10,950,577.85	0.00	2,666,520.19	19.58
TOTAL REVENUE	13,617,098	964,631.11	10,950,577.85	0.00	2,666,520.19	19.58

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	660.00	0.00	60.00	8.33
01-01-80300 FICA/Medicare	55	4.59	50.49	0.00	4.51	8.20
01-01-80700 Unemployment	10	0.00	7.20	0.00	2.80	28.00
TOTAL Personnel Services	785	64.59	717.69	0.00	67.31	8.57
TOTAL City Council	785	64.59	717.69	0.00	67.31	8.57
Administration						
Personnel Services						
01-02-80100 Salary	703,074	53,221.35	650,070.38	0.00	53,003.91	7.54
01-02-80300 FICA/Medicare	56,316	4,296.00	45,872.96	0.00	10,442.64	18.54
01-02-80400 Dental Insurance	2,732	155.04	1,705.44	0.00	1,026.56	37.58
01-02-80500 Health Insurance	61,052	4,381.49	48,196.39	0.00	12,855.61	21.06
01-02-80600 Worker's Comp	9,996	0.00	9,053.04	0.00	942.96	9.43
01-02-80700 Unemployment	1,030	0.00	1,080.00	0.00	(50.00)	4.85-
01-02-80800 OMRF Pension	57,766	4,462.65	53,920.13	0.00	3,845.89	6.66
01-02-81200 Medical Exams	0	0.00	48.00	0.00	(48.00)	0.00
01-02-81400 Car Allowance	24,800	2,566.67	25,233.37	0.00	(433.37)	1.75-
TOTAL Personnel Services	916,766	69,083.20	835,179.71	0.00	81,586.20	8.90
Material and Supplies						
01-02-83000 Material & Supplies	1,500	148.53	801.21	0.00	698.79	46.59
TOTAL Material and Supplies	1,500	148.53	801.21	0.00	698.79	46.59
Other Services						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	864.28	9,031.72	0.00	(2,031.72)	29.02-
01-02-84400 Software Agreements	25,000	412.88	21,179.44	0.00	3,820.56	15.28
01-02-84700 Telephone	9,000	379.25	5,689.48	0.00	3,310.52	36.78
TOTAL Other Services	43,000	1,656.41	35,900.64	0.00	7,099.36	16.51
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	14,068.12	0.00	1,278.88	8.33
TOTAL Transfers Out	15,347	1,278.92	14,068.12	0.00	1,278.88	8.33
TOTAL Administration	976,613	72,167.06	885,949.68	0.00	90,663.23	9.28

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	1,100.00	0.00	100.00	8.33
01-03-80300 FICA/Medicare	92	7.65	84.15	0.00	7.85	8.53
01-03-80700 Unemployment	15	0.00	12.00	0.00	3.00	20.00
TOTAL Personnel Services	1,307	107.65	1,196.15	0.00	110.85	8.48
TOTAL City Treasurer	1,307	107.65	1,196.15	0.00	110.85	8.48
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	18,747.54	255,296.38	0.00	(55,296.38)	27.65-
TOTAL Other Services	200,000	18,747.54	255,296.38	0.00	(55,296.38)	27.65-
TOTAL City Attorney	200,000	18,747.54	255,296.38	0.00	(55,296.38)	27.65-
Municipal Court						
Personnel Services						
01-05-80100 Salary	92,608	7,362.98	85,356.23	0.00	7,252.05	7.83
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,469	563.27	6,529.77	0.00	938.99	12.57
01-05-80400 Dental Insurance	621	51.68	568.48	0.00	52.52	8.46
01-05-80500 Health Insurance	8,252	687.83	7,566.13	0.00	685.87	8.31
01-05-80600 Worker's Comp	2,499	0.00	2,263.28	0.00	235.72	9.43
01-05-80700 Unemployment	415	0.00	421.46	0.00	(6.46)	1.56-
01-05-80800 OMRF Pension	6,192	489.04	5,661.54	0.00	530.56	8.57
TOTAL Personnel Services	118,556	9,154.80	108,366.89	0.00	10,189.25	8.59
Material and Supplies						
01-05-83000 Material & Supplies	1,000	60.19	228.52	0.00	771.48	77.15
TOTAL Material and Supplies	1,000	60.19	228.52	0.00	771.48	77.15
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	775.00	0.00	(75.00)	10.71-
01-05-84400 Software Agreement	12,075	0.00	12,529.58	0.00	(454.58)	3.76-
01-05-84700 Telephone	1,300	90.26	1,034.02	0.00	265.98	20.46
01-05-86050 Consulting	0	0.00	153.58	0.00	(153.58)	0.00
TOTAL Other Services	14,325	90.26	14,492.18	0.00	(167.18)	1.17-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	133,881	9,305.25	123,087.59	0.00	10,793.55	8.06
Police Department						
Personnel Services						
01-06-80100 Salary	2,037,200	157,542.16	1,748,570.21	0.00	288,629.49	14.17
01-06-80200 Overtime	20,000	638.04	16,581.85	0.00	3,418.15	17.09
01-06-80300 FICA/Medicare	179,033	12,144.14	136,934.23	0.00	42,098.45	23.51
01-06-80400 Dental Insurance	14,059	1,136.96	11,886.40	0.00	2,172.35	15.45
01-06-80500 Health Insurance	332,490	24,557.31	262,643.64	0.00	69,846.17	21.01
01-06-80600 Worker's Comp	59,973	0.00	54,318.20	0.00	5,654.80	9.43
01-06-80700 Unemployment	4,300	0.00	6,566.54	0.00	(2,266.54)	52.71-
01-06-80800 OMRF Pension	30,260	2,391.73	27,693.69	0.00	2,566.59	8.48
01-06-81050 Police Pension	222,648	16,603.08	180,156.49	0.00	42,491.03	19.08
01-06-81100 Uniform Allowance	35,000	0.00	26,804.80	0.00	8,195.20	23.41
01-06-81200 Medical Exams	2,500	144.00	4,341.00	0.00	(1,841.00)	73.64-
TOTAL Personnel Services	2,937,462	215,157.42	2,476,497.05	0.00	460,964.69	15.69
Material and Supplies						
01-06-83000 Material & Supplies	7,000	270.88	5,526.02	0.00	1,473.98	21.06
TOTAL Material and Supplies	7,000	270.88	5,526.02	0.00	1,473.98	21.06
Other Services						
01-06-84000 Equipment Maintenance	65,000	3,393.33	48,548.40	0.00	16,451.60	25.31
01-06-84100 Vehicle Maintenance	45,000	2,292.38	23,653.92	221.98	21,124.10	46.94
01-06-84200 Building Maintenance	4,500	0.00	25,467.48	0.00	(20,967.48)	465.94-
01-06-84300 Training & Membership	20,000	1,836.88	14,741.00	0.00	5,259.00	26.30
01-06-84600 Lease/Rental	0	0.00	219.00	0.00	(219.00)	0.00
01-06-84700 Telephone	23,000	1,893.02	20,881.28	0.00	2,118.72	9.21
01-06-84800 Utilities	2,000	77.91	1,528.25	0.00	471.75	23.59
01-06-84900 Fuel	35,000	0.00	25,900.10	0.00	9,099.90	26.00
01-06-84950 EV Charging	1,000	104.20	1,475.70	0.00	(475.70)	47.57-
01-06-85000 Janitorial Services	15,150	1,262.50	13,887.50	0.00	1,262.50	8.33
01-06-85300 Animal Control	2,000	0.00	60.00	0.00	1,940.00	97.00
TOTAL Other Services	212,650	10,860.22	176,362.63	221.98	36,065.39	16.96
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	75,028.25	0.00	6,820.75	8.33
TOTAL Transfers Out	81,849	6,820.75	75,028.25	0.00	6,820.75	8.33
TOTAL Police Department	3,238,961	233,109.27	2,733,413.95	221.98	505,324.81	15.60

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,547,263	126,387.69	1,445,751.64	0.00	101,510.95	6.56
01-07-80200 Overtime	65,000	6,993.87	92,826.14	0.00	(27,826.14)	42.81-
01-07-80300 FICA/Medicare	20,850	1,934.07	22,498.91	0.00	(1,649.00)	7.91-
01-07-80400 Dental Insurance	8,682	775.20	8,380.80	0.00	301.20	3.47
01-07-80500 Health Insurance	215,120	17,604.47	198,152.31	0.00	16,967.69	7.89
01-07-80600 Worker's Comp	34,984	0.00	31,685.64	0.00	3,298.36	9.43
01-07-80700 Unemployment	3,920	0.00	4,477.62	0.00	(557.62)	14.23-
01-07-81000 Fire Pension	197,064	17,694.28	199,948.93	0.00	(2,884.83)	1.46-
01-07-81100 Uniform Allowance	17,430	65.00	22,040.13	0.00	(4,610.13)	26.45-
01-07-81200 Medical Exams	8,400	0.00	1,144.00	0.00	7,256.00	86.38
TOTAL Personnel Services	2,118,713	171,454.58	2,026,906.12	0.00	91,806.48	4.33
Material and Supplies						
01-07-83000 Material & Supplies	18,462	1,166.50	13,825.39	221.98	4,414.63	23.91
TOTAL Material and Supplies	18,462	1,166.50	13,825.39	221.98	4,414.63	23.91
Other Services						
01-07-84000 Equipment Maintenance	10,000	0.00	13,626.13	0.00	(3,626.13)	36.26-
01-07-84100 Vehicle Maintenance	14,000	3,056.42	19,114.26	0.00	(5,114.26)	36.53-
01-07-84200 Building Maintenance	7,000	0.00	6,913.87	0.00	86.13	1.23
01-07-84300 Training & Membership	15,500	3,952.41	34,989.66	0.00	(19,489.66)	125.74-
01-07-84400 Membership	1,500	0.00	1,545.00	0.00	(45.00)	3.00-
01-07-84500 Fire Department Publication	3,000	0.00	3,353.91	0.00	(353.91)	11.80-
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	589.99	6,489.55	0.00	2,710.45	29.46
01-07-84800 Utilities	3,500	118.14	1,681.25	0.00	1,818.75	51.96
01-07-84900 Fuel	9,500	0.00	7,090.95	0.00	2,409.05	25.36
01-07-85200 EMSA Subsidy	32,700	2,557.20	28,848.20	0.00	3,851.80	11.78
01-07-86850 Software Maintenance	15,500	0.00	13,497.79	0.00	2,002.21	12.92
TOTAL Other Services	122,900	10,274.16	137,150.57	0.00	(14,250.57)	11.60-
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	169,006.75	0.00	15,364.25	8.33
TOTAL Transfers Out	184,371	15,364.25	169,006.75	0.00	15,364.25	8.33
TOTAL Fire Department	2,444,446	198,259.49	2,346,888.83	221.98	97,334.79	3.98
City Engineer						
Personnel Services						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	90,000	26,190.20	209,368.45	1,244.77	(120,613.22)	134.01-
TOTAL Other Services	90,000	26,190.20	209,368.45	1,244.77	(120,613.22)	134.01-
TOTAL City Engineer	90,000	26,190.20	209,368.45	1,244.77	(120,613.22)	134.01-
Street Department						
Personnel Services						
01-09-80100 Salary	226,378	19,592.10	229,085.94	0.00	(2,708.37)	1.20-
01-09-80200 Overtime	1,800	187.86	4,631.61	0.00	(2,831.61)	157.31-
01-09-80300 FICA/Medicare	20,299	1,536.12	18,123.19	0.00	2,175.85	10.72
01-09-80400 Dental Insurance	1,860	206.72	2,386.93	0.00	(526.93)	28.33-
01-09-80500 Health Insurance	34,641	4,616.95	51,462.61	0.00	(16,821.61)	48.56-
01-09-80600 Worker's Comp	4,998	0.00	4,526.52	0.00	471.48	9.43
01-09-80700 Unemployment	888	0.00	1,264.64	0.00	(376.64)	42.41-
01-09-80800 OMRF Pension	17,302	1,606.40	18,848.24	0.00	(1,545.95)	8.93-
01-09-80900 Stand By Pay	2,600	300.00	3,759.00	0.00	(1,159.00)	44.58-
01-09-81100 Uniform Allowance	4,080	562.80	5,332.62	0.00	(1,252.62)	30.70-
01-09-81200 Medical Exams	552	96.00	1,024.00	0.00	(472.00)	85.51-
TOTAL Personnel Services	315,398	28,704.95	340,445.30	0.00	(25,047.40)	7.94-
Material and Supplies						
01-09-83000 Material & Supplies	11,000	1,062.93	19,492.01	0.00	(8,492.01)	77.20-
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	0.00	1,754.69	0.00	(254.69)	16.98-
01-09-83700 Misc. Supplies	250	0.00	109.26	0.00	140.74	56.30
TOTAL Material and Supplies	13,750	1,062.93	21,355.96	0.00	(7,605.96)	55.32-
Other Services						
01-09-84000 Equipment Maintenance	3,500	681.85	10,680.46	0.00	(7,180.46)	205.16-
01-09-84100 Vehicle Maintenance	5,000	1,140.05	6,976.51	737.18	(2,713.69)	54.27-
01-09-84600 Lease/Rental	1,000	0.00	1,405.90	0.00	(405.90)	40.59-
01-09-84700 Telephone	1,400	156.90	1,627.13	0.00	(227.13)	16.22-
01-09-84800 Utilities	500	86.63	3,141.79	0.00	(2,641.79)	528.36-
01-09-84900 Fuel	5,000	0.00	8,183.98	0.00	(3,183.98)	63.68-
01-09-85500 Street Lighting	91,000	7,398.88	86,892.59	0.00	4,107.41	4.51
TOTAL Other Services	107,400	9,464.31	118,908.36	737.18	(12,245.54)	11.40-
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	46,771.12	0.00	4,251.88	8.33
TOTAL Transfers Out	51,023	4,251.92	46,771.12	0.00	4,251.88	8.33
TOTAL Street Department	487,571	43,484.11	527,480.74	737.18	(40,647.02)	8.34-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
==========						
Personnel Services						
01-10-80100 Salary	535,159	41,722.12	470,021.88	0.00	65,136.82	12.17
01-10-80300 FICA/Medicare	47,090	3,191.72	36,000.19	0.00	11,089.78	23.55
01-10-80400 Dental Insurance	6,202	516.80	5,494.27	0.00	707.73	11.41
01-10-80500 Health Insurance	87,210	7,778.18	83,514.41	0.00	3,695.59	4.24
01-10-80600 Worker's Comp	24,989	0.00	22,632.60	0.00	2,356.40	9.43
01-10-80700 Unemployment	3,200	0.00	2,665.59	0.00	534.41	16.70
01-10-80800 OMRF Pension	41,534	3,337.79	37,361.66	0.00	4,172.08	10.05
01-10-81100 Uniform Allowance	9,904	961.85	8,697.68	0.00	1,206.32	12.18
01-10-81200 Medical Exams	858	48.00	1,011.20	0.00	(153.20)	17.86-
TOTAL Personnel Services	756,145	57,556.46	667,399.48	0.00	88,745.93	11.74
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	1,536.01	0.00	(36.01)	2.40-
01-10-83500 Safety Supplies	2,500	0.00	1,421.10	0.00	1,078.90	43.16
01-10-83700 Misc. Supplies	500	0.00	25.00	0.00	475.00	95.00
TOTAL Material and Supplies	4,500	0.00	2,982.11	0.00	1,517.89	33.73
Other Services						
01-10-84000 Equipment Maintenance	1,400	0.00	1,356.58	0.00	43.42	3.10
01-10-84100 Vehicle Maintenance	22,000	945.46	20,206.03	221.98	1,571.99	7.15
01-10-84700 Telephone	1,557	145.95	1,598.04	0.00	(41.04)	2.64-
01-10-84800 Utilities	924	86.64	3,141.79	0.00	(2,217.79)	240.02-
01-10-84900 Fuel	17,135	846.32	14,968.65	0.00	2,166.35	12.64
01-10-85800 Landfill Disposal	96,000	4,299.73	64,584.07	0.00	31,415.93	32.72
01-10-85825 Commercial Garbage Disposal	130,000	10,783.12	116,690.36	0.00	13,309.64	10.24
TOTAL Other Services	269,016	17,107.22	222,545.52	221.98	46,248.50	17.19
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	80,949.88	0.00	7,359.12	8.33
TOTAL Transfers Out	88,309	7,359.08	80,949.88	0.00	7,359.12	8.33
TOTAL Sanitation	1,117,970	82,022.76	973,876.99	221.98	143,871.44	12.87
Parks Department						
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Personnel Services						
Material and Supplies						
01-11-83700 Misc. Supplies	0	27.02	27.02	0.00	(27.02)	0.00
TOTAL Material and Supplies	0	27.02	27.02	0.00	(27.02)	0.00

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-85700 Parks Maintenance	25,000	1,005.00	43,076.38	0.00	(18,076.38)	72.31-
01-11-85900 Park Maintenance Contract	220,000	17,257.50	189,832.50	0.00	30,167.50	13.71
TOTAL Other Services	245,700	18,262.50	232,908.88	0.00	12,791.12	5.21
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	2,031,624	167,638.92	1,568,401.01	0.00	463,222.99	22.80
TOTAL Transfers Out	2,031,624	167,638.92	1,568,401.01	0.00	463,222.99	22.80
TOTAL Parks Department	2,277,324	185,928.44	1,801,336.91	0.00	475,987.09	20.90
Public Works Admin						
Personnel Services						
01-12-80100 Salary	176,900	14,510.90	162,569.13	0.00	14,330.58	8.10
01-12-80300 FICA/Medicare	15,953	1,115.04	12,491.22	0.00	3,462.25	21.70
01-12-80400 Dental Insurance	1,240	103.36	1,136.96	0.00	103.04	8.31
01-12-80500 Health Insurance	20,001	2,341.41	25,755.51	0.00	(5,754.51)	28.77-
01-12-80600 Worker's Comp	4,998	0.00	4,526.52	0.00	471.48	9.43
01-12-80700 Unemployment	592	0.00	542.53	0.00	49.47	8.36
01-12-80800 OMRF Pension	13,287	1,160.88	12,912.64	0.00	374.70	2.82
01-12-81200 Medical Exams	500	0.00	96.00	0.00	404.00	80.80
TOTAL Personnel Services	233,472	19,231.59	220,030.51	0.00	13,441.01	5.76
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	332.69	0.00	1,167.31	77.82
01-12-83200 Office Supplies	3,000	464.55	2,560.27	0.00	439.73	14.66
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	464.55	2,892.96	0.00	2,107.04	42.14
Other Services						
01-12-84000 Equipment Maintenance	3,000	389.87	7,120.65	0.00	(4,120.65)	137.36-
01-12-84100 Vehicle Maintenance	1,500	0.00	1,242.57	813.44	(556.01)	37.07-
01-12-84200 Building Maintenance	6,000	144.00	5,103.25	0.00	896.75	14.95
01-12-84250 Fueling Station Maintenance	2,000	0.00	1,893.86	0.00	106.14	5.31
01-12-84300 Training & Membership	3,500	761.90	4,248.95	0.00	(748.95)	21.40-
01-12-84400 Software Agreements	0	0.00	239.88	0.00	(239.88)	0.00
01-12-84600 Lease/Rental	1,500	0.00	3,015.00	0.00	(1,515.00)	101.00-
01-12-84700 Telephone	7,000	281.64	4,793.34	0.00	2,206.66	31.52
01-12-84800 Utilities	1,000	86.65	3,141.85	0.00	(2,141.85)	214.19-
01-12-84900 Fuel	8,000	0.00	2,280.37	0.00	5,719.63	71.50
01-12-84950 EV Charging	0	52.00	523.00	0.00	(523.00)	0.00
01-12-85000 Janitorial Services	9,000	745.00	8,195.00	0.00	805.00	8.94
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	43,000	2,461.06	41,797.72	813.44	388.84	0.90

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Capital Projects						
Transfers Out						
01-12-99000 Transfer to CIP (Depreciati	0	730.83	8,039.13	0.00	(8,039.13)	0.00
TOTAL Transfers Out	0	730.83	8,039.13	0.00	(8,039.13)	0.00
TOTAL Public Works Admin	281,472	22,888.03	272,760.32	813.44	7,897.76	2.81
General Government						
Material and Supplies						
01-13-83000 Material & Supplies	20,000	2,153.15	20,737.43	0.00	(737.43)	3.69-
TOTAL Material and Supplies	20,000	2,153.15	20,737.43	0.00	(737.43)	3.69-
Other Services						
01-13-84000 Equipment Maintenance	24,000	0.00	9,883.14	0.00	14,116.86	58.82
01-13-84200 Building Maintenance	30,000	864.00	42,983.63	0.00	(12,983.63)	43.28-
01-13-84300 Training & Membership	3,000	0.00	2,267.37	0.00	732.63	24.42
01-13-84600 Lease/Rental	500	90.00	279.00	0.00	221.00	44.20
01-13-84700 Telephone	700	45.13	495.33	0.00	204.67	29.24
01-13-84800 Utilities	30,000	2,311.26	23,929.65	0.00	6,070.35	20.23
01-13-84950 EV CHARGING	0	0.00	695.00	0.00	(695.00)	0.00
01-13-85000 Janitorial Services	18,260	1,733.50	15,358.50	0.00	2,901.50	15.89
01-13-85400 Bank Charges	70,000	7,687.65	81,876.76	0.00	(11,876.76)	16.97-
01-13-86050 Consulting Fees	0	0.00	3,310.00	0.00	(3,310.00)	0.00
01-13-86100 Liability Insurance/Bonds	261,009	1,301.74	182,015.90	3,648.00	75,345.10	28.87
01-13-86300 Publications	20,000	2,809.71	28,965.45	0.00	(8,965.45)	44.83-
01-13-86400 Auditing Fees	30,000	35.00	24,952.56	0.00	5,047.44	16.82
01-13-86500 Election Expenses	6,000	0.00	4,358.43	0.00	1,641.57	27.36
01-13-86600 ACOG Dues	3,300	0.00	3,404.00	0.00	(104.00)	3.15-
01-13-86700 OML Dues	5,900	8,376.86	8,376.86	0.00	(2,476.86)	41.98-
01-13-86800 Reassessment Fees	28,000	0.00	28,568.00	0.00	(568.00)	2.03-
01-13-86900 Postage	8,000	544.00	6,346.17	0.00	1,653.83	20.67
01-13-87000 Misc. Expenses	83,000	733.96	73,077.40	0.00	9,922.60	11.95
01-13-87100 H.R.A.	25,000	558.00	9,049.70	0.00	15,950.30	63.80
01-13-87200 Education Scholarship	10,000	0.00	5,350.00	0.00	4,650.00	46.50
TOTAL Other Services	656,669	27,090.81	555,542.85	3,648.00	97,478.15	14.84
Capital Projects						
01-13-88100 Council Approval Capital Ou	335,000	0.00	87,184.53	0.00	247,815.47	73.97
TOTAL Capital Projects	335,000	0.00	87,184.53	0.00	247,815.47	73.97
Transfers Out						
TOTAL General Government	1,011,669	29,243.96	663,464.81	3,648.00	344,556.19	34.06

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Code Department						
Personnel Services						
01-14-80100 Salary	331,265	20,632.76	283,880.36	0.00	47,385.05	14.30
01-14-80200 Overtime	775	0.00	383.68	0.00	391.32	50.49
01-14-80300 FICA/Medicare	29,279	1,578.40	21,780.78	0.00	7,498.60	25.61
01-14-80400 Dental Insurance	3,050	206.72	2,506.48	0.00	543.77	17.83
01-14-80500 Health Insurance	57,207	2,751.32	44,969.10	0.00	12,238.09	21.39
01-14-80600 Worker's Comp	9,995	0.00	9,053.04	0.00	941.96	9.42
01-14-80700 Unemployment	1,754	0.00	1,770.31	0.00	(16.31)	0.93-
01-14-80800 OMRF Pension	26,283	1,650.62	22,330.43	0.00	3,952.51	15.04
01-14-81100 Uniform Rental	5,554	525.65	6,194.02	0.00	(640.02)	11.52-
01-14-81200 Medical Exams	500	85.00	602.49	0.00	(102.49)	20.50-
TOTAL Personnel Services	465,663	27,430.47	393,470.69	0.00	72,192.48	15.50
Material and Supplies						
01-14-83000 Material & Supplies	4,000	277.48	2,902.68	221.98	875.34	21.88
01-14-83200 Office Supplies	300	0.00	219.05	0.00	80.95	26.98
01-14-83500 Safety Supplies	300	0.00	444.00	0.00	(144.00)	48.00-
TOTAL Material and Supplies	4,600	277.48	3,565.73	221.98	812.29	17.66
Other Services						
01-14-84100 Vehicle Maintenance	2,600	163.75	8,793.67	0.00	(6,193.67)	238.22-
01-14-84300 Training & Membership	5,000	50.00	7,390.30	0.00	(2,390.30)	47.81-
01-14-84400 Software Agreement	31,246	0.00	10,353.16	9,500.00	11,392.84	36.46
01-14-84700 Telephone	6,000	572.87	5,924.21	0.00	75.79	1.26
01-14-84800 Utilities	1,000	86.63	3,141.80	0.00	(2,141.80)	214.18-
01-14-84900 Fuel	3,000	0.00	4,393.80	0.00	(1,393.80)	46.46-
01-14-85300 Animal Welfare	0	0.00	1,867.60	0.00	(1,867.60)	0.00
TOTAL Other Services	48,846	873.25	41,864.54	9,500.00	(2,518.54)	5.16-
Capital Projects						
01-14-88850 Life and Safety	2,000	0.00	2,148.78	0.00	(148.78)	7.44-
TOTAL Capital Projects	2,000	0.00	2,148.78	0.00	(148.78)	7.44-
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	1,563.08	17,193.88	0.00	(9,623.88)	127.13-
TOTAL Transfers Out	7,570	1,563.08	17,193.88	0.00	(9,623.88)	127.13-
TOTAL Code Department	528,679	30,144.28	458,243.62	9,721.98	60,713.57	11.48
Risk Manager						
Personnel Services						
01-15-80100 Salary	140,934	11,117.18	129,937.60	0.00	10,996.45	7.80
01-15-80300 FICA/Medicare	10,693	855.44	10,122.26	0.00	570.48	5.34

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	568.48	0.00	52.52	8.46
01-15-80500 Health Insurance	19,843	1,653.58	18,189.38	0.00	1,653.62	8.33
01-15-80600 Worker's Comp	2,499	0.00	2,263.28	0.00	235.72	9.43
01-15-80700 Unemployment	200	0.00	270.00	0.00	(70.00)	35.00-
01-15-80800 OMRF Pension	11,182	889.38	10,292.70	0.00	889.58	7.96
01-15-81200 Medical Exams	100	0.00	48.00	0.00	52.00	52.00
TOTAL Personnel Services	186,072	14,567.26	171,691.70	0.00	14,380.37	7.73
Material and Supplies						
01-15-83000 Material & Supplies	10,000	359.98	6,073.73	0.00	3,926.27	39.26
TOTAL Material and Supplies	10,000	359.98	6,073.73	0.00	3,926.27	39.26
Other Services						
01-15-84100 Vehicle Maintenance	500	0.00	290.19	0.00	209.81	41.96
01-15-84300 Training & Membership	8,000	457.45	4,738.79	0.00	3,261.21	40.77
01-15-84700 Telephone	1,800	45.13	929.05	0.00	870.95	48.39
01-15-84850 Wellness Program	16,000	0.00	10,517.54	4,999.75	482.71	3.02
01-15-84900 Fuel	1,500	0.00	854.56	0.00	645.44	43.03
TOTAL Other Services	27,800	502.58	17,330.13	4,999.75	5,470.12	19.68
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	4,994.00	0.00	454.00	8.33
TOTAL Transfers Out	5,448	454.00	4,994.00	0.00	454.00	8.33
TOTAL Risk Manager	229,320	15,883.82	200,089.56	4,999.75	24,230.76	10.57
Information Systems Mgr						
Personnel Services						
01-16-80100 Salary	222,543	8,664.58	186,735.40	0.00	35,807.98	16.09
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	17,012	674.32	14,486.19	0.00	2,525.76	14.85
01-16-80400 Dental Insurance	1,248	51.68	930.24	0.00	317.76	25.46
01-16-80500 Health Insurance	34,376	1,653.58	26,660.92	0.00	7,715.08	22.44
01-16-80600 Worker's Comp	4,570	0.00	4,526.52	0.00	43.48	0.95
01-16-80700 Unemployment	400	0.00	559.71	0.00	(159.71)	39.93-
01-16-80800 OMRF Pension	18,189	705.16	13,636.10	0.00	4,553.15	25.03
01-16-81200 Medical Expenses	0	0.00	25.00	0.00	(25.00)	0.00
01-16-81400 Car Allowance	3,600	150.00	2,625.00	0.00	975.00	27.08
TOTAL Personnel Services	302,439	11,899.32	250,185.08	0.00	52,253.50	17.28
Material and Supplies						
01-16-83000 Material Supplies	4,000	0.00	3,152.25	0.00	847.75	21.19
TOTAL Material and Supplies	4,000	0.00	3,152.25	0.00	847.75	21.19
Other Services						
01-16-84000 Equipment Maintenance	150,000	2,137.34	120,819.41	0.00	29,180.59	19.45
01-16-84200 Building Maintenance	2,000	0.00	654.60	0.00	1,345.40	67.27

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84300 Training & Membership	11,000	0.00	5,581.74	0.00	5,418.26	49.26
01-16-84600 Lease/Rental	27,000	1,413.99	22,097.13	0.00	4,902.87	18.16
01-16-84700 Telephone	5,000	294.12	6,956.41	0.00	(1,956.41)	39.13-
01-16-86050 Consulting Fees	8,000	0.00	5,803.00	0.00	2,197.00	27.46
TOTAL Other Services	203,000	3,845.45	161,912.29	0.00	41,087.71	20.24
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	80,358.63	0.00	7,305.37	8.33
TOTAL Transfers Out	87,664	7,305.33	80,358.63	0.00	7,305.37	8.33
TOTAL Information Systems Mgr	597,103	23,050.10	495,608.25	0.00	101,494.33	17.00
TOTAL EXPENDITURES	13,617,100	990,596.55	11,948,779.92	21,831.06	1,646,489.06	12.09
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(25,965.44)	(998,202.07)	(21,831.06)	1,020,031.13	1,556.50-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

02 -Street & Alley
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	274,730	4,840.47	43,768.10	0.00	230,961.90	84.07
TOTAL REVENUES	274,730	4,840.47	43,768.10	0.00	230,961.90	84.07
EXPENDITURE SUMMARY						
Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	4,840.47	43,768.10	0.00	(43,769.10)	6,910.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Intergovernmental						
02-00-73400 Gasoline Tax	6,534	548.37	6,157.99	0.00	376.01	5.75
02-00-73450 Motor Vehicle License	25,483	3,122.41	25,208.95	0.00	274.05	1.08
TOTAL Intergovernmental	32,017	3,670.78	31,366.94	0.00	650.06	2.03
Investment Earnings						
02-00-78500 Interest Income	7,713	1,169.69	12,401.16	0.00	(4,688.16)	60.78-
TOTAL Investment Earnings	7,713	1,169.69	12,401.16	0.00	(4,688.16)	60.78-
Fund Balance Carryover						
02-00-79800 Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Fund Balance Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Revenues	274,730	4,840.47	43,768.10	0.00	230,961.90	84.07
TOTAL REVENUE	274,730	4,840.47	43,768.10	0.00	230,961.90	84.07

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

02 -Street & Alley

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
Other Services						
02-09-85800 Contingency	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Other Services	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	4,840.47	43,768.10	0.00	(43,769.10)	6,910.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,185	5.33	482.77	0.00	1,702.23	77.91
TOTAL REVENUES	2,185	5.33	482.77	0.00	1,702.23	77.91
EXPENDITURE SUMMARY						
Fire Department	2,185	0.00	797.22	0.00	1,387.78	63.51
TOTAL EXPENDITURES	2,185	0.00	797.22	0.00	1,387.78	63.51
REVENUE OVER/(UNDER) EXPENDITURES	0	5.33	(314.45)	0.00	314.45	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
03-00-78500 Interest Income	0	5.33	82.77	0.00	(82.77)	0.00
TOTAL Investment Earnings	0	5.33	82.77	0.00	(82.77)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	60	0.00	400.00	0.00	(340.00)	566.67-
TOTAL Miscellaneous Revenue	60	0.00	400.00	0.00	(340.00)	566.67-
Fund Balance Carryover						
03-00-79807 Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Fund Balance Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Revenues	2,185	5.33	482.77	0.00	1,702.23	77.91
TOTAL REVENUE	2,185	5.33	482.77	0.00	1,702.23	77.91

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	2,185	0.00	797.22	0.00	1,387.78	63.51
TOTAL Material and Supplies	2,185	0.00	797.22	0.00	1,387.78	63.51
Other Services						
Capital Projects						
TOTAL Fire Department	2,185	0.00	797.22	0.00	1,387.78	63.51
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	2,185	0.00	797.22	0.00	1,387.78	63.51
REVENUE OVER/(UNDER) EXPENDITURES	0	5.33	(314.45)	0.00	314.45	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

04 -Designated Funds-Police
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	48,563	173.80	15,936.97	0.00	32,626.03	67.18
TOTAL REVENUES	48,563	173.80	15,936.97	0.00	32,626.03	67.18
EXPENDITURE SUMMARY						
Police Department	31,400	222.00	3,703.22	0.00	27,696.78	88.21
TOTAL EXPENDITURES	31,400	222.00	3,703.22	0.00	27,696.78	88.21
REVENUE OVER/(UNDER) EXPENDITURES	17,163	(48.20)	12,233.75	0.00	4,929.25	28.72

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
04-00-78500 Interest Income	0	173.80	2,586.97	0.00	(2,586.97)	0.00
TOTAL Investment Earnings	0	173.80	2,586.97	0.00	(2,586.97)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	17,163	0.00	0.00	0.00	17,163.00	100.00
04-00-79506 Revenue - Police	2,400	0.00	13,350.00	0.00	(10,950.00)	456.25-
TOTAL Miscellaneous Revenue	19,563	0.00	13,350.00	0.00	6,213.00	31.76
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Fund Balance Carryover	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Revenues	48,563	173.80	15,936.97	0.00	32,626.03	67.18
TOTAL REVENUE	48,563	173.80	15,936.97	0.00	32,626.03	67.18

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

04 -Designated Funds-Police

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	31,400	222.00	6,004.54	0.00	25,395.46	80.88
04-06-83300 Animal Control Supplies	0	0.00	(2,301.32)	0.00	2,301.32	0.00
TOTAL Material and Supplies	31,400	222.00	3,703.22	0.00	27,696.78	88.21
Other Services						
TOTAL Police Department	31,400	222.00	3,703.22	0.00	27,696.78	88.21
TOTAL EXPENDITURES	31,400	222.00	3,703.22	0.00	27,696.78	88.21
REVENUE OVER/(UNDER) EXPENDITURES	17,163	(48.20)	12,233.75	0.00	4,929.25	28.72

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

05 -Designated Funds-PW
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,230	91.06	582.98	0.00	1,647.02	73.86
TOTAL REVENUES	2,230	91.06	582.98	0.00	1,647.02	73.86
EXPENDITURE SUMMARY						
Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	91.06	582.98	0.00	(582.98)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
05-00-78500 Interest Income	0	91.06	282.98	0.00	(282.98)	0.00
TOTAL Investment Earnings	0	91.06	282.98	0.00	(282.98)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	0	0.00	300.00	0.00	(300.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	300.00	0.00	(300.00)	0.00
Fund Balance Carryover						
05-00-79812 Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Fund Balance Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Revenues	2,230	91.06	582.98	0.00	1,647.02	73.86
TOTAL REVENUE	2,230	91.06	582.98	0.00	1,647.02	73.86

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

05 -Designated Funds-PW

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Material and Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	91.06	582.98	0.00	(582.98)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

06 -Municipal Authority
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	5,068,961	350,827.00	4,724,072.04	0.00	344,888.98	6.80
TOTAL REVENUES	5,068,961	350,827.00	4,724,072.04	0.00	344,888.98	6.80
EXPENDITURE SUMMARY						
Municipal Authority	5,068,959	385,918.73	4,535,948.64	2,091.93	530,918.45	10.47
TOTAL EXPENDITURES	5,068,959	385,918.73	4,535,948.64	2,091.93	530,918.45	10.47
REVENUE OVER/(UNDER) EXPENDITURES	2	(35,091.73)	188,123.40	(2,091.93)	(186,029.47)	1,473.50-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	3,529,874	239,039.88	3,225,883.59	0.00	303,990.41	8.61
TOTAL Water	3,529,874	239,039.88	3,225,883.59	0.00	303,990.41	8.61
Wastewater						
06-00-75700 Sewer Revenue	330,116	26,889.23	321,904.05	0.00	8,211.95	2.49
06-00-75800 OKC Sewer Charges Revenue	1,055,208	78,282.28	984,369.05	0.00	70,838.95	6.71
TOTAL Wastewater	1,385,324	105,171.51	1,306,273.10	0.00	79,050.90	5.71
Water Taps						
06-00-75900 Water Tap Revenue	33,596	1,290.00	25,478.00	0.00	8,118.00	24.16
TOTAL Water Taps	33,596	1,290.00	25,478.00	0.00	8,118.00	24.16
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	19,270	999.39	13,447.06	0.00	5,822.94	30.22
TOTAL Penalties	19,270	999.39	13,447.06	0.00	5,822.94	30.22
Investment Earnings						
06-00-78200 Interest Income	65,133	4,276.22	151,465.29	0.00	(86,332.29)	132.55-
TOTAL Investment Earnings	65,133	4,276.22	151,465.29	0.00	(86,332.29)	132.55-
Miscellaneous Revenue						
06-00-79100 Misc Income	2,776	50.00	1,525.00	0.00	1,251.00	45.06
TOTAL Miscellaneous Revenue	2,776	50.00	1,525.00	0.00	1,251.00	45.06
Fund Balance Carryover						
06-00-79800 Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Fund Balance Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Municipal Auth Revenue	5,068,961	350,827.00	4,724,072.04	0.00	344,888.98	6.80
TOTAL REVENUE	5,068,961	350,827.00	4,724,072.04	0.00	344,888.98	6.80

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	728,036	57,015.22	618,104.69	0.00	109,931.63	15.10
06-12-80200 Overtime	8,600	723.85	13,116.71	0.00	(4,516.71)	52.52-
06-12-80300 FICA/Medicare	55,854	4,467.93	48,865.47	0.00	6,988.45	12.51
06-12-80400 Dental Insurance	5,581	516.80	5,168.00	0.00	413.00	7.40
06-12-80500 Health Insurance	91,200	9,112.70	92,249.30	0.00	(1,049.30)	1.15-
06-12-80600 Workers Comp	22,490	0.00	20,369.36	0.00	2,120.64	9.43
06-12-80700 Unemployment	2,704	0.00	2,470.90	0.00	233.10	8.62
06-12-80800 OMRF Pension	56,858	4,667.12	50,809.69	0.00	6,048.09	10.64
06-12-80900 Stand by Pay	9,300	600.00	6,825.00	0.00	2,475.00	26.61
06-12-81100 Uniform Rental	6,300	893.60	7,678.49	0.00	(1,378.49)	21.88-
06-12-81200 Medical Exams	500	48.00	531.76	0.00	(31.76)	6.35-
TOTAL Personnel Services	987,423	78,045.22	866,189.37	0.00	121,233.65	12.28
Material and Supplies						
06-12-83000 Materials & Supplies	45,000	3,608.49	93,516.10	687.00	(49,203.10)	109.34-
06-12-83200 Office Supplies	2,200	60.19	1,250.76	0.00	949.24	43.15
06-12-83300 Minor Tools	2,000	0.00	209.90	0.00	1,790.10	89.51
06-12-83400 Lab Chemicals	4,200	195.50	5,356.56	0.00	(1,156.56)	27.54-
06-12-83500 Safety Supplies	3,200	143.95	2,440.27	0.00	759.73	23.74
06-12-83700 Misc Supplies	500	29.60	66.46	0.00	433.54	86.71
TOTAL Material and Supplies	57,100	4,037.73	102,840.05	687.00	(46,427.05)	81.31-
Other Services						
06-12-84000 Equipment Maintenance	10,000	(358.20)	25,049.13	0.00	(15,049.13)	150.49-
06-12-84100 Vehicle Maintenance	15,000	375.60	15,222.57	1,404.93	(1,627.50)	10.85-
06-12-84300 Training & Membership	8,000	0.00	9,428.54	0.00	(1,428.54)	17.86-
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	0.00	37,650.24	0.00	22,349.76	37.25
06-12-84550 Water Quality Testing	18,000	120.00	7,689.30	0.00	10,310.70	57.28
06-12-84600 Equipment Rental	2,000	0.00	2,011.93	0.00	(11.93)	0.60-
06-12-84650 Lease Agreements	73,650	0.00	45,040.52	0.00	28,609.48	38.85
06-12-84700 Telephone	24,558	2,056.08	22,166.01	0.00	2,391.99	9.74
06-12-84800 Utilities	305,681	14,779.27	240,932.08	0.00	64,748.92	21.18
06-12-84900 Fuel	42,606	0.00	21,833.66	0.00	20,772.34	48.75
06-12-84950 Printing & Processing - Uti	16,000	1,300.61	16,238.42	0.00	(238.42)	1.49-
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	35.00	21,042.56	0.00	8,957.44	29.86
06-12-87700 OKC Sewer Charges	775,000	67,103.17	689,861.32	0.00	85,138.68	10.99

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,534,255	211,187.92	2,323,067.12	0.00	211,187.88	8.33
TOTAL Other Services	3,937,600	296,599.45	3,487,319.59	1,404.93	448,875.48	11.40
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	86,836	7,236.33	79,599.63	0.00	7,236.37	8.33
TOTAL Transfers Out	86,836	7,236.33	79,599.63	0.00	7,236.37	8.33
TOTAL Municipal Authority	5,068,959	385,918.73	4,535,948.64	2,091.93	530,918.45	10.47
General Government						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	5,068,959	385,918.73	4,535,948.64	2,091.93	530,918.45	10.47
REVENUE OVER/(UNDER) EXPENDITURES	2	(35,091.73)	188,123.40	(2,091.93)	(186,029.47)	1,473.50-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

07 -General Fund - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	5,810,261	218,728.11	2,474,262.01	0.00	3,335,998.99	57.42
TOTAL REVENUES	5,810,261	218,728.11	2,474,262.01	0.00	3,335,998.99	57.42
EXPENDITURE SUMMARY						
City Manager/Clerk	94,722	7,947.46	8,880.53	0.00	85,841.47	90.62
Police Department	821,063	0.00	46,107.23	0.00	774,955.77	94.38
Fire Department	881,140	1,340.00	85,015.01	615,009.06	181,115.93	20.55
Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation	1,026,129	0.00	151,000.00	167,673.00	707,456.00	68.94
Parks Department	2,106,717	0.00	2,400.00	0.00	2,104,317.00	99.89
Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81
Code Department	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES	5,810,262	9,287.46	443,092.03	870,212.06	4,496,957.91	77.40
REVENUE OVER/(UNDER) EXPENDITURES	(1)	209,440.65	2,031,169.98	(870,212.06)	(1,160,958.92)	5,892.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73800 Grant Proceeds	266,121	0.00	266,121.00	0.00	0.00	0.00
07-00-73850 Insurance proceeds	0	0.00	14,214.11	0.00	(14,214.11)	0.00
07-00-73950 Resale of Property	0	929.26	10,296.52	0.00	(10,296.52)	0.00
TOTAL Intergovernmental	266,121	929.26	290,631.63	0.00	(24,510.63)	9.21-
Investment Earnings						
07-00-78500 Interest Earnings	0	5,031.77	118,819.61	0.00	(118,819.61)	0.00
TOTAL Investment Earnings	0	5,031.77	118,819.61	0.00	(118,819.61)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
TOTAL Fund Balance Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
Transfers						
07-00-79920 Deprecation Transfers In	2,553,205	212,767.08	2,064,810.77	0.00	488,394.23	19.13
TOTAL Transfers	2,553,205	212,767.08	2,064,810.77	0.00	488,394.23	19.13
TOTAL Gen Fund - CIP Revenue	5,810,261	218,728.11	2,474,262.01	0.00	3,335,998.99	57.42
TOTAL REVENUE	5,810,261	218,728.11	2,474,262.01	0.00	3,335,998.99	57.42

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	20,702	7,947.46	8,880.53	0.00	11,821.47	57.10
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	36,531	0.00	0.00	0.00	36,531.00	100.00
TOTAL Capital Projects	94,722	7,947.46	8,880.53	0.00	85,841.47	90.62
TOTAL City Manager/Clerk	94,722	7,947.46	8,880.53	0.00	85,841.47	90.62
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	625,633	0.00	22,164.23	0.00	603,468.77	96.46
07-06-88200 Capital Imp-Furniture	6,606	0.00	0.00	0.00	6,606.00	100.00
07-06-88400 Capital Imp-Software	13,880	0.00	0.00	0.00	13,880.00	100.00
07-06-88500 Capital Imp-Equipment	45,841	0.00	16,344.00	0.00	29,497.00	64.35
07-06-88600 Capital Imp-Radios	108,222	0.00	0.00	0.00	108,222.00	100.00
07-06-88700 Capital Imp-Guns	20,881	0.00	7,599.00	0.00	13,282.00	63.61
TOTAL Capital Projects	821,063	0.00	46,107.23	0.00	774,955.77	94.38
TOTAL Police Department	821,063	0.00	46,107.23	0.00	774,955.77	94.38
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	251,963	0.00	4,474.60	0.00	247,488.40	98.22
07-07-88150 FIRE TRUCK RESERVE	372,807	0.00	0.00	615,009.06	(242,202.06)	64.97-
07-07-88200 Capital Imp-Furniture	49,526	1,340.00	11,842.30	0.00	37,683.70	76.09
07-07-88400 Capital Imp-Software	4,807	0.00	0.00	0.00	4,807.00	100.00
07-07-88500 Capital Imp-Equipment	72,158	0.00	38,874.54	0.00	33,283.46	46.13
07-07-88600 Capital Imp-Radios	12,636	0.00	3,558.81	0.00	9,077.19	71.84
07-07-88800 Capital Imp-Medical	27,306	0.00	1,364.76	0.00	25,941.24	95.00
07-07-88900 Capital Imp-SCBA	49,436	0.00	0.00	0.00	49,436.00	100.00
07-07-89100 Capital Imp - Fire Hose	40,501	0.00	24,900.00	0.00	15,601.00	38.52
TOTAL Capital Projects	881,140	1,340.00	85,015.01	615,009.06	181,115.93	20.55
TOTAL Fire Department	881,140	1,340.00	85,015.01	615,009.06	181,115.93	20.55

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	89,913	0.00	0.00	0.00	89,913.00	100.00
07-09-88500 Capital Imp-Equipment	66,608	0.00	3,545.95	0.00	63,062.05	94.68
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	0.00	0.00	14,601.00	100.00
TOTAL Capital Projects	171,122	0.00	3,545.95	0.00	167,576.05	97.93
TOTAL Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	1,023,129	0.00	151,000.00	167,673.00	704,456.00	68.85
07-10-88500 Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	1,026,129	0.00	151,000.00	167,673.00	707,456.00	68.94
TOTAL Sanitation	1,026,129	0.00	151,000.00	167,673.00	707,456.00	68.94
Parks Department						
Capital Projects						
07-11-88000 Capital Outlay	2,000,000	0.00	2,400.00	0.00	1,997,600.00	99.88
07-11-88500 Capital Imp-Equipment	106,717	0.00	0.00	0.00	106,717.00	100.00
TOTAL Capital Projects	2,106,717	0.00	2,400.00	0.00	2,104,317.00	99.89
TOTAL Parks Department	2,106,717	0.00	2,400.00	0.00	2,104,317.00	99.89
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	61,666	0.00	59,473.58	0.00	2,192.42	3.56
07-12-88200 Furniture	31,151	0.00	0.00	0.00	31,151.00	100.00
07-12-88500 Capital Imp-Equipment	9,386	0.00	0.00	0.00	9,386.00	100.00
TOTAL Capital Projects	102,203	0.00	59,473.58	0.00	42,729.42	41.81
TOTAL Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	217,648	0.00	5,394.22	87,530.00	124,723.78	57.31
07-14-88400 Capital Imp-Software	12,711	0.00	0.00	0.00	12,711.00	100.00
TOTAL Capital Projects	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
TOTAL Code Department	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	66,748	0.00	0.00	0.00	66,748.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	9,301	0.00	0.00	0.00	9,301.00	100.00
TOTAL Capital Projects	77,653	0.00	0.00	0.00	77,653.00	100.00
TOTAL Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr						
Capital Projects						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	9,986	0.00	0.00	0.00	9,986.00	100.00
07-16-88300 Capital Imp-Computers	85,636	0.00	27,898.12	0.00	57,737.88	67.42
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	172,199	0.00	53,377.39	0.00	118,821.61	69.00
07-16-88600 Radios	1,191	0.00	0.00	0.00	1,191.00	100.00
TOTAL Capital Projects	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL Information Systems Mgr	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES	5,810,262	9,287.46	443,092.03	870,212.06	4,496,957.91	77.40
REVENUE OVER/(UNDER) EXPENDITURES	(1)	209,440.65	2,031,169.98	(870,212.06)	(1,160,958.92)	5,892.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

08 -Sinking Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	6,001,138	60,720.72	5,850,273.51	0.00	150,864.49	2.51
TOTAL REVENUES	6,001,138	60,720.72	5,850,273.51	0.00	150,864.49	2.51
EXPENDITURE SUMMARY						
General Government	6,001,138	217.24	415,121.16	0.00	5,586,016.84	93.08
TOTAL EXPENDITURES	6,001,138	217.24	415,121.16	0.00	5,586,016.84	93.08
REVENUE OVER/(UNDER) EXPENDITURES	0	60,503.48	5,435,152.35	0.00	(5,435,152.35)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	5,991,138	55,338.09	5,798,899.27	0.00	192,238.73	3.21
TOTAL Property Tax Spec Purpos	5,991,138	55,338.09	5,798,899.27	0.00	192,238.73	3.21
Investment Earnings						
08-00-78500 Interest Earned	10,000	5,382.63	51,374.24	0.00	(41,374.24)	413.74-
TOTAL Investment Earnings	10,000	5,382.63	51,374.24	0.00	(41,374.24)	413.74-
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	6,001,138	60,720.72	5,850,273.51	0.00	150,864.49	2.51
TOTAL REVENUE	6,001,138	60,720.72	5,850,273.51	0.00	150,864.49	2.51

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

08 -Sinking Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	700	217.24	977.41	0.00	(277.41)	39.63-
TOTAL Other Services	700	217.24	977.41	0.00	(277.41)	39.63-
Capital Projects						
08-13-91000 Principle Payments - GO Bon	4,605,000	0.00	0.00	0.00	4,605,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,392,888	0.00	412,943.75	0.00	979,944.25	70.35
08-13-93000 Fiscal Charges - Trustee	2,550	0.00	1,200.00	0.00	1,350.00	52.94
TOTAL Capital Projects	6,000,438	0.00	414,143.75	0.00	5,586,294.25	93.10
TOTAL General Government	6,001,138	217.24	415,121.16	0.00	5,586,016.84	93.08
TOTAL EXPENDITURES	6,001,138	217.24	415,121.16	0.00	5,586,016.84	93.08
REVENUE OVER/(UNDER) EXPENDITURES	0	60,503.48	5,435,152.35	0.00	(5,435,152.35)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2024

09 -Meter Deposits

FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2024

09 -Meter Deposits

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

10 -911 Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	78,598	2,256.42	18,600.77	0.00	59,997.23	76.33
TOTAL REVENUES	78,598	2,256.42	18,600.77	0.00	59,997.23	76.33
EXPENDITURE SUMMARY						
General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,256.42	18,600.77	0.00	(18,600.77)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

10 -911 Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	1,889.35	14,868.61	0.00	(6,868.61)	85.86-
TOTAL Property Tax Spec Purpos	8,000	1,889.35	14,868.61	0.00	(6,868.61)	85.86-
Investment Earnings						
10-00-78500 Interest Income	2,298	367.07	3,732.16	0.00	(1,434.16)	62.41-
TOTAL Investment Earnings	2,298	367.07	3,732.16	0.00	(1,434.16)	62.41-
Fund Balance Carryover						
10-00-79800 Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL Fund Balance Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL 911 Fund Revenues	78,598	2,256.42	18,600.77	0.00	59,997.23	76.33
TOTAL REVENUE	78,598	2,256.42	18,600.77	0.00	59,997.23	76.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

10 -911 Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	77,598	0.00	0.00	0.00	77,598.00	100.00
TOTAL Material and Supplies	78,598	0.00	0.00	0.00	78,598.00	100.00
Other Services						
TOTAL General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
911 Association						
Other Services						
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,256.42	18,600.77	0.00	(18,600.77)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

11 -Impound Fee Police Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	38,903	573.88	8,009.62	0.00	30,893.38	79.41
TOTAL REVENUES	38,903	573.88	8,009.62	0.00	30,893.38	79.41
EXPENDITURE SUMMARY						
Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	573.88	8,009.62	0.00	(8,009.62)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	4,687	400.00	6,200.00	0.00	(1,513.00)	32.28-
TOTAL Fines & Forfeits	4,687	400.00	6,200.00	0.00	(1,513.00)	32.28-
Investment Earnings						
11-00-78500 Interest Income	1,116	173.88	1,809.62	0.00	(693.62)	62.15-
TOTAL Investment Earnings	1,116	173.88	1,809.62	0.00	(693.62)	62.15-
Fund Balance Carryover						
11-00-79800 Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Fund Balance Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Impound Fee Fund	38,903	573.88	8,009.62	0.00	30,893.38	79.41
TOTAL REVENUE	38,903	573.88	8,009.62	0.00	30,893.38	79.41

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	29,903	0.00	0.00	0.00	29,903.00	100.00
TOTAL Other Services	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	573.88	8,009.62	0.00	(8,009.62)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

13 -Municipal Authority - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,948,058	10,231.34	132,794.34	0.00	1,815,263.66	93.18
TOTAL REVENUES	1,948,058	10,231.34	132,794.34	0.00	1,815,263.66	93.18
EXPENDITURE SUMMARY						
General Government	1,948,058	0.00	237,014.37	338,952.00	1,372,091.63	70.43
TOTAL EXPENDITURES	1,948,058	0.00	237,014.37	338,952.00	1,372,091.63	70.43
REVENUE OVER/(UNDER) EXPENDITURES	0	10,231.34	(104,220.03)	(338,952.00)	443,172.03	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	11,131.21	0.00	(11,131.21)	0.00
TOTAL Intergovernmental	0	0.00	11,131.21	0.00	(11,131.21)	0.00
Investment Earnings						
13-00-78500 Interest	0	2,995.01	42,063.50	0.00	(42,063.50)	0.00
TOTAL Investment Earnings	0	2,995.01	42,063.50	0.00	(42,063.50)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	79,599.63	0.00	7,236.37	8.33
TOTAL Transfers	86,836	7,236.33	79,599.63	0.00	7,236.37	8.33
TOTAL NHMA CIP - Revenues	1,948,058	10,231.34	132,794.34	0.00	1,815,263.66	93.18
TOTAL REVENUE	1,948,058	10,231.34	132,794.34	0.00	1,815,263.66	93.18

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	116,740.20	0.00	313,845.80	72.89
13-12-88100 Vehicles	236,143	0.00	86,027.17	338,952.00	(188,836.17)	79.97-
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	0.00	34,247.00	0.00	101,247.00	74.72
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	0.00	237,014.37	338,952.00	1,372,091.63	70.43
TOTAL General Government	1,948,058	0.00	237,014.37	338,952.00	1,372,091.63	70.43
Information Systems						
Capital Projects						
TOTAL EXPENDITURES	1,948,058	0.00	237,014.37	338,952.00	1,372,091.63	70.43
REVENUE OVER/(UNDER) EXPENDITURES	0	10,231.34	(104,220.03)	(338,952.00)	443,172.03	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

14 -Water Impact Fees Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	150,592	659.21	19,247.20	0.00	131,344.80	87.22
TOTAL REVENUES	150,592	659.21	19,247.20	0.00	131,344.80	87.22
EXPENDITURE SUMMARY						
Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	659.21	19,247.20	0.00	(19,247.20)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	8,835	0.00	12,065.00	0.00	(3,230.00)	36.56-
TOTAL Water	8,835	0.00	12,065.00	0.00	(3,230.00)	36.56-
Investment Earnings						
14-00-78500 Interest Income	4,757	659.21	7,182.20	0.00	(2,425.20)	50.98-
TOTAL Investment Earnings	4,757	659.21	7,182.20	0.00	(2,425.20)	50.98-
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Water Impact Fee	150,592	659.21	19,247.20	0.00	131,344.80	87.22
TOTAL REVENUE	150,592	659.21	19,247.20	0.00	131,344.80	87.22

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Capital Projects	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	659.21	19,247.20	0.00	(19,247.20)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	105,665	468.34	18,820.85	0.00	86,844.15	82.19
TOTAL REVENUES	105,665	468.34	18,820.85	0.00	86,844.15	82.19
EXPENDITURE SUMMARY						
Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	468.34	18,820.85	0.00	(18,821.85)	2,185.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	10,499	0.00	13,815.00	0.00	(3,316.00)	31.58-
TOTAL Wastewater	10,499	0.00	13,815.00	0.00	(3,316.00)	31.58-
Investment Earnings						
15-00-78500 Interest Income	3,166	468.34	5,005.85	0.00	(1,839.85)	58.11-
TOTAL Investment Earnings	3,166	468.34	5,005.85	0.00	(1,839.85)	58.11-
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Sewer Impact Fee	105,665	468.34	18,820.85	0.00	86,844.15	82.19
TOTAL REVENUE	105,665	468.34	18,820.85	0.00	86,844.15	82.19

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Capital Projects	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	468.34	18,820.85	0.00	(18,821.85)	2,185.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

17 -Drainage Fee Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	268,115	6,615.96	71,747.21	0.00	196,367.79	73.24
TOTAL REVENUES	268,115	6,615.96	71,747.21	0.00	196,367.79	73.24
EXPENDITURE SUMMARY						
Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,615.96	71,747.21	0.00	(71,747.21)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Water						
17-00-75370 Drainage Fee	62,168	5,444.41	59,887.30	0.00	2,280.70	3.67
TOTAL Water	62,168	5,444.41	59,887.30	0.00	2,280.70	3.67
Investment Earnings						
17-00-78500 Interest Income	5,947	1,171.55	11,859.91	0.00	(5,912.91)	99.43-
TOTAL Investment Earnings	5,947	1,171.55	11,859.91	0.00	(5,912.91)	99.43-
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Revenues	268,115	6,615.96	71,747.21	0.00	196,367.79	73.24
TOTAL REVENUE	268,115	6,615.96	71,747.21	0.00	196,367.79	73.24

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
Capital Projects						
17-24-89900 Drainage Capital	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Capital Projects	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,615.96	71,747.21	0.00	(71,747.21)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

18 -Health Insurance Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	1,120,413	144,631.68	1,113,395.86	0.00	7,017.14	0.63
TOTAL REVENUES	1,120,413	144,631.68	1,113,395.86	0.00	7,017.14	0.63
EXPENDITURE SUMMARY						
Revenues	600	61.42	1,938.00	0.00	(1,338.00)	223.00-
Expenses	1,119,813	142,373.04	971,089.05	0.00	148,723.95	13.28
TOTAL EXPENDITURES	1,120,413	142,434.46	973,027.05	0.00	147,385.95	13.15
REVENUE OVER/(UNDER) EXPENDITURES	0	2,197.22	140,368.81	0.00	(140,368.81)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
18-00-78500 Interest Income	8,000	1,556.46	14,589.79	0.00	(6,589.79)	82.37-
TOTAL Investment Earnings	8,000	1,556.46	14,589.79	0.00	(6,589.79)	82.37-
Miscellaneous Revenue						
18-00-79550 Misc. Income	30,000	48,831.99	50,178.80	0.00	(20,178.80)	67.26-
TOTAL Miscellaneous Revenue	30,000	48,831.99	50,178.80	0.00	(20,178.80)	67.26-
Fund Balance Carryover						
18-00-79805 Premium Revenue	1,082,413	94,243.23	1,048,627.27	0.00	33,785.73	3.12
TOTAL Fund Balance Carryover	1,082,413	94,243.23	1,048,627.27	0.00	33,785.73	3.12
TOTAL Revenues	1,120,413	144,631.68	1,113,395.86	0.00	7,017.14	0.63
TOTAL REVENUE	1,120,413	144,631.68	1,113,395.86	0.00	7,017.14	0.63

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

18 -Health Insurance Fund

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	600	61.42	1,938.00	0.00	(1,338.00)	223.00-
TOTAL Other Services	600	61.42	1,938.00	0.00	(1,338.00)	223.00-
TOTAL Revenues	600	61.42	1,938.00	0.00	(1,338.00)	223.00-
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	202,433	13,111.92	143,367.69	0.00	59,065.31	29.18
18-13-80520 Health Insurance Claims	869,200	66,328.23	402,770.96	0.00	466,429.04	53.66
18-13-80525 Pharmacy Claims	0	53,712.14	318,776.17	0.00	(318,776.17)	0.00
18-13-80530 Adminstration Cost	48,180	9,220.75	106,174.23	0.00	(57,994.23)	120.37-
TOTAL Personnel Services	1,119,813	142,373.04	971,089.05	0.00	148,723.95	13.28
TOTAL Expenses	1,119,813	142,373.04	971,089.05	0.00	148,723.95	13.28
TOTAL EXPENDITURES	1,120,413	142,434.46	973,027.05	0.00	147,385.95	13.15
REVENUE OVER/(UNDER) EXPENDITURES	0	2,197.22	140,368.81	0.00	(140,368.81)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

20 -Designated Funds-Parks
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	305,000	13,956.36	339,743.21	0.00	(34,743.21)	11.39-
TOTAL REVENUES	305,000	13,956.36	339,743.21	0.00	(34,743.21)	11.39-
EXPENDITURE SUMMARY						
Parks Donations	305,000	24,235.80	61,376.80	128,250.00	115,373.20	37.83
TOTAL EXPENDITURES	305,000	24,235.80	61,376.80	128,250.00	115,373.20	37.83
REVENUE OVER/(UNDER) EXPENDITURES	0	(10,279.44)	278,366.41	(128,250.00)	(150,116.41)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
20-00-78500 Interest Income	5,000	2,656.36	26,623.21	0.00	(21,623.21)	432.46-
TOTAL Investment Earnings	5,000	2,656.36	26,623.21	0.00	(21,623.21)	432.46-
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	11,300.00	313,120.00	0.00	(313,120.00)	0.00
TOTAL Miscellaneous Revenue	0	11,300.00	313,120.00	0.00	(313,120.00)	0.00
Fund Balance Carryover						
20-00-79820 Carryover - Parks	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Fund Balance Carryover	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Revenues	305,000	13,956.36	339,743.21	0.00	(34,743.21)	11.39-
TOTAL REVENUE	305,000	13,956.36	339,743.21	0.00	(34,743.21)	11.39-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
Material and Supplies						
20-11-83900 Other Services & Charges	25,000	0.00	10,575.00	0.00	14,425.00	57.70
20-11-83975 Contingency	255,000	0.00	0.00	0.00	255,000.00	100.00
TOTAL Material and Supplies	280,000	0.00	10,575.00	0.00	269,425.00	96.22
Capital Projects						
20-11-88000 Capital Outlay	25,000	735.80	(8,448.20)	0.00	33,448.20	133.79
20-11-88600 Redbud Park	0	23,500.00	59,250.00	128,250.00	(187,500.00)	0.00
TOTAL Capital Projects	25,000	24,235.80	50,801.80	128,250.00	(154,051.80)	616.21-
TOTAL Parks Donations	305,000	24,235.80	61,376.80	128,250.00	115,373.20	37.83
TOTAL EXPENDITURES	305,000	24,235.80	61,376.80	128,250.00	115,373.20	37.83
REVENUE OVER/(UNDER) EXPENDITURES	0	(10,279.44)	278,366.41	(128,250.00)	(150,116.41)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	15,758.10	8,031,322.50	0.00	(8,031,322.50)	0.00
TOTAL REVENUES	0	15,758.10	8,031,322.50	0.00	(8,031,322.50)	0.00
EXPENDITURE SUMMARY						
2020 GO Bond	0	0.00	104,679.75	0.00	(104,679.75)	0.00
2021 GO Bond	0	332,242.02	1,513,184.32	1,665,417.76	(3,178,602.08)	0.00
2022 GO Bond	0	56,866.61	1,814,894.36	1,096,817.22	(2,911,711.58)	0.00
2023 GO Bond	0	496,669.12	2,123,010.46	1,831,987.70	(3,954,998.16)	0.00
2024 GO Bond	0	8,986.62	110,500.25	164,218.15	(274,718.40)	0.00
TOTAL EXPENDITURES	0	894,764.37	5,666,269.14	4,758,440.83	(10,424,709.97)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(879,006.27)	2,365,053.36	(4,758,440.83)	2,393,387.47	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,020,000.00	0.00	(7,020,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	280,800.00	0.00	(280,800.00)	0.00
TOTAL Investment Earnings	0	0.00	7,300,800.00	0.00	(7,300,800.00)	0.00
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	0.00	763.40	0.00	(763.40)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	425.94	145,478.73	0.00	(145,478.73)	0.00
80-00-79092 Interest Income 2022 GO	0	4,719.05	172,678.56	0.00	(172,678.56)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	6,129.82	333,290.97	0.00	(333,290.97)	0.00
80-00-79094 Interest Income 2024 GO Bon	0	4,483.29	78,310.84	0.00	(78,310.84)	0.00
TOTAL Miscellaneous Revenue	0	15,758.10	730,522.50	0.00	(730,522.50)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	15,758.10	8,031,322.50	0.00	(8,031,322.50)	0.00
TOTAL REVENUE	0	15,758.10	8,031,322.50	0.00	(8,031,322.50)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond						
Other Services						
Capital Projects						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
2019 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	0.00	45.86	0.00	(45.86)	0.00
TOTAL Other Services	0	0.00	45.86	0.00	(45.86)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	2,637.50	0.00	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	0.00	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	0.00	43,200.00	0.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	0.00	50,180.93	0.00	(50,180.93)	0.00
TOTAL Capital Projects	0	0.00	102,921.88	0.00	(102,921.88)	0.00
Transfers Out						
80-90-99800 Other Expenses Paid from In	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL Transfers Out	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL 2020 GO Bond	0	0.00	104,679.75	0.00	(104,679.75)	0.00
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	77.36	1,640.86	0.00	(1,640.86)	0.00
TOTAL Other Services	0	77.36	1,640.86	0.00	(1,640.86)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	0.00	16,696.55	0.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	52,432.91	1,055,090.46	1,655,250.76	(2,710,341.22)	0.00
80-91-98950 Parks	0	279,731.75	328,077.62	0.00	(328,077.62)	0.00
TOTAL Capital Projects	0	332,164.66	1,399,864.63	1,655,250.76	(3,055,115.39)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-91-99800 Other Expense paid from int	0	0.00	111,678.83	10,167.00	(121,845.83)	0.00
TOTAL Transfers Out	0	0.00	111,678.83	10,167.00	(121,845.83)	0.00
TOTAL 2021 GO Bond	0	332,242.02	1,513,184.32	1,665,417.76	(3,178,602.08)	0.00
2022 GO Bond						
Other Services						
80-92-85400 Bank Charges	0	186.28	2,020.57	0.00	(2,020.57)	0.00
TOTAL Other Services	0	186.28	2,020.57	0.00	(2,020.57)	0.00
Capital Projects						
80-92-97550 Paving Projects	0	11,032.28	1,198,494.09	27,580.70	(1,226,074.79)	0.00
80-92-98550 Water Projects	0	37,190.00	41,906.25	1,033,356.53	(1,075,262.78)	0.00
80-92-98750 Sanitary Sewer Projects	0	4,738.50	138,520.09	35,879.99	(174,400.08)	0.00
TOTAL Capital Projects	0	52,960.78	1,378,920.43	1,096,817.22	(2,475,737.65)	0.00
Transfers Out						
80-92-99450 Technology	0	0.00	162,353.14	0.00	(162,353.14)	0.00
80-92-99600 Police	0	0.00	4,711.25	0.00	(4,711.25)	0.00
80-92-99700 Fire Projects	0	0.00	16,532.71	0.00	(16,532.71)	0.00
80-92-99800 Expenses paid from Interest	0	3,719.55	250,356.26	0.00	(250,356.26)	0.00
TOTAL Transfers Out	0	3,719.55	433,953.36	0.00	(433,953.36)	0.00
TOTAL 2022 GO Bond	0	56,866.61	1,814,894.36	1,096,817.22	(2,911,711.58)	0.00
2023 GO Bond						
Other Services						
80-93-85400 Bank Charges	0	372.51	2,754.03	0.00	(2,754.03)	0.00
TOTAL Other Services	0	372.51	2,754.03	0.00	(2,754.03)	0.00
Capital Projects						
80-93-96550 Public Works Facility	0	11,616.13	67,449.21	6,260.30	(73,709.51)	0.00
80-93-97550 Paving Projects	0	318,508.52	1,293,734.00	1,726,829.14	(3,020,563.14)	0.00
80-93-98550 Water Projects	0	0.00	35,010.00	27,200.00	(62,210.00)	0.00
TOTAL Capital Projects	0	330,124.65	1,396,193.21	1,760,289.44	(3,156,482.65)	0.00
Transfers Out						
80-93-99600 Police Projects	0	0.00	101,599.60	0.00	(101,599.60)	0.00
80-93-99700 Fire Projects	0	166,171.96	472,934.68	71,698.26	(544,632.94)	0.00
80-93-99800 Other expenses paid from in	0	0.00	149,528.94	0.00	(149,528.94)	0.00
TOTAL Transfers Out	0	166,171.96	724,063.22	71,698.26	(795,761.48)	0.00
TOTAL 2023 GO Bond	0	496,669.12	2,123,010.46	1,831,987.70	(3,954,998.16)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

80 -General Obligation Bonds

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2024 GO Bond						
Other Services						
80-94-85400 Bank Charges	0	737.73	3,847.36	0.00	(3,847.36)	0.00
TOTAL Other Services	0	737.73	3,847.36	0.00	(3,847.36)	0.00
Capital Projects						
80-94-97550 PAVING PROJECTS	0	8,248.89	8,248.89	84,896.86	(93,145.75)	0.00
80-94-97690 Bond Issuance Cost	0	0.00	98,404.00	0.00	(98,404.00)	0.00
TOTAL Capital Projects	0	8,248.89	106,652.89	84,896.86	(191,549.75)	0.00
Transfers Out						
80-94-99600 Police Projects	0	0.00	0.00	79,321.29	(79,321.29)	0.00
TOTAL Transfers Out	0	0.00	0.00	79,321.29	(79,321.29)	0.00
TOTAL 2024 GO Bond	0	8,986.62	110,500.25	164,218.15	(274,718.40)	0.00
TOTAL EXPENDITURES	0	894,764.37	5,666,269.14	4,758,440.83	(10,424,709.97)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(879,006.27)	2,365,053.36	(4,758,440.83)	2,393,387.47	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

99 -Pooled Cash
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

REVENUE SUMMARY

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2024

99 -Pooled Cash

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills
2020 GO Bond Issue

AS OF: 05/31/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,528.05	108,528.05
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	43,200.00	-	50,180.93	-	-	-	2,637.50	1,712.01	104,633.89
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
8/31/2023		24,985.00						2,637.50	548.87	28,171.37
9/30/2023				1,208.33						1,208.33
10/31/2023				2,000.00						2,000.00
11/30/2023										-
12/31/2023		18,215.00							233.14	18,448.14
1/31/2024				2,000.00						2,000.00
2/29/2024				10,015.80						10,015.80
3/31/2024				21,889.40						21,889.40
4/30/2024				921.00						921.00
5/31/2024										-
PROJECT COST TOTAL TO DATE:	3,942,329.36	581,740.30	259,705.49	218,757.46	280,481.93	2,316,572.99	103,882.20	389,558.24	108,528.05	8,201,556.02
Available Funds - Prior to encumbrances	0.00	0.00	0.00	9,783.37	0.00	(0.00)	(0.00)	(0.00)	-	9,783.37
ENCUMBRANCES:										-
Available Funds - After encumbrances	0.00	0.00	0.00	9,783.37	0.00	(0.00)	(0.00)	(0.00)	-	9,783.37

CASH	9,783.37	**Interest Earnings:**	
CD'S	-	Prior Fiscal Years	110,842.53
EXPENSE ACCRUED	-	Current Fiscal Year	763.56
ENCUMBRANCES	-	**Bank Charges:**	
	9,783.37	Prior Fiscal Years	(3,032.18)
		Current Fiscal Year	(45.86)
		FUNDS AVAILABLE	9,783.37

City of Nichols Hills
2021 GO Bond Issue

AS OF: 05/31/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							260,891.80	260,891.80
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	16,696.55	1,055,090.46	-	328,077.62	-	-	111,678.83	1,511,543.46
7/31/2023	1,946.55							1,946.55
8/31/2023	4,425.00						407.95	4,832.95
9/30/2023	7,375.00						1,229.55	8,604.55
10/31/2023	2,950.00			17,889.37			983.64	21,823.01
11/30/2023		3,156.75					1,412.55	4,569.30
12/31/2023		24,985.00					1,103.73	26,088.73
1/31/2024		50,307.50		4,930.00			4,121.99	59,359.49
2/28/2024		18,615.50		25,526.50			99,852.42	143,994.42
3/31/2024		895,113.00						895,113.00
4/30/2024		10,479.80					2,567.00	13,046.80
5/31/2024		52,432.91		279,731.75				332,164.66
PROJECT COST TOTAL TO DATE:	3,054,405.32	1,368,802.74	323,752.80	370,237.90	113,313.48	738,561.07	119,437.41	6,088,510.73
Available Funds - Prior to encumbrances	(0.00)	1,655,250.76	(0.00)	267,150.42	(0.00)	0.00	141,454.39	2,063,855.57
ENCUMBRANCES:								
Water Treatment Facility WC-2101 SRB PO 17-15227		60,668.30						1,665,417.76
Washita Valley Electric PO #17-24097							10,167.00	
WC-2101 Water Treatment Facility Landmark PO #17-23597		1,594,582.46						
Available Funds - After encumbrances	(0.00)	(0.00)	(0.00)	267,150.42	(0.00)	0.00	131,287.39	398,437.81

CASH	96,751.15
CD'S	2,299,269.08
EXPENSE ACCRUED	(332,164.66)
ENCUMBRANCES	(1,665,417.76)
	398,437.81

Interest Earnings:	
Prior Fiscal Years	120,336.45
Current Fiscal Year	145,478.73
Bank Charges:	
Prior Fiscal Years	(3,282.52)
Current Fiscal Year	(1,640.86)
FUNDS AVAILABLE	398,437.81

City of Nichols Hills
2022 GO Bond Issue

AS OF: **45,443.00**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							272,445.23	272,445.23
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	43,173.12	-	1,394.95	105,682.31	-	150,250.38
2022-2023	1,688,308.04	62,353.75	360,011.32	594,470.00	95,727.58	188,159.97	-	2,989,030.66
2023-2024	1,350,157.09	41,906.25	138,520.09	16,532.71	4,711.25	162,353.14	250,356.26	1,964,536.79
7/31/2023	165,214.45		6,123.75			50,552.06		221,890.26
8/31/2023	257,676.23		4,995.00			4,966.20		267,637.43
9/30/2023	475,864.52	3,031.88						478,896.40
10/31/2023	322,301.12	1,684.37	23,100.00			57,460.57		404,546.06
11/30/2023	58,421.04		9,582.00			12,468.80		80,471.84
12/31/2023	25,494.60					3,310.50		28,805.10
1/31/2024	7,203.05		4,858.75		4,711.25	8,225.84		24,998.89
2/28/2024	4,753.06		1,711.13			12,887.66		19,351.85
3/31/2024	13,922.53		58,665.46	16,532.71		12,481.51	245,407.16	347,009.37
4/30/2024	8,274.21		24,745.50				1,229.55	34,249.26
5/31/2024	11,032.28	37,190.00	4,738.50				3,719.55	56,680.33
PROJECT COST TOTAL TO DATE:	3,077,235.58	126,229.92	550,750.97	618,756.80	103,126.13	462,657.16	250,356.26	5,189,112.83
Available Funds - Prior to encumbrances	16,548.42	1,626,914.34	171,131.96	(0.00)	0.00	52,973.50	22,088.97	1,889,657.20
ENCUMBRANCES:								
SC-2401 Sanitary Sewer SRB PO# 17-23624			35,879.99					1,085,784.94
PC-2301 Randel Rd Paving SRB SRB PO 17-21016	16,548.42							
WW-2201 Re-drill SRB PO 17-19026		39,725.00						
WC-2101 Water Treatment Facility Landmark PO #17-23597		993,631.53						
Available Funds - After encumbrances	(0.00)	593,557.81	135,251.97	(0.00)	0.00	52,973.50	22,088.97	803,872.26

CASH	1,121,668.89
CD'S	824,668.64
EXPENSE ACCRUED	(56,680.33)
ENCUMBRANCES	(1,085,784.94)
	803,872.26

Interest Earnings:	
Prior Fiscal Years	103,554.35
Current Fiscal Year	172,678.55
Bank Charges:	
Prior Fiscal Years	(1,767.10)
Current Fiscal Year	(2,020.57)
FUNDS AVAILABLE	803,872.26

City of Nichols Hills
2023 GO Bond Issue

AS OF: 05/31/24

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-93-97550	80-93-98550	80-93-98750	80-93-99700	80-93-99600	80-93-99450	80-93-96550	80-93-98950	80-93-99800	
Issue Amount		4,379,000.00	1,861,000.00	300,000.00	1,220,000.00	100,000.00	150,000.00	270,000.00	120,000.00		8,400,000.00
Premium		125,235.75	53,223.05	8,579.75	34,890.98	2,859.92	4,289.88	7,721.78	3,431.90		240,233.00
Net Interest Earned & Bank Fees										369,229.02	369,229.02
Prior Years:											
Issuance Expense		55,189.48	23,454.58	3,780.96	15,375.92	1,260.32	1,890.48	3,402.87	1,512.39		105,867.00
2022-2023		-	1,303.25	-	694,882.12	-	-	-	-	-	696,185.37
2023-2024		1,293,734.00	35,010.00	-	472,934.68	101,599.60	-	67,449.21	-	149,528.94	2,120,256.43
7/31/2023		14,173.38									14,173.38
8/31/2023		5,397.84						11,930.00			17,327.84
9/30/2023		8,469.74						2,173.94			10,643.68
10/31/2023		5,613.84				45,209.60		14,331.74			65,155.18
11/30/2023		166,788.88				45,209.60					211,998.48
12/31/2023		231,642.70									231,642.70
1/31/2024		69,006.93				11,180.40					80,187.33
2/28/2024		96,746.33						1,411.31			98,157.64
3/31/2024		184,849.28			306,762.72					141,693.94	633,305.94
4/30/2024		192,536.56	35,010.00					25,986.09		7,835.00	261,367.65
5/31/2024		318,508.52			166,171.96			11,616.13			496,296.61
PROJECT COST TOTAL TO DATE:		1,348,923.48	59,767.83	3,780.96	1,183,192.72	102,859.92	1,890.48	70,852.08	1,512.39	149,528.94	2,922,308.80
Available Funds - Prior to encumbrances		3,155,312.28	1,854,455.22	304,798.79	71,698.26	(0.00)	152,399.39	206,869.70	121,919.51	219,700.08	6,087,153.22
ENCUMBRANCES:											
Sutphen Ladder Truck	PO #17-20576				55,117.88						
Public Works Improvements	BCI PO# 17-23633							6,260.30			
Frontier Logging	PO #17-24127		27,200.00								
PC-2302 Bedford, Waverley, Trenton	SRB 17-21676	33,305.16									
Fire Training Tower	PO 17-17-23821				16,580.38						1,831,987.70
PC-2401 6600-6800 Blocks of East Grand	SRB PO#17-2223096	84,305.10									
PC-2301 1600 & 1700 Blks of Randel Rd	Rudy PO#17-2223096	648,086.27									
PC-2302 - Bedford, Waverly & Trenton	Rudy PO#17-23596	961,132.61									
Available Funds - After encumbrances		1,428,483.14	1,827,255.22	304,798.79	0.00	(0.00)	152,399.39	200,609.40	121,919.51	219,700.08	4,255,165.52

CASH	1,359,160.11
CD'S	5,224,289.72
EXPENSE ACCRUED	(496,296.61)
ENCUMBRANCES	(1,831,987.70)
	4,255,165.52

Interest Earnings:	
Prior Fiscal Years	39,310.00
Current Fiscal Year	333,290.97
Bank Charges:	
Prior Fiscal Years	(617.92)
Current Fiscal Year	(2,754.03)
FUNDS AVAILABLE	4,255,165.52

City of Nichols Hills
2024 GO Bond Issue

AS OF: 05/31/24

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Public Works Vehicles	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-94-97550	80-94-98550	80-94-98750	80-94-96700	80-94-99600	80-94-99450	80-94-96550	80-94-98950	80-94-99800	
Issue Amount		4,622,000.00	365,000.00	280,000.00	450,000.00	88,000.00	240,000.00	400,000.00	575,000.00		7,020,000.00
Premium		184,880.00	14,600.00	11,200.00	18,000.00	3,520.00	9,600.00	16,000.00	23,000.00		280,800.00
Net Interest Earned & Bank Fees										74,463.48	74,463.48
Prior Years:											
Issuance Expense		64,789.64	5,116.45	3,924.95	6,307.95	1,233.55	3,364.24	5,607.07	8,060.16		98,404.00
2023-2024		8,248.89	-	-	-	-	-	-	-	-	8,248.89
1/31/2024											-
2/28/2024											-
3/31/2024											-
4/30/2024											-
5/31/2024		8,248.89									8,248.89
PROJECT COST TOTAL TO DATE:		73,038.53	5,116.45	3,924.95	6,307.95	1,233.55	3,364.24	5,607.07	8,060.16	-	106,652.89
Available Funds - Prior to encumbrances		4,733,841.47	374,483.55	287,275.05	461,692.05	90,286.45	246,235.76	410,392.93	589,939.84	74,463.48	7,268,610.59
ENCUMBRANCES:											
PC-2402 1200 Larchmont	PO # 17-24361	84,896.86									164,218.15
John Vance	PO #17-23408					51,723.20					
Metro Emergency	PO #17-24159					27,598.09					
Available Funds - After encumbrances		4,648,944.61	374,483.55	287,275.05	461,692.05	10,965.16	246,235.76	410,392.93	589,939.84	74,463.48	7,104,392.44

CASH	1,080,268.70
CD'S	6,196,590.78
EXPENSE ACCRUED	(8,248.89)
ENCUMBRANCES	(164,218.15)
	7,104,392.44

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	78,310.84
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(3,847.36)
FUNDS AVAILABLE	7,104,392.44

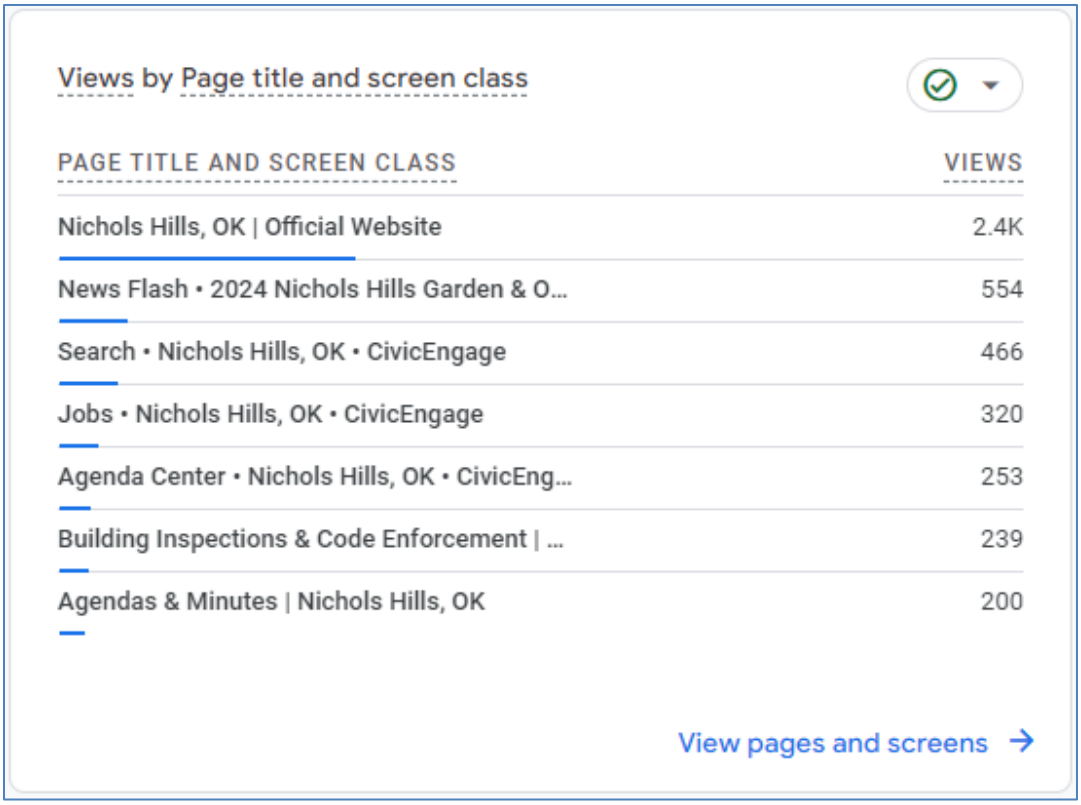
Monthly Report – May 2024

Information Systems
City of Nichols Hills

Scott Johnston, Information Systems Manager
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 810-7150 E-mail it@nicholshills.net

Website Statistics:

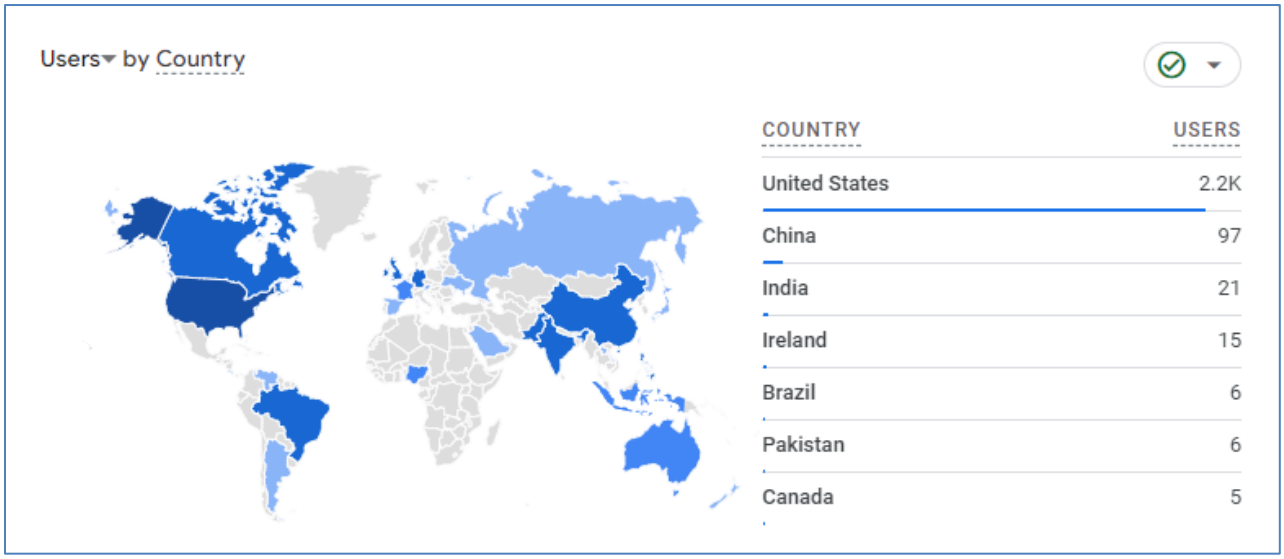
Google Analytics provided us with some statistical information on our website. Over 2,400 individuals browsed the City's new website during the month of May.



Views by Page title and screen class

PAGE TITLE AND SCREEN CLASS	VIEWS
Nichols Hills, OK | Official Website	2.4K
News Flash • 2024 Nichols Hills Garden & O...	554
Search • Nichols Hills, OK • CivicEngage	466
Jobs • Nichols Hills, OK • CivicEngage	320
Agenda Center • Nichols Hills, OK • CivicEng...	253
Building Inspections & Code Enforcement | ...	239
Agendas & Minutes | Nichols Hills, OK	200

View pages and screens



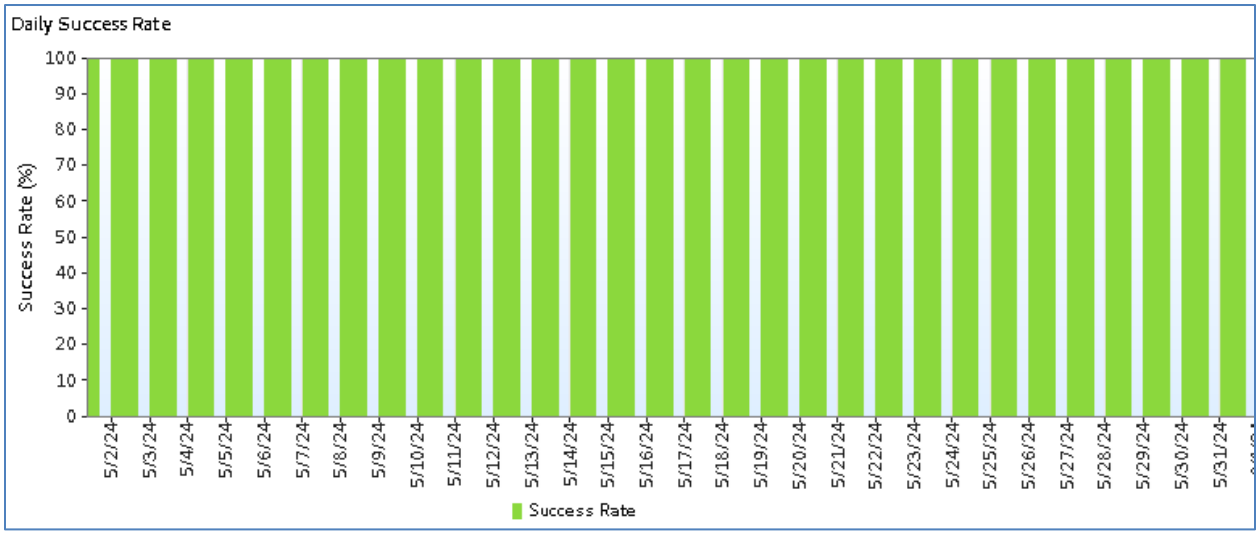
Users by Country

COUNTRY	USERS
United States	2.2K
China	97
India	21
Ireland	15
Brazil	6
Pakistan	6
Canada	5

Backup Report

All City backup devices and services are healthy and running viable backup jobs to date.

City Hall



Public Works

Email Status Reports:

May Statistics: 35,427 emails received. Legitimate: 22,145. Spam: 13,230. Viruses: 52.

Hovering over the Hyperlinks in an email can reveal where the web address is taking you. If it looks malicious, it probably is. Stop, look, and think before you click that malicious link!

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
May	Not Spam	22145	62.51%
	Spam	13230	37.34%
	Virus	52	0.15%
	Subtotal (3)	35427	100.00%
	Total	**35427**	**100%**

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
May	Accept	4915	13.87%
	Accept;Defer Disposition	17391	49.09%
	Delay	666	1.88%
	Discard	2050	5.79%
	Quarantine	2091	5.90%
	Quarantine;Defer Disposition	3	0.01%
	Reject	8247	23.28%
	Replace;Notification;Defer Disposition	3	0.01%
	System Quarantine;Defer Disposition	8	0.02%
	System Quarantine;Defer Disposition;Remove URL	39	0.11%
	System Quarantine;Notification	8	0.02%
	System Quarantine;Notification;Defer Disposition	6	0.02%
	Subtotal (12)	35427	100.00%
	Total	35427	100%

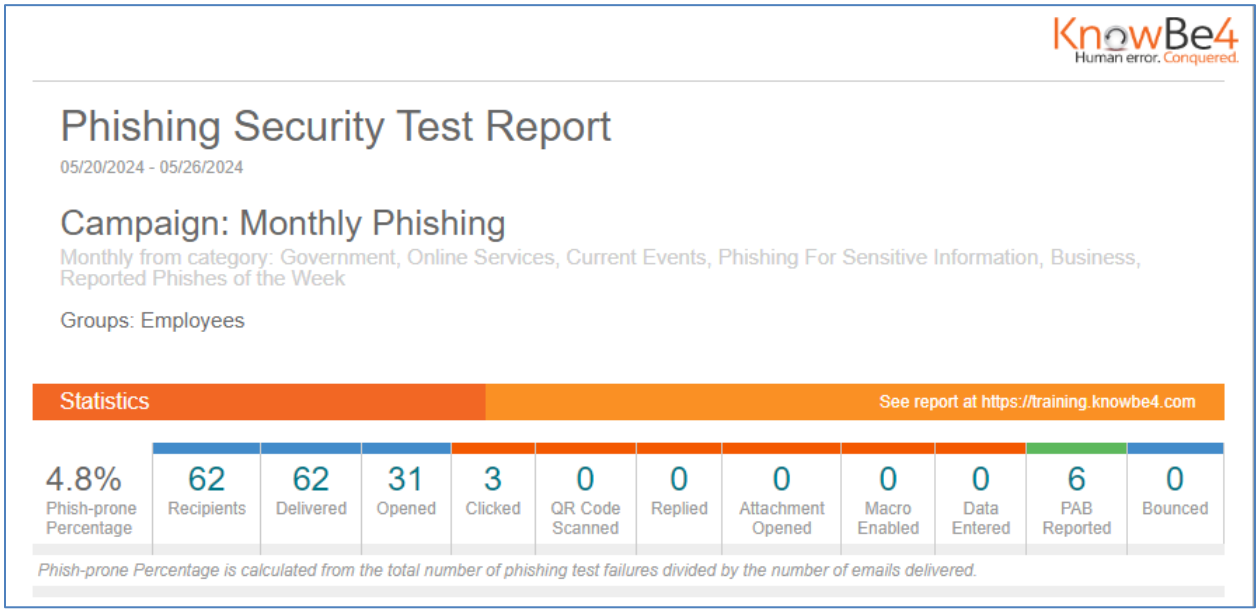
Top Recipient by Month			
Month	To	Mail by Receipient Events	% of Subtotal
May	scox@nicholshills.net	1662	6.03%
	rlawrence@nicholshills.net	1592	5.77%
	spate@nicholshills.net	1436	5.21%
	kreyes@nicholshills.net	1373	4.98%
	kboydston@nicholshills.net	1242	4.50%
	acopeland@nicholshills.net	1048	3.80%
	cnix@nicholshills.net	1038	3.76%
	lhough@nicholshills.net	1026	3.72%
	tmays@nicholshills.net	995	3.61%
	sjohnston@nicholshills.net	987	3.58%
	sdickson@nicholshills.net	895	3.25%
	mpuckett@nicholshills.net	670	2.43%

Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
May	Access Control-Relay Denied	259	1.96%
	Attachment Filter	12	0.09%
	Banned Word	1	0.01%
	Bayesian	59	0.45%
	Behavior Analysis	15	0.11%
	Bounce Verification	5	0.04%
	DMARC Failure	194	1.47%
	DNSBL	272	2.06%
	Domain Block	501	3.79%
	FortiGuard AntiSpam	359	2.71%
	FortiGuard AntiSpam-IP	7093	53.61%
	FortiGuard WebFilter	1297	9.80%
	Header Analysis	4	0.03%
	Heuristic	4	0.03%
	Recipient Verification	807	6.10%
	SMTP Auth Failure	97	0.73%
	SPF Failure	23	0.17%
	SURBL	10	0.08%
	Sender Reputation	202	1.53%
	Session Limit	464	3.51%
	System Block	1481	11.19%
	User Block	71	0.54%
	Subtotal (22)	13230	100.00%
	Total	**13230**	**100%**

Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
May	Sandbox: uri	35	67.31%
	Sandbox: uri, Sandbox: uri	4	7.69%
	Sandbox: Malware_Generic.P0	2	3.85%
	Sandbox: Riskware	6	11.54%
	PDF/Phish.862D!tr	1	1.92%
	Virus-Outbreak	2	3.85%
	W32/CQE!tr	2	3.85%
	Subtotal (7)	52	100.00%
	Total	52	100%

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked three employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.



KnowBe4
Human error. Conquered.

Phishing Security Test Report

05/20/2024 - 05/26/2024

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

4.8%	62	62	31	3	0	0	0	0	0	6	0
Phish-prone Percentage	Recipients	Delivered	Opened	Clicked	QR Code Scanned	Replied	Attachment Opened	Macro Enabled	Data Entered	PAB Reported	Bounced

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Activities:

1. Posted meeting agendas on lobby TV.
2. Gave new employee orientation for new Public Works employee.
3. Updated remote connection server firmware.
4. Attended several meetings regarding social media archiving.
5. Researched many different VOIP systems and the costs associated with them.
6. Discussed Police call recorder configuration with several technicians.
7. Assisted the Chief Building Inspector with testing on his workstation.
8. Removed the City Manager's workstations and peripherals from the office.
9. Reinstalled the City Manager's workstation and peripherals in the office.
10. Attended OGITA meeting to discuss grant program.
11. Upgraded authentication server firmware.
12. Reconfigure the second-position phone for the call recorder.
13. Created phone system document for vendors to submit proposals for.
14. Received quote for a PRI T1 conversion board for call recorder.
15. Took inventory of how many desk phones the city would require.
16. Attended Insurance meeting.
17. Recorded, broadcast, and uploaded the Planning Commission meeting to the on-demand server.
18. Recorded, broadcast, and uploaded the Parks Commission meeting to the on-demand server.
19. Recorded, broadcast, and uploaded the City Council meeting to the on-demand server.
20. Recorded, broadcast, and uploaded the Board of Adjustment meeting to the on-demand server.
21. Recorded, broadcast, and uploaded the Building Commission meeting to the on-demand server.
22. Recorded, broadcast, and uploaded the Environment, Health, and Sustainability meeting to the on-demand server.
23. Updated the endpoint protection agents on all City workstations and servers.
24. Deployed all critical and important updates to all City workstations and servers.
25. Updated the firmware version of all City switches and firewalls.
26. Ordered more access control cards for the city.
27. Contacted support partner to have the Clock Tower controls moved to the attic at City Hall.
28. Troubleshoot alerts with recovery software for the City Hall file server.
29. Contacted HVAC support to check on Server room and City Council AC issues.
30. Assisted Wells Supervisor with well-site security camera issues.
31. Purchased and installed video compression software for the Police Records Clerk.
32. Attended meeting with support partner to discuss future phone system upgrade.
33. Ordered new police tablet car chargers.

34. Configured additional security camera alerts for Well Operators.
35. Reconfigured a name change on the email server for Dispatch employee.
36. Assisted the Building Inspector with document conversion issues.
37. Purchased a new monitor for the Police Sergeant's workstation.
38. Assisted the Permits Clerk with a credit card machine issue.
39. Interviewed a candidate for the Information Systems Technician job.
40. Opened a service ticket with a support partner to troubleshoot the issue with OKC Fire automatic aid connection for Dispatch.
41. Created new email addresses for Sanitation employees per Risk Manager.
42. Shipped electronic bells system at City Hall to support partner to be repaired.
43. Researched TDD phone system for Risk Manager.
44. Attended meeting with support partner to discuss current ISP services and future ISP costs and services.
45. Republished website Parks information that was not listed correctly.
46. Assisted the City Manager with safe listing a training website URL.
47. Worked on daily routine list and network documentation for future Information Systems employees.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

May 31st, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the June 11th, 2024 Council Meeting.

2021 G.O. Bond Issue:

- **Arsenic Removal Water Treatment Plant (WC-2101)**

Contractor:	Landmark Const. LLC	Original Contract Amount:	$3,498,000.00
Start Date:	March 25th, 2024	Amended Contract Amount:	$3,518,673.00
Award Date:	February 13th, 2024	Claims to Date Less Ret.:	$909,786.01
Project Duration:	180 Calendar Days	Amount Remaining:	$2,652,653.00
Days Used:	12	Percent Complete:	20%

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1600 & 1700 Blocks of Randel Road (PC-2301)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,181,687.50
Start Date:	February 5th, 2024	Amended Contract Amount:	$1,181,687.50
Award Date:	December 12th, 2023	Claims to Date Less Ret.:	$533,601.23
Project Duration:	180 Calendar Days	Amount Remaining:	$843,983.98
Days Used:	85	Percent Complete:	60%

- **Paving Improvements to 1100 Bedford, 7000 Waverly, 6800 Trenton (PC-2302)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,067,265.00
Start Date:	April 8th, 2024	Amended Contract Amount:	-
Award Date:	February 13th, 2024	Claims to Date Less Ret.:	$106,132.39
Project Duration:	150 Calendar Days	Amount Remaining:	$1,067,265.00
Days Used:	22	Percent Complete:	15%

2024 G.O. Bond Issue:

- **Paving Improvements to the 6600, 6700, & 6800 Blocks of East Grand Blvd. (PC-2401)**
  On Agenda for Advertisement

- **Paving Improvements to the 1200 Block of Larchmont Lane (PC-2402)**
  Survey Complete. Design Underway

- **City-Wide Sanitary Sewer Improvements (SC-2401)**
  On Agenda for Award

Other Projects:

- **Grand Park Channel Repair (FC-2302)**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	$298,150.00
Start Date:	April 8th, 2024	Amended Contract Amount:	$265,478.00
Award Date:	January 9th, 2024	Claims to Date Less Ret.:	$265,478.00
Project Duration:	90 Calendar Days	Amount Remaining:	$265,478.00
Days Used:	51	Percent Complete:	100%

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR JOSE TREVINO	00-34325	DEPOSIT-FIRE HYDRANT	JOSE TREVINO:	1,573.40
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MAY 2024	220.00
	OKLAHOMA CITY MEMORIAL MARAT	00-34300	Bonds held in reserv	2024 REFUND BANNER DEPOSIT	6,000.00
				TOTAL:	7,793.40
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	288.99
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	412.88
	VISA	02-83000	Material & Supplies	PRINTER STAND	34.99
	VISA	02-84300	Training & Membershi	MEETING	10.03
		02-84300	Training & Membershi	CONTINUING EDUCATION	389.00
	PETTY CASH	02-84300	Training & Membershi	MAY 2024 RECEIPTS	170.25
	VISA	02-83000	Material & Supplies	OFFICE SUPPLIES	18.23
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	90.26
	VISA	02-84300	Training & Membershi	CMAO 2024 SUMMER CONF	295.00
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	TONER, POST-IT-NOTES	95.31
				TOTAL:	1,804.94
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	18,747.54
				TOTAL:	18,747.54
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	90.26
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	TONER, POST-IT-NOTES	60.19
				TOTAL:	150.45
Police Department	ROCIC	06-84300	Training & Membershi	ANNUAL MEMBERSHIP	300.00
	CASEY NIX	06-84950	EV Charging	HOME CHARGING MAY 2024	23.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	725.49
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	OIL CHANGES	70.57
		06-84100	Vehicle Maintenance	OIL CHANGES	70.57
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES FLAT REPAIR	24.45
		06-84100	Vehicle Maintenance	NEW TIRES FLAT REPAIR	487.32
	VISA	06-83000	Material & Supplies	SUPPLIES LPR CAMERAS	46.93
		06-84300	Training & Membershi	LODGING	768.44
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	VISA	06-84100	Vehicle Maintenance	CENTER CAPS FOR WHEEL	65.67
		06-84300	Training & Membershi	LODGING CHIEFS CONFERENCE	768.44
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	JANITORIAL SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	223.95
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	806.53
	VIGILANT SOLUTIONS LLC	06-84000	Equipment Maintenanc	ANNUAL RENEWAL	3,293.33
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	361.00
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	REPAIR UNIT 53	1,573.80
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREENS	144.00
	OG&E	06-84950	EV Charging	052424 AVONDALE EV	81.20
	ONG	06-84800	Utilities	MONTHLY CHARGS	77.91
				TOTAL:	11,275.10
Fire Department	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE	113.02
	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	55.08
		07-83000	Material & Supplies	STATION SUPPLIES	46.85
		07-83000	Material & Supplies	STATION SUPPLIES	43.51
		07-83000	Material & Supplies	STATION SUPPLIES	66.53
		07-83000	Material & Supplies	SUPPLIES	39.41
		07-83000	Material & Supplies	SUPPLIES	97.22

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-83000	Material & Supplies	STATION SUPPLIES	432.56
	WESTLAKE HARDWARE	07-83000	Material & Supplies	PLUMBING PARTS	30.97
	EMSA	07-85200	EMSA Subsidy	MAY SUBSIDY 2024	2,557.20
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	224.04
	CASCO INDUSTRIES INC	07-81100	Uniform Allowance	HELMET SHIELD MORRISON	65.00
	VISA	07-84300	Training & Membershi	TC: EFO LODGING 3 OF4	294.00
		07-84300	Training & Membershi	HOTEL GRAY CONFINED SPACE	535.00
		07-84300	Training & Membershi	WICHITA HOT CLASS	800.00
		07-83000	Material & Supplies	STATION SUPPLIES	137.41
	ImageNet Consulting, LLC	07-83000	Material & Supplies	FD COPY MACHINE	24.67
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	185.44
	JOSHUA GRAY	07-84300	Training & Membershi	TRAVEL CLAIM JOSH GRAY	197.64
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	180.51
	ALPHA ONE FIRETRUCKS LLC	07-84100	Vehicle Maintenance	T31 REPAIR	2,943.40
	VISA	07-83000	Material & Supplies	HOSE TESTER GAUGE	27.99
		07-83000	Material & Supplies	OFFICE SUPPLIES	116.34
	JOSHUA BALCH	07-84300	Training & Membershi	TC: D/O PUMPER	303.40
		07-84300	Training & Membershi	TRAVEL CLAIM BALCH	56.33
	DANIEL MORRISON	07-84300	Training & Membershi	TRAVEL CLAIM MORRISON	74.03
	OG&E	07-84800	Utilities	MONTHLY CHARGES	40.23
	ONG	07-84800	Utilities	MONTHLY CHARGES	77.91
	OREILLY AUTOMOTIVE STORES IN	07-83000	Material & Supplies	T31 ANTIFREEZE	47.96
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	SWIFT WATER LB TH	900.00
		07-84300	Training & Membershi	OFFICER 3 BALCH	550.00
	KENNY REYES	07-84300	Training & Membershi	TC: EFO (REYES)	242.01
				TOTAL:	11,505.66
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY ENGINEERING	26,190.20
				TOTAL:	26,190.20
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.95
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLIES	15.98
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	130.95
	US FLEET TRACKING	09-84100	Vehicle Maintenance	VEHICLE TRACKING	149.75
	SHERWIN-WILLIAMS CO	09-83000	Material & Supplies	SUPPLIES	16.99
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	562.80
	TLS GROUP INC	09-84000	Equipment Maintenanc	EQUIP MAINT	428.42
	FRONTIER EQUIPMENT	09-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	923.91
	GELLCO CLOTHING & SHOES INC	09-83000	Material & Supplies	BOOTS	138.50
		09-83000	Material & Supplies	BOOTS	69.90
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	MATERIALS	172.00
	HOME DEPOT	09-84000	Equipment Maintenanc	RENTAL	253.43
		09-83000	Material & Supplies	SUPPLIES	74.34
		09-83000	Material & Supplies	DRILL	85.44
		09-83000	Material & Supplies	SUPPLIES	206.93
		09-83000	Material & Supplies	SUPPLIES	15.01
		09-83000	Material & Supplies	SUPPLIES	118.08
		09-83000	Material & Supplies	DRILL	100.00
	AMERICAN PROPANE CO	09-83000	Material & Supplies	PROPANE	49.76
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	96.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,983.51
		09-84800	Utilities	MONTHLY CHARGES	48.23
		09-85500	Street Lighting	MONTHLY CHARGES	30.46
		09-85500	Street Lighting	MONTHLY CHARGES	31.91

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-85500	Street Lighting	MONTHLY CHARGES	202.24
		09-85500	Street Lighting	MONTHLY CHARGES	31.28
		09-85500	Street Lighting	MONTHLY CHARGES	30.06
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.06
		09-85500	Street Lighting	MONTHLY CHARGES	29.73
	ONG	09-84800	Utilities	MONTHLY CHARGES	38.40
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	TRUCK MAINT	66.39
				TOTAL:	11,186.04
Sanitation	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	145.95
	US FLEET TRACKING	10-84100	Vehicle Maintenance	VEHICLE TRACKING	89.85
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	SERVICE CALL	375.61
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	VEHICLE INSPECTION	480.00
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	961.85
	WEX BANK	10-84900	Fuel	FUEL	68.60
		10-84900	Fuel	FUEL	120.52
		10-84900	Fuel	CNG	101.05
		10-84900	Fuel	FUEL	90.55
		10-84900	Fuel	CNG	90.81
		10-84900	Fuel	FUEL	74.28
		10-84900	Fuel	CNG FUEL	75.10
		10-84900	Fuel	FUEL	68.50
		10-84900	Fuel	CNG	19.29
		10-84900	Fuel	CNG	0.05
		10-84900	Fuel	CNG FUEL	60.63
		10-84900	Fuel	CNG FUEL	76.94
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,783.12
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MAY 2024	4,226.57
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	10-84800	Utilities	MONTHLY CHARGES	48.24
	ONG	10-84800	Utilities	MONTHLY CHARGES	38.40
				TOTAL:	18,117.07
Parks Department	VISA	11-85700	Parks Maintenance	ROCK	685.00
	BLUE HOUSE URBAN FARM LLC	11-85700	Parks Maintenance	BUTTERFLY GARDEN MAINT.	320.00
	IRRIGATION STATION	11-83700	Misc. Supplies	SUPPLIES	27.02
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
				TOTAL:	18,289.52
Public Works Admin	SUMMIT BUSINESS SYSTEM INC	12-84000	Equipment Maintenanc	OFFICE	389.87
	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.19
	WAL-MART #9502	12-84300	Training & Membershi	GIFT CARD	79.94
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	167.32
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PW	54.00
		12-84200	Building Maintenance	PEST CONTROL PW	90.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	JANITORIAL SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.13
	VISA	12-84300	Training & Membershi	LUNCH PW	630.00
		12-84300	Training & Membershi	BIRTHDAY CELE.	51.96
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING MAY 2024	52.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	282.07
		12-83200	Office Supplies	OFFICE SUPPLIES	98.58

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-83200	Office Supplies	OFFICE SUPPLIES	67.31
		12-83200	Office Supplies	OFFICE SUPPLIES	16.59
	OG&E	12-84800	Utilities	MONTHLY CHARGES	48.23
	ONG	12-84800	Utilities	MONTHLY CHARGES	38.42
				TOTAL:	2,925.61
General Government	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	730.46
	WAL-MART #9502	13-87000	Misc. Expenses	FEE CHARGES	11.46
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MAY 2024	122.50
	VISA	13-83000	Material & Supplies	AMAZON	44.33
		13-83000	Material & Supplies	AMAZON	33.14
		13-83000	Material & Supplies	AMAZON	163.89
		13-83000	Material & Supplies	AMAZON	18.59
		13-83000	Material & Supplies	AMAZON	21.75
		13-83000	Material & Supplies	AMAZON	254.04
		13-83000	Material & Supplies	AMAZON	162.06
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	127.00
		13-84200	Building Maintenance	PEST CONTROL	54.00
		13-84200	Building Maintenance	PEST CONTROL	114.00
	SHOCKLEY'S HEAT AND AIR	13-84200	Building Maintenance	HVAC REPAIR	119.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	JANITORIAL SERVICES	1,733.50
	PETTY CASH	13-87000	Misc. Expenses	TUCKER AND JONES YRS OF SE	600.00
	VISA	13-83000	Material & Supplies	BUSINESS CARDS	30.93
	DPM GROUP LLC	13-83000	Material & Supplies	#10 ENVELOPES	238.80
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.13
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	544.00
	ANYHOUR PLUMBING & SEWER SER	13-84200	Building Maintenance	INSTALLATION NEW FAUCET	275.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	35.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	108.00
		13-83000	Material & Supplies	5 GAL WATER	165.60
		13-83000	Material & Supplies	5 GAL WATER	144.00
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	33.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	192.15
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,227.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	693.45
	INSTANT SIGNS INC	13-86300	Publications	3 OCE BOARDS	163.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.20
		13-86300	Publications	MONTHLY CHARGES	36.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	96.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	133.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	80.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	78.01
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER RENTAL	90.00
	NORTHWEST LAWN MAINTENANCE I	13-84200	Building Maintenance	LAWN CARE	175.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	TONER, POST-IT-NOTES	15.07
	OG&E	13-84800	Utilities	MONTHLY CHARGES	30.75
		13-84800	Utilities	MONTHLY CHARGES	2,150.45
	OMAG	13-86100	Liability Insurance/	REMAINING BALANCE LIABLIL	1,301.74
	OML	13-86700	OML Dues	OML DUES 2024-2025	8,376.86
	ONG	13-84800	Utilities	MONTHLY CHARGES	52.15
		13-84800	Utilities	MONTHLY CHARGES	77.91
				TOTAL:	20,998.31

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.89
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	426.70
	US FLEET TRACKING	14-84100	Vehicle Maintenance	VEHICLE TRACKING	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	525.65
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	94.28
	VISA	14-83000	Material & Supplies	LASER	258.98
		14-84300	Training & Membershi	MEMBERSHIP	50.00
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKER GPS	14.00
	SAINTS OCCUPATIONAL HEALTH	14-81200	Medical Exams	DRUG SCREENS/VACCINE	85.00
	OFFICE DEPOT 35315277	14-83000	Material & Supplies	OFFICE SUPPLIES	18.50
	OG&E	14-84800	Utilities	MONTHLY CHARGES	48.23
	ONG	14-84800	Utilities	MONTHLY CHARGES	38.40
				TOTAL:	1,761.38
Risk Manager	VISA	15-84300	Training & Membershi	CHILI'S	158.12
		15-83000	Material & Supplies	AMAZON	99.99
		15-84300	Training & Membershi	DUNKIN DONUTS	47.75
		15-84300	Training & Membershi	AMAZON	227.70
		15-83000	Material & Supplies	AMAZON	39.99
		15-84300	Training & Membershi	DUNKIN DONUTS	23.88
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.13
	RITZ SAFETY LLC	15-83000	Material & Supplies	HARD HATS	220.00
				TOTAL:	862.56
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	248.99
	STOLZ TELECOM LLC	16-84000	Equipment Maintenanc	STOLZ SERVICE CALL	187.50
	DIGI SECURITY SYSTEMS, LLC	16-84000	Equipment Maintenanc	ACCESS CARDS FOR CITY	541.67
	VISA	16-84000	Equipment Maintenanc	CABLE MANAGEMENT SUPPLIES	66.95
		16-84000	Equipment Maintenanc	POWER STRIP FROM STAPLES	94.48
		16-84000	Equipment Maintenanc	PANIC BUTTON FOR CITYHALL	110.00
		16-84000	Equipment Maintenanc	INSULATION FOR SERVER RM	35.88
		16-84000	Equipment Maintenanc	COMPRESSION SOFTWARE	71.99
		16-84000	Equipment Maintenanc	MONITOR FOR POLICE DEPT	111.33
		16-84000	Equipment Maintenanc	SHIP PART FOR REPAIR	29.92
		16-84000	Equipment Maintenanc	TRANS FEE	1.43
		16-84000	Equipment Maintenanc	PHONE SCREEN REPAIR	86.24
		16-84000	Equipment Maintenanc	AVTECH LICENSE RENEWAL	349.95
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.13
	NIXON POWER SERVICES LLC	16-84000	Equipment Maintenanc	GENERATOR SOFTWARE RENEWA	450.00
				TOTAL:	3,845.45

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	DISPATCHER WEEK GIFT	222.00
				TOTAL:	222.00

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR WONG, CESAR	00-34150	Utility Refunds	01-00084-12	137.77
	LANDRUM, CAT	00-34150	Utility Refunds	01-00158-08	217.16
	GIBBINS, AVE	00-34150	Utility Refunds	01-00197-14	223.71
	GIVENS, ERIC	00-34150	Utility Refunds	01-00426-02	73.26
	MOORE, MATTH	00-34150	Utility Refunds	01-00760-11	130.18
	PIPLITS, PHI	00-34150	Utility Refunds	02-00845-10	199.88
	MANCEBO, MAR	00-34150	Utility Refunds	02-00934-22	244.67
				TOTAL:	1,226.63
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.95
	CITY OF THE VILLAGE	12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WAL-MART #9502	12-83000	Materials & Supplies	HYDRATION	83.76
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	TOOLS	50.98
		12-83000	Materials & Supplies	SUPPLIES	28.97
	TPSI	12-84950	Printing & Processin	UTILITY INVOICES MAY 24	1,300.61
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER QUALITY	120.00
		12-83400	Lab Chemicals	CHEMICALS	195.50
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	40.01
		12-84700	Telephone	MONTHLY CHARGES	822.96
	US FLEET TRACKING	12-84100	Vehicle Maintenance	VEHICLE TRACKING	269.55
	VISA	12-83700	Misc Supplies	MISC	5.10
	VERMEER GREAT PLAINS, INC.	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE CRED	498.15-
	BOB HOWARD CHRYSLER JEEP DOD	12-84100	Vehicle Maintenance	(S) BELT	33.55
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	893.60
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	66,567.17
	PRIMARY STRUCTURE INC	12-83000	Materials & Supplies	MAN HOLE	142.00
	PETTY CASH	12-84100	Vehicle Maintenance	MAY 2024 RECEIPTS	44.50
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	VISA	12-83000	Materials & Supplies	SUPPLIES	100.95
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKER GPS	28.00
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	35.00
	GELLCO CLOTHING & SHOES INC	12-83500	Safety Supplies	SAFETY BOOTS	143.95
		12-83000	Materials & Supplies	BOOTS	211.00
	HOME DEPOT	12-83000	Materials & Supplies	TOOLS AND SUPPLIES	50.68
		12-83000	Materials & Supplies	TOOLS AND SUPPLIES	66.51
		12-83000	Materials & Supplies	SUPPLIES	301.36
		12-83000	Materials & Supplies	TOOLS	255.76
	INTERSTATE BATTERY SUPPLY	12-84000	Equipment Maintenanc	BATTERY	139.95
		12-83000	Materials & Supplies	BATTERY	167.95
	ID SPECIALISTS INC	12-83700	Misc Supplies	ID CARDS	24.50
	IRRIGATION STATION	12-83000	Materials & Supplies	RBL	31.55
		12-83000	Materials & Supplies	VALVE BOX W/COVER	26.93
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS	48.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	TONER, POST-IT-NOTES	60.19
	OG&E	12-84800	Utilities	MONTHLY CHARGES	79.95
		12-84800	Utilities	MONTHLY CHARGES	1,005.31
		12-84800	Utilities	MONTHLY CHARGES	8,945.19
		12-84800	Utilities	MONTHLY CHARGES	48.24
		12-84800	Utilities	MONTHLY CHARGES	2,651.91
		12-84800	Utilities	MONTHLY CHARGES	672.22
		12-84800	Utilities	MONTHLY CHARGES	799.50
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	SUPPLIES	458.00
		12-83000	Materials & Supplies	REPLACEMENT PARTS	1,300.00
		12-83000	Materials & Supplies	PART	160.00

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ONG	12-84800	Utilities	MONTHLY CHARGES	164.25
		12-84800	Utilities	MONTHLY CHARGES	163.70
		12-84800	Utilities	MONTHLY CHARGES	46.35
		12-84800	Utilities	MONTHLY CHARGES	164.25
		12-84800	Utilities	MONTHLY CHARGES	38.40
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	TRAILER MOUNT	110.97
		12-83000	Materials & Supplies	PARTS	61.12
				TOTAL:	90,390.86

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
City Manager/Clerk	VISA	02-88200	Capital Imp-Furnitur	DESKTOP GLASS FOR CM	416.11
	L & M OFFICE FURNITURE LLC	02-88200	Capital Imp-Furnitur	CITY MANAGER FURNITURE	7,531.35
				TOTAL:	7,947.46
Fire Department	OKLAHOMA HISTORICAL SOCIETY	07-88200	Capital Imp-Furnitur	STATION DECOR	1,340.00
				TOTAL:	1,340.00

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-88600	Redbud Park	REDBUD PARK DESIGN	23,500.00
	VISA	11-88000	Capital Outlay	LOVE PARK PLAQUES	442.90
		11-88000	Capital Outlay	LOVE PARK PLAQUES	442.90
		11-88000	Capital Outlay	CREDIT FOR BENCH PLAQUES	150.00-
				TOTAL:	24,235.80

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	8,666.90
	CIMARRON CONSTRUCTION COMPAN	91-98950	Parks	FC-2302 CHANNEL REPAIR	265,478.00
	VISA	91-98950	Parks	MATERIALS	4,488.75
	VISA	91-98950	Parks	POLES	9,765.00
	LANDMARK CONSTRUCTION GROUP,	91-98550	Water Projects	WC-2101	43,766.01
				TOTAL:	332,164.66
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2301 RANDEL PAVING	11,032.28
		92-98750	Sanitary Sewer Proje	SC-2401 SANITARY SEWER	4,738.50
		92-99800	Expenses paid from I	MISC GO BOND EXPENSE	1,229.55
	UTILITY TECHNOLOGY SERVICES	92-98550	Water Projects	METERS	4,500.00
	FRANKFURT-SHORT-BRUZA ASSOCI	92-99800	Expenses paid from I	FIRE RENOVATION	2,490.00
	MICRO COMM INC	92-98550	Water Projects	WATER WELL TRANSDUCER	32,690.00
				TOTAL:	56,680.33
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2302 ENGINEERING	11,101.72
		93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	4,885.20
	BCI	93-96550	Public Works Facilit	PUBLIC WORKS IMPROVEMENTS	11,616.13
	LANDMARK CONSTRUCTION GROUP,	93-99700	Fire Projects	FIRE TOWER	127,530.13
		93-99700	Fire Projects	FIRE TOWER	38,641.83
	ECS SOUTHWEST LLP	93-97550	Paving Projects	PC-2302 TESTING	491.50
	RUDY CONSTRUCTION CO.	93-97550	Paving Projects	PC-2301 RANDEL ROAD	195,897.71
		93-97550	Paving Projects	PC-2302 PAVING	106,132.39
				TOTAL:	496,296.61
2024 GO BOND	SMITH ROBERTS BALDISCHWILER	94-97550	PAVING PROJECTS	PC-2402	8,248.89
				TOTAL:	8,248.89

FUND TOTALS		
01	General Fund	155,453.23
04	Designated Funds-Police	222.00
06	Municipal Authority	91,617.49
07	General Fund - CIP	9,287.46
20	Designated Funds-Parks	24,235.80
80	General Obligation Bonds	893,390.49
	GRAND TOTAL:	1,174,206.47

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 5/01/2024 THRU 5/31/2024
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

TO OWNER/CLIENT:
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

PROJECT:
Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

APPLICATION NO: 4
INVOICE NO: 4
PERIOD: 04/01/24 - 05/10/24
PROJECT NO: 23-009
CONTRACT DATE: 8/9/2023

FROM CONTRACTOR:
Landmark Construction Group, LLC
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114

VIA ARCHITECT/ENGINEER:
Cory Hughes (FSB)
5801 Broadway Extension, Suite 500
Oklahoma City, Oklahoma 73118-7436

CONTRACT FOR: Nichols Hills Fire Training Tower

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		$959,000.00
2.	Net change by change orders		$30,874.00
3.	Contract Sum to date (Line 1 ± 2)		$989,874.00
4.	Total completed and stored to date (Column G on detail sheet)		$983,844.00
5.	Retainage:		
	a. 5.00% of completed work	$49,192.21	
	b. 0.00% of stored material	$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		$49,192.21
6.	Total earned less retainage (Line 4 less Line 5 Total)		$934,651.79
7.	Less previous certificates for payment (Line 6 from prior certificate)		$807,121.66
8.	Current payment due:		$127,530.13
9.	Balance to finish, including retainage (Line 3 less Line 6)		$55,222.21

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	$30,874.00	$0.00
Total approved this month:	$0.00	$0.00
Totals:	$30,874.00	$0.00
Net change by change orders:	$30,874.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Construction Group, LLC

By: _____ Date: 5/10/24

State of: Oklahoma
County of: Oklahoma
Subscribed and sworn to before me this 10th day of May, 2024
Notary Public: Carolyn Cheadle
My commission expires: 7/24/25

CAROLYN CHEADLE NOTARY # 13006723 EXP. 07/24/25 PUBLIC STATE OF OKLAHOMA

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $127,530.13

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: Christopher T. Blue Date: 05/13/2024

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 4
APPLICATION DATE: 5/10/2024
PERIOD: 04/01/24 - 05/10/24

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Field Management	$35,800.00	$30,430.00	$4,654.00	$0.00	$35,084.00	98.00%	$716.00	$1,754.20
2		Tools, Equipment, Clean Up	$8,200.00	$6,970.00	$1,066.00	$0.00	$8,036.00	98.00%	$164.00	$401.80
3		Bonds and Insurance	$12,500.00	$12,500.00	$0.00	$0.00	$12,500.00	100.00%	$0.00	$625.00
4		Earthwork	$37,500.00	$35,625.00	$0.00	$0.00	$35,625.00	95.00%	$1,875.00	$1,781.25
5		Concrete Stabilization and Paving	$250,000.00	$250,000.00	$0.00	$0.00	$250,000.00	100.00%	$0.00	$12,500.00
6		Fire Line and Hydrants	$56,800.00	$56,800.00	$0.00	$0.00	$56,800.00	100.00%	$0.00	$2,840.00
7		Foundation Rebar	$5,500.00	$5,500.00	$0.00	$0.00	$5,500.00	100.00%	$0.00	$275.00
8		Foundation and Slab	$44,950.00	$44,950.00	$0.00	$0.00	$44,950.00	100.00%	$0.00	$2,247.50
9		Pre-Engineered Building	$475,000.00	$380,000.00	$95,000.00	$0.00	$475,000.00	100.00%	$0.00	$23,750.00
10		Electrical	$32,750.00	$8,187.50	$21,287.50	$0.00	$29,475.00	90.00%	$3,275.00	$1,473.76
		TOTALS:	**$959,000.00**	**$830,962.50**	**$122,007.50**	**$0.00**	**$952,970.00**	**99.37%**	**$6,030.00**	**$47,648.51**

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
11	**PCCO#001**								
11.1	**PCO#001**								
11.1.1	O Other	$16,313.00	$4,078.25	$12,234.75	$0.00	$16,313.00	100.00%	$0.00	$815.65
12	**PCCO#002**								
12.1	**PCO#002**								
12.1.1	O Other	$14,561.00	$14,561.00	$0.00	$0.00	$14,561.00	100.00%	$0.00	$728.05
	TOTALS:	**$30,874.00**	**$18,639.25**	$12,234.75	**$0.00**	**$30,874.00**	**100.00%**	**$0.00**	**$1,543.70**

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	**$989,874.00**	**$849,601.75**	**$134,242.25**	**$0.00**	**$983,844.00**	**99.39%**	**$6,030.00**	**$49,192.21**

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

May 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2
Nichols Hills Project No. WC-2101
2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant
Contractor: Landmark Construction Group LLC

Original Contract Amount:	$3,498,000.00
Current Contract Amount:	$3,498,000.00
Claims to Date Less Ret.:	$909,786.01
Paid to Date:	$866,020.00
Amount Remaining:	$2,652,653.00
Current Amount Due:	**$43,766.01**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 2** on the above referenced project in the amount of **$43,766.01.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Water Account
(Acct. #80-91-98550) $43,766.01

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116003A
Enclosure

PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant

WC-2101

Landmark Construction Group LLC
13301 N. Santa Fe
Oklahoma City, OK 73114

From: 4/1/2024 To: 4/30/2024
Notice to Proceed: 3/25/2024
Project Duration: 180 Calendar Days
Days Used: 12
Days Remain'g: 168

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	36.00	0.00	0.00	0.00	$60.00	$0.00	0.00
2	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	100.00	0.00	0.00	0.00	$80.00	$0.00	0.00
3	INTEGRAL CURB (6" BARRIER)	LF	26.00	0.00	0.00	0.00	$18.00	$0.00	0.00
4	CONCRETE FLUME	SY	35.00	0.00	0.00	0.00	$110.00	$0.00	0.00
5	STRUCTURAL CONCRETE	CY	27.00	0.00	0.00	0.00	$1,200.00	$0.00	0.00
6	REINFORCING STEEL	LBS	1,824.00	0.00	0.00	0.00	$1.50	$0.00	0.00
7	6"x90° PVC BEND	EA	8.00	0.00	0.00	0.00	$250.00	$0.00	0.00
8	20"x16" TAPPING SLEEVE (MJ)	EA	2.00	0.00	0.00	0.00	$9,500.00	$0.00	0.00
9	20" GATE VALVE & BOX (MJ)	EA	1.00	0.00	0.00	0.00	$32,500.00	$0.00	0.00
10	16" TAPPING VALVE & BOX (MJ)	EA	2.00	0.00	0.00	0.00	$19,500.00	$0.00	0.00
11	16" WATERLINE	LF	82.00	0.00	0.00	0.00	$185.00	$0.00	0.00
12	4' DIAMETER MANHOLE	EA	1.00	0.00	0.00	0.00	$4,250.00	$0.00	0.00
13	6" BACKFLOW PREVENTER	EA	1.00	0.00	0.00	0.00	$1,850.00	$0.00	0.00
14	6" PVC (SEWER PIPE)	LF	484.00	0.00	0.00	0.00	$45.00	$0.00	0.00
15	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY	LS	1.00	1.00	0.00	1.00	$400.00	$400.00	100.00
16	CONSTRUCTION STAKING	LS	1.00	0.75	0.00	0.75	$4,500.00	$3,375.00	75.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	0.00	0.00	$500.00	$0.00	0.00
18	MOBILIZATION	LS	1.00	0.00	1.00	1.00	$8,000.00	$8,000.00	100.00
19	STREET PAVEMENT REMOVAL	SY	211.80	169.44	0.00	169.44	$15.75	$2,668.68	80.00
20	SEPARATOR FABRIC FOR BASES (SP)	SY	120.00	0.00	0.00	0.00	$3.00	$0.00	0.00
21	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$4,000.00	$0.00	0.00
22	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	150.00	0.00	150.00	$12.00	$1,800.00	100.00
23	ARSENIC REMOVAL SYSTEM	LS	1.00	0.00	0.00	0.00	$2,184,000.00	$0.00	0.00
24	CHLORINE FEED	LS	1.00	0.00	0.00	0.00	$133,000.00	$0.00	0.00
25	METAL BUILDING	LS	1.00	0.04	0.03	0.07	$968,940.15	$67,825.81	7.00
26	OPERATION AND MAINTENANCE (O&M) MANUAL	LS	1.00	0.00	0.00	0.00	$4,000.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT:		$3,498,000.00
CHANGES TO DATE:		
Amendment No. 1	**$0.00**	
Change Order No. 1	*$20,673.00*	
CURRENT CONTRACT AMOUNT:		$3,518,673.00

TOTAL AMOUNT OF WORK TO DATE:	$84,069.49
MATERIAL ON HAND:	$873,600.00
TOTAL TO DATE:	$957,669.49
LESS 5% RETAINAGE:	$47,883.47
DIFFERENCE:	$909,786.01
SUBTOTAL:	$909,786.01
LESS PREVIOUS PAYMENTS:	$866,020.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$43,766.01

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Rod Smith, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Landmark Construction Group LLC
Project Manager

Subscribed and sworn to before me 21st day of May, 2024

Carolyn Cheadle
Notary Public, Clerk or Judge

My Commission Expires: 7/24/25

CAROLYN CHEADLE NOTARY PUBLIC #13006723 EXP. 07/24/25 STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $43,766.01 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $_____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

ENGINEERING | SURVEYING | PLANNING

SMITH ROBERTS BALDISCHWILER, LLC

May 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. PC-2301
2023 G.O. Bond Issue Paving Improvements
1600 & 1700 Blocks of Randel Road
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,181,687.50
Current Contract Amount:	$1,181,687.50
Claims to Date Less Ret.:	$533,601.23
Paid to Date:	$337,703.52
Amount Remaining:	$843,983.98
Current Amount Due:	**$195,897.71**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **$195,897.71.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Paving Account
(Acct. #80-93-97550) $195,897.71

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002H
Enclosure

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills 2023 G.O. Bond Issue Paving Improvements
1600 & 1700 Blocks of Randel Road

PC-2301

Rudy Construction Co.
P.O. Box 14575
Oklahoma City, OK

From: 4/1/2024 To: 4/30/2024
Notice to Proceed: 2/5/2024
Project Duration: 180 Calendar Days
Days Used: 85
Days Remain'g: 95

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,249.00	213.50	508.16	721.66	$130.00	$93,815.80	57.78
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	400.00	120.16	191.21	311.37	$100.00	$31,137.00	77.84
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,464.00	1,286.11	1,721.74	3,007.85	$80.00	$240,628.00	46.53
4	INTEGRAL CURB (6" BARRIER)	LF	4,194.00	700.67	943.42	1,644.09	$10.00	$16,440.90	39.20
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	33.00	7.00	7.00	14.00	$400.00	$5,600.00	42.42
6	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	2.00	0.00	0.00	0.00	$11,500.00	$0.00	0.00
7	WATER SERVICE LINE LONG (2")	EA	10.00	2.00	5.00	7.00	$4,300.00	$30,100.00	70.00
8	REMOVE AND RESET SIGN	EA	2.00	0.00	0.00	0.00	$550.00	$0.00	0.00
9	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,400.00	239.00	245.00	484.00	$12.00	$5,808.00	34.57
10	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	21.00	24.00	45.00	$60.00	$2,700.00	32.14
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY	LS	1.00	0.00	0.50	0.50	$1,000.00	$500.00	50.00
12	CONSTRUCTION STAKING	LS	1.00	0.20	0.35	0.55	$10,000.00	$5,500.00	55.00
13	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.30	0.50	$20,000.00	$10,000.00	50.00
14	MOBILIZATION	LS	1.00	0.20	0.30	0.50	$33,000.00	$16,500.00	50.00
15	RELOCATE WATER METER	EA	4.00	0.00	0.00	0.00	$1,055.00	$0.00	0.00
16	REMOVE SIDEWALK (CONCRETE/STONE/BRICK)	SY	31.50	1.95	1.00	2.95	$25.00	$73.75	9.37
17	STREET PAVEMENT REMOVAL	SY	6,104.00	913.33	2,126.45	3,039.78	$12.00	$36,477.36	49.80
18	REMOVE DRIVEWAY	SY	445.00	24.81	103.66	128.47	$15.00	$1,927.05	28.87
19	SEPERATOR FABRIC FOR BASES (SP)	SY	7,138.00	955.95	2,275.33	3,231.28	$3.00	$9,693.84	45.27
20	GEOGRID FOR BASES	SY	400.00	50.00	406.67	456.67	$8.00	$3,653.36	114.17
21	SIDEWALK (VARIABLE WIDTH)	SY	30.00	0.00	0.00	0.00	$100.00	$0.00	0.00
22	6" P.C. CONCRETE DRIVEWAY (HES)	SY	386.00	24.81	103.66	128.47	$90.00	$11,562.30	33.28
23	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,899.00	522.00	1,329.34	1,851.34	$21.00	$38,878.14	47.48
24	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	204.00	20.00	0.00	20.00	$21.00	$420.00	9.80
25	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$15,000.00	$0.00	0.00
26	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$1,500.00	$0.00	0.00
27	ROCK BAG INLET BARRIER	L.F.	54.00	10.00	8.00	18.00	$15.00	$270.00	33.33

ORIGINAL CONTRACT AMOUNT:	$1,181,687.50
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,181,687.50

TOTAL AMOUNT OF WORK TO DATE:	$561,685.50
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$561,685.50
LESS 5% RETAINAGE:	$28,084.28
DIFFERENCE:	$533,601.23
SUBTOTAL:	$533,601.23
LESS PREVIOUS PAYMENTS:	$337,703.52
CONTRACT AMOUNT DUE THIS ESTIMATE:	$195,897.71

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Shawn Hills

Rudy Construction Co.
Project Manager

Subscribed and sworn to before me this 7th day of May 20 24

ANGELICA ESPINOSA NOTARY PUBLIC # 23008471 EXP. 06/23/27 STATE OF OKLAHOMA

Notary Public, Clerk or Judge

My Commission Expires: 6/23/27

CERTIFICATE OF ENGINEER:

I certify that this estimate of $195,897.71 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $_____

this _____ day of _____ 20_____.

CITY OF NICHOLS HILLS

ENGINEERING | SURVEYING | PLANNING

SMITH ROBERTS BALDISCHWILER, LLC

May 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2302
2023 G.O. Bond Issue Paving Improvements
1100 Block of Bedford Dr., 7000 Block of Waverly Ave., & 6800 Block of Trenton Rd
Contractor: Rudy Construction Co.

Original Contract Amount:	$1,067,265.00
Current Contract Amount:	$1,067,265.00
Claims to Date Less Ret.:	$106,132.39
Paid to Date:	$0.00
Amount Remaining:	$1,067,265.00
Current Amount Due:	**$106,132.39**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **$106,132.39.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Paving Account
(Acct. #80-93-97550) $106,132.39

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002I
Enclosure

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2023 G.O. Bond Issue Paving Improvements
1100 Block of Bedford Drive, 7000 Block of Waverly Avenue
& 6800 Block of Trenton Road
PC-2302

Rudy Construction Co.
P.O. Box 14575
Oklahoma City, OK

From: 4/8/2024 To: 4/30/2024
Notice to Proceed: 4/8/2024
Project Duration: 150 Calendar Days
Days Used: 22
Days Remain'g: 128

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	917.00	146.18	0.00	146.18	$145.00	$21,196.10	15.94
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	400.00	6.93	0.00	6.93	$110.00	$762.30	1.73
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	4,220.00	756.52	0.00	756.52	$80.00	$60,521.60	17.93
4	FIBER REINFORCED CONCRETE PAVEMENT (5")	SY	901.00	0.00	0.00	0.00	$90.00	$0.00	0.00
5	INTEGRAL CURB (6" BARRIER)	LF	3,375.00	412.75	0.00	412.75	$10.00	$4,127.50	12.23
6	CAST IRON CURB HOOD (R-3262)(SP)	EA	19.00	3.00	0.00	3.00	$500.00	$1,500.00	15.79
7	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	2.00	0.00	0.00	0.00	$7,500.00	$0.00	0.00
8	ADDITIONAL HOODS	EA	22.00	0.00	0.00	0.00	$300.00	$0.00	0.00
9	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	2.00	0.00	0.00	0.00	$13,000.00	$0.00	0.00
10	WATER SERVICE LINE LONG (2")	EA	10.00	0.00	0.00	0.00	$4,600.00	$0.00	0.00
11	REMOVE AND RESET SIGN	EA	4.00	0.00	0.00	0.00	$750.00	$0.00	0.00
12	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,400.00	0.00	0.00	0.00	$12.00	$0.00	0.00
13	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	0.00	0.00	0.00	$60.00	$0.00	0.00
14	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.50	0.00	0.50	$1,000.00	$500.00	50.00
15	CONSTRUCTION STAKING	LS	1.00	0.10	0.00	0.10	$12,000.00	$1,200.00	10.00
16	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.10	0.00	0.10	$25,000.00	$2,500.00	10.00
17	MOBILIZATION	LS	1.00	0.10	0.00	0.10	$40,000.00	$4,000.00	10.00
18	RELOCATE WATER METER	EA	2.00	0.00	0.00	0.00	$1,500.00	$0.00	0.00
19	REMOVE SIDEWALK (CONCRETE/STONE/BRICK)	SY	2.00	0.00	0.00	0.00	$50.00	$0.00	0.00
20	STREET PAVEMENT REMOVAL	SY	4,773.00	747.35	0.00	747.35	$15.00	$11,210.25	15.66
21	REMOVE DRIVEWAY (CONCRETE)	SY	371.00	13.37	0.00	13.37	$15.00	$200.55	3.60
22	SEPERATOR FABRIC FOR BASES (SP)	SY	5,495.00	887.67	0.00	887.67	$3.00	$2,663.01	16.15
23	GEOGRID FOR BASES	SY	400.00	0.00	0.00	0.00	$8.00	$0.00	0.00
24	SIDEWALK (VARIABLE WIDTH)	SY	2.00	0.00	0.00	0.00	$250.00	$0.00	0.00
25	6" P.C. CONCRETE DRIVEWAY (HES)	SY	306.00	13.37	0.00	13.37	$100.00	$1,337.00	4.37
26	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,101.00	0.00	0.00	0.00	$25.00	$0.00	0.00
27	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	85.00	0.00	0.00	0.00	$25.00	$0.00	0.00
28	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$15,000.00	$0.00	0.00
29	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$1,500.00	$0.00	0.00
30	ROCK BAG INLET BARRIER	LF	91.00	0.00	0.00	0.00	$15.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT:	$1,067,265.00
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,067,265.00

TOTAL AMOUNT OF WORK TO DATE:	$111,718.31
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$111,718.31
LESS 5% RETAINAGE:	$5,585.92
DIFFERENCE:	$106,132.39
SUBTOTAL:	$106,132.39
LESS PREVIOUS PAYMENTS:	$0.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$106,132.39

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Shawn Attills

Rudy Construction Co.
Project Manager

Subscribed and sworn to before me May 21, 2024

Notary Public, Clerk or Judge

My Commission Expires: 6/23/27

ANGELICA ESPINOSA NOTARY PUBLIC STATE OF OKLAHOMA # 23008471 EXP. 06/23/27

CERTIFICATE OF ENGINEER:

I certify that this estimate of $106,132.39 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $_____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

AMENDMENT NO. 1
Grand Boulevard Channel Repair
FC-2302
May 20, 2024

I. SCOPE

The scope of this AMENDMENT is to reconcile original contract quantities with actual construction quantities.

II. JUSTIFICATION

Total quantities were adjusted in the field to accommodate altered design in order to attempt to lessen the amount of turf needed to complete the project.

III. COST

AMENDMENT NO. 1

Item No.	Contract Quanitity	Amended Quantity	Total Quantity	Description	Unit	Unit Cost	Total Cost
1	970.00	650.00	1,620.00	ANCHOR TRENCH	L.F.	$26.00	$16,900.00
3	1,965.00	-241.00	1,724.00	HYDRO TURF CHANNEL REPAIR	S.Y.	$117.00	($28,197.00)
4	45.00	-45.000	-	REMOVE AND RESET BOULDER	EA	$475.00	($21,375.00)
						TOTAL AMENDMENT NO. 1:	**($32,672.00)**

AMENDMENT NO. 1	($32,672.00)	12.31% Decrease
ORIGINAL CONTRACT AMOUNT	$298,150.00	
REVISED CONTRACT AMOUNT	**$265,478.00**	12.31% Decrease

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 24 day of May, 2024, and the undersigned agrees to perform the work at the price indicated.

ATTEST:

CIMARRON CONSTRUCTION CO. CORPORATE SEAL

Secretary

Cimarron Construction Company
3501 N.E. 63rd Street
Oklahoma City, OK 73121

CIMARRON CONSTRUCTION CO. CORPORATE SEAL

SMITH ROBERTS BALDISCHWILER, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

Approved as to form and legality this _____ day of _____, 20_____.

City Attorney

Approved by the City of Nichols Hills this _____ day of _____, 20_____.

ATTEST:

City Clerk

Mayor

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

May 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. FC-2302
Grand Boulevard Channel Repair
Contractor: Cimarron Construction Company

Original Contract Amount:	$298,150.00
Current Contract Amount:	$265,478.00
Claims to Date Less Ret.:	$265,478.00
Paid to Date:	$0.00
Amount Remaining:	$265,478.00
Current Amount Due:	**$265,478.00**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **$265,478.00.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Parks Account
(Acct. #80-91-98950) $265,478.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116007/Grand Channel Repair
Enclosure

PROGRESSIVE ESTIMATE NO. 1 (FINAL)

Grand Boulevard Channel Repair

FC-2302

Cimarron Construction Company
3501 N.E. 63rd Street
Oklahoma City, OK 73121

From: 4/8/2024 To: 5/20/2024

Notice to Proceed: 4/8/2024
Project Duration: 90 Calendar Days
Days Used: 39
Days Remain'g: 51

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	ANCHOR TRENCH	LF	1,620.00	1,620.00	0.00	1,620.00	$26.00	$42,120.00	100.00
2	BATTEN STRIP	LF	120.00	120.00	0.00	120.00	$30.00	$3,600.00	100.00
3	HYDRO TURF CHANNEL REPAIR	SY	1,724.00	1,724.00	0.00	1,724.00	$117.00	$201,708.00	100.00
4	REMOVE AND RESET BOULDER	EA	0.00	0.00	0.00	0.00	$475.00	$0.00	100.00
5	COLOR AUDIO/VIDEO RECORDING PRE & POST CONSTRUCTION(RECORDED DIGITALLY ON DVD)	LS	1.00	1.00	0.00	1.00	$1,050.00	$1,050.00	100.00
6	CONSTRUCTION STAKING	LS	1.00	1.00	0.00	1.00	$2,000.00	$2,000.00	100.00
7	MOBILIZATION	LS	1.00	1.00	0.00	1.00	$15,000.00	$15,000.00	100.00

ORIGINAL CONTRACT AMOUNT:	$298,150.00	
CHANGES TO DATE:		
Amendment No. 1	($32,672.00)	
Change Order No. 1	*$0.00*	
CURRENT CONTRACT AMOUNT:	$265,478.00	

TOTAL AMOUNT OF WORK TO DATE:	$265,478.00
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$265,478.00
LESS 5% RETAINAGE:	$0.00
DIFFERENCE:	$265,478.00
SUBTOTAL:	$265,478.00
LESS PREVIOUS PAYMENTS:	$0.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$265,478.00

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Cimarron Construction Company
Project Manager

Subscribed and sworn to before me 24th May, 2024.

Notary Public, Clerk or Judge

My Commission Expires: 01-14-28

SHANNON MOORE NOTARY # 08000561 EXP. 01/14/28 PUBLIC STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $265,478.00 on this contract is correct, due and payable under the terms of this contract

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $_____

this _____ day of _____ 20____

CITY OF NICHOLS HILLS

Invoice

Date	Invoice #
5/23/2024	8436A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To

City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK. 73116
Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Redbud Park & West Grand Blvd Trail Extensions project							
Task 1 - Conceptual Design	59250.00	35750.00	60.34%	0.3966	**********	100.00%	23500.00
Task 2 - Construction Documents	93750.00			0	93,750.00	0.00%	0.00
Task 3 - Bid Phase	7,500.00			0	7,500.00	0.00%	0.00
Task 4 - Construction Admin./Observation	27000.00			0	27,000.00	0.00%	0.00

Redbud Park & West Grand Blvd Trail

Subtotal	$23,500.00
Sales Tax (0.00)	$0.00
Total	$23,500.00
Payments/Credits	$0.00
Balance Due	$23,500.00

INVOICE

PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

Please remit electronic payments to:
FNB Community Bank
Routing #103012843
Account #0111088
Remittance: accounting@fsb-ae.com

Or mail payments to:
FSB
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

May 31, 2024
Invoice No: 20067

Project #20202180 CNH - Fire Station Renovation
Professional Services through May 25, 2024

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Waterline Updates	2,490.00	100.00	2,490.00	0.00	2,490.00
Schematic Design Phase	87,750.00	100.00	87,750.00	87,750.00	0.00
Design Development Phase	105,300.00	100.00	105,300.00	105,300.00	0.00
Construction Documents Phase	80,730.00	100.00	80,730.00	80,730.00	0.00
Construction Phase	77,220.00	100.00	77,220.00	77,220.00	0.00
EV Charging - Design	21,780.00	100.00	21,780.00	21,780.00	0.00
EV Charging - CA	14,520.00	100.00	14,520.00	14,520.00	0.00
Fire Training Tower					
Constuction Documents	3,900.00	100.00	3,900.00	3,900.00	0.00
Construction Admin	5,900.00	65.00	3,835.00	3,835.00	0.00
Total Fee	399,590.00		397,525.00	395,035.00	2,490.00
		Total Fee			**2,490.00**
				Total this Project	**$2,490.00**

Billings to Date

	Current	Prior	Total	Received	AR Balance
Fee	2,490.00	340,568.16	343,058.16		
Consultant	0.00	48,773.42	48,773.42		
Expense	0.00	1,665.00	1,665.00		
Totals	**2,490.00**	**391,006.58**	**393,496.58**	**391,006.58**	**2,490.00**
				Total this Invoice	**$2,490.00**

TO OWNER/CLIENT:
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

PROJECT:
Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

APPLICATION NO: 5
INVOICE NO: 5
PERIOD: 05/11/24 - 06/10/24
PROJECT NO: 23-009
CONTRACT DATE: 8/9/2023

FROM CONTRACTOR:
Landmark Construction Group, LLC
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114

VIA ARCHITECT/ENGINEER:
Cory Hughes (FSB)
5801 Broadway Extension, Suite 500
Oklahoma City, Oklahoma 73118-7436

CONTRACT FOR: Nichols Hills Fire Training Tower

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		$959,000.00
2.	Net change by change orders		$30,874.00
3.	Contract Sum to date (Line 1 ± 2)		$989,874.00
4.	Total completed and stored to date (Column G on detail sheet)		$989,874.00
5.	Retainage:		
	a. 1.67% of completed work	$16,580.38	
	b. 0.00% of stored material	$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		$16,580.38
6.	Total earned less retainage (Line 4 less Line 5 Total)		$973,293.62
7.	Less previous certificates for payment (Line 6 from prior certificate)		$934,651.79
8.	Current payment due:		$38,641.83
9.	Balance to finish, including retainage (Line 3 less Line 6)		$16,580.38

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	$30,874.00	$0.00
Total approved this month:	$0.00	$0.00
Totals:	$30,874.00	$0.00
Net change by change orders:	$30,874.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Construction Group, LLC

By: _____ Date: 6/4/24

State of: Oklahoma
County of: Oklahoma
Subscribed and sworn to before me this 4th day of June, 2024
Notary Public: Carolyn Cheadle
My commission expires: 7/24/25

CAROLYN CHEADLE NOTARY # 13006723 EXP. 07/24/25 PUBLIC STATE OF OKLAHOMA

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $38,641.83

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: Christopher T. Blue Date: 06/07/2024

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 5
APPLICATION DATE: 6/7/2024
PERIOD: 05/11/24 - 06/10/24

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Field Management	$35,800.00	$35,084.00	$716.00	$0.00	$35,800.00	100.00%	$0.00	$599.65
2		Tools, Equipment, Clean Up	$8,200.00	$8,036.00	$164.00	$0.00	$8,200.00	100.00%	$0.00	$137.35
3		Bonds and Insurance	$12,500.00	$12,500.00	$0.00	$0.00	$12,500.00	100.00%	$0.00	$209.37
4		Earthwork	$37,500.00	$35,625.00	$1,875.00	$0.00	$37,500.00	100.00%	$0.00	$628.12
5		Concrete Stabilization and Paving	$250,000.00	$250,000.00	$0.00	$0.00	$250,000.00	100.00%	$0.00	$4,187.50
6		Fire Line and Hydrants	$56,800.00	$56,800.00	$0.00	$0.00	$56,800.00	100.00%	$0.00	$951.40
7		Foundation Rebar	$5,500.00	$5,500.00	$0.00	$0.00	$5,500.00	100.00%	$0.00	$92.12
8		Foundation and Slab	$44,950.00	$44,950.00	$0.00	$0.00	$44,950.00	100.00%	$0.00	$752.91
9		Pre-Engineered Building	$475,000.00	$475,000.00	$0.00	$0.00	$475,000.00	100.00%	$0.00	$7,956.25
10		Electrical	$32,750.00	$29,475.00	$3,275.00	$0.00	$32,750.00	100.00%	$0.00	$548.57
		TOTALS:	**$959,000.00**	**$952,970.00**	**$6,030.00**	**$0.00**	**$959,000.00**	**100.00%**	**$0.00**	**$16,063.24**

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
11	**PCCO#001**								
11.1	**PCO#001**								
11.1.1	O Other	$16,313.00	$16,313.00	$0.00	$0.00	$16,313.00	100.00%	$0.00	$273.24
12	**PCCO#002**								
12.1	**PCO#002**								
12.1.1	O Other	$14,561.00	$14,561.00	$0.00	$0.00	$14,561.00	100.00%	$0.00	$243.90
	TOTALS:	**$30,874.00**	**$30,874.00**	**$0.00**	**$0.00**	**$30,874.00**	**100.00%**	**$0.00**	**$517.14**

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	**$989,874.00**	**$983,844.00**	**$6,030.00**	**$0.00**	**$989,874.00**	**100.00%**	**$0.00**	**$16,580.38**

RESOLUTION

(No. 1538)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 11th day of June, 2024.

_____
Mayor

(SEAL)
ATTEST:

_____
City Clerk

Approved as to form:

_____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
City Council	May 14, 2024
Environment, Health and Sustainability Commission	May 22, 2024
Building Commission	May 21, 2024
Planning Commission	June 4, 2024
Municipal Authority	May 14, 2024
Agreements and Contracts	
Commercial Construction Agreement – ANE Services	April 30, 2024
Parks Management Agreement	May 14, 2024
Bank Statements and Reconciliations	
BOK Statements	April 30, 2024
Health Insurance Account	May 31, 2024
Sinking Fund	May 31, 2024
2020 GO Bond	May 31, 2024
2021 GO Bond	May 31, 2024
2022 GO Bond	May 31, 2024
2023 GO Bond	May 31, 2024
2024 GO Bond	May 31, 2024
Pooled Cash	May 31, 2024
Redbud Park Improvement Project	May 31, 2024
Utility Deposit	May 31, 2024
Court Bond Account	May 31, 2024
Flex Claims	May 31, 2024
Certificates of Deposit, T-Bills and Withdrawals	
General Fund CD – MidFirst	April 11, 2024
NHMA CD – MidFirst	April 11, 2024
General Fund CIP CD – MidFirst	April 11, 2024
2024 GO Bond CD – Valliance Bank	April 11, 2024
2024 GO Bond T-Bill BOK Financial	April 11, 2024
2024 GO Bond T-Bill BOK Financial	April 11, 2024
2023 GO Bond T-Bill BOK Financial	April 11, 2024
2024 GO Bond T-Bill BOK Financial	April 11, 2024
2024 GO Bond CD – First Fidelity Bank	April 12, 2024

Citations

Court Citations	March 6, 2024
Court Warnings	March 2024

Collateral – Letters of Credit – Certificates of Deposit

Investment Portfolio- BancFirst	May 31, 2024
Irrevocable Letter of Credit – MidFirst	May 24, 2024

General Obligation Bonds

SC-2401 Specifications, Proposal and Notice to Bidders	May 14, 2024
WC-2101 Change Order #1	May 14, 2024
PC-2301 Pay Est #2	May 14, 2024
Task Order PC-2402 1200 Block of Larchmont	April 23, 2024

Minutes

Public Arts Commission	April 5, 2024
Public Arts Commission	January 22, 2024
Public Arts Commission	January 5, 2024
Planning Commission	April 2, 2024
Building Commission	January 16, 2024
Building Commission	March 19, 2024
Building Commission	February 20, 2024
Board of Adjustment	April 17, 2024
Board of Adjustment	March 20, 2024
City Council	April 9, 2024
City Council	April 20, 2024
City Council	May 6, 2024
Nichols Hills Municipal Authority	April 9, 2024
Nichols Hills Municipal Authority	May 6, 2024
Building Commission	April 16, 2024
Environment, Health and Sustainability Commission	April 20, 2024
Environment, Health and Sustainability Commission	March 27, 2024
Planning Commission	May 7, 2024

Miscellaneous

Bankruptcy Notice Convergence Holding, Inc	April 1, 2024
ACOG Designation Form	May 14, 2024
Sody Clements Oath of Office	May 14, 2024
Coyote Management Plan	May 14, 2024
Combined Lot Affidavit – 1804 Coventry Lane	May 17, 2024
1203 Sherwood Lane PUD & Preliminary Plat Withdraw Notice	May 6, 2024
1203 Sherwood Lane PUD Continuance Notice	April 1, 2024
Journal Entry of Judgment – Case No. CV-2024-667	May 2, 2024
Notice of Violation – weeds 1601 Randel Road	May 15, 2024
No Parking Request along NW 75th Street	April 29, 2024
Entry of Appearance and Answer – CV-2024-667	April 19, 2024
Notice of Appeal – Chip and Suzy Morgan (1804 Coventry Lane)	April 25, 2024

Nationwide Permit Pre-Construction – Redbud Park	April 15, 2024
Bankruptcy Notice – Endo International	March 12, 2024
Grant #R1-2024 ACOG	March 4, 2024
Combined Lot Affidavit – 1826 Drakestone	May 21, 2024
Combined Lot Affidavit – 1700 Coventry Lane	May 29, 2024

Ordinances

Ordinance 1250 At-Large Appointments	May 14, 2024
Ordinance 1251 Building Lot Coverage	May 14, 2024
Ordinance 1252 Town Center Overlay District	May 14, 2024
Ordinance 1253 Combined Lots	May 14, 2024
Ordinance 1254 Park Donations	May 14, 2024

Payroll Records

American Funds – Group Investment Confirm List	May 6, 2024 – May 20, 2024

Permits

BOA-2024-10 Order of Approval	May 15, 2024
BC-2024-13 Certificate of Approval	April 16, 2024
BC-2024-10 Certificate of Approval	April 16, 2024
BC-2024-14 Certificate of Approval	April 16, 2024
BC-2024-12 Certificate of Approval	April 16, 2024
BC-2024-11 Certificate of Approval	April 16, 2024
BC-2024-08 Certificate of Approval	March 19, 2024

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2024-16	May 10, 2024
Journal Record – Notice of Public Hearing – BC-2024-17	May 10, 2024
Journal Record – Notice of Public Hearing – BC-2024-18	May 10, 2024
Journal Record - Notice of Public Hearing – Adopting Nichols Hills City Code 2024	May 13, 2024
Journal Record – Notice of Public Hearing – PC-2024-05	May 15, 2024
PC-2024-05 – Notice of Public Hearing	May 13, 2024
PC-2024-06 – Notice of Public Hearing	May 14, 2024
Case No. CV-2024-667	March 20, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-10	May 10, 2024
OKC Friday – Notice of Public Hearing – Adopting Nichols Hills City Code	May 17, 2024
OKC Friday – Notice of Public Hearing – BC-2024-16	May 17, 2024
OKC Friday - Notice of Public Hearing – BC-2024-17	May 17, 2024
OKC Friday - Notice of Public Hearing – BC-2024-18	May 17, 2024
Journal Record – Ordinance 1253 – Combined Lots	May 17, 2024
Journal Record – Notice to Bidders – SC-2401	May 24, 2024
OKC Friday – Notice of Public Hearing – PC-2024-05	May 24, 2024
OKC Friday - Notice of Public Hearing – PC-2024-06	May 24, 2024
OKC Friday – Notice to Bidders – SC-2401	May 24, 2024
OKC Friday – Ordinance 1250 – Appointment of At-Large Members	May 24, 2024
OKC Friday – Ordinance 1251 – Definition of Building Lot Coverage	May 24, 2024

OKC Friday – Ordinance 1252 – TC Town Center Overlay District	May 24, 2024
OKC Friday – Ordinance 1253 – Combined Lots	May 24, 2024
OKC Friday – Ordinance 1254 – Donations to Parks	May 24, 2024
OKC Friday – 2024-2025 Budget Summary	May 31, 2024
BC-2024-22 – Notice of Public Hearing	June 3, 2024
BC-2024-19 – Notice of Public Hearing	June 3, 2024
BC-2024-20 – Notice of Public Hearing	June 3, 2024
BC-2024-21 – Notice of Public Hearing	June 3, 2024

Records Request

Katrin Coshow – Ordinance 1239	March 1, 2024
John Branum – 1821 Westminster Permits	May 17, 2024
Brooke Shuri Eixenberger – Records for 1216 W Wilshire	March 4, 2024

Resolutions

Resolution 1537 Resolution of Necessity – 1842 Westminster Place	May 14, 2024
Resolution 1536 Appoint Centennial Committee	May 14, 2024
Resolution 1535 Disposal and Destruction of Records	May 14, 2024

S. Shane Pate II, City Manager

6/7/24

Date

RESOLUTION

(No.1539)

A RESOLUTION RENEWING, ADOPTING AND APPROVING AN ANNUAL AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

WHEREAS, on July 8, 2014, the Council of the City of Nichols Hills, Oklahoma awarded and approved an Agreement for a license to use software products and for related professional and maintenance services to Tyler Technologies, Inc., and such contract was executed by the City of Nichols Hills and Tyler Technologies, Inc. on July 23, 2014;

WHEREAS, the Council of the City of Nichols Hills last renewed such agreement for the 2024-2025 fiscal year at its regular meeting of June 11, 2024.

WHEREAS, the Council of the City of Nichols Hills deems it in the best interests of the City to renew such agreement for the fiscal year beginning July 1, 2024 and ending June 30, 2025 for the products and services and at the prices shown on the Invoice attached hereto and marked as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that the Agreement between the City of Nichols Hills, Oklahoma and Tyler Technologies, Inc., is hereby renewed, adopted and approved for the fiscal year beginning July 1, 2024 and ending June 30, 2025, with the products and services to be obtained and the prices therefore shown on the Invoice attached hereto and marked as Exhibit A.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 11th day of June, 2024.

_____
Mayor

(SEAL)
ATTEST:

_____
City Clerk

Approved as to form:

_____
City Attorney

7.5.18-2.1

tyler technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-466969	06/01/2024	1 of 3

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: CITY OF NICHOLS HILLS
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6481

Ship To: CITY OF NICHOLS HILLS
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	195740		USD	NET30	07/01/2024

Contract Date	Description	Units	Rate	Extended Price
Contract No.: Nichols Hills, City of				
25/Apr/2016	Annual fee to support and host Web Site	1	900.00	900.00
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
25/Apr/2016	INCODE Court Online Component - Annual Fee	1	900.00	900.00
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
25/Apr/2016	INCODE Utility Billing Online Component - Annual Fee	1	960.00	960.00
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
28/Apr/2016	INCODE Business License Online Component - Annual Fee	1	900.00	900.00
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
28/Apr/2016	INCODE Call Center Online Component - Annual Fee	1	900.00	900.00
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
01/Aug/2023	Inspections Mobile			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
01/Aug/2023	Code Enforcement Mobile			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Incode Content/Document Management Suite - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Tyler Output Processor Server - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Incode Financial Suite - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Payroll/Personnel - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Purchase Orders - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Core Financials - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Fixed Assets - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Positive Pay - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Forms Overlay - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Secure Signatures - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Misc. Accounts Receivable - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			

tyler technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-466969	06/01/2024	2 of 3

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To CITY OF NICHOLS HILLS
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6481

Ship To CITY OF NICHOLS HILLS
6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	195740		USD	NET30	07/01/2024

Contract Date	Description	Units	Rate	Extended Price
05/Jun/2014	Incode Customer Relationship Suite - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
28/Apr/2016	INCODE Building Projects Online Component - Annual Fee			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Building Projects - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	AMR/AMI Interface - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Central Cash Collection - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Business License			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Call Center			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Utility CIS System - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
01/Apr/2022	Additional Handheld Meter-Reader Interface			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
01/Jan/2018	Media Plus Automated Cash Drawer - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
01/Jul/2010	Court Case Management			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Basic Network Support Service			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	System Software - Maintenance			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			
05/Jun/2014	Tyler U			
	Cycle: Start: 01/Jul/2024, End: 30/Jun/2025			

tyler technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-466969	06/01/2024	3 of 3

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Phone: 1-800-772-2260 Press 2, then 2
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6407 AVONDALE DRIVE
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	195740		USD	NET30	07/01/2024

Contract Date	Description	Units	Rate	Extended Price

****ATTENTION****
Order your checks and forms from Tyler Business Forms at 877-749-2090 or tylerbusinessforms.com to guarantee 100% compliance with your software.

Subtotal	47,837.05
Sales Tax	$0.00
Invoice Total	47,837.05

S. A. & I. 127 (2016)

CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER

Nichols Hills Oklahoma, June 11, 20 24

To the County Clerk and County Treasurer of Oklahoma County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which) City of Nichols Hills of Nichols Hills ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to G.P. Hightower Address 6407 Avondale Drive Nichols Hills, OK 73116, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected February 20 17 ;
(2) Date Appointed or Re-Appointed June 13, 20 17 (Note 1);
(3) Filed Surety Bond in sum of two hundred fifty thousand Dollars ($ 250,000.00) with Western Surety Company as Surety;
(4) Bond Terms begins July 1, 20 24, and Expires/Renews June 30, 20 25 ;
(5) Number of Bond 72040451 ;
(6) Date Bond was approved by Governing Board June 11, 20 24 (if applicable); and
(7) Said new Bond is in custody and control of City of Nichols Hills (Note 2), or was deposited with Amanda Copeland, City Clerk for safekeeping.

Approved on June 11, 20 24 by the Council of the City of Nichols Hills endorsement made.

Signed and Certified at Nichols Hills, Oklahoma, this 11th day of June, 20 24 .

_____
Presiding Officer

_____
Official Title

ATTESTING OFFICER'S SEAL

ATTEST: _____
Attesting Officer

_____
Official Title

Note 1: Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.

Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

Note 3: See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.

CERTIFICATE AND

ORDER

OF City of Nichols Hills
Name of Public Body

County of Oklahoma

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying _____

_____ Okla.,
as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

_____
County Clerk- County Treasurer

_____
Deputy

Amount of Bond $ 250,000.00

Date of Bond July 1 20 24

Bond Expires/Renews June 30 20 25

SURETIES

_____

_____

_____

_____

Print

Clear Form

OMAG
3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

BOND RENEWAL FOR 2024-2025

CITY OF NICHOLS HILLS

CITY TREASURER BOND
G.P. JOHNSON HIGHTOWER For City of Nichols Hills

BOND NUMBER 72040451

EFFECTIVE DATE: 07/01/2024

EXPIRATION DATE: 07/01/2025

$250,000.00 PENALTY

INSURING CLAUSE:

THIS CITY TREASURER BOND IS ISSUED FOR INDEFINITE TERM BUT IS INVOICED ANNUALLY.

This form does not replace the original written bond and/or any Change Notices or Riders pertaining to this bond.

This form will serve as renewal for calendar year.

F&C CPAs

Dan Bledsoe, CPA, CFE Partner
405-878-7320
405-514-0500
dbledsoe@finley-cook.com
Finley-Cook.com

Finley & Cook, PLLC
1421 East 45th Street
Shawnee, OK 74804

March 29, 2024

City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Dear Council Members:

We are pleased to confirm our understanding of the services we are to provide the City of Nichols Hills (the "City") for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

2) Budgetary Comparison Schedule (Budgetary Basis)—General Fund.

(Continued)

Audit Scope and Objectives, Continued

3) Schedule of Share of Net Pension Liability (Asset)—Police Pension.
4) Schedule of City Contributions—Police Pension & Retirement System.
5) Schedule of Share of Net Pension Liability—Firefighter's System.
6) Schedule of City Contributions—Firefighter's Pension & Retirement System.
7) Schedule of Changes in Net Pension Liability (Asset) and Related Ratios—OkMRF.
8) Schedule of Employer Contributions—OkMRF.
9) Schedule of Changes in Total OPEB Liability and Related Ratios.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

1) Combining Balance Sheet—General Fund Accounts.
2) Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance—General Fund Accounts.
3) Combining Balance Sheet—Nonmajor Governmental Funds.
4) Combining Statement of Revenues, Expenditures, and Changes in Fund Balance—Nonmajor Governmental Funds.
5) Budgetary Comparison Schedule—Nonmajor Governmental Funds.
6) Budgetary Comparison Schedule—Major Governmental Funds.
7) Combining Schedule of Net Position—NHMA Enterprise Fund Accounts.
8) Combining Schedule of Revenues, Expenses, and Changes in Net Position—NHMA Enterprise Fund Account.

Audit Scope and Objectives, Continued

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

1) Introductory section for the Annual Comprehensive Financial Report (ACFR).
2) Statistical section for the ACFR.
3) Other supplemental information for the ACFR.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the City and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City 's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We have identified the following significant risks of material misstatement as part of our audit planning:

- Recording of revenues and related receivables or unearned revenue in accordance with GAAP and in the proper period.
- Recording of expenses and related payables or accrued liabilities in accordance with GAAP and in the proper period.

Audit Procedures—Internal Control

We will obtain an understanding of the City and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

Responsibilities of Management for the Financial Statements, Continued

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Finley & Cook, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Auditor and Inspector (SAI) or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Finley & Cook, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of 5 years after the report release date or for any additional period requested by the SAI. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Dan Bledsoe is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in October 2024 and to issue our reports no later than December 1, 2024.

Engagement Administration, Fees, and Other, Continued

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $30,600. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the City 's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Nichols Hills. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City 's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

Dan Bledsoe
Partner

_____
Management Signature and Title

_____
Date

_____
Governance Signature and Title

_____
Date

(ALG CL-1.3 (2/24))

CRAWFORD & ASSOCIATES P.C.

April 29, 2024

Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority
City of Nichols Hills
6407 Avondale DR
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2025
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2024

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2024. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities

d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Services Related to the Preparation of Prescribed Form Financial Statements and Schedules

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2025
b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2024

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
    a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
    b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
    c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $265
- Shareholders $180
- Senior Managers $160
- Managers $140
- Senior Professional Staff $120
- Professional Staff $80
- Clerical Staff $50

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request. In the event we complete FY 2024 prior to the end of FY 2025, we may begin interim preparations in the spring of 2025 to facilitate a more timely issuance of FY 2025's financial statements.

The term of this engagement is a period from July 1, 2024 through June 30, 2025. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this _____ day of _____, 2024.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

_____
Mayor

_____
Chairman

ATTEST:

_____
City Clerk

APPROVED as to form this _____ day of _____, 2024.

_____
City Attorney

AUTOMATIC MUTUAL AID AGREEMENT BETWEEN

THE CITY OF THE VILLAGE, OKLAHOMA AND THE CITY OF NICHOLS HILLS, OKLAHOMA

This Automatic Mutual Aid Agreement (this “Agreement”) is entered into as hereinafter set forth by and between the City of The Village, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "The Village") and The City of Nichols Hills, Oklahoma, a municipal corporation organized and existing under the laws of the State of Oklahoma (hereinafter also referred to as "Nichols Hills").

WHEREAS, 1 1 Okla. Stat. 29-105 authorizes this Agreement and each entity is securing the benefits of automatic mutual aid to protect the health, safety and welfare of all the residents of The Village and Nichols Hills from fire, and disaster.

WHEREAS, each entity wishes to pool their resources, manpower, and expertise in times of peril and danger.

NOW, THEREFORE, the parties agree to the following provisions:

Term

1. This Automatic Mutual Aid Agreement entered into by and between the City of Nichols Hills, Oklahoma and the City of The Village, Oklahoma shall be effective on the effective date as provided under the heading “Effective Date,” and shall remain in full force and effect until June 30, 2025 or until terminated by either party as defined under the heading "Termination."

2. By established protocol fire fighting equipment and personnel of the Nichols Hills Fire Department will be dispatched to any location, as designated by the authorized representative of The Village Fire Department, within the area for which The Village Fire Department normally provides fire protection.

3. By established protocol fire fighting equipment and personnel of The Village Fire Department will be dispatched to any location, as designated by the authorized representative of the Nichols Hills Fire Department, within the area for which the Nichols Hills Fire Department normally provides fire protection.

4. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:

   a. Any request for aid hereunder shall specify the location to which the equipment and personnel are to be dispatched, but the amount and type of equipment and number of personnel to be furnished shall be determined by a representative of the assisting organization.

   b. The assisting organization shall report to the officer in charge of the requesting organization at the location to which the equipment was dispatched, and shall be subject to the orders of that official under common Incident Command System ("ICS") practices.

   c. An assisting organization shall be released by the requesting organization when the services of the assisting organization are no longer required. When the assisting organization is needed within the area for which it normally provides fire protection, as determined by the authorized representative of the assisting organization, it may terminate assistance to the requesting organization unless termination would jeopardize the safety of fire-fighting personnel within a burning structure.

   d. Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement.

   e. All equipment used by The Village Fire Department and Nichols Hills Fire Department in carrying out this Agreement will, at the time of action hereunder, be owned by or under the jurisdiction of The Village Fire Department and Nichols Hills Fire Department, respectively; and all personnel acting for The Village Fire Department and Nichols Hills Fire Department under this Agreement will, at the time of such action, be an employee or volunteer member of their respective Fire Department.

   f. If it is the opinion of the assisting Fire Chief or his authorized representative that assistance is impossible due to fires or perilous conditions within his district, that relevant equipment is not in proper working condition, or that a condition exists within his district such that provision of assistance to the other department would cause a danger or hazard to the inhabitants of his district, response may be withheld, limited or delayed.

Termination

5. This Agreement may be terminated at any time by either party, with or without cause, upon thirty (30) days written notice to the City Manager, the Mayor and the Chief of the Fire Department of the other party.

No Third Party Beneficiaries

6. It is not the intent of this Automatic Mutual Aid Agreement to create any rights in any third parties.

Authorized Representative

7. The Chief of the Fire Department of each entity shall be an authorized representative of said Department and may designate such subordinates in his Department as he determines necessary to act as authorized representative in his absence. Each Chief shall provide his counterpart with a list of authorized representatives and phone numbers for contract purposes.

Not Assignable

8. This Agreement is not assignable.

Execution

9. This Agreement shall be executed in quadruplicate, each copy of which shall be as an original.

Effective Date

10. This Agreement shall be effective upon execution hereof by the last party thereto.

Amendment

11. This Agreement may not be amended except by express written agreement of all parties hereto.

Captions

12. The captions, titles, and headings contained herein are for convenience of reference only and shall not otherwise control the interpretation of any provision hereof.

Interpretation

13. When any word in this Agreement is used in the singular number, it shall include the plural, and the plural, the singular, except where a contrary intention plainly appears. When any word in this Agreement is used in the masculine, it shall include the feminine, and the feminine, the masculine, except where a contrary intention plainly appears.

Preservation of Defenses and Right

14. Neither party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act at 51 0.S. 151 et. seq., common law, statues, or

constitutions of the United States or the State of Oklahoma by entering into this agreement.

Whole Agreement

15. It is mutually understood and agreed by the parties hereto that this Agreement contains all of the covenants, stipulations and provisions agreed upon by said parties and no agent or other party to this Agreement has authority to alter or change the terms hereof, except as provided herein, and no party is or shall be bound by any statement or representation not in conformity herewith.

Accepted by the Council of the City of Nichols Hills, on this 11th day of June, 2024.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

_____
Mayor

ATTEST:

_____
City Clerk, City of Nichols Hills, Oklahoma

Accepted by the Council of the City of The Village, Oklahoma, on this ____ day of _____, 2024.

CITY OF THE VILLAGE, OKLAHOMA
A Municipal Corporation

_____
Mayor

ATTEST:

_____
City Clerk, City of The Village, Oklahoma

REVIEWED as to form and legality this 11th day of June, 2024.

_____
City Attorney
City of Nichols Hills, Oklahoma

REVIEWED as to form and legality this _____ day of _____, 20____.

_____
City Attorney
City of The Village, Oklahoma

GENERAL MUTUAL COOPERATION AGREEMENT

BETWEEN THE CITY OF NICHOLS HILLS
&
THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY

THIS GENERAL MUTUAL COOPERATION AGREEMENT (the "Agreement") is entered into effective JULY 1, 2024, between the **CITY OF NICHOLS HILLS** a municipal corporation organized and existing under the laws of the State of Oklahoma (the "Municipality"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

RECITALS:

WHEREAS, 69 O.S. § 601A, authorizes the County to use any funds which are in the county highway fund to construct and maintain as county highways those roads which best serve the most people of the county; and

WHEREAS, 69 O.S. § 603 provides that the County may contract for grading, draining, or hard surfacing any street within any municipality where such street is a continuation of or a connecting link in the State or County Highway System; and

WHEREAS, 69 O.S. § 1903B authorizes the County to enter into an agreement with a municipality or any two or more counties or municipalities to construct, improve, repair or maintain any of the roads, streets or highways of the other parties to the contract; and

WHEREAS, County Resolution No. 118-08 has set out procedures for tinhorn acquisition if the requested tinhorn location(s) is/are within the corporate limits of a municipality, and a legal agreement with the municipal entity to install the tinhorn and collect the fees must be approved; and,

WHEREAS, the County and the Municipality find that it is to the mutual benefit of the citizens of both the Municipality and the County to enter into an agreement for mutual cooperation for maintenance, construction, and repair of certain streets within the limits of the Municipality and the responsibility of the Municipality, and the installation of tinhorns within the limits of the Municipality.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The County may, at their discretion, perform work to construct, improve, or repair certain roadways within the incorporated limits of the Municipality.

2. The Municipality's governing body must submit specific written requests to the County, titled regarding particularly described streets or portions of streets for which the Municipality is seeking the County's assistance in construction, improvement, repair and maintenance. Said requests shall adequately and specifically describe the street location and the specific type of

assistance needed from the County and describe the anticipated period of time that such assistance shall be needed. If the County approves the Municipality's request for assistance, said request shall be performed pursuant to the authority of this Agreement and the specific agreement.

3. The Municipality shall, under the specific agreement, furnish to the County the funds to pay the Municipality's share of the costs of labor, engineering, equipment, and material.

4. No party to the contract shall be liable for the acts or omissions of the other party or for failure to inspect or supervise the performance of the other party.

5. The parties understand and agree that this Agreement in no way relieves the Municipality of the Municipality's primary duty to maintain its streets in a reasonably safe condition for travel by the public for the duration of the project.

6. Municipality hereby represents and warrants to County that the Municipality owns, leases, or holds beneficial easements on any and all real property on which they seek the County's assistance in construction, improvement, repair or maintenance.

7. Notwithstanding anything to the contrary herein, the Municipality acknowledges that the County's performance of work under this agreement is subject to the County's availability of highway department personnel, equipment, labor and materials, and to weather conditions or circumstances beyond the reasonable control of County.

8. This Agreement shall commence on JULY 1, 2024, and continue through JUNE 30, 2025.

APPROVED by the governing bodies of the parties on the dates hereafter set forth.

MUNICIPALITY

APPROVED by the Municipality this _____ day of _____, 2024.

ATTEST:

_____ By _____
City Clerk Mayor

APPROVED as to form and legality this _____ day of _____, 2024.

_____
City Attorney

COUNTY

APPROVED by the County this 10th day of April, 2024.

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

By _____
Chairman

By _____
Member

By _____
Member

ATTEST:

_____
County Clerk

APPROVED as to form and legality this 29 day of March, 2024.

_____
Assistant District Attorney

County Request No. 155

REQUEST FOR LEGAL SERVICES

This form is used to provide legal opinions and contract approval by the District Attorney's Office. Only that advice that is related to a pending or potential claim against the County or its officers and employees is protected by the attorney-client priviledge. Opinions that are privileged should not be disclosed to anyone or the priviledge may be waived.

All legal opinions and approvals rendered are based only on the documentation and information stated below or attached to this form and, thus, it is important that all relevant facts and information be provided at the time of review. Please advise the District Attorney's Office of new or additional information, as it may cause the opinion to change. In all cases, the opinions of the District Attorney's Office are not binding on the County, its officers or employees and may be followed or disregarded in the discretion of the elected official.

Date of Request: 03/25/2024 Department: District 2

State the nature of the legal request:

Please review as to form and legality. - City of Nichols Hills General Mutual Cooperation Agreement 2024-2025.

RECEIVED
MAR 25 2024
CIVIL DIVISION
DISTRICT ATTORNEY

Jessica Clayton
County Officer or Department Director

Reply of District Attorney's Office:

OK

Date of Reply: 3/29/2024

Assistant District Attorney

7540 SW 59th Street, Oklahoma City, OK 73179
o 405-568-0965 www.republicservices.com

May 13, 2024

City of Nichols Hills
Shane Pate
City Manager
Nichols Hills, OK 73116

Dear Mr. Pate,

On behalf of Allied Waste/Republic Services, I would like to thank you for the opportunity of managing the City of Nichols Hills municipal solid waste needs. We take pride in the quality of service that we offer to our valued customers. Our objective is to provide you with the kind of service that has made us a premier provider of solid waste disposal services. We want to accommodate the City of Nichols Hills every need for now and in the future.

With this letter Allied Waste Services of Oklahoma City/Republic Services requests the renewal of the contract for disposal dated July 1, 2004. Effective July 1, 2024, the cubic rate per yard will be $7.20 per cubic yard.

Sincerely,

Republic Services of Oklahoma City

By: _____
Patrick Connell, GM

Date: _____

CITY OF NICHOLS HILLS

By: _____
Mayor of Nichols Hills

Date: _____

CITY OF NICHOLS HILLS

EFFECTIVE JULY 1, 2024

COMMERCIAL RATES						
YARDS						
	2	3	4	6	8	10
1 x per week	$ 44.95	$ 52.07	$ 59.13	$ 75.72	$ 91.08	$ 113.65
2 x per week	$ 80.44	$ 94.64	$ 108.84	$ 139.61	$ 165.64	$ 227.33
3 x per week	$ 158.53	$ 179.82	$ 201.10	$ 241.36	$ 283.97	$ 321.41
4 x per week	$ 246.08	$ 274.46	$ 300.51	$ 354.94	$ 409.39	$ 448.55
5 x per week	$ 352.59	$ 385.69	$ 421.20	$ 487.47	$ 553.70	$ 595.76
6 x per week	$ 450.84	$ 515.86	$ 556.07	$ 679.14	$ 761.98	$ 790.99
Extra Lift	$ 40.05	$ 42.04	$ 44.07	$ 48.04	$ 52.08	$ 60.07

RECYCLE CONTAINERS

1 x per week	N/A	N/A	$ 59.13	N/A	$ 91.08	N/A
25yd Recycling Roll-Off Container				$179.33 per haul		

INDUSTRIAL RATES						
35 yard Compactor						
Per Haul	$ 386.31					
Per Wash Out	$ 187.52					

*Rates do not include Flow Fees

Disposal Rate
Disposal Rate is $7.20 per cubic yard

REPUBLIC SERVICES

7540 SW 59th Street, Oklahoma City, OK 73179
o 405-568-0965 www.republicservices.com

May 13, 2024

City of Nichols Hills
Shane Pate
City Manager
Nichols Hills, OK 73116

Dear Mr. Pate,

On behalf of Allied Waste/Republic Services, I would like to thank you for the opportunity of managing the City of Nichols Hills commercial solid waste needs. We take pride in the quality of service that we offer to our valued customers. Our objective is to provide you with the kind of service that has made us a premier provider of solid waste disposal services. We want to accommodate the City of Nichols Hills every need for now and in the future.

With this letter Allied Waste Services of Oklahoma City/Republic Services requests the renewal of the amended contract for collection of commercial dated July 1, 2020. The pricing is increasing 3.5% based on the CPI Water, Sewer and Trash Index. The index is 5.3% but the amended contract stipulates a max increase of 3.5%. Attached you will find the pricing for the renewal period for July 1st, 2024 – June 30th, 2025.

Sincerely,

Republic Services of Oklahoma City

By: _____
Patrick Connell, General Manager

Date: _____

CITY OF NICHOLS HILLS

By: _____
Mayor of Nichols Hills

Date: _____

CITY OF NICHOLS HILLS

EFFECTIVE JULY 1, 2024

COMMERCIAL RATES						
YARDS						
	2	3	4	6	8	10
1 x per week	$ 44.95	$ 52.07	$ 59.13	$ 75.72	$ 91.08	$ 113.65
2 x per week	$ 80.44	$ 94.64	$ 108.84	$ 139.61	$ 165.64	$ 227.33
3 x per week	$ 158.53	$ 179.82	$ 201.10	$ 241.36	$ 283.97	$ 321.41
4 x per week	$ 246.08	$ 274.46	$ 300.51	$ 354.94	$ 409.39	$ 448.55
5 x per week	$ 352.59	$ 385.69	$ 421.20	$ 487.47	$ 553.70	$ 595.76
6 x per week	$ 450.84	$ 515.86	$ 556.07	$ 679.14	$ 761.98	$ 790.99
Extra Lift	$ 40.05	$ 42.04	$ 44.07	$ 48.04	$ 52.08	$ 60.07

RECYCLE CONTAINERS

1 x per week	N/A	N/A	$ 59.13	N/A	$ 91.08	N/A
25yd Recycling Roll-Off Container				$179.33 per haul		

INDUSTRIAL RATES						
35 yard Compactor						
Per Haul	$ 386.31					
Per Wash Out	$ 187.52					

*Rates do not include Flow Fees

Disposal Rate
Disposal Rate is $7.20 per cubic yard

KEYSTONE
flex administrators
PO Box 5502 • Edmond, OK 73083 • P: 405.285.1144 • F: 405.285.1763

City of Nichols Hills
Attn: Amanda Copeland
6407 Avondale Drive
Nichols Hills, OK 73116
Sent via Email

RE: Notice of Renewal for Employer's Section 125 Cafeteria Plan & Section 105 HRA Plan

It is our intent to renew your Section 125 Cafeteria Plan and Section 105 Health Reimbursement Arrangement (the "Plan") administrative services arrangement with Keystone Flex Administrators, L.L.C., as your third party administrator ("TPA"), for the upcoming fiscal Plan Year beginning July 1, 2024 (the "Renewal Date"). We will continue to provide the same recordkeeping and administrative services as we currently provide in connection with administration of the Plan for the upcoming fiscal Plan Year. Once you have had an opportunity to review this Agreement, please sign, date, and return the original signature page of the Agreement to Keystone Flex Administrators, L.L.C., at the email address provided. This Agreement will be effective as of the Renewal Date and continue in force unless otherwise terminated in accordance with the termination provisions as provided in the Administrative Services Agreement.

Administrative Service Fees. Administrative service fees for the upcoming Renewal will be as follows:

- FSA Monthly Administrative Fees: $5.00/Participant/Mo.
  (per Health FSA and/or DCAP account Participants) with a Minimum Monthly Administration Fee of $125.00, due and payable by the end of the month billed
- Debit Cards Monthly Administration Fees: $2.00/Participant/Mo.
  (includes 2 Cards/Participant)
- Annual Renewal Fee (FSA): $250.00
- HRA Monthly Administrative Fees: $5.00/Participant/Mo.
  with a Minimum Monthly Administration Fee of $150.00, due and payable by the end of the month billed
- Annual Renewal Fee (HRA): $250.00

NOTE: These Administrative Service Fees become a part of EXHIBIT "A" to the Administrative Services Agreement and are effective on the Renewal Date.

Non-discrimination Testing: Keystone will continue to provide educational information and general overview guidance in connection with the non-discrimination requirements for Section 125 Cafeteria Plans. The Employer will have the responsibility to perform all non-discrimination tests associated with the Plan, including the component plans and all final non-discrimination tests required based on the actual fiscal Plan Year enrollment data at the end of each fiscal Plan Year. Keystone Flex outsources this testing and can provide a quote for the cost of these tests, if desired.

The above is understood and agreed upon by both parties' signatures:

City of Nichols Hills	Keystone Flex Administrators, L.L.C.
By: _____	By: [signature]
Title: _____	Title: President/CEO
Date: _____	Date: 5-1-24

***Please return a signed and dated copy of this renewal letter to*:**
Keystone Flex Administrators, L.L.C. via email to amills@keystoneflex.com. *Should you have any questions, please contact our offices (405) 285-1144.*

Northwest Lawn Maintenance, Inc.

P0 Box 7675 Edmond, OK 73083-7675
Phone: (405) 348-7646
E-mail: NWLAWN@SWBELL.NET

Lawn & Landscape Maintenance Contract

Northwest Lawn Maintenance, Inc. ("Northwest Lawn") agrees to provide all labor and materials to complete the lawn & landscape maintenance services listed below for the City of Nichols Hills, Oklahoma (the "City"), locations to include but not limited to City Property and Public Parks, City Hall, Fire Department, Public Works, Mayor's Park, G A Nichols Park, Woods Park Grand Canal, Grand Ball Field, 63rd Street Sign Lot and Love Park, in return for payment as agreed herein:

1) Weekly lawn maintenance consisting of mowing all areas, bagging all areas indicated, and edging, weed eating, and blowing areas. Trash removal and gutter clean up with every mowing. 39 services will be performed during the contract year (July 1st through June 30th). Mowing of all warm season turf will be performed 39 times, and overseeded parks will be mowed additionally as needed.

2) Weeding of flowerbeds and removing leaves and debris to be performed with every service. These services are included with the mowing costs above.

3) Leaf removal will be performed in conjunction with mowing during warm season maintenance only. Additional leaf removal services may be provided through the fall and winter to maintain a clean and kept appearance. Northwest Lawn will perform leaf removal on the following schedule:

A) Leaf removal shall be performed at the small park areas no less than three times per contract year. These services will remove all major leaf accumulations with the intention of beautifying these areas, as well as providing a clean appearance. Overseeded and existing rye/fescue parks will have leaf removal performed no less than 5 times yearly. Leaf removal at non-overseeded parks shall be performed in the mid-fall, early winter, and late winter/early spring. In the Grand Boulevard parks, leaves and debris will be removed in one cleanup, performed in the spring. Leaf removal in all parks is included in the price for mowing listed above.

4) Weed control and fertilization services will be provided at City Hall, the adjacent fire and police stations, Mayor’s Park, G. A Nichols Park, Love Park, Woods Park Grand Canal, Grand Ball Field, and the Public Works facility as directed in the specifications provided by the City, this include fertilization of Woods Park Grand Canal. These services include 5 fertilizations with a balanced, approved fertilizer to turf areas only. Services also will include 3 applications each of pre-emergent and post emergent weed control, as well as spot applications of post emergent weed control to provide a weed free lawn.

5) Spring and fall planting to be performed as directed in the specifications provided by the City at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park, and Shamrock Park as follows:

City Hall/Fire Station
Spring:
22 flats annuals
4 bags manure
10 bags long fiber cedar mulch

Fall:
22 flats annuals
4 bags manure
10 bags long fiber cedar

Public Works
Spring:
25 flats annuals
5 bags manure
12 bags long fiber cedar mulch

Fall:
25 flats annuals
5 bags manure
12 bags long fiber cedar mulch

G. A. Nichols Park(Clock Tower)
Spring:
40 flats annuals
2 bags manure
15 bags long fiber cedar mulch

Fall:
40 flats annuals
2 bags manure
15 bags long fiber cedar mulch
250 Mixed Tulip Bulb

Mayors Park
Spring:
4 flats annuals
15 bags long fiber cedar mulch

Fall:
4 flats annuals
15 bags long fiber cedar mulch

6) Overseeding of lawn areas with fescue in the Spring & Fall. This service includes applying amendments and seed at City Hall, the adjacent fire and police stations, Public Works, G. A. Nichols Park & Mayors Park.
2 services performed per year

7) Scalping lawn areas once in the early spring to remove all thatch, improve sunlight and air circulation to new turf. This service to include mowing all turf areas at a height of ¾ inch or lower, edging, weed eating, and blowing all concrete areas free of debris. All thatch will be hauled away upon completion of service at overseed areas / parks.
2 services performed per year

8) Liquid Fertilization of Fescue turf areas 4 times per year to maintain healthy growth and appearance. Fertilizer mix to be appropriate for season and turf type under the guidelines set forth by the OSU extension.
4 services performed per year

9) Turf insect control for grubs will be performed two times a year Applications will be performed at the appropriate time for best possible results.
2 services performed per year.

10) Liquid application of flight control to act as a goose deterrent at City Hall
3 services performed per year

11) Fescue turf disease control will be performed three times a year Applications will be performed at the appropriate time for best possible results.
3 services performed per year

12) Bed and tree well service performed monthly basis. This service to include weeding all beds, pruning all shrubs and groundcovers will be pruned as needed throughout the growing season, to preserve form and growth habit cultivating soil or mulch to present a fresh appearance and removing all leaves and debris from beds. All trash will be picked up and removed from the property with every service.
12 services performed per year

13) Sprinkler system maintenance to include turning system off in winter and turning on in spring, as well as mid season checks to ensure proper coverage and watering times & minor repairs of 36 irrigation controllers at an average of 1 hour per controller
12 services per year at a total of $20,100.00
Any major repairs like valve repair / replacement / pop up head / rotary head / line repairs will be billed extra

14) Trash can bag removal three times a week of all +/- 44 trash cans cleanup around cans to assure a clean, kept appearance of the property. All debris will be removed from the property upon completion of each service.
132 stops per week for a yearly total of $44,096.00

15) Weekly dog waste station bag replacement work of 28 waste stations. All debris will be removed from the property upon completion of each service.
52 annual services for a total of $5,824.00

16) Playground sand maintenance at Davis park to be performed on a monthly basis this includes
cultivating sand to present a fresh appearance, and removing any leaves, debris, roots, & encroaching grass around the edges. All trash will be picked up and removed from the property with every service.
12 services per year for a total of $1,080.00

17) Weekly lawn maintenance at 1844 Westminster consisting of mowing and bagging grass, removing clippings, edging, weedeating, and blowing hardscaped areas. Trash removed in all hardscaped and turf areas to be performed prior to every mowing.
28 services per year at a total of $980.00

18) Bed and shrub service performed three times a year during the growing season. This service shall include weeding all beds, cultivating soil or mulch in bed areas to present a fresh appearance, and removing all leaves and debris from beds. In addition, all shrubs and groundcover will be pruned as needed throughout the growing season, to preserve form and growth habit. All trash will be picked up and removed from the beds with every service.
3 services per year at a total of $576.00

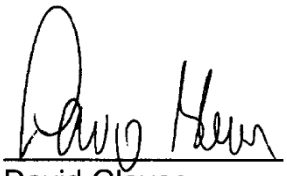
19) Trim shrubs along Western Ave at Marlboro Lane as needed to maintain form and keep vehicle line of sight clear.
3 services per year at a total of $1,728.00

The following is a list of equipment that can be used by Northwest Lawn to maintain the City's parks:

24 Toro tractors with 61” decks
4 Toro Groundsmaster tractor with 144” deck
10 Toro tractors with 48” decks and grass collection systems
75 21” Toro walk behind mowers
40 Stihl string trimmers
40 Stihl edger’s
40 Echo blowers

Total Cost for all Listed Services. $211,452.00

Payment in the total amount of $207,090.00 shall be made in 12 equal monthly payments of **$17,621.00**, due upon receipt of monthly invoices detailing the work performed for each month. The aforementioned monthly payments shall include payment for all services described in this contract. This contract shall be in effect for a term of one year beginning on July 1, 2024 and ending on June 30, 2025. The City of Nichols Hills shall have the option to renew this contract for additional terms, not to exceed one fiscal year each, to be exercised by giving written notice of renewal to Northwest Lawn within seven (7) days after the expiration of a renewal term then in effect. Insurance certificates will be sent by Northwest Lawn to the City upon signing of this contract. Northwest Lawn represents to the City that Northwest Lawn carries a $1,000,000.00 general/auto liability policy, as well as complete worker’s compensation coverage on all of its employees. Northwest Lawn meets the insurance requirements set forth by the City.



David Glover
Northwest Lawn Maintenance, Inc.

Northwest Lawn Maintenance, Inc.
PO Box 7675
Edmond, OK 73013
(405) 728-7646

This breakdown is provided to show changes in the contract bid.
On a one year contract beginning July 1, 2024 and ending June 30th 2025 with the option to renew for a second and third one year contract term.

Contract Amount $211,452.00

Divided into twelve equal payments $17,621.00

_____
Year
July 1, 2024– June 30, 2025

Accepted by the Council of the City of Nichols Hills, on this _____ day of _____, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED as to form this _____ day of _____, 20____.

_____
City Attorney

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **$3,500.00**, per month, the City of Nichols Hills, Oklahoma ("City") and Aspen Services Group ("Aspen") hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning *July 1st, 2024*, and continuing until either party desires to terminate this agreement or the end of this contractual year (*June 30th, 2025*), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen's services under this agreement are broken down, as follows, per facility:

- *Courthouse: $2,700.00/Month*
- *Public Works: $800.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. *Restrooms*

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding $250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN SERVICES GROUP

By: _____
Its: President
(Title)
Date: June 6th, 2024

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this 1st day of ~~July~~ 11th June, 2024.

CITY OF NICHOLS HILLS, OKLAHOMA

_____
Mayor

ATTEST: (Seal)

_____
City Clerk

Reviewed as to Form and Legality:

_____
City Attorney

FIRE EQUIPMENT AGREEMENT
BETWEEN
OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
THE CITY OF NICHOLS HILLS

July 1, 2024, through June 30, 2025

This FIRE EQUIPMENT AGREEMENT (the "Agreement") is entered into between the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "Board"), and **THE CITY OF NICHOLS HILLS, a municipal corporation.**

WHEREAS, the Board is empowered pursuant to Title 19, Oklahoma Statutes, Section 351, to provide firefighting service in the County and to expend certain Oklahoma County funds to rent, lease and purchase firefighting equipment; and

WHEREAS, while the County may provide fire protection services through a county fire department, a Board of County Commissioners need not duplicate fire protection services provided by other legal entities within the county, and

WHEREAS, a Board of County Commissioners has legal authority to contract with municipalities to provide fire protection services to persons and property not located within the corporate limits pursuant to 19 O.S. §351.1, and

WHEREAS, pursuant to the Interlocal Cooperation Act in Title 74, Oklahoma Statutes, Sections 1001, *et seq.*, and Title 19, Oklahoma Statutes, Section 351.1, the Board and the City of Nichols Hills are authorized to enter into an agreement providing for fire protection services for persons and property located within the unincorporated areas of Oklahoma County; and

WHEREAS, by means of this Agreement, the Board desires to provide certain firefighting equipment to the City of Nichols Hills in return for the City of Nichols Hills' Fire Department furnishing fire protection and rescue services for persons and property located within the unincorporated areas of Oklahoma County.

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration, the parties agree as follows:

1. Term. This Agreement shall commence on July 1, 2024, and shall terminate on June 30, 2025. This Agreement is renewable for an additional fiscal year upon written approval of both parties. Otherwise, this Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice

of such termination. On the termination of this Agreement, either by termination of the fiscal year for which the agreement is written, or written 30-day notification, the City of Nichols Hills shall return the Equipment to the County.

2. **Equipment**. The Board shall provide the City of Nichols Hills with the following firefighting equipment (hereinafter called the "Equipment"):

County ID	Property Description	Serial
SP 302-00015	2002 Ford F-450 Fire Truck	1FDXF4752EB98011
SP 408-00013	Winch/Ramsey	K21102041
SP 649-00109	Skid Unit for SP 302-00015	None
None	Federal Signal Vista Siren with Speakers	None
None	Hannay Hose Reel with Hose	1389799
None	Hannay Hose Reel with Hose	1389795
None	Plas-Mac 318 Gallon Tank	None
None	Task Force Tip Nozzle	TFTB386315
None	Task Force Tip Nozzle	TFTB386285
None	Kenwood TK-2180-K2	B4600818
None	Kenwood TK-2180-K2	B4600819
None	Kenwood TK-2180-K2	B4600820
None	Kenwood TK-2180-K2	B4600821
None	Kenwood TK-2180-K2	B4600832
None	Kenwood TK-2180-K2	B4600833
None	Kenwood TK-7630H-V	B3403183
None	Kenwood TK-7630H-V	B3403184
None	Kenwood TK-7630H-V	B3202866
None	Kenwood TK-7630H-V	B3203893
None	Kenwood TK-7630H-V	B3203894
None	Kenwood TK-7630H-V	B3203895

3. **Purpose**. The City of Nichols Hills shall use the Equipment for the purpose of providing firefighting and rescue services to persons and property located within the unincorporated areas of Oklahoma County, including the City of Nichols Hills, or, when provided by law or pursuant to an agreement under 63 O.S. § 695, Oklahoma Intrastate Mutual Aid Compact, to other cities, towns, or political subdivisions of the State of Oklahoma as necessary for mutual aid and assistance; and further, to respond to major natural or man-made disasters, including but not limited to bomb disposal and hazardous material handling, in such jurisdictions when so requested by the Oklahoma County Emergency Management Director or appropriate authority.

4. **Maintenance and Repair**. The City of Nichols Hills will be solely responsible for: **(a)** maintaining the Equipment in safe operating condition in accordance with the laws of the State of Oklahoma, including, but not limited to, periodic safety checks and maintenance reviews required by the Board to ensure that the Equipment meets or exceeds all safety provisions and requirements; **(b)**

scheduling necessary maintenance; **(c)** providing housing for the Equipment inside a structure suitable to protect the Equipment from adverse weather and vandalism when the Equipment is not in use; and **(d)** notifying the Oklahoma County Emergency Management Director whenever repairs or preventive maintenance work is needed to keep the Equipment in optimum operating condition, and thereafter taking the Equipment for repairs or servicing to the Oklahoma County Highway District site designated by the Oklahoma County Emergency Management Director, or other appropriate maintenance or repair facility, as necessary.

5. Indemnification. The City of Nichols Hills assumes all liability for any personal injuries, death claims, property damages or any other damages arising out of the possession and operation of the Board's firefighting equipment or any action or causes of action arising there from pursuant to this Agreement. The City of Nichols Hills further agrees to indemnify and hold the Board and Oklahoma County, their employees, officers, and agents, harmless from any claims of any kind, including attorney fees and costs of defending same that arise from the use of the Equipment. The City of Nichols Hills agrees to maintain liability insurance in an amount sufficient to satisfy any claim or lawsuit that might arise under the Governmental Tort Claims Act (Title 51 Oklahoma Statutes, Sections 151 *et seq.*) covering the obligations contained herein and including a provision that the Board, at the address set forth below, will be notified no less than ten (10) days prior to any cancellation of the policy, a copy of which insurance or renewal policy shall be submitted to:

Oklahoma County Emergency Management Director
320 Robert S. Kerr Avenue, Suite 101
Oklahoma City, Oklahoma 73102

6. Workers' Compensation Liability. The City of Nichols Hills shall provide workers compensation insurance for all personnel utilizing the Equipment or assume sole responsibility thereof.

7. Use of Equipment. The City of Nichols Hills shall have the sole responsibility of ensuring that all drivers or operators of the Equipment have a current valid State of Oklahoma driver's license and have had appropriate training in the use of the vehicle and the Equipment.

8. Notice of Accidents. Any Oklahoma County-owned Equipment involved in an accident, of any type, shall be reported, including a copy of any police or highway patrol report, to the Oklahoma County Emergency Management Director within ten (10) days of said accident.

9. Injuries. The City of Nichols Hills shall be solely liable for any operator, passenger, guests or any other persons injured by the Equipment. A written

report of such injury shall be submitted to the Oklahoma County Emergency Management Director within ten (10) days from the date of the injury.

10. Destruction of Equipment. Neither the Board nor any department of Oklahoma County is under any obligation to replace the Equipment if the Equipment is destroyed or damaged beyond repair. The City of Nichols Hills may, at its discretion, provide additional insurance coverage to insure against said damage or destruction. A copy of any such policy or renewal shall be submitted to the Oklahoma County Emergency Management Director, 320 Robert S Kerr Avenue, Suite 101, Oklahoma City, Oklahoma, 73102, within ten (10) days after receipt by the City of Nichols Hills.

11. Breach of Agreement. Failure to adhere to any of the terms of this Agreement will result in the Equipment being immediately recalled by the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth beside their signatures, with this Agreement to be effective as of July 1, 2024.

APPROVED:

_____
Director, Oklahoma County Emergency Management

Approved as to form and legality this 24 day of May, 2024.

_____
Assistant District Attorney

THE CITYOF NICHOLS HILLS

APPROVED AND AGREED TO by the City of Nichols Hills this _____ day of

_____, 2024.

BY:_____, Mayor

Printed Name:_____

ATTEST: _____, City Clerk

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

APPROVED AND AGREED TO by the Board this _____ day of

_____, 2024.

By:_____
Carrie Blumert, Member

By:_____
Brian Maughan, Member

By:_____
Myles Davidson, Member

ATTEST:

_____
Maressa Treat, County Clerk

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.a

Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2024 "CK RUN," to be held on October 5, 2024.

ATTACHMENTS

1. 2024 letter to NH
2. CK Run Race Route

Moira Parham
Christ the King Parent-Teacher Organization
Co-Chair, CK Run Planning Committee
1601 Pennington Way
Nichols Hills, OK 73116
(773) 636.7231
Theregalrochford@gmail.com

May 24, 2024

City Administrator
City of Nichols Hills

To Whom It May Concern:

As a Parent-Teacher Organization (PTO), we have long recognized the importance of reinforcing the connection between our school and our vibrant and much larger community of neighbors and friends. Eight years ago, Christ the King's PTO established the CK Run as a fun way for all of us to come together in celebration of who we are as a school, parish, and neighborhood. We are grateful to the City Council for the opportunity to host this community-building event. Last year, the CK Run brought over 500 runners and walkers who enjoyed the races. This year, recognizing the value of this event in teaching our children the importance of community -- and their obligations to know and support those within that community, as that community supports them -- we ask permission to again host this event.

Proposed Date: We would request to host this event on October 5, 2024. We expect the 5K would begin at 8:15, the 1 Mile at 9:00, and the toddler dash at 9:30.

Traffic Concerns: With the coordination of our Christ the King parent and police officer, Wes Cadena, and the off-duty Nichols Hills Police officers we hire to assist with temporary road closures at major intersections, we believe the route approved in all years past(attached with detail) provides limited disruption to traffic flow through the city and limited intrusion on its residents. Every resident along the route will be notified by flyer, delivered to each resident's home in the month preceding the event. By report of the volunteers stationed at every intersection, every resident attempting to access (or leave) his/her home will be given personal escort by a volunteer as soon as runners clear the immediate area. In the past years, we are not aware of any case in which a driver, even in the most extreme situation, was delayed more than five minutes from his/her destination. The majority of drivers were permitted immediate rerouting/access. Again, roads were only temporarily closed **when runners were immediately present.** The Toddler Dash and any non-run portions of the event occur exclusively on CK School/Church property.

A FUNraiser, not a fundraiser: This event is expressly not a fundraiser. It is a community-building event, which we endeavor to make affordable to all in the CK community who wish to participate. Instead, we use registration funds to cover the costs of the event, including providing every registrant with a t-shirt commemorating the event and partnering with local artists to create authentic works as awards for our top runners. To the extent we generate any income from the event, we re-invest it in the CK Community - Christ the King School and Nichols Hills Parks & Recreation.

We are fortunate to have the support of our principal, Dr. Richard, as well as our pastor, Father Rex Arnold. We also believe we have the support of our neighbors on this northwestern section of Nichols Hills, through which our route runs. We hope to have your support and approval, as well. Kindly contact me with any questions you or your City Council members may have about this request. My co-chairs will be in attendance of the City Council meeting in June, should you need any additional information.

Thank you,

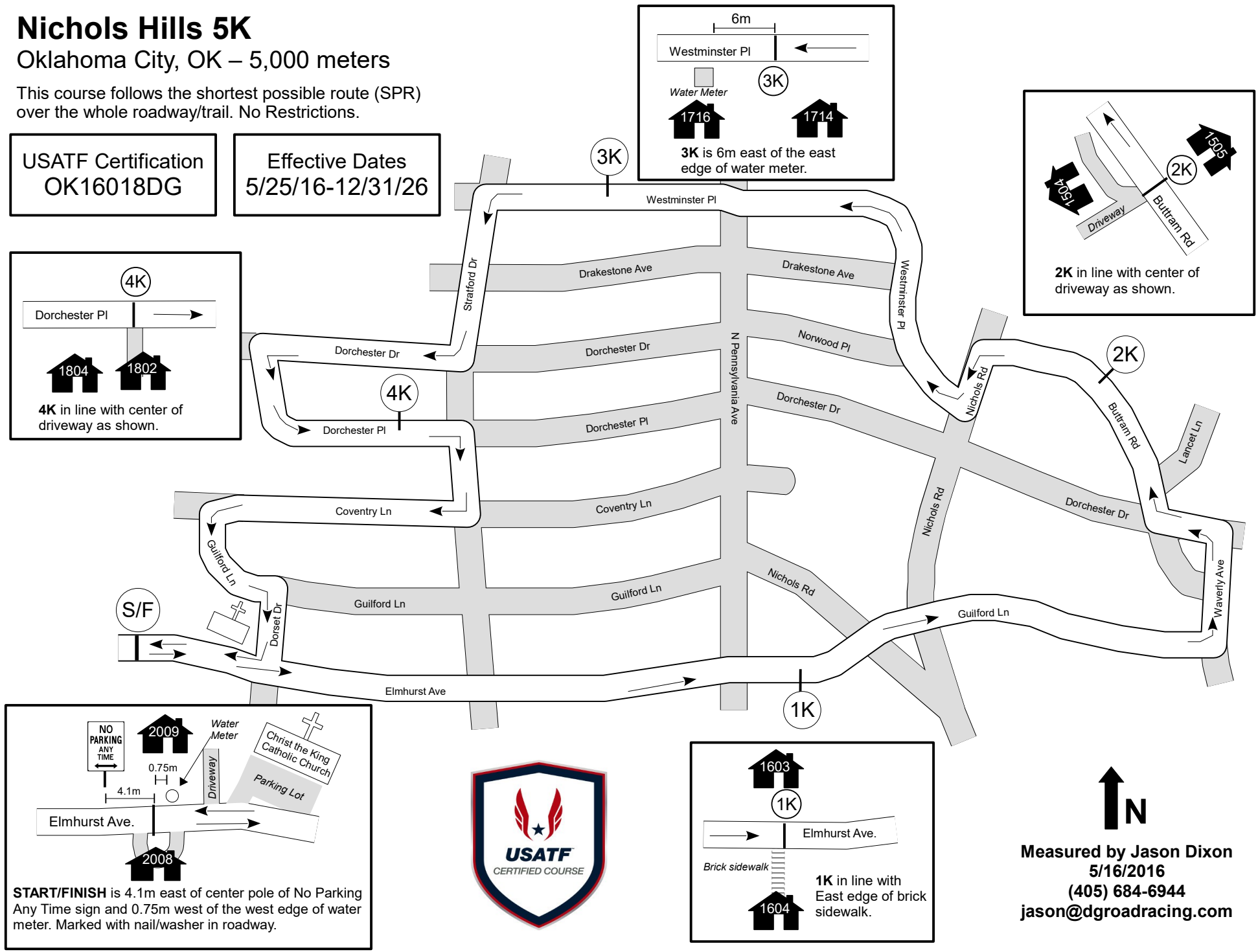
Moira Parham,
Christ the King PTO
CK Run Planning Committee Chair

Nichols Hills 5K

Oklahoma City, OK – 5,000 meters

This course follows the shortest possible route (SPR) over the whole roadway/trail. No Restrictions.

USATF Certification	Effective Dates
OK16018DG	5/25/16-12/31/26



Measured by Jason Dixon
5/16/2016
(405) 684-6944
jason@dgroadracing.com

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.b

PUBLIC HEARING: An affidavit combining two lots generally located at 1812 Huntington Avenue and 1814 Huntington Avenue in Nichols Hills, Oklahoma.

ATTACHMENTS

1. PC-2024-05 Application
2. 2024-05-21B TSS letter Supplementing Lot Combo. App

CITY OF NICHOLS HILLS

NOTICE OF PUBLIC HEARINGS
CITY OF NICHOLS HILLS, OKLAHOMA
CASE NO. PC 2024-05

Notice is hereby given that 1814 Huntington Ave, LLC has filed an application ("the Application") with the City of Nichols Hills, Oklahoma for approval of an affidavit combining two lots generally located at 1812 Huntington Avenue and 1814 Huntington Avenue in Nichols Hills, Oklahoma. These lots are more specifically described as follows:

Description of Tract 1:

Lot One (1) in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof

Description of Tract 2:

All of Lot Two (2), in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof, and a part of Lot Four (4), in Block Fifty-seven (57) of said GARNETT ADDITION, being more particularly described as follows:

Commencing at the Northwest Comer of said Lot Four (4); Thence South 89°58'4 7" East on the North line of said Lot Four (4) a distance of 120.35 feet to the point of beginning; Thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast Comer of said Lot Four (4); Thence South 00°32'02" West on the East line of said Lot Four (4) a distance of 80.00 feet to the Southeast Comer of said Lot Four (4); Thence North 89°58'47" West on the South line of said Lot Four (4) a distance of 96.52 feet; Thence North 01 °39'34" West a distance of 80.03 feet to the point of beginning.

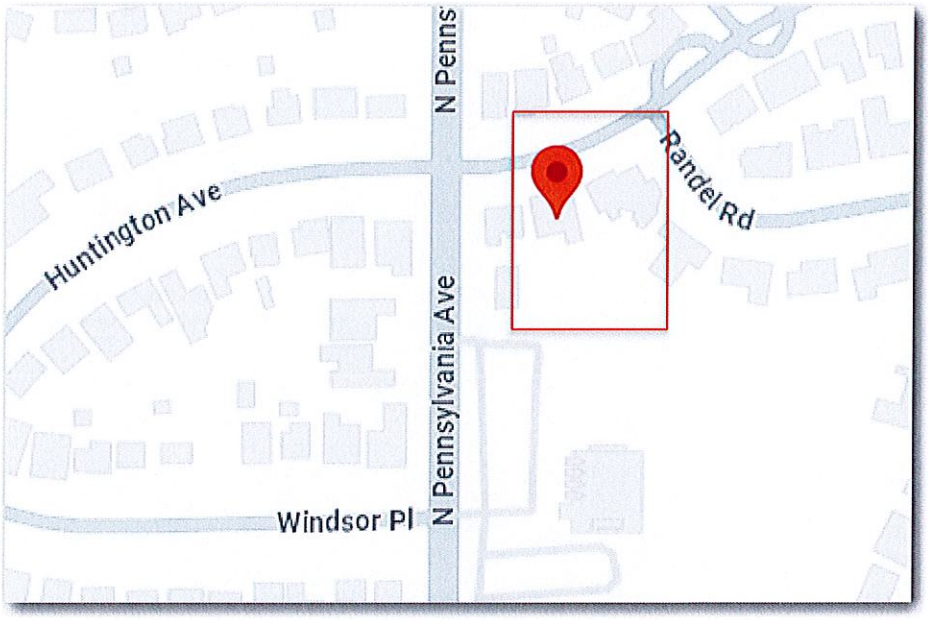
The Application and supporting documentation may be inspected in the office of the City Clerk during regular business hours.

This Application will be considered at public hearings to be held by both the Nichols Hills Planning Commission and the Nichols Hills City Council. These public hearings will be held by the Nichols Hills Planning Commission on **Tuesday, June 4, 2024 at 5:30 p.m.**, and by the Nichols Hills City Council on **Tuesday, June 11, 2024 at 5:30 p.m.** Both public hearings will be held at the Council Chambers at Nichols Hills City Hall, 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116.

Any person having any objection to or supporting this Application may appear before the Planning Commission and the City Council on the above dates for the public hearings and show cause why the proposed Application should be approved or disapproved. Written

support for or protest against the proposed Application may be mailed to the City Clerk at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116. Written support or protests must be received by the City Clerk not less than three (3) days before the public hearing.

The following map shows the area affected by the Application:



Dated this 13th day of May, 2024

Amanda Copeland

Amanda Copeland, City Clerk
City of Nichols Hills, Oklahoma

APPLICATION FOR COMBINED LOT DEED APPROVAL

TO: Planning Commission and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Pursuant to Section 4.5.4 of the City of Nichols Hills Subdivision Regulations, the undersigned, states as follows:

1. I am counsel for 1814 Huntington Ave, LLC, an Oklahoma limited liability company (the "**Applicant**"). This Application is being submitted to request combination of

(a) Lot One (1) in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof, and

(b) All of Lot Two (2), in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof, and a part of Lot Four (4), in Block Fifty-seven (57) of said GARNETT ADDITION, being more particularly described as follows:

Commencing at the Northwest Corner of said Lot Four (4); Thence South 89°58'47" East on the North line of said Lot Four (4) a distance of 120.35 feet to the point of beginning; Thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast Corner of said Lot Four (4); Thence South 00°32'02" West on the East line of said Lot Four (4) a distance of 80.00 feet to the Southeast Corner of said Lot Four (4); Thence North 89°58'47" West on the South line of said Lot Four (4) a distance of 96.52 feet; Thence North 01 °39'34" West a distance of 80.03 feet to the point of beginning;

(collectively, the "**Property**").

2. The Applicant's address and other contact information are as follows:

1814 Huntington Ave, LLC
c/o Timothy Sterling, Esq.
501 NW Grand Boulevard
Oklahoma City, OK 73118

Tel: 405-767-7308
Email: timothy.sterling@snowmasscreek.com

3. Submitted herewith are the following:

3.1 Executed Combined Lot Affidavit;

3.2 Certified copies of Applicant's deeds to the Property;

3.3 Certified pin survey of the Property;

3.4 Copies of the deeds to the Lots bordering the Property;

3.5 Written consents from the two owners of lots abutting the Property who would be directly affected by the Lot Combination. (This Application will, of course, constitute the Applicant's consent to such combination.);

3.6 Certificate of the Oklahoma County Assessor stating the names, addresses, and contact information for owners of property within a 300-foot radius of the exterior boundaries of the Property; and

3.7 Our firm's check in the amount of $500 for the non-refundable filing fee required for this Application.

IN WITNESS WHEREOF, I have signed and submitted this Application on May 8, 2024.

T. Scott Spradling

AFFIDAVIT

STATE OF OKLAHOMA)
) ss.
COUNTY OF OKLAHOMA)

Dana Reindl, being first duly sworn, stated:

1. My name is Dana Reindl. My address is c/o W. R. Johnston & Co., 501 NW Grand Boulevard, Oklahoma City, OK 73118. I am over the age of 18. I am a resident of the State of Oklahoma. I am Vice President of W. R. Johnston & Co., an Oklahoma corporation, which is Manager of 1814 Huntington Ave, LLC, an Oklahoma limited liability company, and I have personal knowledge of the matters stated in this Affidavit.

2. The purpose of this Affidavit is to document of record a Combined Lot, as defined by the Nichols Hills Subdivision Regulations, such being the combination of two lots/building sites that are owned by 1814 Huntington Ave, LLC in the City of Nichols Hills, Oklahoma. The subject Combined Lot is being created pursuant to the Nichols Hills Subdivision Regulations.

3. The legal descriptions of the two lots/building sites are:

   (a) Lot One (1) in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof,

   and

   (b) All of Lot Two (2), in Block Fifty-seven (57), of GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof, and a part of Lot Four (4), in Block Fifty-seven (57) of said GARNETT ADDITION, being more particularly described as follows:

   Commencing at the Northwest Corner of said Lot Four (4); Thence South 89°58'47" East on the North line of said Lot Four (4) a distance of 120.35 feet to the point of beginning; Thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast Corner of said Lot Four (4); Thence South 00°32'02" West on the East line of said Lot Four (4) a distance of 80.00 feet to the Southeast Corner of said Lot Four (4); Thence North 89°58'47" West on the South line of said Lot Four (4) a distance of 96.52 feet; Thence North 01 °39'34" West a distance of 80.03 feet to the point of beginning.

4. The legal description of the Combined Lot, as defined by the Nichols Hills Subdivision Regulations, is:

   All of Lot One (1) and Lot Two (2) and a part of Lot Four (4) in Block Fifty-seven (57) of GARNETT ADDITION, an addition to the City of Nichols Hills, Oklahoma County, Oklahoma, said Lots 1 and 2 and part of Lot 4 being more particularly

described by their perimeter legal description as follows: Beginning at the Southeast Corner of said Lot 1, thence S.50°22'51"W., along the South Line of said Lot 1 and the basis for the bearings in the following description prepared by James S. Yager, Licensed Professional Land Surveyor, a distance of 168.52 feet to the Southwest Corner of said Lot 1 and the Southeast Corner of said Lot 2, also being the Northeast Corner of said Lot 4; thence S.00°21'19"W., along the East Line of said Lot 4, a distance of 80.14 feet (previously described as S.00°32'02"W., a distance of 80.00 feet and platted as S.00°32'16"W., a distance of 80.00 feet) to the Southeast Corner of said Lot 4; thence S.89°54'36"W., along the South Line of said Lot 4 (previously described as N.89°58'47"W., a distance of 96.52 feet and platted as N.89°57'W.) a distance of 96.67 feet; thence N.01°48'55"W., (previously described as N.01°39'34"W., a distance of 80.03 feet), a distance of 79.92 feet to the North Line of said Lot 4 and the South Line of said Lot 2; thence N.89°44'21"W., along the South Line of Lot 2 and the North Line of said Lot 4 (platted as N.89°57'W), a distance of 14.22 feet to the Southwest Corner of said Lot 2; thence N.08°59'44"W., along the West Line of said Lot 2 (platted as N.08°52'53"W., a distance of 130.95 feet), a distance of 130.65 feet to the Northwest Corner of said Lot 2, said point being in a curve; thence Easterly, along the North Lines of said Lots 1 and 2, on a curve to the left having a radius of 456.37 feet (platted as 486.03 feet with an arc length of 209.25 feet), and whose chord bears N.67°11'01"E. with a chord distance of 209.63 feet, an arc length of 211.51 feet to the Northeast Corner of said Lot 1; thence S.34°44'20"E., along the East Line of said Lot 1, (Platted as S.35°43'E., a distance of 122.18 feet), a distance of 124.01 feet to the point or place of beginning. Said described tract contains 41,786.741 Square Feet or 0.959 Acres, more or less.

Note: The foregoing legal description was derived from Applicant's survey which determined that certain calls and distances contained in the Plat pf GARNETT ADDITION were inaccurate based on current more precise methods of measurement.

5. As Owner of the above-described Combined Lot, I acknowledge on behalf of 1814 Huntington Ave, LLC the following:

(a) 1814 Huntington Ave, LLC. may not sell, transfer, convey, or mortgage either of the lots/building sites comprising the Combined Lot separate or apart from each other, and any attempt to do so will be void.

(b) Such covenants will run with title to the Combined Lot and will be binding on all parties having or acquiring any right, title, or interest in the Combined Lot.

(c) Such covenants will be for and inure to the benefit of the City of Nichols Hills, which will have the right and standing to enforce the terms of such covenant.

I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this 7th day of May, 2024.

Dana Reindl

Dana Reindl, Vice President, W.R. Johnston & Co., as Manager of 1814 Huntington Ave, LLC, an Oklahoma limited liability company

Subscribed and sworn to before me this 7th day of May, 2024.

Andrea Mayfield

Notary Public [Seal]

My Commission Expires: 3/18/28

My Commission Number: 16002896

This conveyance was approved on the ___ day of _____, 2024, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: _____

Name:

Title: Mayor

2024011601005940 B: 15651 P: 860
01/16/2024 09:38:38 AM Pgs: 3
Fee: $22.00 Doc Stamp: $1350.00
Maressa Treat, County Clerk
Oklahoma County - State of Oklahoma

WARRANTY DEED

Deed presented for filing by: Stewart Title of Oklahoma, Inc.
File No.: 2206930
Stewart Title Guaranty Company
STEWART TITLE OF OKLAHOMA INC.
1101 N BROADWAY, SUITE 200
OKLAHOMA CITY, OK 73103

Know All Men by These Presents:

THAT, **Lauren Dockery, a single person,** party of the first part, in consideration of the sum of TEN and No/100 ($10.00) and other valuable considerations in hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and convey unto **1814 Huntington Ave, LLC,** party of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to wit:

All of Lot Two (2), in Block Fifty-seven (57), GARNETT ADDITION to Nichols Hills, Oklahoma County, Oklahoma.
AND
A part of Lot Four (4), in Block Fifty-seven (57) of GARNETT ADDITION, being more particularly described as follows:
Commencing at the Northwest Corner of said Lot Four (4);
Thence South 89°58'47" East on the North line of said Lot Four (4) a distance of 120.35 feet to the point of beginning;
Thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast Corner of said Lot Four (4);
Thence South 00°32'02" West on the East line of said Lot Four (4) a distance of 80.00 feet to the Southeast Corner of said Lot Four (4);
Thence North 89°58'47" West on the South line of said Lot Four (4) a distance of 96.52 feet;
Thence North 01°39'34" West a distance of 80.03 feet to the point of beginning.

LESS AND EXCEPT ALL OIL, GAS AND OTHER MINERALS IN AND UNDER THE LAND

TAX ID No's.: 169561315 and 169561340

Grantee's Mailing Address: 501 NW Grand Blvd, Okc OK 73118

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature. SUBJECT to existing zoning, easements, right-of-ways and restrictive covenants of record.

Signed and delivered this 9th day of January, 2024

Lauren Dockery

2206930
INDIVIDUAL ACKNOWLEDGMENT

State of Oklahoma
County of Oklahoma

Before me, the undersigned, a Notary Public in and for said County and State on this 9th day of January, 2024, personally appeared, **Lauren Dockery, a single person,** to me well known to be the identical person who executed the within and foregoing instrument and acknowledged to me that same was executed as the free and voluntary act and deed of said person for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Bo Griffy
Commission Expires: 06/26/26

BO GRIFFY NOTARY # 02009164 EXP. 06/26/26 PUBLIC STATE OF OKLAHOMA

RETURN TO:
Stewart Title of Oklahoma, Inc.
5651 N Classen Blvd, Suite 100
Oklahoma City, OK 73118

COUNTY CLERK SEAL OKLAHOMA COUNTY STATE OF OKLAHOMA
CERTIFIED COPY
APR 24 2024
By Deputy

OAG 2023-2-NON- EXEMPT BUSINESS/TRUST

Exhibit to Deed

AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: BUSINESS OR TRUST

STATE OF OKLAHOMA)
) ss.
COUNTY OF OKLAHOMA)

TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned Dana Reindl (list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states:

1. I am eighteen (18) years of age or older and have personal knowledge of the statements made herein.

2. I am a Vice President of W.R. Johnston & Co., Manager (role, such as titled officer or trustee) of 1814 Huntington Ave, LLC (legal name, along with any trade or fictitious names, of business, trust or other legal entity) (referred to herein as the "Entity"). I am duly authorized to record this Affidavit on behalf of the Entity, which is taking title to the real property identified in the Deed to which this Affidavit is attached (the "Property"), and to bind the Entity for the consequences of any false statements in this Affidavit.

3. This Affidavit is executed in accordance with and pursuant to 60 O.S. § 121, which provides in part as follows:

> No alien or any person who is not a citizen of the United States shall acquire title to or own land in this state either directly or indirectly through a business entity or trust, except as hereinafter provided, but he or she shall have and enjoy in this state such rights as to personal property as are, or shall be accorded a citizen of the United States under the laws of the nation to which such alien belongs, or by the treaties of such nation with United States, except as the same may be affected by the provisions of Section 121 et seq. of this title or the Constitution of this state. Provided, however, the requirements of this subsection shall not apply to a business entity that is engaged in regulated interstate commerce in accordance with federal law.

4. The Entity acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of section 121 or any other state or federal law.

5. If the Entity is a trust, its grantor(s), trustees and all direct and contingent beneficiaries are United States citizens or bona fide residents of the State of Oklahoma. If the Entity is a business, its direct and indirect owner(s) is/are United States citizens(s) or bona fide residents of the State of Oklahoma.

6. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or subject me and/or the Entity to being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.

OAG 2023-2-NON- EXEMPT BUSINESS/TRUST

FURTHER AFFIANT SAYETH NOT.

Dana Reindl

Dana Reindl

1.10.24

Date

The foregoing instrument was acknowledged before me this 10th day of January, 2024, by Dana Reindl.

Andrea Mayfield

NOTARY PUBLIC

My Commission Expires: 3/18/24

My Commission Number: 16002896

ANDREA MAYFIELD NOTARY # 16002896 EXP. 03/18/24 PUBLIC STATE OF OKLAHOMA

2024020601015522 B: 15669 P: 69
02/06/2024 03:54:37 PM Pgs: 4
Fee: $24.00
Maressa Treat, County Clerk
Oklahoma County - State of Oklahoma

After Recording Return to:

1814 Huntington Ave, LLC
Attn: Manager
501 NW Grand Blvd
Oklahoma City, OK 73118

Send Tax Statements to:

W.R. Johnston & Co.
501 NW Grand Blvd
Oklahoma City, OK 73118

COUNTY CLERK SEAL OKLAHOMA COUNTY STATE OF OKLAHOMA
CERTIFIED COPY
APR 24 2024
By _____ Deputy

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

THAT **G. JEFFREY RECORDS, JR.** (aka G.J. Records, Jr.), a married man ("**Grantor**"), whose mailing address is c/o W.R. Johnston & Co., 501 NW Grand Blvd, Oklahoma City, OK 73118, in consideration of the sum of Ten and No/100 Dollars (US $10.00) and other consideration, to facilitate certain estate planning objectives, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby quitclaim, grant, bargain, sell and convey unto **1814 HUNTINGTON AVE, LLC**, an Oklahoma limited liability company ("**Grantee**"), whose mailing address is c/o W.R. Johnston & Co., 501 NW Grand Blvd, Oklahoma City, OK 73118, all of Grantor's right, title, interest, estate and every claim and demand, both at law and in equity, in and to the real property and premises situated in Oklahoma County, State of Oklahoma, more particularly described as follows:

> All of Lot One (1) in Block Fifty-seven (57) in GARNETT ADDITION, an addition to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof, together with the improvements thereon and the easements and appurtenances belonging thereto (collectively, the "**Real Property**");

TO HAVE AND TO HOLD the Real Property unto the Grantee, its successors and assigns, so that neither Grantor, nor any person in Grantor's name and behalf, shall or will hereafter claim or demand any right or title to the Real Property or any part thereof; but they and every one of them shall by these presents be excluded and forever barred.

MARISA BRADANINI RECORDS, spouse of the Grantor (herein "**Joining Spouse**"), joins in this Deed for the sole purpose of quitclaiming and relinquishing to Grantee any right, title, claim, or interest, including any homestead or other marital interest, Joining Spouse may have in and to the Real Property.

This deed is exempt from Documentary Stamp Tax pursuant to 68 O.S. § 3202, Paragraph 4. This Deed is not a transfer for purposes of Section 8B of Article X of the Oklahoma

Constitution or the Ad Valorem Tax Code of the State of Oklahoma, pursuant to 68 O.S. § 2802.1.A.4.g.

IN WITNESS WHEREOF, Grantor and his Joining Spouse have executed this instrument as of the date(s) set forth in their acknowledgments below.

"Grantor": _____

G. Jeffrey Records, Jr. (aka G.J. Records, Jr.), a married man

"Joining Spouse": _____

Marisa Bradanini Records, wife of G. Jeffrey Records, Jr.

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

This instrument was acknowledged before me on January 31, 2024, by G. Jeffrey Records, Jr. (aka G.J. Records, Jr.), a married man.

Andrea Mayfield
Notary Public

My Commission Expires: 3/18/24

My Commission Number: 16002896

[Seal]

ANDREA MAYFIELD NOTARY # 16002896 EXP. 03/18/24 PUBLIC STATE OF OKLAHOMA

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

This instrument was acknowledged before me on January 31, 2024, by Marisa Bradanini Records, wife of G. Jeffrey Records, Jr. (aka G.J. Records, Jr.).

Andrea Mayfield
Notary Public

My Commission Expires: 3/18/24

My Commission Number: 16002896

[Seal]

ANDREA MAYFIELD NOTARY # 16002896 EXP. 03/18/24 PUBLIC STATE OF OKLAHOMA

Exhibit to Deed

AFFIDAVIT OF LAND OR MINERAL OWNERSHIP: BUSINESS OR TRUST

STATE OF OKLAHOMA)
) ss.
COUNTY OF OKLAHOMA)

TO: THE ATTORNEY GENERAL OF THE STATE OF OKLAHOMA

Before me, the undersigned Dana Reindl (list legal name and any aliases) (the "Affiant"), who, having been first duly sworn, deposes and states:

1. I am eighteen (18) years of age or older and have personal knowledge of the statements made herein.

2. I am a Vice President of W.R. Johnston & Co., Manager (role, such as titled officer or trustee) of 1814 Huntington Ave, LLC (legal name, along with any trade or fictitious names, of business, trust, or other legal entity) (referred to herein as the "Entity"). I am duly authorized to record this Affidavit on behalf of the Entity, which is taking title to the real property identified in the Deed to which this Affidavit is attached (the "Property"), and to bind the Entity for the consequences of any false statements in this Affidavit.

3. This Affidavit is executed in accordance with and pursuant to 60 O.S. § 121, which provides in part as follows:

> No alien or any person who is not a citizen of the United States shall acquire title to or own land in this state either directly or indirectly through a business entity or trust, except as hereinafter provided, but he or she shall have and enjoy in this state such rights as to personal property as are, or shall be accorded a citizen of the United States under the laws of the nation to which such alien belongs, or by the treaties of such nation with the United States, except as the same may be affected by the provisions of Section 121 et seq. of this title or the Constitution of this state. Provided, however, the requirements of this subsection shall not apply to a business entity that is engaged in regulated interstate commerce in accordance with federal law.

4. The Entity acquired title to the Property in compliance with the requirements of 60 O.S. § 121 and no funding source was used in the sale or transfer of the Property in violation of section 121 or any other state or federal law.

5. If the Entity is a trust, its grantor(s), trustees and all direct and contingent beneficiaries are United States citizens or bona fide residents of the State of Oklahoma. If the Entity is a business, its direct and indirect owner(s) is/are United States citizens(s) or bona fide residents of the State of Oklahoma.

6. I acknowledge and understand that making or causing to be made a false statement in this affidavit may subject me to criminal prosecution for perjury and/or subject me and/or the Entity to being liable for actual damages suffered or incurred by any person or other entity as a result or consequence of the making of or reliance upon such false statement.
FURTHER AFFIANT SAYETH NOT.

Dana Reindl — 1/31/24

AFFIANT, Dana Reindl, individually and as authorized agent of the Entity — Date

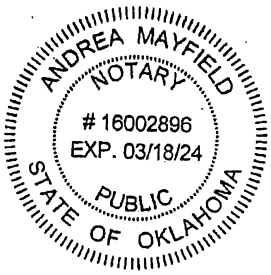
The foregoing instrument was acknowledged before me this 31st day of January, 2024 by Dana Reindl.

Andrea Mayfield
NOTARY PUBLIC

My Commission Expires: 3/18/24

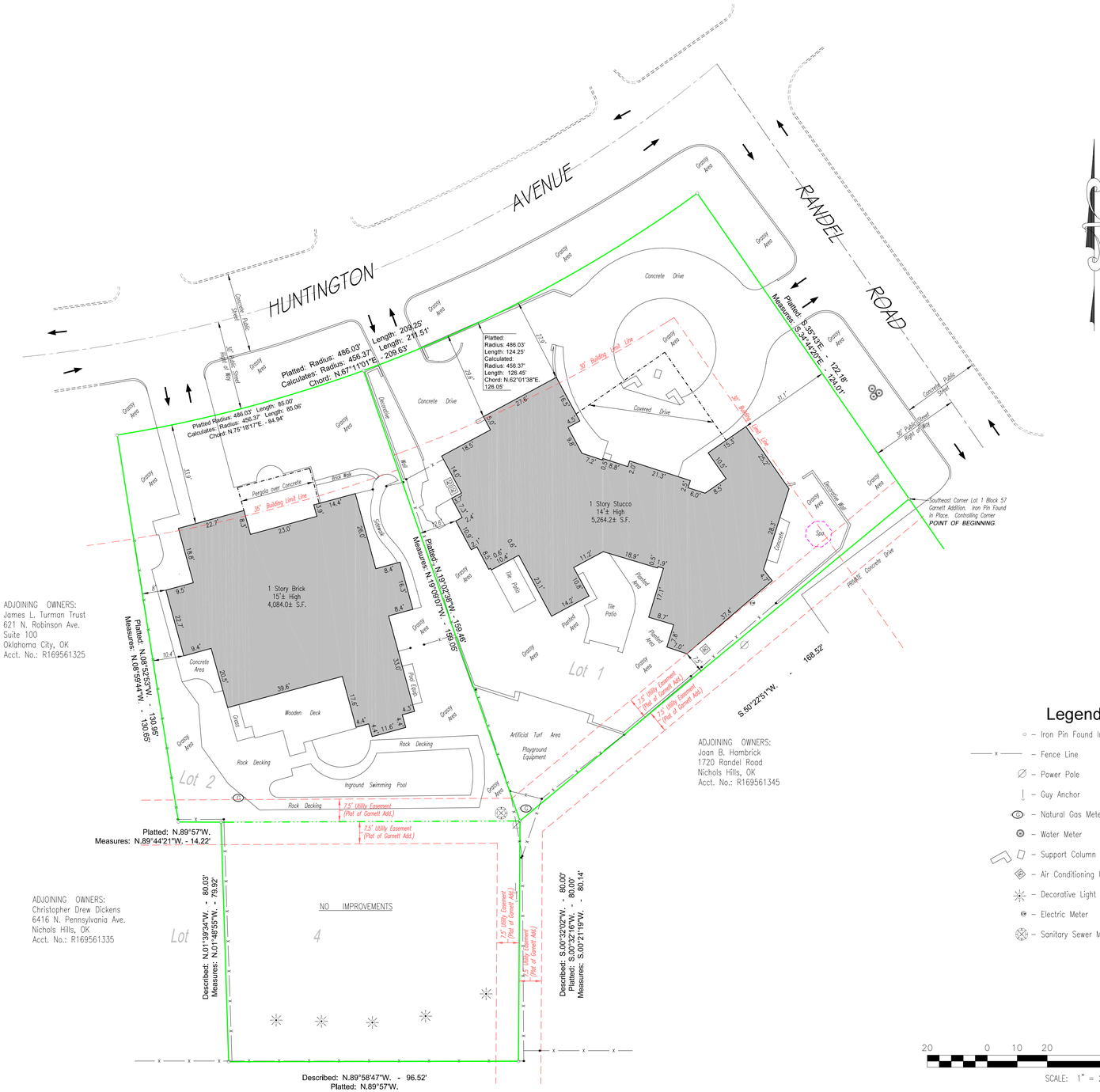
My Commission Number: 16002896

[Seal]



PLAT OF SURVEY

All of Lot 1, Lot 2 and a part of Lot 4 in Block 57 Garnett Addition
Nichols Hills, Oklahoma County, Oklahoma



ADJOINING OWNERS:
James L. Turman Trust
621 N. Robinson Ave.
Suite 100
Oklahoma City, OK
Acct. No.: R169561325

ADJOINING OWNERS:
Joan B. Hambrick
1720 Randel Road
Nichols Hills, OK
Acct. No.: R169561345

ADJOINING OWNERS:
Christopher Drew Dickens
6416 N. Pennsylvania Ave.
Nichols Hills, OK
Acct. No.: R169561335

ADJOINING OWNERS:
All Souls Episcopal Church
6400 N. Pennsylvania Ave.
Oklahoma City, OK
Acct. No.: R169791075

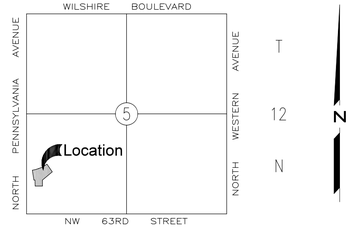
Legend

- ○ – Iron Pin Found In Place
- x x – Fence Line
- ∅ – Power Pole
- ⏚ – Guy Anchor
- GM – Natural Gas Meter
- WM – Water Meter
- ▱ – Support Column
- AC – Air Conditioning Unit
- ✳ – Decorative Light
- EM – Electric Meter
- SS – Sanitary Sewer Manhole

20 0 10 20 40 80

SCALE: 1" = 20'

R 3 W



Location Map

Surveyor's Certificate

I, James S. Yager, Licensed Professional Land Surveyor, certify that a careful survey was made under my direct supervision of the following described tract:

All of Lot 1 and Lot 2 and a part of Lot 4 in Block 57 of Garnett Addition, an addition to Nichols Hills, Oklahoma County, Oklahoma, being more particularly described as follows: Beginning at the Southeast Corner of said Lot 1, thence S.50°22'51"W., along the South Line of said Lot 1 and the basis for the bearings in the following description prepared by James S. Yager, Licensed Professional Land Surveyor, a distance of 168.52 feet to the Southwest Corner of said Lot 1 and the Southeast Corner of said Lot 2, also being the Northeast Corner of said Lot 4; thence S.00°21'19"W., along the East Line of said Lot 4, a distance of 80.14 feet (previously described as S.00°32'02"W., a distance of 80.00 feet and platted as S.00°32'16"W., a distance of 80.00 feet) to the Southeast Corner of said Lot 4; thence S.89°54'36"W., along the South Line of said Lot 4 (previously described as N.89°58'47"W., a distance of 96.52 feet and platted as N.89°57'W.) a distance of 96.67 feet; thence N.01°48'55"W., (previously described as N.01°39'34"W., a distance of 80.03 feet), a distance of 79.92 feet to the North Line of said Lot 4 and the South Line of said Lot 2; thence N.89°44'21"W., along the South Line of Lot 2 and the North Line of said Lot 4 (platted as N.89°57'W), a distance of 14.22 feet to the Southwest Corner of said Lot 2; thence N.08°59'44"W., along the West Line of said Lot 2 (platted as N.08°52'53"W., a distance of 130.95 feet), a distance of 130.65 feet to the Northwest Corner of said Lot 2, said point being in a curve; thence Easterly, along the North Lines of said Lots 1 and 2, on a curve to the left having a radius of 456.37 feet (platted as 486.03 feet with an arc length of 209.25 feet), and whose chord bears N.67°11'01"E. with a chord distance of 209.63 feet, an arc length of 211.51 feet to the Northeast Corner of said Lot 1; thence S.34°44'20"E., along the East Line of said Lot 1, (Platted as S.35°43'E., a distance of 122.18 feet), a distance of 124.01 feet to the point or place of beginning. Said described tract contains 41,786.741 Square Feet or 0.959 Acres, more or less.

The basis for the bearings listed in the above legal description and as shown on the annexed Plat of Survey, are based upon the South Line of Lot 1 in Block 57 of the recorded Plat of Garnett Addition, an addition to Nichols Hills, Oklahoma County, Oklahoma, being a S.50°22'51"W. bearing. This Plat of Survey meets the Minimum Technical Standards as adopted by The Board of Licensure for Professional Engineers and Land Surveyors for the State of Oklahoma.

Date of Survey: 17 April 2024
Date Signed: 4-19-24

James S. Yager,
Licensed Professional Land Surveyor Number 1006
Certificate of Authorization Number 2778
1212 S. Air Depot Number 19 Suite 102
Midwest City, Oklahoma 73110
405-737-3412

OKLAHOMA LICENSED PROFESSIONAL LAND SURVEYOR
JAMES S. YAGER
1006

Survey and Plat by:
James S. Yager
Licensed Professional Land Surveyor
Certificate of Authorization Number 2778
1212 South Air Depot • Number 19 Suite 102
Midwest City, Oklahoma 73110 Telephone: 405-737-3412/Fax: 405-737-4215

File Name: C:\SURVEYS\1814 HUNTINGTON\BOUNDARY SURVEY.DWG
Date of Survey: 17 April 2024
Date of Revision:
Page 1 of 1

"MANLY LEGAL BLANKS" FORM NO. 350-SP

(Order by Number)

9911

WARRANTY DEED

Statutory Form—Individual

This Space Reserved for Filing Stamp

Book 1505 Page 711

Know All Men by These Presents:

That John J. Culbertson, III and Dorothy Culbertson, his wife

of Oklahoma County, State of Oklahoma, parties of the first part, in consideration of the sum of One and No/100 DOLLARS in hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and Convey unto All Souls Episcopal Church, a Corporation

of Oklahoma County State of Oklahoma, party of the second part the following described real property and premises situate in Oklahoma County State of Oklahoma, to-wit

A part of the South Half (S½) of the Southwest Quarter (SW¼) of Section Five (5), Township Twelve (12) North, Range Three (3), West, I.M., more particularly described as follows, to-wit: Beginning at a point on the West line of said Section North a distance of 676.6 feet from the Southwest (SW) Corner of said Quarter Section, thence North 115.2 feet; thence East 650 feet; thence South 115.05 feet; thence West 650 feet to the point of beginning, containing 1.72 acres, more or less.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same

TO HAVE AND TO HOLD said described premises unto the said party of the second part, its heirs and assigns forever free clear and discharged of and from all former grants, charges taxes judgments mortgages and other liens and incumbrances of whatsoever nature

Signed and delivered this Sixth day of March 1952

John J. Culbertson, III

Dorothy Culbertson

STATE OF OKLAHOMA } SS
COUNTY OF Oklahoma }

INDIVIDUAL ACKNOWLEDGMENT
Oklahoma Form

Before me the undersigned, a Notary Public in and for said County and State on this 6th day of March 1952, personnally appeared John J. Culbertson, III and Dorothy Culbertson, his wife

to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My commission expires January 17, 1955

Notary Public

STATE OF OKLAHOMA, OKLAHOMA COUNTY, SS. Filed for record at 2:20 o'clock P.M. this 7 day of March 1952 in Book 1505 Page 711

COPY

State of Oklahoma
County of Oklahoma
Doc Number 2000080109
Bk 7866 Pg 464-465
DATE 06/23/00 10:42:46
Filing Fee $10.00
Documentary Tax $0.00
Carolynn Caudill
Oklahoma County Clerk

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That, JAMES LEA TURMAN, a single person, of Oklahoma County, State of Oklahoma, party of the first part, in consideration of the sum of Ten and 00/100 Dollars ($10.00) cash in hand paid and other good and valuable considerations, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto JAMES L. TURMAN, sole Trustee, or his successors in Trust under the JAMES L. TURMAN LIVING TRUST, dated June 15, 2000, and any amendments thereto, of Oklahoma County, State of Oklahoma, party of the second part, the following described real property and premises situated in Oklahoma County, State of Oklahoma, to-wit:

Lot THREE (3), of Block FIFTY-SEVEN (57), in GARNETT ADDITION, an addition to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof.

[Exempt Documentary Stamp Tax 68 O.S. §3201(B) and 3202 (4). No Sale.]

GRANTOR DECLARES THAT THIS PROPERTY IS HIS HOMESTEAD AND RESERVES HIS HOMESTEAD RIGHTS THEREIN.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, its heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgage and other liens and encumbrances of whatsoever nature.

Signed and delivered this 15th day of June, 2000

JAMES L. TURMAN

10

UNOFFICIAL

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

Before me, a Notary Public in and for said County and State, on this 15th day of June, 2000, personally appeared JAMES L. TURMAN, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My Commission Expires: March 12, 2004

Salome L. Vaughn

Salome L. Vaughn

RETURN RECORDED DEED TO:
JAMES L. TURMAN
1816 Huntington Avenue
Oklahoma City OK 73116

UNOFFICIAL

WARRANTY DEED

(Statutory Form - Individual)

Doc # 20016293934
Bk 7981
Pg 1756 - 1756
DATE 12/19/00 12:34:01
Filing Fee $8.00
Documentary Tax $1012.50
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
Carolynn Caudill

KNOW ALL MEN BY THESE PRESENTS:

THAT Stephen H. Parker and Anne M. Parker, husband and wife

, part ies of the first part, in consideration of the sum of TEN AND NO/100 ---------- dollars, and other valuable considerations, in hand paid, the receipt which is hereby acknowledged, do hereby grant, bargain, sell and convey unto Joan B. Hambrick

, part y of the second part, the following described and real property and premises situate in Oklahoma County, State of Oklahoma, to-wit:

Lot Five (5), of Block Fifty-seven (57), in Garnett Addition to the Town of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof.

RETURN TO:
JOAN B. HAMBRICK
1720 RANDEL ROAD
NICHOLS HILLS, OK 73116

SUBJECT TO easements, restrictions and mineral conveyances of record.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said part y of the second part, her heirs and assigns forever, free and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and incumbrances of whatsoever nature.

Signed and delivered this 15th day of December, 2000

Stephen H. Parker

Anne M. Parker

THE OKLAHOMA CITY ABSTRACT & TITLE CO.
P. O. BOX 260
OKLAHOMA CITY, OKLAHOMA 73101

STATE OF OKLAHOMA
COUNTY OF Oklahoma } SS:

INDIVIDUAL ACKNOWLEDGEMENT
Oklahoma Form

Before me, the undersigned, a Notary Public, in and for said County and State, on this 15th day of December, 2000, personally appeared

Stephen H. Parker and Anne M. Parker, husband and wife

to me known to be the identical person s who executed the within and foregoing instrument and ackowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

My commission expires January 29th, 2004
102000-0367

Tula Fessenden
Notary Public
OCAWYD

1,012.50

1/8

20170519010705560
DEED 05/19/2017
02:55:43 PM Book:13441
Page:75 PageCount:1
Filing Fee:$13.00
Doc. Tax:$450.00
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
David B. Hooten

(Individual Form)
WARRANTY DEED
(Oklahoma Statutory Form)

KNOW ALL MEN BY THESE PRESENTS:

THAT **Bryan Dyson, a single person** party of the first part, in consideration of the sum of Ten And No/100 Dollars ($10.00) and other valuable considerations to it in hand paid, the receipt of which is hereby acknowledged does hereby grant, bargain, sell and convey unto **Christopher Drew Dickens,** party of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to-wit:

For Tax Map ID(s): 169561335

All of Lot Four (4), in Block Fifty-seven (57), of Garnett Addition to the Town of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof; Less and Except the following described tract: Commencing at the Northwest Corner of said Lot 4; thence South 89°58'47" East on the North line of said Lot 4 a distance of 120.35 feet to the point of beginning; thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast corner of said Lot 4; thence South 00°32'02" West on the East line of said Lot 4 a distance of 80.00 feet to the Southeast corner of said Lot 4; thence North 89°58'47" West on the South line of said Lot 4 a distance of 96.52 feet; thence North 01°39'34" West a distance of 80.03 feet to the point of beginning.

Subject to easements, rights of way and restrictive covenants of record. Less and except all oil, gas and other minerals previously reserved or conveyed of record.

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, its successors, heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Signed and delivered May 17, 2017.

Bryan Dyson

The State of OKLAHOMA

INDIVIDUAL ACKNOWLEDGMENT

County of OKLAHOMA

Before me, the undersigned, a Notary Public, in and for said County and State, on this 15th day of May, 2017 personally appeared Bryan Dyson, a single person, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

KAITLIN D. HOWARD NOTARY PUBLIC STATE OF OKLAHOMA # 14011252 EXP. 12/17/18

Notary Public in and for the State of _____
Notary's Printed Name: _____
Notary's Commission Expires: _____

Mail Deed To:
Christopher Drew Dickens
6416 N Pennsylvania Ave.
Nichols Hills, OK 73116

Mail Tax Statement To:
As directed by Buyer

CHICAGO TITLE OKLAHOMA
3401 NW 63RD ST., STE. 300
OKLAHOMA CITY, OK 73116

UNOFFICIAL DOCUMENT

CONSENT OF ABUTTING OWNER
TO
LOT COMBINATION

The undersigned, Christopher Drew Dickens, owns the property (the "**Dickens Property**") abutting a portion of the West boundary of the property located at 1814 Huntington Avenue, Nichols Hills, Oklahoma 73116 (the "**1814 Huntington Property**"). A copy of the deed conveying the Dickens Property to me is attached hereto as **Exhibit A**. I have been informed that:

1. 1814 Huntington Ave, LLC ("**1814 HA LLC**") owns the 1814 Huntington Property and all of Lot One (1) in Block Fifty-seven (57) GARNETT ADDITION, an addition to Nichols Hills, Oklahoma County, Oklahoma, which has a street address of 1812 Huntington Avenue, Nichols Hills, Oklahoma (the "**1812 Huntington Property**"), and desires to combine the 1814 Huntington Property and the 1812 Huntington Property into a single lot or building site (the "**Lot Combination**"); and

2. 1814 HA LLC plans to remove the residence on the 1814 Huntington Property and landscape that property as a part of the yard for the residence located on the 1812 Huntington Property; and

3. In conjunction with 1814 HA LLC's application for the Lot Combination, 1814 HA LLC desires to provide written consents to the Lot Combination from the owners of property bordering the lots to be combined, as permitted by the subdivision regulations of the City of Nichols Hills.

I hereby consent to the above described Lot Combination.

Christopher D. Dickens

Date: 4/17, 2024

EXHIBIT A

Copy of Deed to Dickens Property

[See attached document consisting of 1 page]

20170519010705560
DEED 05/19/2017
02:55:43 PM Book:13441
Page:75 PageCount:1
Filing Fee:$13.00
Doc. Tax:$450.00
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
David B. Hooten

(Individual Form)
WARRANTY DEED
(Oklahoma Statutory Form)

KNOW ALL MEN BY THESE PRESENTS:

THAT **Bryan Dyson, a single person** party of the first part, in consideration of the sum of Ten And No/100 Dollars ($10.00) and other valuable considerations to it in hand paid, the receipt of which is hereby acknowledged does hereby grant, bargain, sell and convey unto **Christopher Drew Dickens,** party of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to-wit:

For Tax Map ID(s): 169561335

All of Lot Four (4), in Block Fifty-seven (57), of Garnett Addition to the Town of Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof; Less and Except the following described tract: Commencing at the Northwest Corner of said Lot 4; thence South 89°58'47" East on the North line of said Lot 4 a distance of 120.35 feet to the point of beginning; thence continuing South 89°58'47" East on said North line a distance of 99.65 feet to the Northeast corner of said Lot 4; thence South 00°32'02" West on the East line of said Lot 4 a distance of 80.00 feet to the Southeast corner of said Lot 4; thence North 89°58'47" West on the South line of said Lot 4 a distance of 96.52 feet; thence North 01°39'34" West a distance of 80.03 feet to the point of beginning.

Subject to easements, rights of way and restrictive covenants of record. Less and except all oil, gas and other minerals previously reserved or conveyed of record.

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, its successors, heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Signed and delivered May 17, 2017.

Bryan Dyson

The State of OKLAHOMA

INDIVIDUAL ACKNOWLEDGMENT

County of OKLAHOMA

Before me, the undersigned, a Notary Public, in and for said County and State, on this 15th day of May, 2017 personally appeared Bryan Dyson, a single person, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

KAITLIN D. HOVIAND NOTARY PUBLIC # 16011252 EXP. 12/17/18 STATE OF OKLAHOMA

Notary Public in and for the State of _____
Notary's Printed Name: _____
Notary's Commission Expires: _____

Mail Deed To:
Christopher Drew Dickens
6416 N Pennsylvania Ave.
Nichols Hills, OK 73116

Mail Tax Statement To:
As directed by Buyer

CHICAGO TITLE OKLAHOMA
3401 NW 63RD ST., STE. 300
OKLAHOMA CITY, OK 73116

UNOFFICIAL COPY

CONSENT OF ABUTTING OWNER
TO
LOT COMBINATION

The undersigned, James L. Turman Living Trust (herein the "**Turman Trust**"), owns the property (the "**Turman Property**") abutting a portion of the West boundary of the property located at 1814 Huntington Avenue, Nichols Hills, Oklahoma 73116 (the "**1814 Huntington Property**"). A copy of the deed conveying the Turman Property to the Turman Trust is attached hereto as **Exhibit A**. The undersigned has been informed that:

1. 1814 Huntington Ave, LLC ("**1814 HA LLC**") owns the 1814 Huntington Property and all of Lot One (1) in Block Fifty-seven (57) GARNETT ADDITION, an addition to Nichols Hills, Oklahoma County, Oklahoma, which has a street address of 1812 Huntington Avenue, Nichols Hills, Oklahoma (the "**1812 Huntington Property**"), and desires to combine the 1814 Huntington Property and the 1812 Huntington Property into a single lot or building site (the "**Lot Combination**"); and

2. 1814 HA LLC plans to remove the residence on the 1814 Huntington Property and landscape that property as a part of the yard for the residence located on the 1812 Huntington Property; and

3. In conjunction with 1814 HA LLC's application for the Lot Combination, 1814 HA LLC desires to provide written consents to the Lot Combination from the owners of property bordering the lots to be combined, as permitted by the subdivision regulations of the City of Nichols Hills.

The undersigned hereby consent to the above described Lot Combination.

JAMES L. TURMAN LIVING TRUST, an Oklahoma express private trust

By: _____
Name: Brooke Henderson
Title: VP Argent Trust Oklahoma, Trustee

Date: April 19, 2024

EXHIBIT A

Copy of Deed to the Turman Property

[See attached document consisting of 2 pages]

State of Oklahoma
County of Oklahoma
Doc Number 2000080109
Bk 7866 Pg 464-465
DATE 06/23/00 10:42:46
Filing Fee $10.00
Documentary Tax $0.00
Carolynn Caudill
Oklahoma County Clerk

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That, JAMES LEA TURMAN, a single person, of Oklahoma County, State of Oklahoma, party of the first part, in consideration of the sum of Ten and 00/100 Dollars ($10.00) cash in hand paid and other good and valuable considerations, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto JAMES L. TURMAN, sole Trustee, or his successors in Trust under the JAMES L. TURMAN LIVING TRUST, dated June 15, 2000, and any amendments thereto, of Oklahoma County, State of Oklahoma, party of the second part, the following described real property and premises situated in Oklahoma County, State of Oklahoma, to-wit:

Lot THREE (3), of Block FIFTY-SEVEN (57), in GARNETT ADDITION, an addition to Nichols Hills, Oklahoma County, Oklahoma, according to the recorded plat thereof.

[Exempt Documentary Stamp Tax 68 O.S. §3201(B) and 3202 (4). No Sale.]

GRANTOR DECLARES THAT THIS PROPERTY IS HIS HOMESTEAD AND RESERVES HIS HOMESTEAD RIGHTS THEREIN.

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, its heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgage and other liens and encumbrances of whatsoever nature.

Signed and delivered this 15th day of June, 2000

JAMES L. TURMAN

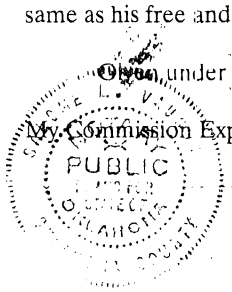
10

UNOFFICIAL

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

Before me, a Notary Public in and for said County and State, on this 15th day of June, 2000, personally appeared JAMES L. TURMAN, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.



My Commission Expires: March 12, 2004

Salome L. Vaughn

RETURN RECORDED DEED TO:
JAMES L. TURMAN
1816 Huntington Avenue
Oklahoma City OK 73116

UNOFFICIAL

All Souls'
EPISCOPAL CHURCH

May 9, 2024

VIA U.S. MAIL AND EMAIL:

1814 Huntington Ave, LLC
c/o T. Scott Spradling
Hartzog Conger Cason
201 Robert S. Kerr Ave., Suite 1600
Oklahoma City, OK 73102
sspradling@hartzoglaw.com

Dear Mr. Spradling,

All Souls' Episcopal Church does not object to the proposed combination of those certain lots generally located at 1814 Huntington Avenue and 1812 Huntington Avenue in Nichols Hills, Oklahoma by 1814 Huntington Ave, LLC, an Oklahoma limited liability company.

Sincerely,

ALL SOULS' EPISCOPAL CHURCH

The Rev. Christopher W. Yoder,
Rector

cc: Simon W. Bright (via email)

6400 N. Pennsylvania Avenue Oklahoma City, OK 73116
405 · 842 · 1461 allsouls@allsoulsokc.com allsoulsokc.com

Larry Stein
Oklahoma County Assessor's Office

Ownership Radius Report

This Official Report is for Account Number **R169561305, R169561315, & R169561340** and is a **300-foot** radius from the outside of the polygon.

DIGITAL COPIES ARE NOT PROVIDED BY THIS OFFICE.

If the minimum number of different owners was not reached from the initial search the radius for this report was extended by 100-foot increments until the required number of different owners is included, or the maximum distance has been met. This report does not constitute a legal survey or document. Definitive descriptions of real property and ownership can be obtained from the official recorded documents in the Oklahoma County Clerk's Office.

The Official Certified Radius Report will expire 30 days from the date of creation stamp and seal.

If you need a digital reproduction of this report, please call the mapping department of the Assessor's office for instructions on how to use the website.

STATE OF OKLAHOMA }
COUNTY OF OKLA. } ss:

I, the duly elected, qualified and acting County Assessor, in and for the County and State aforesaid, do hereby certify that the within and foregoing is a full, true and complete copy of 300 ft radius report filed in the office of the County Assessor on the 24th day of Apr, 2024

Given under my hand and official seal this 24th day of Apr, 2024

County Assessor

KStrayer Deputy

Oklahoma County Assessor's
300ft Radius Report
4/24/2024

accountno	name1	name2	name3	mailingaddress1	city	state	zipcode	subname	block	lot	legal	location
R169791125	ALL SOULS EPISCOPAL CHURCH	No Data	No Data	6400 N PENNSYLVANIA AVE	OKLAHOMA CITY	OK	73116	UNPLTD PT SEC 05 12N 3W	0	0	UNPLTD PT SEC 05 12N 3W 000 000 PT S/2 OF SW4 SEC 5 12N 3W BEG 446.3FT N OF SW/C SW4 TH N115.2FT E650FT S115.5FT W650FT TO BEG OR TR 6	0 UNKNOWN NICHOLS HILLS
R169578120	BOGIE CHARLES	BOGIE AMANDA	No Data	1703 WINDSOR PL	NICHOLS HILLS	OK	73116-5114	NICHOLS HILLS ADD	93	20	NICHOLS HILLS ADD 093 020	1703 WINDSOR PL NICHOLS HILLS
R169578130	BURGESS YONG C & DAVID H	No Data	No Data	1701 WINDSOR PL	NICHOLS HILLS	OK	73116-5114	NICHOLS HILLS ADD	93	21	NICHOLS HILLS ADD 093 021	1701 WINDSOR PL NICHOLS HILLS
R169791100	ALL SOULS EPISCOPAL CHURCH	No Data	No Data	6400 N PENNSYLVANIA AVE	OKLAHOMA CITY	OK	73116	UNPLTD PT SEC 05 12N 3W	0	0	UNPLTD PT SEC 05 12N 3W 000 000 PT S2 OF SW4 BEG 561 5FT N OF SW&C N115 2FT E650FT S115 5FTW650F TO BEG OR TR 2 PT SEC 5 12N 03W EXEMPT	0 UNKNOWN NICHOLS HILLS
R169578140	DELIGANS ROBERT RYAN	No Data	No Data	6415 N PENNSYLVANIA AVE	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	93	22	NICHOLS HILLS ADD 093 022	6415 N PENNSYLVANIA AVE NICHOLS HILLS
R169791075	ALL SOULS EPISCOPAL CHURCH	No Data	No Data	6400 N PENNSYLVANIA AVE	OKLAHOMA CITY	OK	73116	UNPLTD PT SEC 05 12N 3W	0	0	UNPLTD PT SEC 05 12N 3W 000 000 PT S2 OF SW4 BEG 676 6FT N OF SW&C N115 2FT E650FT S115 5FTS650F TO BEG OR TR 1 PT SEC 5 12N 03W EXEMPT	0 UNKNOWN NICHOLS HILLS
R169578150	VAN ACKER ELIZABETH MARY TRS	VAN ACKER ELIZABETH 2014 REV TRUST	No Data	6417 N PENNSYLVANIA AVE	NICHOLS HILLS	OK	73116-5625	NICHOLS HILLS ADD	93	23	NICHOLS HILLS ADD 093 023	6417 N PENNSYLVANIA AVE NICHOLS HILLS
R169561335	DICKENS CHRISTOPHER DREW	No Data	No Data	6416 N PENNSYLVANIA AVE	NICHOLS HILLS	OK	73116-5626	GARNETT ADDITION	57	0	GARNETT ADDITION 057 000 LOT 4 EX BEG 120.35FT E OF NW/C LT 4 TH E99.65FT S80FT W96.52FT NLY80.03FT TO BEG	6416 N PENNSYLVANIA AVE NICHOLS HILLS
R169561340	1814 HUNTINGTON AVE LLC	No Data	No Data	501 NW GRAND BLVD	OKLAHOMA CITY	OK	73118-6037	GARNETT ADDITION	57	0	GARNETT ADDITION 057 000 PT OF LOT 4 BEG 120.35FT E OF NW/C LT 4 TH E99.65FT S80FT W96.52FT NLY80.03FT TO BEG	UNKNOWN NICHOLS HILLS
R169561365	JOHNSON LAUREN OTTAWAY	JOHNSON RICHARD DEAN II	No Data	1716 RANDEL RD	NICHOLS HILLS	OK	73116-5630	GARNETT ADDITION	57	7	GARNETT ADDITION 057 007	1716 RANDEL RD NICHOLS HILLS
R169561355	PHILBIN MARGARET F	No Data	No Data	1718 RANDEL RD	NICHOLS HILLS	OK	73116-5630	GARNETT ADDITION	57	6	GARNETT ADDITION 057 006	1718 RANDEL RD NICHOLS HILLS
R169561375	MORGAN WILLIAM G III TRS	MORGAN WILLIAM G III TRUST	No Data	6608 N WESTERN AVE, Unit 493	OKLAHOMA CITY	OK	73116-7326	GARNETT ADDITION	57	0	GARNETT ADDITION 057 000 LOTS 8 THRU 12 & W5FT LOT 13	1714 RANDEL RD NICHOLS HILLS
R169561345	HAMBRICK JOAN B	No Data	No Data	1720 RANDEL RD	NICHOLS HILLS	OK	73116-5630	GARNETT ADDITION	57	5	GARNETT ADDITION 057 005	1720 RANDEL RD NICHOLS HILLS
R169577980	JENSEN J DAVID & SANDRA R CO TRS	JENSEN LIV TRUST	No Data	1904 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5506	NICHOLS HILLS ADD	93	3	NICHOLS HILLS ADD 093 003	1904 HUNTINGTON AVE NICHOLS HILLS

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4/24/2024

R169577970	HAHN DEVON WOOLBRIGHT TRS	HAHN DEVON WOOLBRIGHT TRUST	No Data	1902 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5506	NICHOLS HILLS ADD	93	2	NICHOLS HILLS ADD 093 002	1902 HUNTINGTON AVE NICHOLS HILLS
R169577960	MCPHERSON SUSAN S FAMILY TRUST	No Data	No Data	1900 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5506	NICHOLS HILLS ADD	93	1	NICHOLS HILLS ADD 093 001	1900 HUNTINGTON AVE NICHOLS HILLS
R169561325	TURMAN JAMES L TRS	TURMAN JAMES L LIV TRUST	No Data	621 N ROBINSON AVE STE 100	OKLAHOMA CITY	OK	73102	GARNETT ADDITION	57	3	GARNETT ADDITION 057 003	1816 HUNTINGTON AVE NICHOLS HILLS
R169561315	1814 HUNTINGTON AVE LLC	No Data	No Data	501 NW GRAND BLVD	OKLAHOMA CITY	OK	73118-6037	GARNETT ADDITION	57	2	GARNETT ADDITION 057 002	1814 HUNTINGTON AVE NICHOLS HILLS
R169561305	1814 HUNTINGTON AVE LLC	No Data	No Data	501 NW GRAND BLVD	OKLAHOMA CITY	OK	73118-6037	GARNETT ADDITION	57	1	GARNETT ADDITION 057 001	1812 HUNTINGTON AVE NICHOLS HILLS
R169561035	BORGAN AARON & SUSAN	No Data	No Data	1721 RANDEL RD	NICHOLS HILLS	OK	73116-5629	GARNETT ADDITION	56	0	GARNETT ADDITION 056 000 ALL LOT 4 & W3FT LOT 5	1721 RANDEL RD NICHOLS HILLS
R169561045	BATTLE JEREMY D TRS	BATTLE JEREMY D TRUST	No Data	1719 RANDEL RD	NICHOLS HILLS	OK	73116-5629	GARNETT ADDITION	56	0	GARNETT ADDITION 056 000 LOT 5 EX W3FT & LOT 6 EX E5FT	1719 RANDEL RD NICHOLS HILLS
R169561025	MCCHAREN CYNTHIA E REV TRUST	No Data	No Data	PO BOX 54307	OKLAHOMA CITY	OK	73154-1307	GARNETT ADDITION	56	3	GARNETT ADDITION 056 003	1810 HUNTINGTON AVE NICHOLS HILLS
R169577780	RICHARD MARY HOLLOWAY REV TRUST	No Data	No Data	1903 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5525	NICHOLS HILLS ADD	91	0	NICHOLS HILLS ADD 091 000 LOT 25 & A TR ON W SIDE 6FT ON N & 2FT ON S SIDE LOT 26	1903 HUNTINGTON AVE NICHOLS HILLS
R169576525	SPAETH MICHAEL E	SPAETH LINDA KAY	No Data	1809 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5512	NICHOLS HILLS ADD	55A	9	NICHOLS HILLS ADD 55A 009	1809 HUNTINGTON AVE NICHOLS HILLS
R169576523	HOPPER GENE S TRS	HOPPER GENE S TRUST	No Data	1811 HUNTINGTON AVE	NICHOLS HILLS	OK	73116-5512	NICHOLS HILLS ADD	55A	8	NICHOLS HILLS ADD 55A 008	1811 HUNTINGTON AVE NICHOLS HILLS
R169576520	SHREVE PEGGY 2011 IRREV TRUST	No Data	No Data	1815 HUNTINGTON AVE	NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	55A	7	NICHOLS HILLS ADD 55A 007	1815 HUNTINGTON AVE NICHOLS HILLS
R169577795	SINGH ASHUTOSH	COMPTON AMY	No Data	1901 HUNTINGTON AVE	NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	91	26	NICHOLS HILLS ADD 091 026 EX A TR ON W SIDE 6FT ON N & 2FT ON S SIDE	1901 HUNTINGTON AVE NICHOLS HILLS
R169576515	KIRKPATRICK JILL & JAY	No Data	No Data	1819 HUNTINGTON AVE	NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	55A	6	NICHOLS HILLS ADD 55A 006	1819 HUNTINGTON AVE NICHOLS HILLS
R169561015	MCCHAREN CYNTHIA E REV TRUST	No Data	No Data	PO BOX 54307	OKLAHOMA CITY	OK	73154-1307	GARNETT ADDITION	56	2	GARNETT ADDITION 056 002	1808 HUNTINGTON AVE NICHOLS HILLS
R169561005	COHLMIA JOHN M	COHLMIA LEE	No Data	1806 HUNTINGTON AVE	NICHOLS HILLS	OK	73116	GARNETT ADDITION	56	1	GARNETT ADDITION 056 001	1806 HUNTINGTON AVE NICHOLS HILLS

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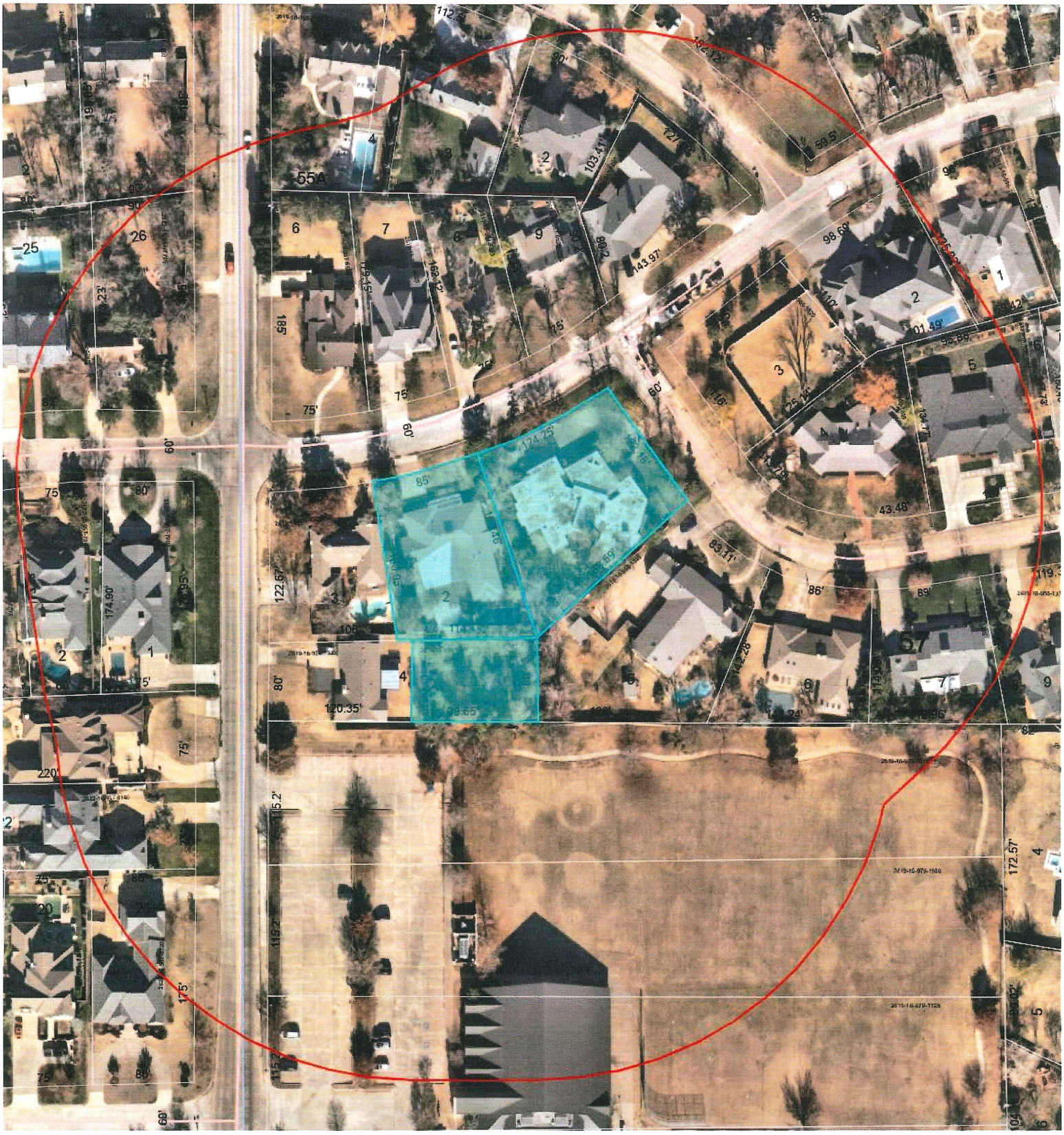
R169576490	KILPATRICK WILLIAM M TRS	KILPATRICK WILLIAM M REV TRUST	No Data	6345 HARDEN DR	OKLAHOMA CITY	OK	73118	NICHOLS HILLS ADD	55A	1	NICHOLS HILLS ADD 55A 001 BEG SW/C LOT 1 TH NE143.97FT TH NW127.03FT TH SW TO PT 10F SE OF SE/C LOT 2 TH SELY 80.2FT TO BEG	1807 HUNTINGTON AVE NICHOLS HILLS
R169576495	LEWALLEN JOE C JR & JAMIE B	No Data	No Data	1604 PENNINGTON WAY	NICHOLS HILLS	OK	73116-5510	NICHOLS HILLS ADD	55A	0	NICHOLS HILLS ADD 55A 000 BEG NW/C LOT 1 TH SW TO SE/C LOT 2 TH SE10FT TH NELY TO PT 20FT E OF NW/C LOT 1 TH NW20FT TO BEG & ALL LOT 2	1604 PENNINGTON WAY NICHOLS HILLS
R169576500	BIDDINGER MICHAEL L & LUCINDA TRS	BIDDINGER FAMILY TRUST	No Data	1608 PENNINGTON WAY	NICHOLS HILLS	OK	73116-5510	NICHOLS HILLS ADD	55A	0	NICHOLS HILLS ADD 55A 000 LOT 3 & E 1/2 LOT 4	1608 PENNINGTON WAY NICHOLS HILLS
R169576510	TRAN TONY H & NICOLE T TRS	TRAN LEGACY WEALTH TRUST	No Data	1610 PENNINGTON WAY	NICHOLS HILLS	OK	73116-5510	NICHOLS HILLS ADD	55A	0	NICHOLS HILLS ADD 55A 000 ALL LOT 5 & PT OF LOT 4 BEG AT NW/C LT 4 TH SELY ON A CURVE 37.5FT SLY TO A POINT ON S LINE LT 4 27.5FT E OF SW/C LT 4 WLY27.5FT TO SW/C LT 4 TH NLY ALONG W LINE LT 4 TO BEG	1610 PENNINGTON WAY NICHOLS HILLS
R169577550	CLEMENTS EDWARD B & MATILDA B	No Data	No Data	1700 PENNINGTON WAY	NICHOLS HILLS	OK	73116-5120	NICHOLS HILLS ADD	91	1	NICHOLS HILLS ADD 091 001	1700 PENNINGTON WAY NICHOLS HILLS
R169576440	PARHAM MERRITT WILLIAM	MCCARTHY MOIRA	No Data	1601 PENNINGTON WAY	NICHOLS HILLS	OK	73116-5509	NICHOLS HILLS ADD	55	13	NICHOLS HILLS ADD 055 013	1601 PENNINGTON WAY NICHOLS HILLS


55A
124.75'
95'
122.67'
120.35'
143.97'
98.69'
89.41'
43.48'
80'
60'
75'
185'
175'
220'
172.57'

HARTZOG
CONGER CASON

WRITER'S E-MAIL: SSPRADLING@HARTZOGLAW.COM
WRITER'S DIRECT NO. 405-996-3381

May 21, 2024

Via Email to Nichols Hills City Clerk

Planning Commission and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Re: 1814 Huntington Ave, LLC; Application for Combined Lot Deed Approval; Case No. PC 2024-05; Our file: 17364.2201

Ladies and Gentlemen:

This letter supplements the subject application. If the subject application is approved, my clients intend to remove the residence presently located at 1814 Huntington Avenue and replace it with a beautifully landscaped yard with pool to enhance their residence at 1812 Huntington Avenue which currently has a very small backyard. They also plan to bury the overhead powerlines, if permitted to do so, which will benefit the neighboring properties as well as their combined lot.

You may make this letter part of the file for the subject application.

Sincerely,

HARTZOG CONGER CASON LLP

/s/ T. Scott Spradling

cc: Timothy Sterling (via email only)

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.c

PUBLIC HEARING: A General Warranty Deed combining lots generally located at 1208 Sherwood Lane in Nichols Hills, Oklahoma.

ATTACHMENTS

1. PC-2024-06 Application

CITY OF NICHOLS HILLS

NOTICE OF PUBLIC HEARINGS
CITY OF NICHOLS HILLS, OKLAHOMA
CASE NO. PC 2024-06

Notice is hereby given that Real World Investments LLC, by Rhett Wiseman has filed an application ("the Application") with the City of Nichols Hills, Oklahoma for approval of a General Warranty Deed combining lots generally located at 1208 Sherwood Lane in Nichols Hills, Oklahoma. These lots are more specifically described as follows:

Description of Tract 1:

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41 .09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

Description of Tract 2:

All of Lot Three (3), Block Fifty-six (56); AND

Description of Tract 3:

A portion of Lot Four (4), Block Fifty-six (56}, described as follows:

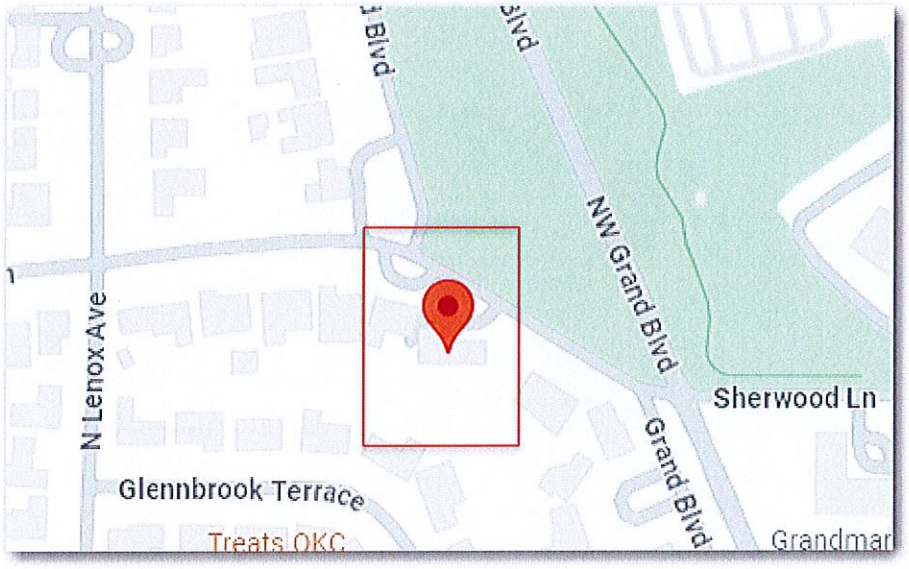
Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

The Application and supporting documentation may be inspected in the office of the City Clerk during regular business hours.

This Application will be considered at public hearings to be held by both the Nichols Hills Planning Commission and the Nichols Hills City Council. These public hearings will be held by the Nichols Hills Planning Commission on **Tuesday, June 4, 2024 at 5:30 p.m.**, and by the Nichols Hills City Council on **Tuesday, June 11, 2024 at 5:30 p.m.** Both public hearings will be held at the Council Chambers at Nichols Hills City Hall, 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116.

Any person having any objection to or supporting this Application may appear before the Planning Commission and the City Council on the above dates for the public hearings and show cause why the proposed Application should be approved or disapproved. Written support for or protest against the proposed Application may be mailed to the City Clerk at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116. Written support or protests must be received by the City Clerk not less than three (3) days before the public hearing.

The following map shows the area affected by the Application:



Dated this 14th day of May, 2024

Amanda Copeland

Amanda Copeland, City Clerk
City of Nichols Hills, Oklahoma

CITY OF NICHOLS HILLS, OKLAHOMA
Application for Deed Approval

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult the Nichols Hills Subdivision Regulations, and Article IV, *Deed Approval,* in particular, when completing this Application.

This Application may require recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Attach a separate sheet to provide complete answers if necessary.

Applicant's name [1]: Real World Investments LLC, by Rhett Wiseman, Manager

Mailing address: 13016 Oak Hollow Rd. Oklahoma City, OK 73120

Telephone number(s): 580.799.0198

Email address(es): rhett@oliveco.com

This is an application for Deed Approval for:

- ☐ Lot Line Adjustment
- ☐ Deed by metes and bounds
- ☐ Lot Split
- ☒ Combined Lot

Note that this Application must comply with the applicable Article IV Division of the Subdivision Regulations: Division 2 for Lot Line Adjustments, Division 3 for Metes and Bounds Tracts, Division 4 for Lot Splits, and Division 5 for Combined Lots.

The following must be attached to this Application:

1. The form of the deed(s) (or affidavit(s) in lieu thereof where allowed) proposed with accurate legal descriptions as required by the applicable Section of the Subdivision Regulations. As to the legal description, see further instructions below.
2. The original or a certified copy of the owner's deed(s) to the subject property.
3. A certified pin survey of the property as required by the applicable Section of the Subdivision Regulations.
4. Deeds of lots bordering the lot(s) affected by the request for Deed Approval. (Not required for applications for approval of a deed by metes and bounds.)
5. Written consents regarding the proposed action from owners of bordering property.
6. For applications for Deed Approval by metes and bounds, an Affidavit or other satisfactory evidence that the subject property is occupied by the Owner.

A proper legal description is the geographical description of the subject property sufficient to identify it for purposes of a legal transaction, such as is generally provided in a deed or mortgage. The legal description must unambiguously identify the location and boundaries of the property. Most property in the City of Nichols Hills is

[1] If more than one applicant, attach a separate sheet with additional applicant information.

described by reference to the Lot, Block, Section, Township, Range, Oklahoma County, Oklahoma. As to legal descriptions for combined lots, note that for platted lots designated by Lot and Block numbers, the legal description of a combined lot will not change, and a metes and bounds description will not be necessary. For example, if Lots 1 and 2 in Block 1 are being combined, the legal description of the newly combined lot is Lots 1 and 2 in Block 1.

The form of the required deed(s) and/or affidavit(s) to be attached to this Application must comply with the applicable Section of the Subdivision Regulations. Note that as to Lot Line Adjustments, Lot Splits, and Combined Lots, more than one legal description is required in each deed and/or affidavit, all as specified in the applicable Sections of the Subdivision Regulations. Further, as to Lot Line Adjustments and Combined Lots, each deed or affidavit must contain the restrictive covenant language prescribed by the applicable Section of the Subdivision Regulations.

In those cases for which the Applicant may submit an affidavit in lieu of a deed, as further specified in the applicable Sections of the Subdivision Regulations, sample affidavits are available from the City Manager on request.

This Application will be considered officially submitted and filed only after it is examined by the City Manager and found to have met the applicable requirements of Nichols Hills Subdivision Regulations and those set out in this Application and after the applicable fee set out in the City Fee Schedule has been paid. At that time, the City Manager will determine whether to approve or disapprove this Application, or if required by the Code, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 10 day of May, 2024

Signature: _____

Print applicant's full legal name: Real World Investments LLC, by Rhett Wiseman

Print signatory party's title if applicant is a legal entity: Member/Manager

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:
James D. Hopper
111 S. Elgin Avenue
Tulsa, Oklahoma 74119

GENERAL WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That, **REAL WORLD INVESTMENTS, LLC,** an Oklahoma limited liability company (the "Grantor"), in consideration of the sum of TEN AND NO/DOLLARS ($10.00) and other valuable consideration in hand paid, the receipt of which is acknowledged, does hereby grant, bargain, sell and convey unto **REAL WORLD INVESTMENTS, LLC,** an Oklahoma limited liability company (the "Grantor") in the following described real property and premises situated in Oklahoma County, State of Oklahoma to-wit:

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41 .09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND

A portion of Lot Four (4), Block Fifty-six (56}, described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

Together with all the improvement thereon and the appurtenances thereunto belonging, subject to recorded easements, rights of way, restrictive covenants, restrictions, and zoning ordinances, and excluding any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record, and warrant the title to the same.

TO HAVE AND TO HOLD THE SAME, together with all and singular the tenements, hereditaments and appurtenance, thereto belonging or in any wise appertaining forever.

And said Grantor, Grantor's successors and assigns, does hereby covenant, promise and agree to and with Grantees, at the delivery of these presents, that Grantor is lawfully seized in Grantor's own right of an absolute and indefeasible estate of inheritance in fee simple, or and in all and singular the Property, with the appurtenances; and that Grantor will WARRANT and FOREVER DEFEND the same unto Grantees, Grantees' successors and assigns, against Grantor, Grantor's successors and assigns and all and every person or persons whomsoever lawfully claiming or to claim the same.

(Signatures on next page)

INTENDING TO BE LEGALLY BOUND, the Grantor has executed this Deed as _____ ___, 2024.

GRANTOR:

REAL WORLD INVESTMENTS, LLC
an Oklahoma limited liability company

By _____
J. Rhett Wiseman, Manager

ACKNOWLEDGEMENTS

STATE OF _____)
COUNTY OF _____) ss.

This instrument was acknowledged before me as of _____ ___, 2024, by **J. Rhett Wiseman**, as Manager of the **REAL WORLD INVESTMENTS, LLC,** an Oklahoma limited liability company.

My Commission Expires: _____
Notary Public

_____
SEAL

We certify that this is a true and correct copy of the original instrument.
CHICAGO TITLE OKLAHOMA
BY:

WARRANTY DEED
(Oklahoma Statutory Form)

KNOW ALL MEN BY THESE PRESENTS:

THAT **1208 Ventures LLC, an Oklahoma Limited Liability Company** party of the first part, in consideration of the sum of Ten And No/100 Dollars ($10.00) and other valuable considerations to it in hand paid, the receipt of which is hereby acknowledged does hereby grant, bargain, sell and convey unto
Real World Investments, LLC, an Oklahoma limited liability company

party of the second part, the following described real property and premises situate in Oklahoma County, State of Oklahoma, to-wit:

For Tax Map ID(s): 169801105

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and prallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41.09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND ,

A portion of Lot Four (4), Block Fifty-six (56), described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

Subject to easements, rights of way and restrictive covenants of record. Less and except all oil, gas and other minerals previously reserved or conveyed of record.

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said parties of the second part, its successors, heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Signed and delivered April 24, 2024.

1208 Ventures LLC, an Oklahoma Limited Liability Company

BY: William Noecker
William Noecker
Member Manager

BY: Kathryn Noecker
Kathryn Noecker
Member Manager

WARRANTY DEED
(Oklahoma Statutory Form)
(continued)

The State of Michigan

INDIVIDUAL ACKNOWLEDGMENT

County of Wayne

Before me, the undersigned, a Notary Public, in and for said County and State, on this 24 day of April, 2024 personally appeared William Noecker and Kathryn Noecke, Member Managers of 1208 Ventures LLC, an Oklahoma Limited Liability Company, to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that (he/she/they) executed the same as (his/her/their) free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

JENNIFER JONES
Notary Public - State of Michigan
County of Wayne
My Commission Expires Dec 12, 2026
Acting in the County of Wayne

Notary Public in and for the State of Michigan
Notary's Printed Name: Jennifer Jones, Notary Public
Notary's Commission Expires: 12/12/2026

Mail Deed and Tax Statements To:
Real World Investments, LLC, an Oklahoma limited liability company
4313 Saint George Dr
Oklahoma City, OK 73120

Presented for filing by and return to:
Chicago Title Oklahoma Co.
1601 NW Expressway, Suite 1000
Oklahoma City, OK 73118
File No.: 714052400451
Title Insurance Commitment, if any, issued by:
Chicago Title Insurance Company

Plat of Survey

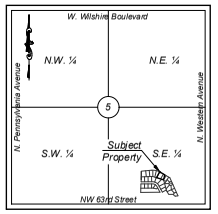
Part of the Southeast Quarter of
Section 5, Township 12 North, Range 3 West
City of Nichols Hills, Oklahoma County, Oklahoma

Legend

FOUND MONUMENT	UTILITY POLE
SET MONUMENT	POWER POLE
ELECTRIC METER	GUY ANCHOR
YARD LIGHT	GAS METER
LIGHT POLE	WATER METER
AIR CONDITIONER	SANITARY SEWER MANHOLE
FIBER OPTIC PULL BOX	
	SUBJECT PROPERTY
	PROPERTY LINE
	EASEMENT LINE
	BUILDING SET BACK LINE
	CENTER LINE
OE OE	OVERHEAD ELECTRIC LINES
	WROUGHT IRON FENCE
	STOCKADE FENCE

OKIE811 Know what's below. Call before you dig.

THE UTILITIES AS SHOWN ON THIS DRAWING WERE DEVELOPED FROM THE INFORMATION AVAILABLE. THIS IS NOT IMPLIED NOR INTENDED TO BE THE COMPLETE INVENTORY OF UTILITIES IN THIS AREA. IT IS THE CLIENTS RESPONSIBILITY TO VERIFY THE LOCATION OF ALL UTILITIES (WHETHER SHOWN OR NOT) AND PROTECT SAID UTILITIES FROM ANY DAMAGE.



Vicinity Map
Section 5, Township 12N, Range 3W
Not To Scale

Title Commitment

Commitment No.: **714052400451**
Effective Date: **March 28, 2024** at **7:30 AM**
Revised: **April 5, 2024**
Insured: Real World Investments LLC
Lender: All Capital Bank
Chicago Title Oklahoma Co.
5617 N. Classen Boulevard, Suite 200
Oklahoma City, Oklahoma 73118
Phone: (405) 607-8352

Legal Description

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41.09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND,

A portion of Lot Four (4), Block Fifty-six (56), described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

Notes Corresponding to Schedule "B-II"

(10) All matters affecting subject property as shown on the Plat of SHERWOOD MANOR SECTION NICHOLS HILLS, recorded in Book 30 of Plats, Page 71. This item is plotted and affects the subject property.

(12) Encroachment of Asphalt across Utility Easement and Property Line on the Southwest of subject property. This item is not plotted and does not affect the subject property.

Benchmark

BM #41
City of Nichols Hills Grand Boulevard Paving Phase 1, benchmarks at the Northwest corner of Lenox Avenue and Sherwood Lane.
Elev.=1156.86

Surveyor's Notes

1. This Survey meets the requirements of the Oklahoma Minimum Standards for the Practice of Land Surveying, effective November 1, 2020, by the Board of Licensure for Professional Engineers and Land Surveyors.
2. Date of Field Work: November 1, 2023

Surveyor's Certificate

I, Curtis Lee Hale, a Licensed Land Surveyor, do hereby certify that a careful survey has been made under my supervision on the above described property as shown on the annexed plat hereto and there are no encroachments except if shown hereon. This Survey was made for the above stated purpose only and no other responsibility is hereby assumed. Dated at Oklahoma City, Oklahoma on this 9th day of April, 2023.

Curtis Lee Hale, LS 1084 — 4-03-24 Date

CURTIS LEE HALE L.S. 1084 — LICENSED PROFESSIONAL LAND SURVEYOR — OKLAHOMA

Statement of Encroachments

(A) House Violates Building Line by 7.3'±.

Basis of Bearings:
Platted Bearings of
Sherwood Manor Section
Nichols Hills

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft.

NO.	REVISION/ISSUE	DATE
1.	Revised Lender	4/9/2024

CLIENT
Chicago Title Oklahoma Co.
5617 N. Classen Boulevard, Suite 200
Oklahoma City, Oklahoma 73118
(405) 848-2140

Hale & Assoc. Company
Land Surveying and Planning
1601 SW 89th Street, Building C, Suite 200
Oklahoma City, Oklahoma 73159
(405) 681-4881 Fax (405) 681-4883
C. A. # 819 - Exp.: June 30, 2025
www.halesurvey.com

PROJECT NAME
Sherwood Manor Section, Nichols Hills
Block 56, Lot 3 & Part of Lots 2 & 4
1204 Sherwood Lane
Nichols Hills, Oklahoma
Plat of Survey

PROJECT NO.	6941.1
FILE	6941-1.dwg
DATE	4/8/2024
DRAWN BY	JMS
CHECKED BY	CWA
FIELD CREW	CH, CH

SHEET **1** OF 1

BOOK 7199 PAGE 1202

DOC NUMBER 97156510
BOOK 7199
PAGES 1202 - 1203
TIME 2:09:30
FEE 10.00
12/02/1997
Carolynn Caudill
Oklahoma County Clerk
RECORDED AND FILED

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That ROBERT F. BROWNE and KAREN BROWNE, also known as KAREN A. BROWNE, husband and wife, of 1200 Sherwood Lane, Oklahoma City, Oklahoma 73116, Parties of the First Part, in consideration of the sum of Ten and no/100ths Dollars ($10.00), and other valuable consideration, in hand paid, the receipt of which is hereby acknowledged, do hereby quitclaim, grant, bargain and convey unto KAREN A. BROWNE, Trustee of the KAREN A. BROWNE TRUST, u/t/a 7/25/97, of 1200 Sherwood Lane, Oklahoma City, Oklahoma 73116, Party of the Second Part, all of their right, title and interest (if any), in and to the following described real property and premises situated in Oklahoma County, State of Oklahoma, to-wit:

All of Lot One (1), in Block Fifty-six (56) in SHERWOOD MANOR SECTION, NICHOLS HILLS, an Addition in Oklahoma County, Oklahoma, according to the recorded plat thereof, EXCEPT, a triangular portion more particularly described as follows: BEGINNING at a point on the East line of Lot One (1) located 132.02 feet Southwesterly from the Northeast Corner of said Lot; Thence Southwesterly along the East line a distance of 85 feet to the Southeast Corner; Thence Northwesterly along the South line a distance of 85 feet to a point; Thence Easterly a distance of 70 feet more or less to the point of beginning, and a portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION, NICHOLS HILLS, being more particularly described as follows: Beginning at a point on the South line of Lot Two (2) and 12 feet West of the Southeast Corner thereof on said South line; Thence Northeasterly and parallel to the East line a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said lot, which point is 46.0 feet Northwesterly measured along the North line of said lot from the Northeast Corner thereof; Thence Southeasterly along the said North line for a distance of 46.0 feet to the Northeast Corner of said lot; Thence Southwesterly along the East line 140 feet to the Southeast Corner; Thence West along the South line 12.0 feet to the place of beginning;

"EXEMPT DOCUMENTARY STAMP TAX - 68 O.S. §3202, Paragraph 4."

together with all the improvements thereon and the appurtenances thereunto belonging, without any title or other warranties of any kind.

This conveyance is subject to any and all easements, restrictions, covenants, conditions and reservations of record, if any, applicable to the herein conveyed property or any part thereof.

TO HAVE AND TO HOLD the above described premises unto the said Party of the Second Part, her successors and assigns forever.

Signed and delivered this 1 day of Dec., 1997.

ROBERT F. BROWNE

KAREN BROWNE, a/k/a
KAREN A. BROWNE

AFTER RECORDED,
RETURN TO:

STEVE DAVIS
HARTZOG CONGER & CASON
201 ROBERT S. KERR
1600 BANK OF OKLAHOMA PLAZA
OKLAHOMA CITY, OK 73102

UNOFFICIAL

2/10

BOOK 7199 PAGE 1203

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

The foregoing instrument was acknowledged before me this 1st day of Dec., 1997, by ROBERT F. BROWNE and KAREN BROWNE a/k/a KAREN A. BROWNE, husband and wife.

Notary Public

My Commission expires:

SHIRLEY JACKMAN
Oklahoma County
Notary Public in and for
State of Oklahoma
My commission expires Oct. 21, 1999.

UNOFFICIAL

KAREN A. BROWNE TRUST
1200 Sherwood Lane
Oklahoma City, Oklahoma 73116

April 29, 2024

Dear Mr. Wiseman,

We understand that the proposed lot combination involves the merging of a portion of Lot Two (2), Block Fifty-six (56), all of Lot Three (3), Block Fifty-six (56) and a portion of Lot Four (4), Block Fifty-six (56), as further described on Exhibit A attached hereto, and that our property is not included in this combination.

We acknowledge that this lot combination may affect our shared boundary and may have implications for both properties.

We affirm that we have no objections or concerns regarding the proposed lot combination and hereby grant our full consent for the process to proceed.

This written consent is provided voluntarily and without any coercion or undue influence.

Please consider this letter as formal documentation of our consent for the lot combination of the adjacent properties, and feel free to reach out to us if any further clarification or documentation is required.

Sincerely,
KAREN A. BROWNE TRUST

By: Karen Browne

Karen A. Browne, Trustee

EXHIBIT A

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41.09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND,

A portion of Lot Four (4), Block Fifty-six (56), described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

2022031701041546 B: 15094 P: 1393
03/17/2022 03:58:24 PM Pgs: 2
Fee: $20.00
David B. Hooten, County Clerk
Oklahoma County - State of Oklahoma

After recording, return to:
Len Cason, Esq.
HARTZOG CONGER CASON
201 Robert S. Kerr Ave., Suite 1600
Oklahoma City, OK 73102

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That PAUL W. KINCADE and MELANIE ELIZABETH AVEN, husband and wife ("Grantors"), in consideration of the sum of Ten Dollars ($10.00), and other valuable considerations, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto PAUL W. KINCADE, Trustee of the PAUL W. KINCADE TRUST, dated the 17th day of March, 2022, of 1229 Glenbrook Terr, Nichols Hills, Oklahoma 73116 ("Grantee"), all of their right, title and interest in the following described real property and premises situated in Oklahoma County, State of Oklahoma, to-wit:

Lot Fourteen (14), in Block Fifty-Six (56), in Sherwood Manor Section, Nichols Hills, an Addition in Oklahoma County, Oklahoma, according to the recorded plat thereof

"EXEMPT FROM DOCUMENTARY STAMP TAX PER 68 O.S. §3202(4)"
"THIS IS NOT A TRANSFER FOR AD VALOREM TAX PURPOSES PER 68 O.S. §2802.1"

together with all the improvements thereon and the appurtenances thereunto belonging, LESS AND EXCEPT any interest in and to oil, gas and other minerals therein and thereunder previously reserved or conveyed of record, and all rights, interests and estates of whatsoever nature incident thereto or arising therefrom, and SUBJECT TO easements, rights-of-way, restrictive covenants and oil and gas leases of record, and to zoning ordinances, and warrant the title to the same.

TO HAVE AND TO HOLD the above described premises unto the said Grantee, his successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever, EXCEPT FOR and subject to those matters set forth hereinabove.

UNOFFICIAL

EXECUTED and delivered this 17th day of March, 2022.

PAUL W. KINCADE

MELANIE ELIZABETH AVEN

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on this 17th day of March, 2022, by PAUL W. KINCADE and MELANIE ELIZABETH AVEN, husband and wife.

Notary Public

My Commission Expires:

My Commission Number:

(SEAL)

KIM D. AKERS
Notary Public
State of Oklahoma
Commission #03006728 Exp: 06/02/23

VOID

PAUL W. KINCADE TRUST
1229 Glenbrook Terrace
Nichols Hills, Oklahoma 73116

April 29, 2024

Dear Mr. Wiseman,

We understand that the proposed lot combination involves the merging of a portion of Lot Two (2), Block Fifty-six (56), all of Lot Three (3), Block Fifty-six (56) and a portion of Lot Four (4), Block Fifty-six (56), as further described on Exhibit A attached hereto, and that our property is not included in this combination.

We acknowledge that this lot combination may affect our shared boundary and may have implications for both properties.

We affirm that we have no objections or concerns regarding the proposed lot combination and hereby grant our full consent for the process to proceed.

This written consent is provided voluntarily and without any coercion or undue influence.

Please consider this letter as formal documentation of our consent for the lot combination of the adjacent properties, and feel free to reach out to us if any further clarification or documentation is required.

Sincerely,
PAUL W. KINCADE TRUST

By: _____
Paul W. Kincade, Trustee

AFTER RECORDING RETURN TO:

Cynda C. Ottaway
Crowe & Dunlevy
20 North Broadway, Suite 1800
Oklahoma City, Oklahoma 73102

Doc # 200903349 4
Bk 11042
Pg 687-688
DATE 03/17/09 11:44:21
Filing Fee $15.00
Documentary Tax $0.00
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
Carolynn Caudill

(This space reserved for recording information)

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That **Michael A. Murphy and Brooke Smith Murphy, husband and wife** (hereinafter called "Grantors"), for and in consideration of the sum of Ten Dollars ($10.00), and other valuable consideration, in hand paid, the receipt of which is hereby acknowledged, do hereby quitclaim, grant, bargain, sell and convey unto **Michael Allan Murphy and Brooke S. Murphy, Trustees of the Michael Allan Murphy 2009 Revocable Trust dated the 2nd day of March, 2009**, 1225 Glenbrook Terrace, Nichols Hills, Oklahoma 73116 (hereinafter called "Grantees"), all of Grantors' right, title, interest, estate and every claim and demand, both at law and in equity, in and to all the following-described real property and premises situated in **Oklahoma** County, State of Oklahoma, to-wit:

Lot Fifteen (15) in Block Fifty-six (56) SHERWOOD MANOR SECTION Nichols Hills, Oklahoma County, Oklahoma, as shown by the recorded plat thereof,

EXEMPT DOCUMENTARY STAMP TAX
68 O.S. 2001, §§ 3201 AND 3202(4)

together with all improvements thereon and the appurtenances thereunto belonging.

This conveyance is made without any warranty of title, express or implied, but there is, however, assigned unto Grantees all of the right, title and interest of Grantors in and to any and all warranties and covenants of or concerning title heretofore made by any person or other legal entity with respect to the above-described real estate, and Grantees shall have the same rights with respect to such warranties and covenants and the enforcement thereof as Grantors now have.

TO HAVE AND TO HOLD the above-described premises unto the Grantees, their successors and assigns forever.

Signed and delivered this 13 day of March, 2009.

Michael A. Murphy

Michael A. Murphy

Brooke Smith Murphy

Brooke Smith Murphy

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) SS.
COUNTY OF OKLAHOMA)

This instrument was acknowledged before me this 13th day of March, 2009, by Michael A. Murphy and Brooke Smith Murphy.

Wanda L. Tomlin

Notary Public

WANDA L. TOMLIN
NOTARY
02009407
EXP. 06/29/10
PUBLIC
STATE OF OKLAHOMA

[SEAL]

COPY

THE MICHAEL ALLAN MURPHY 2009 REVOCABLE TRUST
1225 Glenbrook Terrace
Nichols Hills, Oklahoma 73116

April 29, 2024

Dear Mr. Wiseman,

We understand that the proposed lot combination involves the merging of a portion of Lot Two (2), Block Fifty-six (56), all of Lot Three (3), Block Fifty-six (56) and a portion of Lot Four (4), Block Fifty-six (56), as further described on Exhibit A attached hereto, and that our property is not included in this combination.

We acknowledge that this lot combination may affect our shared boundary and may have implications for both properties.

We affirm that we have no objections or concerns regarding the proposed lot combination and hereby grant our full consent for the process to proceed.

This written consent is provided voluntarily and without any coercion or undue influence.

Please consider this letter as formal documentation of our consent for the lot combination of the adjacent properties, and feel free to reach out to us if any further clarification or documentation is required.

Sincerely,
MICHAEL ALLAN MURPHY 2009 REVOCABLE TRUST

By: _____
Michael A. Murphy, Trustee

EXHIBIT A

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41.09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND,

A portion of Lot Four (4), Block Fifty-six (56), described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

Doc # 2005080438
Bk 9726
Pg 1727-1728
DATE 06/01/05 10:37:55
Filing Fee $15.00
Documentary Tax $0.00
State of Oklahoma
County of Oklahoma
Oklahoma County Clerk
Carolynn Caudill

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

THAT Mark F. Selvidge and Janet Selvidge, husband and wife, referred to herein as "Grantors," whose mailing address for purposes of this instrument is 1212 Sherwood Lane, Oklahoma City, Oklahoma 73116, in consideration of $10.00 and other valuable consideration, in hand paid, the receipt of which is hereby acknowledged, do hereby grant, bargain, sell and convey unto: Janet Selvidge and Mark F. Selvidge, Trustees of the Janet Selvidge Revocable Trust U/I/D March 25, 2005, as amended, referred to herein as "Grantees," whose mailing address for purposes of this instrument is 1212 Sherwood Lane, Oklahoma City, Oklahoma 73116, all of their right, title, interest, estate, and every claim and demand, both at law and in equity, in and to the following described real property and premises situated in Oklahoma County, State of Oklahoma, to wit:

Lot Four (4), Block Fifty-Six (56), in SHERWOOD MANOR SECTION, Nichols Hills, an Addition to Oklahoma County. Oklahoma, as shown by recorded plat thereof; EXCEPT, Beginning at the Southeast corner of said Lot 4; Thence West along the South line 2 feet; Thence Northeasterly to the Northeast corner of Lot 4; Thence Southwesterly along the Easterly line of Lot 4 to the place of beginning,

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD the said described premises unto the Grantees, their successors and assigns forever, so that neither Grantors nor any person in their name and behalf, shall hereafter claim or demand any right or title to the real properties or any part thereof; but they and everyone of them shall be these presents be excluded and forever barred.

IN WITNESS WHEREOF, the Grantors have hereunto set their hands this 21ST day of April, 2005.

Mark F. Selvidge

Janet Selvidge

EXEMPT FROM DOCUMENTARY STAMP TAX PURSUANT TO 68 OKLA. STAT. §3201(A) and (B) and §3202(4).

1529932_1.DOC

STATE OF OKLAHOMA)
) ss:
COUNTY OF OKLAHOMA)

Before me, the undersigned, a Notary Public in and for said County and State on this 21st day of April, 2005, personally appeared Mark F. Selvidge and Janet Selvidge, husband and wife, to me known to be the identical persons who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year first above written.

My commission expires:
Aug. 3, 06

Notary Public

(Seal)

#02013149

RETURN TO:
Virginia Fulton
McAfee & Taft
211 N. Robinson
10th Floor
Two Leadership Square
Oklahoma City, OK 73102

1529932_1.DOC

JANET SELVIDGE REVOCABLE TRUST
1212 Sherwood Lane
Oklahoma City, Oklahoma 73116

May 10, 2024

Dear Mr. Wiseman,

We understand that the proposed lot combination involves the merging of a portion of Lot Two (2), Block Fifty-six (56), all of Lot Three (3), Block Fifty-six (56) and a portion of Lot Four (4), Block Fifty-six (56), as further described on Exhibit A attached hereto, and that our property is not included in this combination.

We affirm that we have no objections or concerns regarding the proposed lot combination and hereby grant our full consent for the process to proceed.

This written consent is provided voluntarily and without any coercion or undue influence.

Please consider this letter as formal documentation of our consent for the lot combination of the adjacent properties, and feel free to reach out to us if any further clarification or documentation is required.

Sincerely,
JANET SELVIDGE REVOCABLE TRUST

By: Janet Selvidge, Trustee
Janet Selvidge, Trustee

By: M F Selvidge, TRUSTEE
Mark F. Selvidge, Trustee

EXHIBIT A

A portion of Lot Two (2), Block Fifty-six (56), SHERWOOD MANOR SECTION NICHOLS HILLS, Oklahoma County, Oklahoma, according to the recorded plat thereof, described as follows:

Beginning at the Southwest corner of Lot 2, Block 56; Thence East along the South line of Lot Two (2), a distance of 77.64 feet; Thence Northeasterly and parallel to the East line of Lot Two (2), a distance of 53.0 feet; Thence Northeasterly to a point on the North line of said Lot Two (2), which is 41.09 feet Southeasterly measured along the North line of Lot 2 from the Northwest corner of said Lot; Thence Northwesterly along the North line of Lot Two (2), 41.09 feet to the Northwest corner; Thence Southwesterly along the West line of said Lot a distance of 161.22 feet to the place of beginning, AND,

All of Lot Three (3), Block Fifty-six (56); AND,

A portion of Lot Four (4), Block Fifty-six (56), described as follows:

Beginning at the Southeast corner of Lot Four (4); Thence West along the South line of Lot Four (4), a distance of 2 feet; Thence Northeasterly to the Northeast corner of Lot Four (4); Thence Southwesterly along the Easterly line of Lot Four (4) to the place of beginning, Oklahoma County, Oklahoma.

Larry Stein
Oklahoma County Assessor's Office

Ownership Radius Report

This Official Report is for Account Number **R169801105** and is a **300-foot** radius from the outside of the polygon.

DIGITAL COPIES ARE NOT PROVIDED BY THIS OFFICE.

If the minimum number of different owners was not reached from the initial search the radius for this report was extended by 100-foot increments until the required number of different owners is included, or the maximum distance has been met. This report does not constitute a legal survey or document. Definitive descriptions of real property and ownership can be obtained from the official recorded documents in the Oklahoma County Clerk's Office.

The Official Certified Radius Report will expire 30 days from the date of creation stamp and seal.

If you need a digital reproduction of this report, please call the mapping department of the Assessor's office for instructions on how to use the website.

Oklahoma County Assessor's
300ft Radius Report
5/13/2024

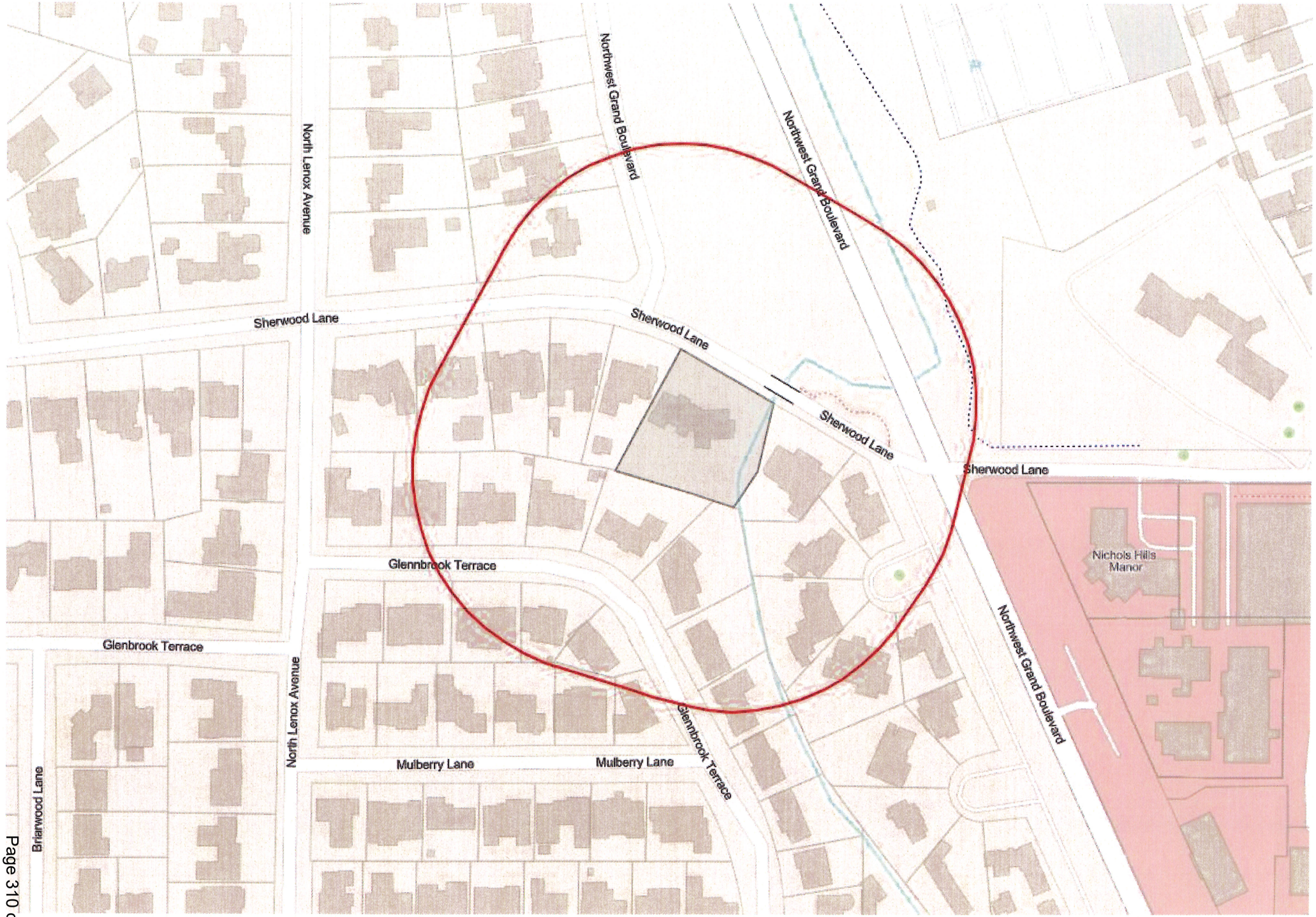
accountno	name1	name2	name3	mailingaddress1	city	state	zipcode	subname	block	lot	legal	location
R169801475	MEADORS WILLIAM ALLAN	MEADORS AUBREY ELISE	No Data	1209 MULBERRY LN	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	57	9	SHERWOOD MANOR ADD 057 009	1209 MULBERRY LN NICHOLS HILLS
R169801485	BOWERSOX PHILIP G & BARBARA J TRS	BOWERSOX PHILIP G & BARBARA REV TRUST	No Data	1205 MULBERRY LN	NICHOLS HILLS	OK	73116-5703	SHERWOOD MANOR ADD	57	10	SHERWOOD MANOR ADD 057 010	1205 MULBERRY LN NICHOLS HILLS
R169801245	SYKORA JAMES J TRS	SYKORA JAMES J TRUST	No Data	1217 GLENBROOK TER	NICHOLS HILLS	OK	73116-5701	SHERWOOD MANOR ADD	56	17	SHERWOOD MANOR ADD 056 017	1217 GLENBROOK TER NICHOLS HILLS
R169801105	REAL WORLD INVESMENTS LLC	No Data	No Data	4313 SAINT GEORGE DR	OKLAHOMA CITY	OK	73120-8308	SHERWOOD MANOR ADD	56	0	SHERWOOD MANOR ADD 056 000 BEG 12FT WLY FROM SE/C LOT 2 TH NE53FT TH NELY TO PT ON N LINE LOT 2 TH NWLY 41.09FT TO NW/C TH SLY TO SW/C TH SELY 77.64FT TO BEG ALL LOT 3 & A TRI TR IN SE/C LOT 4 BEING 2FT ON SLY SIDE & EXTENDS TO NE/C LOT 4	1208 SHERWOOD LN NICHOLS HILLS
R169801155	CARPENTER LINDA LEE	No Data	No Data	1228 SHERWOOD LN	NICHOLS HILLS	OK	73116-5716	SHERWOOD MANOR ADD	56	8	SHERWOOD MANOR ADD 056 008	1228 SHERWOOD LN NICHOLS HILLS
R169801395	LEE KREGG S & MARLENE	No Data	No Data	1228 GLENBROOK TER	NICHOLS HILLS	OK	73116-5702	SHERWOOD MANOR ADD	57	0	SHERWOOD MANOR ADD 057 000 LOT 1 EX A PRT BEG AT SW/C E6.16FT NELY 50.21FT TO PT ON NWLY LINE LOT 1 SWLY 53.40FT TO BEG & A PRT OF LOT 2 BEG 53.40FT NELY FROM SE/C NELY 59.90FT TO NE/C NWLY 6.16FT SWLY 60.65FT TO BEG	1228 GLENBROOK TER NICHOLS HILLS
R169801345	WELCHER GAYLE GORDON REV LIV TRUST	No Data	No Data	6420 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	56	27	SHERWOOD MANOR ADD 056 027	6420 NW GRAND BLVD NICHOLS HILLS
R169801355	PERRI MICHAEL R & CATHY A	No Data	No Data	6424 NW GRAND BLVD	NICHOLS HILLS	OK	73116-6525	SHERWOOD MANOR ADD	56	28	SHERWOOD MANOR ADD 056 028	6424 NW GRAND BLVD NICHOLS HILLS
R169801115	SELVIDGE MARK F & JANET TRS	SELVIDGE JANET REV TRUST	No Data	1212 SHERWOOD LN	NICHOLS HILLS	OK	73116-5716	SHERWOOD MANOR ADD	56	4	SHERWOOD MANOR ADD 056 004 BEG 2FT NWLY FROM SE/C NELY TO NE/C TH WLY TO NW/C TH SLY TO SW/C TH SELY 53.51F TO BEG	1212 SHERWOOD LN NICHOLS HILLS
R169801145	SALLIS JIMMY F & RUTH A	No Data	No Data	PO BOX 18937	OKLAHOMA CITY	OK	73154	SHERWOOD MANOR ADD	56	7	SHERWOOD MANOR ADD 056 007	1224 SHERWOOD LN NICHOLS HILLS
R169801405	SB23 REV TRUST	No Data	No Data	1232 GLENBROOK TER	NICHOLS HILLS	OK	73116-5702	SHERWOOD MANOR ADD	57	0	SHERWOOD MANOR ADD 057 000 A PRT OF LOT 1 BEG AT SW/C E6.16FT NELY 50.21FT TO PT ON NWLY LINE LOT 1 SWLY 53.40FT TO BEG & LT 2 EX A TRI TR BEG 53.40FT NELY FROM SE/C NELY 59.90FT TO NE/C NWLY 6.16FT SWLY 60.65FT TO BEG	1232 GLENBROOK TER NICHOLS HILLS

Oklahoma County Assessor's
300ft Radius Report
5/13/2024

R169801235	CANNON JOHN P	No Data	No Data	1425 S FRETZ AVE	EDMOND	OK	73003	SHERWOOD MANOR ADD	56	16	SHERWOOD MANOR ADD 056 016	1221 GLENBROOK TER NICHOLS HILLS
R169801135	HORTON JON C & ELLEN D	No Data	No Data	1220 SHERWOOD LN	NICHOLS HILLS	OK	73116-5716	SHERWOOD MANOR ADD	56	6	SHERWOOD MANOR ADD 056 006	1220 SHERWOOD LN NICHOLS HILLS
R169801425	HARROZ MARY ANN TRS	HARROZ MARY ANN 1990 REV TRUST	No Data	1240 GLENBROOK TER	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	57	4	SHERWOOD MANOR ADD 057 004	1240 GLENBROOK TER NICHOLS HILLS
R169801125	CARR TERRY L & SUSAN N TRS	CARR TERRY L & SUSAN N REV TRUST	No Data	1216 SHERWOOD LN	NICHOLS HILLS	OK	73116-5716	SHERWOOD MANOR ADD	56	5	SHERWOOD MANOR ADD 056 005	1216 SHERWOOD LN NICHOLS HILLS
R169801415	GAGE STEPHANIE	GAGE JOHN	No Data	1236 GLENBROOK TER	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	57	3	SHERWOOD MANOR ADD 057 003	1236 GLENBROOK TER NICHOLS HILLS
R169801365	MELTZNER STEVEN D & CHRISTINA ANN	No Data	No Data	6428 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	56	29	SHERWOOD MANOR ADD 056 029	6428 NW GRAND BLVD NICHOLS HILLS
R169801225	MURPHY MICHAEL A & BROOKE S TRS	MURPHY MICHAEL A 2009 REV TRUST	No Data	1225 GLENBROOK TER	NICHOLS HILLS	OK	73116-5701	SHERWOOD MANOR ADD	56	15	SHERWOOD MANOR ADD 056 015	1225 GLENBROOK TER NICHOLS HILLS
R169801375	COOK TONI & DAVID	No Data	No Data	6432 NW GRAND BLVD	NICHOLS HILLS	OK	73116-6525	SHERWOOD MANOR ADD	56	0	SHERWOOD MANOR ADD 056 000 A TRI TR LOT 1 BEG AT A PT ON E LINE 132.02F SWLY FROM NE/CLOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONG S LINE 85FT TO PT TH ELY 70FT MORE OR LESS TO PT OF BEG & ALL LOT30 IN BLK 56	6432 NW GRAND BLVD NICHOLS HILLS
R169801215	KINCADE PAUL W TRS	KINCADE PAUL W TRUST	No Data	1229 GLENBROOK TERR	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	56	14	SHERWOOD MANOR ADD 056 014	1229 GLENBROOK TER NICHOLS HILLS
R169801205	KRYWUCKI KARLEEN L TRS	KRYWUCKI KARLEEN L REV TRUST	No Data	1233 GLENBROOK TER	NICHOLS HILLS	OK	73116-5701	SHERWOOD MANOR ADD	56	13	SHERWOOD MANOR ADD 056 013	1233 GLENBROOK TER NICHOLS HILLS
R169575320	WINCHESTER JERRY L & RAE S TRS	WINCHESTER FAMILY REV LIV TRUST	No Data	6500 NW GRAND BLVD	NICHOLS HILLS	OK	73116-6306	NICHOLS HILLS ADD	45	0	NICHOLS HILLS ADD 045 000 LOT 1 & PT LOT 18 BEG NW/C LT 1 BLK 45 TH SW84.04FT SLY104.8FT NE66.33FT TH ON A CURVE 13.67FT NLY110FT TO BEG	6500 NW GRAND BLVD NICHOLS HILLS
R169801185	HARMON DONNA LYNN	No Data	No Data	1241 GLENBROOK TER	NICHOLS HILLS	OK	73116-5701	SHERWOOD MANOR ADD	56	11	SHERWOOD MANOR ADD 056 011	1241 GLENBROOK TER NICHOLS HILLS
R169801195	CHAMBERLAIN ELIZABETH L	CHAMBERLAIN ERMA	No Data	1237 GLENBROOK TER	NICHOLS HILLS	OK	73116-5701	SHERWOOD MANOR ADD	56	12	SHERWOOD MANOR ADD 056 012	1237 GLENBROOK TER NICHOLS HILLS
R169801385	MCGHEE MARY LOUISE REV TRUST	C/O ELLEN D HORTON	No Data	1220 SHERWOOD LN	NICHOLS HILLS	OK	73116-5716	SHERWOOD MANOR ADD	56	31	SHERWOOD MANOR ADD 056 031	6436 NW GRAND BLVD NICHOLS HILLS
R169575330	WOLF JOHN D & JIMMIKA L	No Data	No Data	6502 NW GRAND BLVD	NICHOLS HILLS	OK	73116-6306	NICHOLS HILLS ADD	45	0	NICHOLS HILLS ADD 045 000 ALL LOT 2 & LOT 18 EX S110FT	6502 NW GRAND BLVD NICHOLS HILLS

Oklahoma County Assessor's
300ft Radius Report
5/13/2024

R169801085	BROWNE KAREN A TRS	BROWNE KAREN A TRUST	No Data	1200 SHERWOOD LN	NICHOLS HILLS	OK	73116-5709	SHERWOOD MANOR ADD	56	0	SHERWOOD MANOR ADD 056 000 ALL LOT 1 EX A TRI TR BEG AT PT ON E LINE 132.02FT SWLY FROM NE/C LOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONGS LINE 85FT TH ELY 70FT MORE OR LESS TO PT BEG PLUS PRT LOT2 IN BLK 56 BEG AT A PT ON S LINE LOT 2 12FT W OF SE/C ON SLINE TH NELY & PAR TO E LINE 53FT TH NELY TO PT ON N LINE OF LOT 46FT NWLY ALONG N LINE LOT 2 FROM NE/C TH SELY ALONG NLINE 46FT TO NE/C TH SWLY ALONG E LINE 140FT TO SE/C TH W ALONG S LINE 12FT TO BEG	1200 SHERWOOD LN NICHOLS HILLS
R169801495	FOSS NELSON R	No Data	No Data	1201 MULBERRY LN	NICHOLS HILLS	OK	73116-5703	SHERWOOD MANOR ADD	57	11	SHERWOOD MANOR ADD 057 011	1201 MULBERRY LN NICHOLS HILLS


Northwest Grand Boulevard
North Lenox Avenue
Sherwood Lane
Sherwood Lane
Northwest Grand Boulevard
Sherwood Lane
Sherwood Lane
Glennbrook Terrace
Glenbrook Terrace
North Lenox Avenue
Mulberry Lane
Mulberry Lane
Glennbrook Terrace
Briarwood Lane
Nichols Hills Manor
Northwest Grand Boulevard

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.d

PUBLIC HEARING: An Ordinance adopting and enacting the Nichols Hills City Code 2024; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

ATTACHMENTS

1. NH - PC and CC Memo - Codification Project - 4-22-24
2. NH - Codification Ordinance 6.4.24-7.1

Memorandum

To: **Nichols Hills Planning Commission and City Council**
From: **Carla Sharpe – City Attorney**
Date: **April 22, 2024**
Re: **2024 Recodification – Nichols Hills City Code**

As you know, the City's staff and I have been working for almost two years on revisions to the City Code for recodification. CivicPlus (which acquired Municode), the publisher of our Code, republishes new Code books every twenty years. Once adopted, the new Code books will replace our existing 2012 Code books, and the new Code will be available online at the end of this process.

You will hear an Ordinance for the adoption and enactment of a new City Code in June. The Table of Contents for the proposed new Code will be attached to that Ordinance. The new Code includes all ordinances adopted by the City Council through February 2024. It also includes numerous other changes suggested by City staff or me that you have not previously seen. This is to assist in your review of those additional changes.

Throughout, the proposed new Code includes following changes:

- *Headings.* More detail has been added to many Section headings to make it easier for the reader to identify the Section's subject matter.

- *Defined terms.* All defined terms are capitalized. Defined terms that are not used have been deleted.

- *State law.* Some existing Code provisions are based on State statute. Where State statutes have been repealed or amended, the Code has likewise been revised.

Below I have summarized noteworthy changes in the proposed new Code by Chapter.

Chapter 2 – *Administration*

Division 3, *Engineering and Construction,* which addresses construction work on public improvements and engineering services performed by the City has been moved to a new Division in Chapter 8, *Buildings and Building Regulations.* (See Chapter 8, Division 5 beginning on page 8:23.)

Chapter 3 – *City Fee Schedule*

The Fee Schedule has been reformatted to better match each fee to the specific Code section authorizing that fee. Some fees have been added or increased as requested by City staff.

Chapter 8 – *Buildings and Building Regulations*

- The Articles in Chapter 8 have been reorganized such that all provisions regarding the adopted International Codes (and the National Electric Code) have been combined into one Article titled *Adopted Construction Codes and Local Amendments*; all Code provisions regarding public improvements have been combined into one Division titled *Public Improvements;* all provisions regarding contractors have been combined in one Article titled *Contractors;* and all provisions regarding construction sites have been combined into one Division titled *Construction Sites.*

- The 2018 versions of the International Building Code, the International Mechanical Code, the International Plumbing Code, the International Existing Building Code, the International Fuel Gas Code, and the 2020 National Electric Code have been adopted. (Note that the 2018 International Residential Code was adopted by ordinance last year. The City will continue its adoption of the 2012 International Property Maintenance Code.) (See Chapter 8, Article III, page 8:6.)

- Some provisions that relate to building and construction that are now in Chapter 50, *Zoning,* have been moved to Chapter 8: Section titled *Prohibited and allowed exterior Building materials in Residential Districts* and Section titled *Demolition or moving of Dwellings; construction of replacement Dwellings.* (See Sec. 8-101 on page 8:16 and Sec. 8-265 on page 8:25.)

- Changes recommended by the Building Commission have been made regarding the City's adoption of the International Plumbing Code (in the Section titled *Plumbing Code amendments*) regarding sewage backflow and roof extensions. (See Sec. 8-62 on page 8:9.)

- Changes recommended by the Building Commission have been made to the Section titled *Residential high-wind construction requirements* regarding the use of hurricane clips or framing anchors on rafter-to-wall connections. (See Sec. 8-90 on page 8:14.)

- New Article VII, *Contractors,* clarifies the process for contractor registration with the City and simplifies the verbiage, making the process easier to understand. (See Chapter 8, Article VII beginning on page 8:32.)

Chapter 10 – *Business and Business Regulations*

Article II, *Peddlers and Solicitors*. New provisions have been added stating that the Chief of Police may revoke a Solicitation Permit if the solicitation or peddling is conducted "in a manner inimical to the protection of the public health, safety, and welfare or that constitutes harassing, intimidating, threatening or disruptive conduct" or otherwise in violation of the City Code or State law. Revocation is also allowed if the Solicitor refuses to leave a premises when asked to do so. (See Sec. 10-31(c) on page 10:6.)

Former Chapter 12 – *Cable Television*

This Chapter, which is the Cable Television Franchise, has been moved to Appendix A, *Franchises,* Article II, *Cable Television.* Chapter 12 is now noted as "Reserved."

Chapter 14 – *Courts, Fines, and Bonds*

Some fines have been added or increased, as requested by City staff.

Chapter 18 – *Emergency Management Services*

Article III, *Emergency Medical Services,* Division 2, *Regional Emergency Medical Services District.* Outdated ambulance response time standards have been corrected. (See Sec. 18-84 on page 18:4.)

Chapter 22 – *Fire Prevention and Protection*

- Article I, *In General.* The 2018 International Fire Code has been adopted (repealing the 2015 version).

- The National Fire Protection Association's Life Safety Code is no longer adopted. Chief Cox determined that all necessary provisions are now included in the International Fire Code.

(See Sec. 22-1 on page 22:3.)

Chapter 32 – *Offenses*

- Article V, *Offenses Involving Public Peace and Order.* Provisions regarding loitering have been removed. The previously existing Code provision was very broad, raising constitutional issues.

- Article VI, *Offenses Involving Public Safety,* Division 2, *COVID 19 Virus Control Regulations.* Expired COVID provisions have been removed.

Chapter 36 – *Solid Waste*

Article II, *Waste Management, Collection and Disposal.* A new Section has been revised to clarify that commercial dumpsters for garbage collection are allowed in the Multi-Family, Church, Office, and Retail Business Districts. (See Sec. 36-26(c) on page 36:4.)

Chapter 38 – *Streets, Sidewalks and other Public Places*

- Article IV, *Pavement or Curb Cuts,* Division 2, *Standards and Specifications for Pavement and Curb Cuts.* A new Section has been added to require that curb inlets be cast iron unless otherwise approved by the Code Official. (See Sec. 38-115 on page 38:9.)

- A new Article titled *Outdoor Special Events and Public Assemblies* has been added to provide a detailed process for "Outdoor Special Events" and "First Amendment Assemblies." Outdoor Special Events will require Special Event Permits and be subject to specific regulations and requirements. First Amendment Assemblies will require a First Amendment Assembly Permit (at no fee) and be subject to specific regulations. Chief Cox recommends approval. (See Chapter 38, Article V beginning on page 38:9.)

Chapter 40 – *Subdivisions*

The Subdivision Regulations are currently adopted by reference (and are not set out in the Code), with copies available from the City. The new Code has moved these regulations into the Code.

Chapter 44 – *Traffic and Vehicles*

A new Article titled *Parking for Physically Disabled Persons* has been added to protect parking spaces designed for physically disabled persons and requiring the use of placards provided for by State law. See Chapter 44, Article VIII starting on page 44:22.)

Chapter 50 – *Zoning*

Chapter 50, Article I – *In General*

- The definition of "Lot Width" has been expanded on, as recommended by the Building Commission.

- The definitions of "Conditional Use," "Conditional Use Permit," "Special Use Permit," and "Use Subject to Review" have been added, as are used in Article IV. (See discussion below.)

(See Sec. 50-3 starting on page 50:7.)

Chapter 50, Article II – *District Regulations*

In general, this Article has been reorganized, with seven new Divisions added, as shown below.

- Division 2, *Generally*

  Two Sections regarding setbacks have been moved to Division 5.

- Division 2, *Residential Zoning Districts*

  - Several provisions that are now repeated in every Section of this Division have been consolidated in one place in Division 5 or 6, as applicable.

  - The no-build envelope as to Accessory Buildings, Accessory Structures, and Accessory Uses have been removed, as recommended by the Building Commission.

- Division 3, *Church, Office and Retail Districts.* This Division has been retitled from "Commercial Districts" and references to "Commercial Districts" throughout the Code have likewise been corrected.

- Division 5, *Additional District Regulations.*

  - Some Sections have been moved into separate Divisions (shown below) and two sections have been moved to Chapter 8 (as noted above).

  - The Table of Development Regulations has been stricken as it is obsolete and not used.

  - The Section on aggregate lots and combined lots with frontage on two non-intersection streets has been moved here (and is no longer repeated as to each of the Residential Districts). (See Sec. 50-151 on page 50:44.)

- Division 6 – *Accessory Building, Structure, and Use Regulations*. These regulations were adopted in 2023. A few further changes have been made:

  - The Section that gave the Code Official authority to refer applications for Planning Commission and City Council has been removed.

  - The Section regarding home office use for hotel, bed and breakfast use has been revised to clarify the existing prohibition of the timeshare and temporary use of homes, such as pursuant to AirBNB rentals. (See Sec. 50-182 on page 50:47.)

  - The Section regarding Sports Courts has been amended to delete language that now requires all existing sports courts to come into compliance. (See Sec. 50-187 on page 50:51.)

- Division 7, *Communication Tower and Antenna Regulations*. Existing Code Section (which is now very long) has been moved to this separate Division of Article II, broken up into new Sections with specific headers, all with minor amendments. (See Chapter 50, Article II, Division 7 beginning on page 50:52.)

- Division 8, *Landscaping and Screening Regulations*. These regulations were adopted in 2023. A few minor corrections have been made. (See Chapter 50, Article II, Division 8 beginning on page 50:61.)

- Division 9, *Outdoor Lighting Regulations.* These regulations were adopted in 2023. (See Chapter 50, Article II, Division 9 beginning on page 50:69.)

- Division 10 – *Sign Regulations*. Existing Code Sections (which are very long) have been moved to this separate Division of Article II, broken up into new Sections with specific headers, all with minor amendments. (See Chapter 50, Article II, Division 10 beginning on page 50:76.)

- Division 11, *Electric Vehicle Charging Stations and Electric Vehicle Parking Space Requirements.* These regulations were adopted in 2022. (See Chapter 50, Article II, Division 11 beginning on page 50:82.)

- Division 12, *Solar Energy Systems.* These regulations were adopted in 2023. (See Chapter 50, Article II, Division 12 beginning on page 50:86.)

Chapter 50, Article IV, *Administration and Enforcement*

- Division 1, *Generally.* The section on Application Fees has been moved here. A new Section regarding references to the Code Official and the Code Official's Designee has been added to avoid having to repeat the "designee" language. (See Sec. 50-470 and Sec. 50-471 on page 50:89.)

- Division 2, *Permits and Certificates.*

    - New Sections have been added regarding "Special Use Permits" (required for "Uses Subject to Review") and "Conditional Use Permits" (required for "Conditional Uses") to codify the City's existing practices (with those terms defined in Article I). These types of uses are referred to in the current Code but without any specificity. The revised Code now makes it clear that when a particular use is a "Use Subject to Review," it requires a Special Use Permit (which requires hearing before both Planning Commission and City Council) and when a particular use is a Condition Use, it requires a Conditional Use Permit (which is in most cases, granted by the Code Official). Uses that are "Uses Subject to Review" and "Conditional Uses" are set out in Division 2 regarding the Residential Districts and in Division 3 regarding the Church, Office, and Retail

Districts by District. (See Chapter 50, Article IV, Division 2 beginning on page 50:89.)

- A new Section has been added to state the City's various permits related to specific types of work (and the requirements for those permits). The current Code primarily now addresses only "Building Permits" and uses that term in reference to all types of permits related to construction. The City now uses permits that are named for the specific type of work proposed (such as Concrete Permits, Fence Permits, and Outdoor Lighting Permits). See Sec. 50-499 beginning on page 50:90.)

- A new Section has been added to state the existing process for Mechanical Permits, Electrical Permits, Plumbing Permits, Concrete Permits, and Roofing Permits. This process is not stated in the current Code. (See Sec. 50-501 on page 50:93.)

- Division 5, *Amendment of Zoning Requirements, Restrictions, and District Classifications of Property; Notice and Public Hearing Procedures.* This title has been amended to be more descriptive. (See Chapter 50, Article IV, Division 5 beginning on page 50:96.)

- Division 7, *Violations, Penalties and Enforcement.* (Title has been amended.) This Division has been reorganized and enhanced by listing with specificity types of actions that violate the City's zoning regulations and by stating with specificity the types of remedies and enforcement powers available to the City. Much of this language was taken from the OKC Municipal Code. (See Chapter 50, Article IV, Division 7 beginning on page 50:98.)

Chapter 50, Article V, *Building Commission*

A provision has been added to address the requirements for renderings for façade alteration applications, as recommended by the Building Commission. (See Sec. 50-376(4) on page 50:104).

Published in _____, 2024

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AND ENACTING THE "NICHOLS CITY CODE 2024;" PROVIDING FOR SEVERABILITY; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR PUBLICATION BY SUMMARY IN ACCORDANCE WITH STATE LAW; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. The "Nichols Hills City Code 2024" as submitted by CivicPlus (the "Code"), which contains all ordinances of a general and permanent nature enacted since the Nichols Hills City Code was enacted, and accompanying ERRATUM page, dated June 11th, 2024, have been published and are hereby adopted and enacted by reference as if set out in its entirety; except as provided in Section 2 of this Ordinance.

Section 2. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. SUMMARY OF CONTENTS OF CODE SUPPLEMENT. As required by Title 11, Oklahoma Statutes, Section 14-108(C) and Title 11, Oklahoma Statutes, Section 14-107(A), the contents of the Code are hereby summarized as follows: See the attached and incorporated Exhibit A, entitled *Summary of Contents of Nichols Hills City Code 2024*.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED and ADOPTED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2024.

ATTEST:

_____
Mayor

_____
City Clerk
[Seal]

Reviewed as to Form and Legality:

_____
City Attorney

Exhibit A
Summary of Content of Nichols Hills City Code 2024

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ARTICLE IV. DEPARTMENT OF FINANCE, FISCAL AFFAIRS
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CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.e

A Resolution directing the City Clerk, upon publication of the "Nichols Hills City Code 2024," to notify the public of the Code; and further directing the City Clerk, after receipt of the publication of the Code, to file certified copies of this resolution and of the code with certain designated governmental entities.

ATTACHMENTS

1. NH-Codification - Resolution 3.6.24-2.1

RESOLUTION NO. 1541

A RESOLUTION DIRECTING THE CITY CLERK, UPON PUBLICATION OF THE "NICHOLS HILLS CITY CODE 2024," TO NOTIFY THE PUBLIC OF THE CODE; AND FURTHER DIRECTING THE CITY CLERK, AFTER RECEIPT OF THE PUBLICATION OF THE CODE, TO FILE CERTIFIED COPIES OF THIS RESOLUTION AND OF THE CODE WITH CERTAIN DESIGNATED GOVERNMENTAL ENTITIES.

WHEREAS, on this date, the City of Nichols Hills, Oklahoma ("City"), has adopted Ordinance 1255, which provides for the adoption and publication of the "Nichols Hills City Code 2024" (the "Code"); and

WHEREAS, Title 11, Oklahoma Statutes, Section 14-110 sets forth mandatory filing and notice procedures for judicial notice of a municipality's penal ordinances that are published in permanent volumes and in supplements; and

WHEREAS, the Code, containing the City's penal ordinances, was published and is hereafter available for purchase by the public at a reasonable price.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City, that the City Clerk, upon receipt of the publication of the Code and in accordance with the above-cited provisions of the Oklahoma Statutes, is hereby directed to publish in The Journal Record a notice to the public that the Code has been published and is available for purchase at a reasonable price.

AND BE IT FURTHER RESOLVED that the City Clerk, upon receipt of the publication of the Code, is directed to file a certified copy of this Resolution in the Office of the County Clerk's Office of Oklahoma County.

AND BE IT FURTHER RESOLVED that the City Clerk, upon receipt of the publication of the Code, is directed to deposit, free of charge, a copy of the Code in the Oklahoma County Law Library.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 11th day of June 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 11th day of June 2024.

ATTEST:

_____
Mayor

_____
City Clerk [Seal]

Reviewed as to Form and Legality:

_____

City Attorney

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.f

Budget adjustments for fiscal year 2023-2024 for General Fund, Sinking Fund, Park Fund, and Health Insurance Fund.

ATTACHMENTS

1. Amendment 6 11 24

BUDGET SUPPLEMENT FORM

Fund: General Fund
Amendment #: 3
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
01-04-87100	Legal Services			80,500.00	
01-07-80100	Fire - Salary			30,000.00	
01-07-80200	Fire - Overtime			40,000.00	
01-07-81000	Fire Pension			22,000.00	
01-07-84300	Fire - Training & Membership			30,000.00	
01-08-86075	Engineering Fees			155,000.00	
01-09-80100	Street - Salary			41,000.00	
01-09-80500	Street - Health Insurance			22,000.00	
01-09-83000	Street - Materials & Supplies			10,000.00	
01-09-84000	Street - Equipment Maintenance			25,000.00	
01-11-99000	Parks - Transfer to CIP				295,000.00
01-12-99000	PW Admin - Transfer to CIP			9,000.00	
01-12-80500	PW Admin - Health Insurance			9,000.00	
01-12-84000	PW Admin - Equipment Maintenance			5,000.00	
01-13-88100	Council Approved Capital Outlay				194,700.00
01-14-99000	Code - Transfer to CIP			11,200.00	
	TOTALS	-	-	489,700.00	489,700.00

EXPLANATION:

June 11, 2024 _____
Date Mayor

June 11, 2024 _____
Date City Clerk/Finance Director

BUDGET SUPPLEMENT FORM

Fund: Sinking Fund
Amendment #: 1
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
08-13-85400	Bank Charges			700.00	
08-00-78500	Interest Earned	700.00			
	TOTALS	700.00	-	700.00	-

EXPLANATION:

June 11, 2024
Date

Mayor

June 11, 2024
Date

City Clerk/Finance Director

BUDGET SUPPLEMENT FORM

Fund: Health Insurance Fund
Amendment #: 1
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
18-00-85400	Bank Charges			1,500.00	
18-13-80530	Administration Cost			25,000.00	
18-13-80525	Pharmacy Claims			378,776.00	
18-13-80520	Health Insurance Claims				365,000.00
18-00-79500	Misc. Income	20,000.00			
18-00-79805	Premium Revenue	20,276.00			
	TOTALS	40,276.00	-	405,276.00	365,000.00

EXPLANATION:

June 11, 2024 _____
Date Mayor

June 11, 2024 _____
Date City Clerk/Finance Director

BUDGET SUPPLEMENT FORM

Fund: Designated Funds -Parks Fund
Amendment #: 1
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
20-11-88600	Redbud Park			75,000.00	
20-00-79520	Donations	75,000.00			
	TOTALS	75,000.00	-	75,000.00	-

EXPLANATION:

June 11, 2024
Date — Mayor

June 11, 2024
Date — City Clerk/Finance Director

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.g

PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2024-2025 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

ATTACHMENTS

1. 2024-2025 Budget resolution for BOTH CC and NHMA
2. NH-CM Report in re Budget-4.18.24
3. 2024-2025 Budget DRAFT

RESOLUTION NO. 1542

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2024-2025; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the "Act") to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2024-2025 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;'

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2023-2024. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2020, 2021, 2022, 2023, and 2024 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2024 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2025 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 11th day of June, 2024.

ATTEST:

_____
City Clerk

_____
MAYOR, CITY OF NICHOLS HILLS
AND
CHAIRMAN OF THE NICHOLS HILLS
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

_____
City Attorney

Memorandum

To: **Nichols Hills City Council**
From: **S. Shane Pate II, City Manager**
Date: **April 18, 2024**
Re: **Proposed Budget for 2024-2025**

The following is a summary of noteworthy points regarding the proposed budget for 2024-2025 for the General Fund and Nichols Hills Municipal Authority (NHMA):

A. Revenue

a. NHMA

i. The water line item was budgeted at 97% of the Estimated Actuals, or $3,532,000. Water revenue historically experienced considerable fluctuation, due mainly to rainy and drought years. However, since FY' 19-20 water revenue has been relatively stable, largely due to persistent drought in that time.

According to Oklahoma's Climatological Survey, March 20-April 18, 2024 for the Central Oklahoma Climate Division has been the 47th driest period on record since 1921, at -0.72" below normal rainfall, while the division has received relatively normal rainfall since January.

The Garber Wellington Aquifer has also experienced .44 inches above normal recharge. Nonetheless, the Climatological Survey reports that Oklahoma in general remains in a drought cycle. According to the National Oceanic and Atmospheric Administration, the Northern Hemisphere has a 60% chance of transitioning to a La Nina climate pattern by June-August, which means significantly less rainfall.

This water revenue item number does not factor Consumer Price Index (CPI) rate increases anticipated in July, so this budget number is conservative. I do note we anticipate a $0.36/1,000 gal. (4.9%) CPI water rate increase. Such an increase would still be lower than Edmond's current rate, for example, by $0.60/1,000 gallons.

ii. Sewer line items are budgeted at 96% for Nichols Hills, and 95% for Oklahoma City, of their respective Estimated Actuals.

b. General Fund

i. Nearly all of the line items in the General Fund Revenue are budgeted at 95% of the Estimated Actuals.

ii. However, Sales tax is budgeted at 97% of the Estimated Actuals at $5,535,891. This number is 99% of our Actual Revenues in FY 22-23, so a generally flat revenue trend is budgeted. When you consider the addition of Okc's popular *Spark* restaurant opening in our Plaza this spring, our revenue projection for this budget remains conservative.

iii. Use tax is budgeted at 96% of our Estimated Actuals at $1.1 million. Our use tax continues to experience record highs from increased online shopping.

B. Expenses

a. For FY 24-25, the combined City and NHMA budgets are increased by $68,651. This is generally a flat budget from the current fiscal year, but some reshuffling of expenditures should be noted. The Park Department CIP transfer is reduced by $1.7 million due to the fact that we budgeted $2 million in CIP transfers in the current budget to develop a park in Ward 3 (we are assigning $300k to Parks CIP this year for the Redbud Park improvement project). This year, we are also assigning $1.1 million in the NHMA CIP for solar panels. Approximately $582k of the reduction also comes from CIP transfers from fund balance and budgeted capital outlays that are no longer necessary in light of the city's ability to transition many of its capital purchases of vehicles to bond funds (the 2019 and 2023 bond elections authorized the City to purchase fire trucks, police cars, and public works vehicles with bond funds). We are still setting aside funds for such future purchases, but the urgent need to aggressively save for replacement of such vehicles is eliminated so the allocations are on a more extended schedule. All of this reshuffling results in a slight net increase to the overall budget.

b. General Fund

i. Employee Salary Increases: This budget contemplates a 4% cost of living increase for all employee positions, slightly below the current 4.9% inflation rate. We also made some adjustments to the police department pay system to provide additional compensation to officers working night shifts. The Oklahoma Legislature also enacted changes to the state police pension system, which has impacted the budget by approximately $22k. These measures have a combined $540,397 impact to the budget.

ii. No New Employee Positions: This budget contemplates no additional employees.

iii. **Transfer to CIP:** This year, we are recommending a $500k transfer for solar panels (combined with a $1.1M transfer from NHMA CIP) and $300k for Redbud Park improvements. The solar panel expenditure would be contingent upon receiving a 100% reimbursement grant from ACOG, so these funds are just assigned rather than encumbered.

1. Solar Panels: The City will spend over $305k in the upcoming budget on electricity costs. We are advised the installation of solar panels on several of our facilities can reduce this cost by as much as 33%, or $100k/year. We are working to obtain a 100% reimbursement grant for this project and assigning $1.6 million in CIP from our reserve funds to pay for the project up front. ($1.1 million of this comes from NHMA Fund Balance and $500k comes from General Fund fund balance). Award notifications for this grant are projected to be made in October of this year.

2. We are anticipating a one-time $300k CIP transfer for the Redbud Park improvement project. This is a largely donor-funded project, along with some existing park bond funds approved by the voters in 2023. We are also pursuing grant funds for a portion of this project.

iv. **Workers' Compensation:** We anticipate a seven percent increase, which is conservative. We typically do not receive these numbers until the end of May or June.

v. **Health Insurance:** In 2020, the City became a self-funded health insurance plan for its employees and dependents. The plan provides for re-insurance to the self-funded plan to cap the City's costs at just over $1.3 million. Our costs this year are projected to be approximately $1,015,000, a $118,000 decrease from last year. The City establishes premiums to make the plan pay for itself and control costs. This year, the City will keep premiums flat from last year. One of the great values of this health insurance system is that the City gets to retain any budgeted funds not expended on health claims in a given year. For instance, in the current fiscal year we budgeted $1.12 million in health insurance expenses, but are now only estimating to spend $1.01 million. This savings creates a reserve balance in the health insurance fund we can use to subsidize premiums or keep expenses lower in future years where claims might be higher.

vi. **General liability and property insurance:** We are still awaiting final numbers. Until we receive final numbers, which we typically do not receive until June, we have budgeted a $26,101 increase, or 10%. This is a very conservative amount.

c. **NHMA:** Overall, the NHMA budget will increase by $1,133,758. Nearly all of this increase ($1.1 million) is due to a budget item assigning funds to purchase solar panels. Our leasehold transfers from the NHMA fund to the General Fund make up $137,423 of this increase. Otherwise, nearly all other expense items are decreasing in this budget.

d. **Water impact fees:** We anticipate this fund's accumulated amount will increase to $182,653.

e. **Sewer impact fees:** We anticipate this fund's accumulated amount will increase to $135,713.

f. **Impound fees:** In FY' 2017-2018, the City adopted a $100 fee for each vehicles impounded by the police department. The funds from these fees are used to make purchases related to law enforcement, such as e-ticket machines, software, or other police equipment. We have budgeted for this to increase to $48,919.

g. **Drainage fees:** In FY' 19-20, the City adopted a $3/month drainage fee on municipal utility accounts to improve the City's drainage system. This fund is projected to accumulate to $358,042 by the end of FY' 24-25.

h. **Parks Fund:** In FY' 22-23, the city created a new fund holding the $1.5 million donor funds for the Love Family Park. All but $322,000 of those funds were exhausted to complete the park improvements. The balance of those funds are for maintenance of Love Family Park, Additionally, in the current fiscal year, the City has received $302k in donations from the public for Redbud Park improvements. In the proposed budget, $300k from our General Fund fund balance is proposed to be assigned to this fund to fund completion of the Redbud Park improvements.

C. **Fund Balance**: Our Fund Balances in our General Fund and NHMA Fund continue to be robust, which further mitigate any risks associated with the proposed budget. Our General Fund Balance is over $3.9 million (this does not include the $2 million transferred to CIP in the current fiscal year for the costs associated with a new park in Ward 3). Our NHMA Fund Balance is $3.6 million. Additionally, we have $4.4 million of assigned fund balance in a General Fund CIP fund and $1.2 million of assigned fund balance in our NHMA CIP fund. As stated above, this budget contemplates reducing the General Fund fund balance by $800k for Redbud Park and solar panels, leaving a $3.1 million unassigned fund balance. It also contemplates reducing the NHMA fund balance by $1.1 million for solar panels, leaving a $2.5 million unrestricted fund balance. Even if you assumed no grant reimbursement for the solar panels, our General Fund balance would remain at 28.1% and our NHMA fund balance would remain at 55.2% of the total budget for the fiscal year, respectively. These amounts keep us well within the 16%-42% target limits established by our written fund balance and budgeting policy**.**

D. **CIP Requests**: Department Heads are present for this workshop to discuss their new CIP request items for the proposed budget.

CITY OF NICHOLS HILLS

BUDGET SUMMARY FOR

FY 2024-2025

	GENERAL FUND	MUNICIPAL AUTHORITY	CIP Funds	ST. & ALLEY FUND	DESIGNATED ACCTS. FUND	911 FUND	SINKING FUND	POLICE IMPOUND FUND	WATER IMPACT FEE	SEWER IMPACT FEE	DRAINAGE FEE FUND	PARKS FUND	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
Proposed Revenues:														
Sales Tax	5,535,891													5,535,891
Use Tax Revenue	1,103,508													1,103,508
Tobacco Tax Revenue	33,730													33,730
Franchise Tax	375,188													375,188
Building Permits	140,423													140,423
Plumbing Permits	37,015													37,015
Electrical Permits	20,648													20,648
Roof Permits	3,464													3,464
Drive & Tree Permits	11,007													11,007
Food Vendors Permits	190													190
Garage Sale Permits	507													507
Plumbing Licenses	28,532													28,532
Electrical Licenses	12,762													12,762
General & Sub-Contractor Registration	22,776													22,776
Inspections	27,936													27,936
Alcohol Licenses	10,849													10,849
Dog Licenses	348													348
Alcohol Tax	9,503													9,503
Garbage	943,480													943,480
Garbage - Commercial	133,930													133,930
Solid Waste Fee	5,005													5,005
Ambulance Fees	58,248													58,248

Life and Safety	1,293													1,293
Police Fines	108,495													108,495
Interest Income	158,880	146,747		12,664		3,776	40,000	1,839	7,371	5,114	11,983	19,766	14,195	422,334
Leases	246,892													246,892
Misc. Income	69,772	1,742			2,460							500,000	5,000	578,973
Leasehold Transfer	2,671,678													2,671,678
Water		3,532,007												3,532,007
Sewer		341,396												341,396
OKC Sewer		1,039,531												1,039,531
Water Taps		26,312												26,312
MXU Installation		320												320
Past Due Penalty		14,662												14,662
Gasoline Tax				6,449										6,449
Motor Vehicle License				24,368										24,368
911 Revenue						8,000								8,000
Ad Valorem Taxes & Interest Earnings							6,393,638							6,393,638
Police Impound Fund								6,080						6,080
Impact Fees									15,282	17,499				32,781
Drainage Fee											62,059			62,059
Insurance Premiums & Reimbursements													1,087,998	1,087,998
Transfers			2,100,869									300,000		2,400,869
Carryover Fund Balance	800,000	1,100,000	6,006,558	280,000	68,635	86,000	60,000	41,000	160,000	113,100	284,000	630,000		9,629,293
Total Available for Appropriation	12,571,950	6,202,717	8,107,427	323,481	71,095	97,776	6,493,638	48,919	182,653	135,713	358,042	1,449,766	1,107,193	37,150,369

Proposed Expenditures:														
City Council	785													785
Administration	989,696		84,400				850							1,074,946
Treasurer/Accountant	1,307													1,307
City Attorney	180,000													180,000
Court	135,124													135,124
Police	3,437,133		882,885		48,400									4,368,417
Fire	2,544,970		932,384		1,160									3,478,514
Engineering	90,000													90,000
Street	579,421		160,186											739,607
Sanitation	1,158,074		517,393											1,675,466
Parks	552,560		1,873,253									1,449,766		3,875,579
Public Works Administration	326,988		60,417		2,200									389,606
General Government	1,239,296		500,000		-									1,739,296
Code Division	575,163		255,234		19,335									849,732
Risk Management	221,851		86,030											307,882
Information Systems	539,582		313,889											853,471
Municipal Authority		6,202,717	2,441,356											8,644,073
Street & Alley				323,481										323,481
911 Fund						97,776								97,776
Police Impound Fund								48,919						48,919
Water Impact Fund									182,653					182,653
Sewer Impact Fund										135,713				135,713
Drainage Fee Fund											358,042			358,042
Health Insurance Fund													1,107,193	1,107,193
Bond Payments - Principal, Interest etc							6,492,788							6,492,788
Total Expenditures	12,571,950	6,202,717	8,107,427	323,481	71,095	97,776	6,493,638	48,919	182,653	135,713	358,042	1,449,766	1,107,193	37,150,370

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2024-2025 PROPOSED BUDGET

	Actual Expenditure FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed Budget Minus Current Budget
NICHOLS HILLS MUNICIPAL AUTHORITY					
PERSONNEL SERVICES	838,323	987,423	944,721	957,060	(30,363)
MATERIALS & SUPPLIES	55,481	57,100	121,380	57,700	600
OTHER SERVICES & CHARGES	3,693,874	3,937,600	3,870,522	4,011,121	73,521
TRANSFER TO CIP	76,836	86,836	86,836	1,176,836	1,090,000
TOTAL	4,664,514	5,068,959	5,023,459	6,202,717	1,133,758
CITY COUNCIL					
PERSONNEL SERVICES	782	785	784	785	-
TOTAL	782	785	784	785	-
CITY ADMINISTRATION					
PERSONNEL SERVICES	734,072	916,766	929,443	945,741	28,975
MATERIALS & SUPPLIES	1,585	1,500	815	1,000	(500)
OTHER SERVICES & CHARGES	36,718	43,000	42,800	42,955	(45)
TRANSFER TO CIP	15,347	15,347	15,347	-	(15,347)
TOTAL	787,722	976,613	988,405	989,696	13,083
TREASURER					
TREASURER	1,304	1,307	1,307	1,307	-
TOTAL	1,304	1,307	1,307	1,307	-
CITY ATTORNEY					
OTHER SERVICES & CHARGES	295,423	200,000	284,237	180,000	(20,000)
TOTAL	295,423	200,000	284,237	180,000	(20,000)
MUNICIPAL COURT					
PERSONNEL SERVICES	109,292	118,556	119,026	119,799	1,243
MATERIALS & SUPPLIES	245	1,000	237	500	(500)
OTHER SERVICES & CHARGES	13,109	14,325	27,159	14,825	500
TOTAL	122,646	133,881	146,422	135,124	1,243
POLICE DEPARTMENT					
PERSONNEL SERVICES	2,596,916	2,937,463	2,715,053	3,190,112	252,649
MATERIALS & SUPPLIES	6,624	7,000	6,785	8,000	1,000
OTHER SERVICES & CHARGES	201,815	212,650	214,177	186,850	(25,800)
TRANSFER TO CIP	81,849	81,849	81,849	52,171	(29,678)
TOTAL	2,887,204	3,238,962	3,017,864	3,437,133	198,171
FIRE DEPARTMENT					
PERSONNEL SERVICES	1,961,944	2,118,713	2,238,822	2,262,594	143,881
MATERIALS & SUPPLIES	12,672	18,462	15,377	20,550	2,088
OTHER SERVICES & CHARGES	129,628	122,900	170,080	149,935	27,035
TRANSFER TO CIP	184,371	184,371	184,371	111,891	(72,480)
TOTAL	2,288,615	2,444,446	2,608,650	2,544,970	100,524
ENGINEER					
OTHER SERVICES & CHARGES	257,119	90,000	215,441	90,000	-
TOTAL	257,119	90,000	215,441	90,000	-

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2024-2025 PROPOSED BUDGET

	Actual Expenditure FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed Budget Minus Current Budget
STREET DEPARTMENT					
PERSONNEL SERVICES	243,185	315,398	377,472	396,087	80,689
MATERIALS & SUPPLIES	12,685	13,750	24,374	18,750	5,000
OTHER SERVICES & CHARGES	120,990	107,400	132,635	113,561	6,161
TRANSFER TO CIP	51,023	51,023	51,023	51,023	-
TOTAL	427,883	487,571	585,504	579,421	91,850
SANITATION DEPARTMENT					
PERSONNEL SERVICES	658,161	756,146	725,881	806,586	50,440
MATERIALS & SUPPLIES	4,348	4,500	4,497	4,500	-
OTHER SERVICES & CHARGES	267,219	269,016	248,640	258,679	(10,337)
TRANSFER TO CIP	88,309	88,309	88,309	88,309	-
TOTAL	1,018,037	1,117,971	1,067,328	1,158,074	40,103
PARKS DEPARTMENT					
MATERIALS & SUPPLIES	127	-	-	-	-
OTHER SERVICES & CHARGES	218,501	245,700	258,776	252,560	6,860
TRANSFER TO CIP	11,667	2,031,624	1,644,164	300,000	(1,731,624)
TOTAL	230,295	2,277,324	1,902,940	552,560	(1,724,764)
PUBLIC WORKS ADMINISTRATION					
PERSONAL SERVICES	209,275	233,471	240,069	265,047	31,576
MATERIALS & SUPPLIES	3,098	5,000	3,239	5,000	-
OTHER SERVICES & CHARGES	43,382	43,000	51,339	48,171	5,171
TRANSFER TO CIP	8,770	8,770	8,769	8,770	-
TOTAL	264,525	290,241	303,416	326,988	36,747
GENERAL GOVERNMENT					
MATERIALS & SUPPLIES	18,722	20,000	23,631	21,000	1,000
OTHER SERVICES & CHARGES	621,475	621,669	695,383	688,296	66,627
H.R.A.	19,743	35,000	10,579	30,000	(5,000)
CAPITAL OUTLAY	1,272,648	335,000	174,370	-	(335,000)
TRANSFER TO CIP	-	-	-	500,000	500,000
TOTAL	1,932,588	1,011,669	903,962	1,239,296	227,627
CODE DEPARTMENT					
PERSONNEL SERVICES	350,611	465,662	440,630	505,457	39,795
MATERIALS & SUPPLIES	3,056	4,600	4,184	4,650	50
OTHER SERVICES & CHARGES	41,783	50,846	47,723	46,299	(4,547)
TRANSFER TO CIP	18,757	18,757	18,757	18,757	-
TOTAL	414,207	539,865	511,294	575,163	35,298
SAFETY & RISK MANAGEMENT					
PERSONNEL SERVICES	171,204	186,072	188,993	184,603	(1,469)
MATERIALS & SUPPLIES	10,157	10,000	7,619	10,000	-
OTHER SERVICES & CHARGES	30,780	27,800	28,619	21,800	(6,000)
TRANSFER TO CIP	5,448	5,448	5,448	5,448	-
TOTAL	217,589	229,320	230,679	221,851	(7,469)

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2024-2025 PROPOSED BUDGET

	Actual Expenditure FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed Budget Minus Current Budget
INFORMATION SYSTEMS					
PERSONNEL SERVICES	285,000	302,438	298,539	244,918	(57,520)
MATERIALS & SUPPLIES	2,744	4,000	5,111	4,000	-
OTHER SERVICES & CHARGES	102,894	203,000	196,962	203,000	-
TRANSFER TO CIP	87,664	87,664	87,664	87,664	-
TOTAL	478,302	597,102	588,276	539,582	(57,520)
GRAND TOTAL	**16,288,755**	**18,706,016**	**18,379,969**	**18,774,667**	**68,651**

	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed Budget minus Current Budget
TOTAL					
PERSONNEL SERVICES	8,160,069	9,340,200	9,220,742	9,880,097	539,897
MATERIALS & SUPPLIES	131,544	146,912	217,249	155,650	8,738
OTHER SERVICES & CHARGES	6,074,710	6,188,906	6,484,492	6,308,051	119,145
CAPITAL OUTLAY	1,272,648	335,000	174,370	-	(335,000)
HRA	19,743	35,000	10,579	30,000	(5,000)
TRANSFER TO CIP	630,041	2,659,998	2,272,537	2,400,869	(259,129)
GRAND TOTAL	**16,288,755**	**18,706,016**	**18,379,969**	**18,774,667**	**68,651**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current	% of Estimated Actual
06-00-75300	Water	$ 3,265,642	$ 3,754,035	$ 3,529,874	$ 3,641,244	$ 3,532,007	$ 2,133	97%
06-00-75700	Sewer	356,849	360,547	330,116	355,621	341,396	11,280	96%
06-00-75800	OKC Sewer	1,060,805	1,118,550	1,055,208	1,094,243	1,039,531	(15,677)	95%
06-00-75900	Water Taps	23,370	29,855	33,596	27,697	26,312	(7,284)	95%
06-0076000	MXU Installation	-	-	320	-	320	-	100%
06-00-77750	Past Due Penalty	16,000	18,209	19,270	15,433	14,662	(4,608)	95%
06-00-79100	Interest Income	4,481	83,047	65,133	154,471	146,747	81,614	95%
06-00-78200	Misc. Income	4,477	2,598	2,776	1,833	1,742	(1,034)	95%
06-0079500	Fds Rec - Agreement Water Well			-	-		-	
		$ 4,731,624	**$ 5,366,841**	**$ 5,036,293**	**$ 5,290,543**	**$ 5,102,717**	**$ 66,424**	**96%**
06-00-78550	Carryover of fund balance for CIP			32,668		1,100,000		
	TOTAL MUNICIPAL AUTHORITY BUDGET	**$ 4,731,624**	**$ 5,366,841**	**$ 5,068,961**	**$ 5,290,543**	**6,202,717**		

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
NHMA BUDGET							
06-12-80100	Salaries	$ 546,842	$ 595,950	$ 728,036	$ 676,609	682,764	$ (45,272)
06-12-80200	Overtime	4,523	10,223	8,600	15,323	9,000	400
06-12-80300	FICA/Medicare	42,612	47,143	55,854	53,567	62,132	6,278
06-12-80400	Dental	4,069	4,685	5,581	5,581	6,202	621
06-12-80500	Health Insurance	83,415	91,673	91,200	99,616	102,243	11,043
06-12-80600	Worker's Comp.	14,889	19,209	22,490	20,369	20,398	(2,092)
06-12-80700	Unemployment	2,040	2,590	2,704	1,864	3,004	300
06-12-80800	OMRF Pension	42,564	48,987	56,858	55,643	55,317	(1,541)
06-12-80900	Stand-By Pay	5,350	9,300	9,300	7,500	8,000	(1,300)
06-12-81100	Uniform Rental	5,849	8,473	6,300	8,188	7,500	1,200
06-12-81200	Medical	508	90	500	461	500	-
TOTAL PERSONNEL SERVICES		**752,661**	**838,323**	**987,423**	**944,721**	**957,060**	**(30,363)**
06-12-83000	Supplies	52,787	43,445	45,000	109,789	45,000	-
06-12-83200	Office Supplies	2,377	2,510	2,200	1,588	2,200	-
06-12-83300	Minor Tools	1,309	2,167	2,000	420	2,000	-
06-12-83400	Chemicals	3,403	4,271	4,200	6,664	5,000	800
06-12-83500	Safety Supplies	693	2,633	3,200	2,869	3,000	(200)
06-12-83700	Misc. Supplies	-	455	500	49	500	-
TOTAL MATERIALS & SUPPLIES		**60,569**	**55,481**	**57,100**	**121,380**	**57,700**	**600**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
06-12-84000	Equip. Maintenance	6,535	8,977	10,000	33,212	10,000	-
06-12-84100	Vehicle Maintenance	20,866	24,773	15,000	18,965	15,000	-
06-12-84300	Training/Membership	10,480	8,522	8,000	12,400	8,000	-
06-12-84400	Software Agreements	11,876	10,646	17,850	16,230	10,590	(7,260)
06-12-84500	Well Maintenance	36,732	26,648	60,000	56,475	40,000	(20,000)
06-12-84550	Water Quality Testing	6,808	10,945	18,000	9,932	18,000	-
06-12-84600	Equipment Rental	1,141	433	2,000	924	2,000	-
06-12-84650	Lease Agreements	46,816	42,962	73,650	60,055	77,212	3,562
06-12-84700	Telephone	23,797	24,632	24,558	24,131	24,127	(431)
06-12-84800	Utilities	209,889	284,142	305,681	281,785	285,000	(20,681)
06-12-84900	Fuel	40,655	41,559	42,606	28,063	30,000	(12,606)
06-12-84950	Printing & Processing - Utility Bills	15,626	15,936	16,000	17,935	16,000	-
06-12-85350	Emergency Repairs	33,675	-	5,000	-	2,500	(2,500)
06-12-86400	Auditing	21,793	20,409	30,000	28,011	36,013	6,013
06-12-87700	OKC Sanitary Sewer Charges	716,668	784,439	775,000	748,149	765,000	(10,000)
06-12-87800	Leasehold Transfer	2,194,164	2,388,851	2,534,255	2,534,255	2,671,678	137,423
TOTAL OTHER SERVICES & CHARGES		**3,397,521**	**3,693,874**	**3,937,600**	**3,870,522**	**4,011,121**	**73,521**
06-12-99000	Transfer to CIP-Depreciation	76,836	76,836	86,836	86,836	76,836	(10,000)
	Transfer to other funds	445,000	-	-	-	1,100,000	1,100,000
TOTAL TRANSFERS		**521,836**	**76,836**	**86,836**	**86,836**	**1,176,836**	**1,090,000**
TOTAL NHMA BUDGET		**$ 4,732,587**	**$ 4,664,514**	**$ 5,068,959**	**$ 5,023,459**	**6,202,717**	**$ 1,133,758**

GENERAL FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current	% of Estimated Actual
GENERAL SALES TAX								
01-00-70250	Sales Tax	$ 5,377,227	$ 5,603,247	$ 5,388,588	$ 5,707,564	5,535,891	$ 147,303	*97%*
01-00-70350	Use Tax Revenue	890,558	1,035,996	1,010,508	1,149,488	1,103,508	93,000	*96%*
01-00-70450	Tobacco Tax Revenue	42,075	38,132	36,903	35,505	33,730	(3,173)	*95%*
		6,309,860	6,677,375	6,435,999	6,892,557	6,673,130	237,131	
MISCELLANEOUS TAXES								
01-00-71550	Franchise Tax	346,363	393,375	390,089	382,845	375,188	(14,901)	98%
		346,363	393,375	390,089	382,845	375,188	(14,901)	
LICENSES AND PERMITS								
01-00-72050	Building Permits	122,992	106,360	97,917	147,813	140,423	42,506	95%
01-00-72075	Plumbing Permits	45,270	33,690	31,967	38,963	37,015	5,048	95%
01-00-72100	Electrical Permits	36,730	28,125	26,162	21,735	20,648	(5,514)	95%
01-00-72125	Roof Permits	2,340	1,970	1,526	3,647	3,464	1,938	95%
01-00-72150	Drive & Tree Permits	9,730	9,455	8,594	11,587	11,007	2,413	95%
01-00-72175	Food Vendors Permits	245	90	90	200	190	100	100%
01-00-72200	Garage Sale Permits	580	580	532	533	507	(25)	95%
01-00-72300	Plumbing Licenses	25,375	27,100	23,845	30,033	28,532	4,687	95%
01-00-72325	Electrical Licenses	12,375	12,975	12,540	13,433	12,762	222	95%
01-00-72350	General Contractor Registration	22,100	22,200	20,235	22,400	21,280	1,045	95%
01-00-72355	Sub-Contractor Registration	300	600	570	1,575	1,496	926	95%
01-00-72399	Inspections	4,475	33,375	32,167	29,407	27,936	(4,231)	95%
01-00-72400	Alcohol Licenses	9,765	8,665	15,979	11,420	10,849	(5,130)	95%
01-00-728500	Dog Licenses	515	305	342	367	348	6	95%
		292,792	285,490	272,466	333,112	316,457	43,991	
INTERGOVERNMENTAL								
01-00-73250	Alcohol Tax	10,563	10,384	9,908	10,003	9,503	(405)	95%
01-00-73500	PD Vest Grant	619	846	-	696	-	-	0%
01-00-73900	FEMA Reimbursement	1,191,105	511,944	-	-	-	-	0%
		1,202,287	523,174	9,908	10,699	9,503	(405)	

GENERAL FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

		Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current	% of Estimated Actual
CHARGES FOR SERVICES								
01-00-74200	Garbage	943,063	940,967	895,705	972,660	943,480	47,775	97%
01-00-74500	Garbage - Commercial	116,866	130,630	121,812	139,511	133,930	12,118	96%
01-0074700	Solid Waste Fee	5,275	5,274	5,013	5,268	5,005	(8)	95%
01-00-74850	Ambulance Fees	61,310	61,392	58,336	61,313	58,248	(88)	95%
01-00-74950	Life and Safety	554	350	1,053	1,361	1,293	240	100%
		1,127,067	1,138,613	1,081,919	1,180,113	1,141,956	60,037	
FINES & FORFEITS								
01-00-76300	Police Fines	111,111	118,799	115,587	114,205	108,495	(7,092)	95%
		111,111	118,799	115,587	114,205	108,495	(7,092)	
INVESTMENT EARNINGS								
01-00-78500	Interest Income	14,754	178,633	107,154	163,793	158,880	51,726	97%
		14,754	178,633	107,154	163,793	158,880	51,726	
MISCELLANEOUS REVENUE								
01-00-79500	Leases	258,219	266,132	286,485	259,887	246,892	(39,593)	95%
01-00-79550	Misc. Income	190,842	171,126	135,369	73,444	69,772	(65,597)	95%
		449,061	437,258	421,854	333,331	316,664	(105,190)	
FUND BALANCE CARRYOVER								
01-00-79800	Carryover for CIP	-	-	2,247,867	-	800,000	(1,447,867)	100%
		-	-	2,247,867		800,000	(1,447,867)	
TRANSFERS								
01-00-79900	Leasehold Transfer	2,194,164	2,388,851	2,534,255	2,534,255	2,671,678	137,423	105%
		2,194,164	2,388,851	2,534,255	2,534,255	2,671,678	137,423	
	Total General Fund Budget	**$ 12,047,459**	**$ 12,141,568**	**$ 13,617,098**	**$ 11,944,911**	**12,571,950**	**$ (1,045,148)**	105%
	Estimated Assigned Economic Development as of 06/30/24					500,000		
	Estimated Assigned - Art in Parks as of 06/30/24					25,000		
	Estimated Assigned - Redbud Park as of 06/30/24					300,000		
	Estimated Assigned - Solar Pannels as of 06/30/24					500,000		
	Estimated Unassigned Fund Balance 6/30/24					3,100,000		
	Net Fund Balance as of 06/30/24					4,425,000		

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025
CITY COUNCIL						
01-01-80100	Salaries	$ 720	$ 720	$ 720	$ 720	$ 720
01-01-80300	FICA	55	55	55	55	55
01-01-80700	Unemployment	7	7	10	9	10
PERSONNEL SERVICES		$ 782	$ 782	$ 785	$ 784	$ 785

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
ADMINISTRATION							
01-02-80100	Salaries	$ 449,874	$ 566,135	$ 703,074	$ 724,843	$ 725,590	$ 22,516
01-02-80300	FICA/Medicare	31,598	40,054	56,316	49,708	57,552	1,236
01-02-80400	Dental	1,550	1,576	2,732	1,860	3,416	684
01-02-80500	Health Insurance	45,081	49,317	61,052	52,577	61,052	-
01-02-80600	Worker's Comp	9,409	7,204	9,996	13,580	9,066	(930)
01-02-80700	Unemployment	744	1,028	1,030	-	1,000	(30)
01-02-80800	OMRF Pension	36,726	46,958	57,766	59,993	60,065	2,299
01-02-81200	Medical Exams	-	-	-	82	-	-
01-02-81400	Car Allowance	17,000	21,800	24,800	26,800	28,000	3,200
PERSONNEL SERVICES		**591,982**	**734,072**	**916,766**	**929,443**	**945,741**	**28,975**
01-02-83000	Materials & Supplies	882	1,585	1,500	815	1,000	(500)
MATERIALS & SUPPLIES		**882**	**1,585**	**1,500**	**815**	**1,000**	**(500)**
01-02-84000	Equipment Maint.	102	185	2,000	-	1,000	(1,000)
01-02-84300	Training/Membership	3,949	8,415	7,000	9,088	7,000	-
01-02-84400	Software Agreement	19,437	19,570	25,000	27,139	25,955	955
01-02-84700	Telephone	4,844	8,548	9,000	6,573	9,000	-
OTHER SERVICES & CHARGES		**28,332**	**36,718**	**43,000**	**42,800**	**42,955**	**(45)**
01-02-99000	Transfer to CIP	-	15,347	15,347	15,347	-	(15,347)
TRANSFER OUT		**15,347**	**15,347**	**15,347**	**15,347**	**-**	**(15,347)**
TOTAL ADMINISTRATION		**$ 636,544**	**$ 787,722**	**$ 976,613**	**$ 988,405**	**$ 989,696**	**$ 13,083**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025
TREASURER / ACCOUNTANT						
01-03-80100	Salary	$ 1,200	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-03-80300	FICA/Medicare	92	92	92	92	92
01-03-80700	Unemployment	12	12	15	15	15
		1,304	**1,304**	**1,307**	**1,307**	**1,307**
TOTAL TREASURER / ACCOUNTANT BUDGET		$ 1,304	$ 1,304	$ 1,307	$ 1,307	$ 1,307

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department / Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
CITY ATTORNEY							
01-04-87100	Legal Services	$ 193,700	$ 295,423	$ 200,000	$ 284,237	$ 180,000	$ (20,000)
OTHER SERVICES & CHARGES		**193,700**	**295,423**	**200,000**	**284,237**	**180,000**	**(20,000)**
TOTAL CITY ATTORNEY		**$ 193,700**	**$ 295,423**	**$ 200,000**	**$ 284,237**	**$ 180,000**	**(20,000)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
MUNICIPAL COURT							
01-05-80100	Salaries	$ 80,785	$ 85,877	$ 92,608	$ 94,173	94,522	$ 1,914
01-05-80200	Overtime	-	-	500	-	-	(500)
01-05-80300	FICA / Medicare	6,180	6,570	7,469	7,204	7,604	135
01-05-80400	Dental Insurance	517	525	621	620	621	-
01-05-80500	Health Insurance	7,531	7,900	8,252	8,253	8,252	-
01-05-80600	Worker's Comp.	2,344	2,401	2,499	2,263	2,266	(233)
01-05-80700	Unemployment	400	414	415	268	200	(215)
01-05-80800	OMRF Pension	5,116	5,605	6,192	6,244	6,334	142
PERSONNEL SERVICES		**102,872**	**109,292**	**118,556**	**119,026**	**119,799**	**1,243**
01-05-83000	Materials & Supplies	682	245	1,000	237	500	(500)
MATERIALS & SUPPLIES		**682**	**245**	**1,000**	**237**	**500**	**(500)**
01-05-84000	Equipment Maint.	102	-	250	-	250	-
01-05-84300	Training & Member.	575	421	700	653	700	-
01-05-84400	Software Agreement	11,421	11,597	12,075	25,060	12,075	-
01-05-84700	Telephone	982	1,091	1,300	1,137	1,300	-
01-05-86050	Consulting	-	-	-	308	500	500
OTHER SERVICES & CHARGES		**13,080**	**13,109**	**14,325**	**27,159**	**14,825**	**500**
TOTAL MUNCIPAL COURT BUDGET		**$ 116,635**	**$ 122,646**	**$ 133,881**	**146,422**	**135,124**	**$ 1,243**

CITY OF NICHOLS HILLS
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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
POLICE DEPARTMENT							
01-06-80100	Salaries	$ 1,708,390	$ 1,832,309	$ 2,037,200	$ 1,919,465	$ 2,246,920	$ 209,720
01-06-80200	Overtime	16,683	18,391	20,000	22,727	20,000	-
01-06-80300	FICA / Medicare	133,445	143,365	179,033	150,803	195,482	16,449
01-06-80400	Dental	11,325	11,602	14,059	12,885	14,000	(59)
01-06-80500	Health Insurance	296,938	295,371	332,490	285,623	336,254	3,764
01-06-80600	Worker's Comp	58,765	57,629	59,973	54,318	54,395	(5,578)
01-06-80700	Unemployment	6,031	6,345	4,300	2,709	4,600	300
01-06-80800	OMRF Pension	29,078	33,151	30,260	30,572	34,046	3,786
01-06-81050	Police Pension	164,317	172,682	222,648	196,964	244,915	22,267
01-06-81100	Uniform Allowance	19,244	24,286	35,000	34,657	37,000	2,000
01-06-81200	Medical Exams	2,532	1,785	2,500	4,329	2,500	-
PERSONNEL SERVICES		**2,446,749**	**2,596,916**	**2,937,463**	**2,715,053**	**3,190,112**	**252,649**
01-06-83000	Supplies	3,722	6,624	7,000	6,785	8,000	1,000
MATERIALS & SUPPLIES		**3,722**	**6,624**	**7,000**	**6,785**	**8,000**	**1,000**
01-06-84000	Equip. Maintenance	41,784	53,332	65,000	59,727	60,000	(5,000)
01-06-84100	Vehicle Maintenance	89,809	55,278	45,000	27,611	30,000	(15,000)
01-06-84200	Building Maintenance	21,057	3,118	4,500	43,659	5,000	500
01-06-84300	Training/Membership	6,715	17,273	20,000	16,793	25,000	5,000
01-06-84600	Lease & Rental	-	-	-	438	-	-

CITY OF NICHOLS HILLS
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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-06-84700	Telephone	20,403	22,547	23,000	22,808	23,000	-
01-06-84800	Utilities	1,806	2,037	2,000	1,737	2,000	-
01-06-84900	Fuel	22,157	31,337	35,000	24,469	25,000	(10,000)
01-06-84950	EV Charging	-	707	1,000	1,664	1,700	700
01-06-85000	Janitorial Service	15,150	15,150	15,150	15,151	15,150	-
01-06-85300	Animal Control	1,081	1,036	2,000	120	-	(2,000)
OTHER SERVICES & CHARGES		**219,962**	**201,815**	**212,650**	**214,177**	**186,850**	**(25,800)**
01-06-99000	Transfer to CIP	81,849	81,849	81,849	81,849	52,171	(29,678)
TRANSFER OUT		**81,849**	**81,849**	**81,849**	**81,849**	**52,171**	**(29,678)**
TOTAL POLICE DEPT. BUDGET		**$ 2,752,282**	**$ 2,887,204**	**$ 3,238,962**	**$ 3,017,864**	**3,437,133**	**$ 198,171**

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
FIRE DEPARTMENT							
01-07-80100	Salaries	$ 1,359,537	$ 1,346,977	$ 1,547,263	$ 1,590,639	$ 1,606,170	$ 58,907
01-07-80200	Overtime	99,794	141,483	65,000	117,696	73,137	8,137
01-07-80300	Medicare	21,343	21,752	20,850	24,833	23,705	2,855
01-07-80400	Dental	7,191	6,903	8,682	9,107	9,858	1,176
01-07-80500	Health Insurance	188,337	202,720	215,120	217,257	236,617	21,497
01-07-80600	Worker's Comp.	36,638	33,617	34,984	23,764	52,478	17,494
01-07-80700	Unemployment	3,715	3,576	3,920	1,545	4,200	280
01-07-81000	Fire Pension	182,029	184,120	197,064	219,415	223,604	26,540
01-07-81100	Uniforms / Gear	18,133	17,628	17,430	32,850	28,325	10,895
01-07-81200	Medical Exams	1,263	3,168	8,400	1,716	4,500	(3,900)
PERSONNEL SERVICES		**1,917,981**	**1,961,944**	**2,118,713**	**2,238,822**	**2,262,594**	**143,881**
01-07-83000	Supplies	11,697	12,672	18,462	15,377	20,550	2,088
MATERIALS & SUPPLIES		**11,697**	**12,672**	**18,462**	**15,377**	**20,550**	**2,088**
01-07-84000	Equip. Maintenance	14,260	9,681	10,000	16,659	10,000	-
01-07-84100	Vehicle Maintenance	114,949	12,583	14,000	21,411	17,000	3,000
01-07-84200	Building Maintenance	17,118	17,178	7,000	9,219	12,800	5,800
01-07-84300	Training & Membership	15,057	16,124	15,500	38,868	31,500	16,000
01-07-84400	Membership	1,111	1,237	1,500	1,988	1,700	200
01-07-84500	Fire Dept. Publications	767	893	3,000	6,708	5,123	2,123
01-07-84600	Lease Rentals	-	516	1,500	-	1,500	-
01-07-84700	Telephone	8,457	8,102	9,200	7,117	9,200	-

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-07-84800	Utilities	1,806	2,037	3,500	1,837	3,500	-
01-07-84900	Fuel	6,326	9,387	9,500	7,632	9,500	-
01-07-85200	EMSA Subsidy	30,080	37,233	32,700	31,645	32,612	(88)
01-07-86850	Software Maintenance	2,174	14,657	15,500	26,996	15,500	-
OTHER SERVICES & CHARGES		**212,106**	**129,628**	**122,900**	**170,080**	**149,935**	27,035
01-07-99000	Transfer to CIP	184,371	184,371	184,371	184,371	111,891	(72,480)
TRANSFER OUT		**184,371**	**184,371**	**184,371**	**184,371**	**111,891**	**(72,480)**
TOTAL FIRE DEPT. BUDGET		**$ 2,326,154**	**$ 2,288,615**	**$ 2,444,446**	**$ 2,608,650**	**$ 2,544,970**	**$ 100,524**

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
ENGINEER							
01-08-86075	Engineering Fees	$ 196,768	$ 257,119	$ 90,000	$ 215,441	$ 90,000	$ -
		$ 196,768	**$ 257,119**	**$ 90,000**	**$ 215,441**	**$ 90,000**	**$ -**

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
STREET DIVISION OF PUBLIC WORKS							
01-09-80100	Salaries	$ 129,787	$ 166,523	$ 226,378	$ 253,465	$ 263,872	$ 37,494
01-09-80200	Overtime	1,409	1,455	1,800	7,514	5,366	3,566
01-09-80300	FICA / Medicare	10,224	13,034	20,299	20,101	24,013	3,714
01-09-80400	Dental	1,443	1,477	1,860	2,631	2,481	621
01-09-80500	Health Insurance	31,274	33,379	34,641	56,305	57,884	23,243
01-09-80600	Worker's Comp.	10,577	4,802	4,998	4,527	9,066	4,068
01-09-80700	Unemployment	835	703	888	896	1,202	314
01-09-80800	OMRF Pension	10,242	13,536	17,302	20,881	21,986	4,684
01-09-80900	Standby Pay	2,450	2,400	2,600	4,212	3,525	925
01-09-81100	Uniform Rental	3,617	5,064	4,080	5,767	5,805	1,725
01-09-81200	Medical Exams	476	812	552	1,173	888	336
PERSONNEL SERVICES		**202,334**	**243,185**	**315,398**	**377,472**	**396,087**	**80,689**
01-09-83000	Supplies	$ 9,489	$ 10,224	$ 11,000	22,047	15,000	4,000
01-09-83300	Minor Tools	72	359	1,000	-	1,500	500
01-09-83500	Safety Supplies	1,199	1,730	1,500	2,140	2,000	500
01-09-83700	Misc. Supplies	-	372	250	187	250	-
MATERIALS & SUPPLIES		**10,761**	**12,685**	**13,750**	**24,374**	**18,750**	**5,000**

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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-09-84000	Equipment Maintenance	4,004	3,659	3,500	13,328	4,000	500
01-09-84100	Vehicle Maintenance	5,737	16,031	5,000	7,583	5,000	-
01-09-84600	Lease/Rental	-	430	1,000	1,635	1,500	500
01-09-84700	Telephone	1,405	1,459	1,400	1,751	1,500	100
01-09-84800	Utilities	770	930	500	3,899	4,061	3,561
01-09-84900	Fuel	2,659	6,373	5,000	8,433	6,500	1,500
01-09-85500	Street Lighting	84,480	92,108	91,000	96,007	91,000	-
OTHER SERVICES & CHARGES		**99,054**	**120,990**	**107,400**	**132,635**	**113,561**	**6,161**
01-09-99000	Transfer to CIP	51,023	51,023	51,023	51,023	51,023	-
TRANSFER OUT		**51,023**	**51,023**	**51,023**	**51,023**	**51,023**	**-**
TOTAL STREET BUDGET		**$ 363,172**	**$ 427,883**	**$ 487,571**	**$ 585,504**	**$ 579,421**	**$ 91,850**

CITY OF NICHOLS HILLS
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GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
SANITATION DIVISION OF PUBLIC WORKS							
01-10-80100	Salaries	$ 419,240	$ 455,913	$ 535,159	$ 513,416	563,853	$ 28,694
01-10-80300	FICA / Medicare	32,072	34,878	47,090	39,335	51,310	4,220
01-10-80400	Dental	4,737	5,124	6,202	5,948	6,200	(2)
01-10-80500	Health Insurance	86,323	86,789	87,210	90,611	99,541	12,331
01-10-80600	Worker's Comp.	23,506	24,012	24,989	22,633	22,665	(2,324)
01-10-80700	Unemployment	2,745	3,121	3,200	2,445	3,004	(196)
01-10-80800	OMRF Pension	31,183	35,965	41,534	40,753	49,268	7,734
01-10-81100	Uniform Rental	7,841	11,499	9,904	9,296	9,300	(604)
01-10-81200	Medical Exams	712	860	858	1,445	1,445	587
TOTAL PERSONNEL SERVICES		**608,358**	**658,161**	**756,146**	**725,881**	**806,586**	**50,440**
01-10-83000	Supplies	657	1,259	1,500	2,560	2,000	500
01-10-83500	Safety Supplies	883	2,163	2,500	1,895	2,000	(500)
01-10-83700	Misc. Supplies	-	926	500	43	500	-
TOTAL MATERIAL & SUPPLIES		**1,540**	**4,348**	**4,500**	**4,497**	**4,500**	**-**
01-10-84000	Equipment Maintenance	899	1,559	1,400	1,769	1,500	100
01-10-84100	Vehicle Maintenance	27,840	39,326	22,000	24,781	21,000	(1,000)
01-10-84600	Lease/Rental	-	235	-	-	-	-
01-10-84000	Telephone	-	1,470	1,557	1,741	1,740	183
01-10-84800	Utilities	770	930	924	3,899	3,500	2,576
01-10-84900	Fuel	14,921	19,335	17,135	15,349	15,939	(1,196)
01-10-85800	Landfill Disposal	71,256	84,289	96,000	73,771	85,000	(11,000)
01-10-85825	Commercial Garbage Disposal	106,944	120,075	130,000	127,329	130,000	-
TOTAL OTHER SERVICES & CHARGES		**222,630**	**267,219**	**269,016**	**248,640**	**258,679**	**(10,337)**
01-10-99000	Transfer to CIP	88,309	88,309	88,309	88,309	88,309	-
TRANSFER OUT		**88,309**	**88,309**	**88,309**	**88,309**	**88,309**	**-**
TOTAL SANITATION DEPT. BUDGET		**$ 920,837**	**$ 1,018,037**	**$ 1,117,971**	**$ 1,067,328**	**1,158,074**	**$ 40,103**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
PARKS DIVISION OF PUBLIC WORKS							
01-11-80100	Salaries	$ 7,647	$ -	$ -	$ -	$ -	$ -
01-11-80300	FICA / Medicare	585	-	-	-	-	-
01-11-80400	Dental	43	-	-	-	-	-
01-11-80500	Health Insurance	619	-	-	-	-	-
01-11-80600	Worker's Comp.	1,176	-	-	-	-	-
01-11-80700	Unemployment	177	-	-	-	-	-
01-11-80800	OMRF Pension	275	-	-	-	-	-
01-11-81100	Uniform Rental	132	-	-	-	-	-
TOTAL PERSONNEL SERVICES		**10,654**	**-**	**-**	**-**	**-**	**-**
01-11-83000	Supplies	10	127	-	-	-	-
TOTAL SUPPLIES		**10**	**127**	**-**	**-**	**-**	**-**
01-11-84000	Equipment Maintenance	313	208	700	-	-	(700)
01-11-84100	Vehicle Maint.	385	-	-	-	-	-
01-11-85700	Park Maintenance	23,921	21,703	25,000	51,685	32,560	7,560
01-11-85900	Park Main. Contract	196,590	196,590	220,000	207,091	220,000	-
OTHER SERVICES & CHARGES		**221,208**	**218,501**	**245,700**	**258,776**	**252,560**	**6,860**
01-11-99000	Transfer to CIP	-	11,667	2,031,624	1,644,164	300,000	(1,731,624)

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
TRANSFER OUT		31,624	11,667	2,031,624	1,644,164	300,000	(1,731,624)
TOTAL PARKS DIVISION BUDGET		$ 263,496	$ 230,295	$ 2,277,324	$ 1,902,940	552,560	$ (1,724,764)

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
PUBLIC WORKS ADMINISTRATION							
01-12-80100	Salaries	$ 154,570	$ 156,555	$ 176,900	178,063	195,420	$ 18,520
01-12-80300	FICA / Medicare	11,824	12,009	15,953	13,681	17,783	1,830
01-12-80400	Dental Insurance	1,033	965	1,240	1,240	1,240	-
01-12-80500	Health Insurance	19,141	22,039	20,001	28,097	29,337	9,336
01-12-80600	Worker's Comp.	2,499	4,802	4,998	4,527	4,533	(465)
01-12-80700	Unemployment	507	619	592	212	601	9
01-12-80800	OMRF Pension	12,158	12,111	13,287	14,121	15,633	2,346
01-12-81200	Medical Exams	48	175	500	128	500	-
PERSONAL SERVICES		**201,780**	**209,275**	**233,471**	**240,069**	**265,047**	**31,576**
							-
01-12-83000	Supplies	485	924	1,500	444	1,500	-
01-12-83200	Office Supplies	29	1,822	3,000	2,795	3,000	-
01-12-83700	Misc. Expenses	287	352	500	-	500	-
MATERIALS & SUPPLIES		**801**	**3,098**	**5,000**	**3,239**	**5,000**	**-**
01-12-84000	Equipment Maintenance	1,197	3,835	3,000	8,975	5,000	2,000
01-12-84100	Vehicle Maintenance	1,347	324	1,500	2,486	1,500	-
01-12-84200	Building Maintenance	6,867	13,733	6,000	5,892	6,000	-
01-12-84250	Fueling Station Maintenance	1,258	822	2,000	2,525	2,000	-
01-12-84300	Training/Membership	186	2,992	3,500	4,181	7,500	4,000
01-12-84400	Software Agreements				320	360	360
01-12-84600	Lease/Rental	-	656	1,500	4,457	3,500	2,000

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-12-84700	Telephone	4,053	6,195	7,000	5,640	6,000	(1,000)
01-12-84800	Utilities	770	931	1,000	3,899	4,061	3,061
01-12-84900	Fuel	10,404	4,954	8,000	3,432	2,500	(5,500)
01-12-84950	EV Charging	-	-	-	592	650	650
01-12-85000	Janitorial Service	8,940	8,940	9,000	8,940	9,000	-
01-12-86300	Publications			500	-	100	(400)
OTHER SERVICES & CHARGES		**35,022**	**43,382**	**43,000**	**51,339**	**48,171**	**5,171**
01-12-99000	Transfer to CIP	-	8,770	8,770	8,769	8,770	-
TRANSFER OUT		**-**	**8,770**	**8,770**	**8,769**	**8,770**	**-**
PUBLIC WORKS ADMIN.		**$ 237,602**	**$ 264,525**	**$ 290,241**	**$ 303,416**	**326,988**	**$ -36,747**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
GENERAL GOVERNMENT							
01-13-83000	Supplies	$ 17,245	$ 18,722	$ 20,000	$ 23,631	$ 21,000	$ 1,000
MATERIALS & SUPPLIES		**17,245**	**18,722**	**20,000**	**23,631**	**21,000**	**1,000**
01-13-84000	Equipment Maintenance	15,723	19,646	24,000	16,943	20,000	(4,000)
01-13-84200	Building Maintenance	36,646	97,241	30,000	47,992	40,000	10,000
01-13-84300	Training	2,460	1,739	3,000	3,887	3,000	-
01-13-84600	Lease Rental	297	495	500	284	500	-
01-13-84700	Telephone	519	524	700	540	700	-
01-13-84800	Utilities	18,058	31,731	30,000	25,305	25,000	(5,000)
01-13-84950	EV Charging	-	23,213	-	1,390	-	-
01-13-85000	Janitorial Service	16,350	15,562	18,260	16,351	18,260	-
01-13-85400	Bank Charges	48,819	70,801	70,000	88,699	80,000	10,000
01-13-86050	Consulting Fees	32,529	35,583	-	4,965	-	-
01-13-86100	Liability Insurance/Bonds	162,314	169,426	261,009	271,071	287,110	26,101
01-13-86300	Legal Publications	13,502	24,978	20,000	31,916	30,000	10,000
01-13-86400	Auditing Fees	25,378	20,507	30,000	33,224	30,000	-
01-13-86500	Election Expense	-	-	6,000	7,472	6,000	-
01-13-86600	ACOG Dues	3,006	3,221	3,300	6,808	3,450	150
01-13-86700	OML Dues	5,973	7,724	5,900	-	5,900	-

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-13-86800	Reassessment	27,936	29,912	28,000	57,136	28,000	-
01-13-86900	Postage	7,543	9,792	8,000	6,387	8,000	-
01-13-87000	Misc. Expenses	81,578	59,380	83,000	75,015	102,376	19,376
OTHER SERVICES & CHARGES		**498,630**	**621,475**	**621,669**	**695,383**	**688,296**	**66,627**
01-13-87100	H.R.A.	20,697	15,993	25,000	10,579	20,000	(5,000)
01-13-87200	Education Scholarship	3,332	3,750	10,000	7,133	10,000	-
HRA		**24,028**	**19,743**	**35,000**	**10,579**	**30,000**	**(5,000)**
01-13-88100	Capital Outlay	114,206	1,272,648	335,000	174,370	-	(335,000)
Capital Outlay		**114,206**	**1,272,648**	**335,000**	**174,370**	**-**	**(335,000)**
01-13-99900	Transfer out to CIP	1,300,000	-		-	500,000	500,000
TRANSFER OUT		**1,300,000**	**-**	**-**	**-**	**500,000**	**500,000**
GENERAL GOVERNMENT BUDGET		**$ 1,954,109**	**$ 1,932,588**	**$ 1,011,669**	**$ 729,592**	**$ 1,239,296**	**$ 227,627**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHC
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
CODE DIVISION							
01-14-80100	Salaries	$ 244,336	$ 254,361	$ 331,265	$ 318,779	$ 360,224	$ 28,959
01-14-80200	Overtime	203	387	775	768	775	-
01-14-80300	FICA / Medicare	18,707	19,488	29,279	24,472	32,781	3,502
01-14-80400	Dental Insurance	1,959	1,964	3,050	2,721	3,721	671
01-14-80500	Health Insurance	36,185	37,438	57,207	50,412	55,960	(1,247)
01-14-80600	Worker's Comp.	5,480	9,605	9,995	9,053	13,598	3,603
01-14-80700	Unemployment	1,207	1,563	1,754	1,465	1,803	49
01-14-80800	OMRF Pension	18,266	20,179	26,283	25,189	28,818	2,535
01-14-81100	Uniform Rental	4,300	5,398	5,554	6,995	7,001	1,447
01-14-81200	Medical Exams	180	228	500	776	776	276
PERSONNEL SERVICES		**330,824**	**350,611**	**465,662**	**440,630**	**505,457**	**39,795**
01-14-83000	Supplies	2,361	2,337	4,000	3,500	4,000	-
01-14-83200	Office Supplies	-	419	300	292	350	50
01-14-83500	Safety Supplies	144	300	300	392	300	-
MATERIALS & SUPPLIES		**2,505**	**3,056**	**4,600**	**4,184**	**4,650**	**50**
01-14-84000	Equipment Maintenance	-	308	-	-	-	-
01-14-84100	Vehicle Maintenance	2,382	2,284	2,600	6,789	3,000	400
01-14-84300	Training/Membership	2,049	4,038	5,000	9,576	7,000	2,000

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHC
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
01-14-84600	Software Agreement	3,059	25,123	31,246	13,128	18,532	(12,714)
01-14-84700	Telephone	4,401	5,755	6,000	6,371	6,308	308
01-14-84800	Utilities	770	931	1,000	3,899	4,061	3,061
01-14-84900	Fuel	1,471	2,844	3,000	3,897	3,000	-
01-14-85300	Animal Welfare	-	-	-	2,401	2,398	2,398
01-14-88850	Life and Safety	787	500	2,000	1,661	2,000	4,500
OTHER SERVICES & CHARGES		**14,920**	**41,783**	**50,846**	**47,723**	**46,299**	**(4,547)**
01-14-99000	Transfer to CIP	7,570	18,757	18,757	18,757	18,757	-
TRANSFER OUT		**7,570**	**18,757**	**18,757**	**18,757**	**18,757**	**-**
CODE DIVISION BUDGET		**$ 355,819**	**$ 414,207**	**$ 539,865**	**$ 511,294**	**575,163**	**$ 35,298**

CITY OF NICHOLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
SAFETY & RISK MANAGEMENT							
01-15-80100	Salaries	$ 118,824	$ 128,812	$ 140,934	$ 143,604	$ 139,884	$ (1,050)
01-15-80300	FICA / Medicare	9,239	10,019	10,693	11,215	10,602	(91)
01-15-80400	Dental	517	525	621	620	621	-
01-15-80500	Health Insurance	18,086	18,983	19,843	19,843	19,843	-
01-15-80600	Worker's Comp.	2,344	2,401	2,499	2,263	2,266	(233)
01-15-80700	Unemployment	248	257	200	-	200	-
01-15-80800	OMRF Pension	9,402	10,207	11,182	11,352	11,087	(95)
01-15-81200	Medical Exam	-	-	100	96	100	-
PERSONNEL SERVICES		**158,660**	**171,204**	**186,072**	**188,993**	**184,603**	**(1,469)**
01-15-83000	Supplies	5,133	10,157	10,000	7,619	10,000	-
SUPPLIES		**5,133**	**10,157**	**10,000**	**7,619**	**10,000**	**-**
01-15-84100	Vehicle Maintenance	6,519	154	500	370	500	-
01-15-84300	Training and Membership	6,582	3,929	8,000	5,421	8,000	-
01-15-84700	Telephone	1,057	1,787	1,800	1,119	1,800	-
01-15-84850	Wellness Program	26,639	23,534	16,000	21,036	10,000	(6,000)
01-15-84900	Fuel	769	1,376	1,500	673	1,500	-
OTHER SERVICES & CHARGES		**41,565**	**30,780**	**27,800**	**28,619**	**21,800**	**(6,000)**
01-15-99000	Transfer to CIP	5,448	5,448	5,448	5,448	5,448	-
TRANSFER OUT		**5,448**	**5,448**	**5,448**	**5,448**	**5,448**	**-**
SAFETY & RISK MANAGEMENT		**$ 210,805**	**$ 217,589**	**$ 229,320**	**$ 230,679**	**$ 221,851**	**$ (7,469)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
INFORMATION SYSTEMS							
01-16-80100	Salaries	$ 194,453	$ 208,940	$ 222,543	$ 225,875	$ 179,855	$ (42,688)
01-16-80200	Overtime	-	-	500		-	
01-16-80300	FICA / Medicare	15,059	16,259	17,012	17,517	14,184	(2,828)
01-16-80400	Dental	1,033	1,051	1,248	1,103	1,242	(6)
01-16-80500	Health Insurance	31,322	32,876	34,376	31,139	28,095	(6,281)
01-16-80600	Worker's Comp.	4,705	4,802	4,570	3,395	4,533	(37)
01-16-80700	Unemployment	503	521	400	110	400	-
01-16-80800	OMRF Pension	15,540	16,951	18,189	16,301	14,809	(3,380)
01-16-81400	Car Allowance	2,400	3,600	3,600	3,100	1,800	(1,800)
PERSONNEL SERVICES		**265,016**	**285,000**	**302,438**	**298,539**	**244,918**	**(57,520)**
01-16-83000	Supplies	2,031	2,744	4,000	5,111	4,000	-
SUPPLIES		**2,031**	**2,744**	**4,000**	**5,111**	**4,000**	**-**
01-16-84000	Equipment Maintenance	47,600	67,423	150,000	142,916	150,000	-
01-16-84200	Building Maintenance	300	344	2,000	873	2,000	-
01-16-84300	Training/Membership	8,605	8,893	11,000	7,443	11,000	-
01-16-84600	Lease/Rental	11,844	20,930	27,000	25,692	27,000	-
01-16-84700	Telephone	3,181	3,729	5,000	8,432	5,000	-
01-16-86050	Consulting Fees	7,114	1,575	8,000	11,606	8,000	-
OTHER SERVICES & CHARGES		**78,644**	**102,894**	**203,000**	**196,962**	**203,000**	**-**
01-16-99000	Transfer to CIP	87,664	87,664	87,664	87,664	87,664	-
TRANSFER OUT		**87,664**	**87,664**	**87,664**	**87,664**	**87,664**	**-**
INFORMATION SYSTEMS		**$ 433,355**	**$ 478,302**	**$ 597,102**	**$ 588,276**	**$ 539,582**	**$ (57,520)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

		Proposed Budget 2024-2025
GENERAL FUND		
Dept.	**Activity**	
	Depreciation Transfer	924,033
	Carryover from Fund Balance	4,742,038
	TOTAL AVAILABLE FUNDS	5,666,071
Administration		
07-02-88200	Furniture	10,380
07-02-88400	Software	37,489
07-02-88500	Equipment	36,531
		84,400
Police Dept.		
07-06-88100	Vehicles	619,381
07-06-88200	Furniture	7,486
07-06-88400	Software	15,780
07-06-88500	Equipment	90,137
07-06-88600	Radios	127,244
07-06-88700	Guns	22,856
		882,885
Fire Dept.		
07-07-88100	Vehicles	262,278
07-07-88150	Fire Trucks Reserve	397,807
07-07-88200	Furniture	71,902
07-07-88400	Software	5,407
07-07-88500	Equipment	65,024
07-07-88600	Radios	13,701
07-07-88800	Medical Equipment	38,411
07-07-88900	SCBA	57,610
07-07-89100	Hose	20,243
		932,384
Streets		
07-09-88100	Vehicles	45,971
07-09-88500	Equipment	99,614
07-09-89200	Monument Entry	14,601
		160,186

Sanitation		
07-10-88100	Vehicles	493,218
07-10-88500	Equipment	24,175
		517,393
Parks Dept		
07-11-88000	Capital Outlay	1,766,536
07-11-88500	Equipment	106,717
		1,873,253
Public Works Administration		
07-12-88100	Vehicles	15,680
07-12-88500	Capital Improvement-Equipment	12,386
07-12-88200	Furniture	32,351
		60,417
General Government		
07-13-88000	Capital Outlay	500,000
		500,000
Code		
07-14-88100	Vehicles	234,284
07-14-88400	Software	20,950
		255,234
Risk Management		
07-15-88100	Vehicles	70,639
07-15-88200	Furniture	1,604
07-15-88500	Equipment	13,787
		86,030
Information Management Systems		
07-16-88200	Furniture	11,986
07-16-88300	Computers	67,059
07-16-88500	Equipment	198,136
07-16-88400	Software	12,517
07-16-88600	Radios	1,191
07-16-88500	Building - Insulation	23,000
		313,889
	TOTAL GENERAL FUND CIP FUND	**5,666,071**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Transfer	1,176,836
	Carryover from Fund Balance	1,264,520
	TOTAL AVAILABLE FUNDS	**2,441,356**

NHMA

13-12-88100	Vehicles	144,669
13-12-88400	Software	75,270
13-12-88500	Equipment	1,224,296
13-12-88600	Communications - Radios	8,283
13-12-89200	Water Wells	788,049
13-12-89300	Reserve for Paint water tower	165,858
13-16-88300	Computers	34,931
	TOTAL NHMA CIP FUND BUDGET	**2,441,356**

Total General Fund and	
NHMA Capital Improvement Budget	**8,107,427**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

GENERAL FUND

Dept.	Activity	Estimated Beginning 24-25	Actual Depreciation Transfer	24-25 CIP Requests	Remaining 23-24 Requests	Estimated Ending 24-25
Administration						
07-02-88200	Furniture	10,380				10,380
07-02-88400	Software	37,489				37,489
07-02-88500	Equipment	36,531				36,531
Police Dept.						
07-06-88100	Vehicles	609,381	10,000			619,381
07-06-88200	Furniture	6,606	880			7,486
07-06-88400	Software	13,880	1,900			15,780
07-06-88500	Equipment	64,384	25,753			90,137
07-06-88600	Radios	115,581	11,663			127,244
07-06-88700	Guns	20,881	1,975			22,856
Fire Dept.						
07-07-88100	Vehicles	257,278	5,000		(226,000)	36,278
07-07-88150	Fire Trucks Reserve	372,807	25,000		(390,000)	7,807
07-07-88200	Furniture	32,768	39,134			71,902
07-07-88400	Software	4,807	600			5,407
07-07-88500	Equipment	52,777	12,247	(48,316)		16,708
07-07-88600	Radios	9,077	4,624	(4,000)		9,701
07-07-88800	Medical Equipment	25,941	12,470	(3,400)		35,011
07-07-88900	SCBA	49,436	8,174			57,610
07-07-89100	Hose	15,601	4,642	(1,700)		18,543
Streets						
07-09-88100	Vehicles	26,507	19,464			45,971
07-09-88500	Equipment	68,055	31,559	(29,200)		70,414
07-09-89200	Monument Entry	14,601				14,601
Sanitation						
07-10-88100	Vehicles	406,409	86,809		(295,187)	198,031
07-10-88500	Equipment	22,675	1,500			24,175
Parks Dept						
07-11-88000	Capital Outlay	1,766,536				1,766,536
07-11-88500	Equipment	106,717				106,717
Public Works Administration						
07-12-88100	Vehicles	11,110	4,570			15,680
07-12-88500	Capital Improvement-Equipment	9,386	3,000			12,386
07-12-88200	Furniture	31,151	1,200			32,351

General Government						
07-13-88000	Capital Outlay	-	500,000	(500,000)		-
Code						
07-14-88100	Vehicles	220,227	14,057		(87,530)	146,754
07-14-88400	Software	16,250	4,700			20,950
Risk Management						
07-15-88100	Vehicles	66,748	3,891			70,639
07-15-88200	Furniture	1,604				1,604
07-15-88500	Equipment	12,230	1,557			13,787
Information Management Systems						
07-16-88200	Furniture	9,986	2,000			11,986
07-16-88500	Equipment	35,230	31,829	(25,500)		41,559
07-16-88300	Computers	144,301	53,835	(35,000)		163,136
07-16-88400	Software	12,517				12,517
07-16-88500	Building - Insulation	1,191				1,191
07-16-88600	Radio/Communication	23,000				23,000
	TOTAL GENERAL FUND CIP FUND	**4,742,038**	**924,033**	**(647,116)**	**(998,717)**	**4,020,238**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

Dept.	Activity	Estimate Beginning 24-25	Actual Depreciation Transfer	24-25 CIP Requests	Remaining 23-24 Encumbrnace	Estimated Ending 24-25
	NHMA					
13-12-88100	Vehicles	124,767	19,902		(43,765)	100,904
13-12-88400	Software	67,680	7,590			75,270
13-12-88500	Equipment	90,695	1,133,601	(1,111,400)		112,896
13-12-88600	Communications - Radios	7,530	753			8,283
13-12-89200	Water Wells	788,049	-			788,049
13-12-89300	Reserve for Paint water tower	155,858	10,000			165,858
13-16-88300	Computers	29,941	4,990			34,931
13-12-88000	Building	-				-
	TOTAL NHMA CIP FUND BUDGET	**1,264,520**	**1,176,836**	**(1,111,400)**	**(43,765)**	**1,286,191**
	Total General Fund and NHMA Capital Improvement Budget	**6,006,558**	**2,100,869**	**(1,758,516)**	**(1,042,482)**	**5,306,429**

CITY OF NICHOLS HILLS
STREET & ALLEY FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
02-00-73400	Gasoline Tax	$ 6,957	$ 6,821	$ 6,534	$ 6,788	$ 6,449	$ (85)
02-00-73450	Motor Vehicle License	30,714	28,107	25,483	25,651	24,368	(1,115)
02-00-78500	Interest Income	696	9,457	7,713	13,331	12,664	4,951
02-00-79800	Carryover	-	-	235,000	235,000	280,000	45,000
	FUNDS AVAILABLE FOR BUDGET	**$ 38,367**	**$ 44,385**	**$ 274,730**	**$ 280,769**	**323,481**	**48,751**

Account Number	Activity	Actual Expenditures FY 2022-23	Actual Expenditures FY 2022-23	Proposed Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025	Proposed minus Current
02-09-83000	Supplies	-	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES		-	-	-	-	**-**	**-**
02-09-85800	Contingency	37,750	-	274,730	-	323,481	48,751
TOTAL EXPENDITURES		**$ 37,750**	**$ -**	**$ 274,730**	**$ -**	**$ 323,481**	**$ 48,751**

CITY OF NICHOLS HILLS
DESIGNATED ACCOUNTS FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Fund 03 - Designated Fund - Fire and General Employees

	Department / Activity	Actual Revenues / Expenditures FY 2021-22	Actual Revenues / Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025
03-07-72200	Fire Department	$ 309	$ 755	$ 60	$ 627	$ 60
03-07-78550	Fire Carryover			2,125	2,125	1,100
	TOTAL	**$ 309**	**$ 755**	**$ 2,185**	**$ 2,752**	**$ 1,160**
	Projected Expenses:					
03-07-83000	Fire Supplies	1,953	1,118	2,185	684	1,160
	TOTAL	**$ 1,953**	**$ 1,118**	**$ 2,185**	**$ 684**	**$ 1,160**

CITY OF NICHOLS HILLS
DESIGNATED ACCOUNTS FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Fund 04 - Police Department

	Department Activity	Actual Revenues / Expenditures FY 2021-22	Actual Revenues / Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025
04-00-79506	Police Department	$ 1,713	$ 4,259	$ 2,400	$ 17,800	$ 2,400
04-00-79806	Police Carryover	-	-	29,000	29,000	46,000
04-00-79300	Animal Control Revenue	5,605	-	17,163	-	-
	Animal Control Carryover	-	-	-	19,335	-
	TOTAL	**$ 7,318**	**$ 4,259**	**$ 48,563**	**$ 66,135**	**$ 48,400**
	Projected Expenses:					
04-06-83000	Police Supplies	1,108	1,803	31,400	926	48,400
04-06-83300	Animal Control Supplies	-	27,301	-	19,335	-
	TOTAL	**$ 1,108**	**$ 29,104**	**$ 31,400**	**$ 20,261**	**$ 48,400**

CITY OF NICHOLS HILLS
DESIGNATED ACCOUNTS FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Fund 05 - Public Works

	Department / Activity	Actual Revenues / Expenditures FY 2021-22	Actual Revenues / Expenditures FY 2022-23	Current Budget FY 2023-2024	Estimated Actual FY 2023-2024	Proposed Budget FY 2024-2025
05-00-79512	Public Works Department	$ 208	$ 292	$ -	$ 527	$ -
05-00-79812	Public Works Carryover	-	-	2,230	2,230	2,200
05-00-79513	Animal Welfare Revenue	-	-	-	-	-
05-00-79813	Animal Welfare Carryover	-	-	-	-	19,335
	TOTAL	**$ 208**	**$ 292**	**$ 2,230**	**$ 2,757**	**$ 21,535**
	Projected Expenses:					
05-12-83000	P.W. Supplies	447	-	2,230	-	2,200
05-12-83013	Animal Welfare Supplies				-	19,335
	TOTAL	**$ 447**	**$ -**	**$ 2,230**	**$ -**	**$ 21,535**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SINKING FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
08-00-71650	Ad Valorem Tax Revenue		4,552,683	5,991,138	5,472,190	6,393,638
08-00-78500	Interest Income		113,919	10,000	55,641	40,000
08-00-79800	Carryover			-	398,747	60,000
	TOTAL REVENUES	**$ -**	**$ 4,666,602**	**$ 6,001,138**	**$ 5,926,578**	**$ 6,493,638**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2022-23	Proposed Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
08-13-8540(	Bank Charges		645	700	892	850
08-13-91000	Principle Payments		4,255,000	4,605,000	4,605,000	4,910,000
08-13-92000	Interest Payments		1,025,825	1,392,888	1,579,938	1,579,938
08-13-93000	Fiscal Charges		2,250	2,550	2,550	2,850
	TOTAL EXPENDITURES	**$ -**	**$ 5,283,720**	**$ 6,001,138**	**$ 6,188,380**	**$ 6,493,638**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
911 Fund

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
10-00-71800	911 Revenue	8,712	8,903	8,000	14,852	8,000
10-00-78500	Interest Income	203	2,803	2,298	3,975	3,776
10-00-79800	Carryover	-	-	68,300	68,300	86,000
	TOTAL REVENUES	**$ 8,915**	**$ 11,706**	**$ 78,598**	**$ 87,127**	**$ 97,776**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2022-23	Proposed Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
10-13-83000	Materials & Supplies	1,034	-	1,000	-	-
10-26-83975	Contingency Fund	-	-	77,598	-	97,776
	TOTAL EXPENDITURES	**$ 1,034**	**$ -**	**$ 78,598**	**$ -**	**$ 97,776**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
Impound Fee - Police

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
11-00-76350	Police Impound Fees	$ 4,600	$ 4,800	$ 4,687	6,400	$ 6,080
11-00-78500	Interest Income	96	1,363	1,116	1,936	1,839
11-00-79800	Carryover	-	-	33,100	33,100	41,000
	TOTAL REVENUES	$ 4,696	$ 6,163	$ 38,903	$ 41,436	**$ 48,919**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
11-06-84000	Equipment Maintenance	-	-	5,000	-	5,000
11-06-86850	Software Maintenance	-	-	4,000	-	4,000
11-06-86875	Automated License Plate Reader Maintenance	-	-	29,903	-	39,919
	TOTAL EXPENDITURES	$ -	$ -	$ 38,903	$ -	**$ 48,919**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
WATER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
14-00-75350	Water Capacity Charges	$ 9,190	$ 9,520	$ 8,835	16,087	$ 15,282
14-00-78500	Interest Income	441	5,745	4,757	7,759	7,371
14-00-79800	Carryover	-	-	137,000	137,000	160,000
	TOTAL REVENUES	**$ 9,631**	**$ 15,265**	**$ 150,592**	**$ 160,845**	**$ 182,653**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
14-22-89900	Capital - Water System	-	-	150,592	-	182,653
	TOTAL EXPENDITURES	$ -	$ -	**$ 150,592**	**$ -**	**$ 182,653**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SEWER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
15-00-75350	Sewer Capacity Charges	$ 5,526	$ 8,289	$ 10,499	18,420	$ 17,499
15-00-78500	Interest Income	288	3,835	3,166	5,383	5,114
15-00-50300	Carryover	-	-	92,000	92,000	113,100
	TOTAL REVENUES	$ 5,814	$ 12,124	$ 105,665	$ 115,803	**$ 135,713**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
15-23-89900	Capital - Sewer System	-	-	105,665	-	135,713
	TOTAL EXPENDITURES	$ -	$ -	$ 105,665	$ -	**$ 135,713**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
DRAINAGE FEE FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
17-00-75370	Drainage Fee	$ 65,310	$ 65,410	$ 62,168	65,325	$ 62,059
17-00-78500	Interest Income	89	7,642	5,947	12,613	11,983
17-00-50300	Carryover	-	-	200,000	200,000	284,000
	TOTAL REVENUES	**$ 65,399**	**$ 73,052**	**$ 268,115**	**$ 277,939**	**$ 358,042**

EXPENDITURES

	Activity	Actual Expenditures FY 2021-22	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
17-24-89900	Drainage System	-	-	268,115	-	358,042
	TOTAL EXPENDITURES	**$ -**	**$ -**	$ 268,115	$ -	**$ 358,042**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
HEALTH INSURANCE FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
18-00-78500	Interest Income	$ 679	$ 13,593	$ 8,000	15,772	$ 14,195
18-0079550	Misc Income	37,406	29,103	30,000	1,796	5,000
18-00 79805	Premium Income	1,037,410	1,082,752	1,082,413	1,145,055	1,087,998
	TOTAL REVENUES	**$ 1,075,495**	**$ 1,125,448**	**$ 1,120,413**	**$ 1,162,623**	**$ 1,107,193**

EXPENDITURES

	Activity	Actual Expenditures FY 2021-22	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
18-00-85400	Bank Charges	520	567	600	2,412	2,600
18-13-80510	Premium Expense	201,534	203,134	202,433	156,192	160,000
18-13-80520	Health Insurance Claims	772,021	879,914	869,200	387,276	413,989
18-13-80525	Pharmacy Claims	-	-	-	352,909	410,604
18-13-80530	Administration Cost	43,414	50,604	48,180	116,977	120,000
	TOTAL EXPENDITURES	**$ 1,017,489**	**$ 1,134,219**	$ 1,120,413	$ 1,015,767	**$ 1,107,193**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
PARKS FUND

REVENUES

	Activity	Actual Revenues FY 2021-22	Actual Revenues FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
20-00-79520	Donations - Parks	$ 1,500,000	$ -	$ -	$ 302,427	$ 500,000
20-00-78500	Interest Income	2,431	22,753	5,000	28,237	19,766
20-00-50300	Carryover	-	-	300,000	300,000	630,000
20-00-79920	Transfer In	$ -	$ -	$ -	$ -	300,000
	TOTAL REVENUES	**$ 1,502,431**	**$ 22,753**	**$ 305,000**	**$ 630,664**	**$ 1,449,766**

EXPENDITURES

	Activity	Actual Expenditures FY 2021-22	Actual Expenses FY 2022-23	Current Budget FY 2023-2024	Est. Actual FY 2023-2024	Proposed Budget FY 2024-2025
20-11-83900	Other Services & Charges	105,500	41,365	25,000	21,150	25,000
20-11-88000	Capital Outlay - Love Park	175,148	685,280	25,000	-	322,278
20-11-88600	Capital Outlay - Redbud Park	-	-	-	-	1,060,570
20-11-83975	Contingency Fund	-	-	255,000	-	41,918
	TOTAL EXPENDITURES	**$ 280,648**	**$ 726,645**	$ 305,000	$ 21,150	**$ 1,449,766**

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.h

Employee Benefit plans for the 2024-2025 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorizing the City Manager to sign all documents necessary to execute the agreements.

ATTACHMENTS

1. Montgomery

MONTGOMERY INTEGRA
insurance services

1019 Waterwood Parkway, Suite E
Edmond, OK 73034
Phone – 281-235-3982
Fax – 405-562-5814

June 5, 2024

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: 07/01/2024 Contract

SUBJECT: Employee Benefits Plans – City of Nichols Hills Fiscal Year 07/01/2024 – 06/30/2025

Outline of Plan coverages renewing 07/01/2024 – 06/30/2025 to be serviced by Steven Montgomery, Montgomery Integra Insurance.

- Kempton Group Inc (TPA Administration) - #100014 – No Plan Changes or Increases in Rates
- Delta Dental - #0002086 – No Plan Changes or Increases in Rates
- VSP Vision Plan - #30049418 – No Plan Changes or Increases in Rates
- Dearborn National (Group Life) - #F020238 – No Plan Changes or Increases in Rates
- Keystone Flex Plan – No Changes or Cost Changes
- Keystone HRA – No Changes or Cost Changes
- American Fidelity Worksite Benefits – Same Plan Offerings

Overall our carriers performed as expected this last year. We feel good about our change in TPA Services to Kempton and look forward to working with them this coming year. Due to good conditions this last year on claims the carriers were able to keep rates the same.

_____ 06/05/2024

Steven Montgomery – Montgomery Integra Insurance — Date

_____ _____

City of Nichols Hills Representative — Date

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.i

Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2024-2025.

ATTACHMENTS

None

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.I

An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule; repealing all conflicting ordinance or parts of ordinances; providing for severability; and setting an effective date.

ATTACHMENTS

1. NH - 2024 Fee Schedule Ordinance 6.5.24-3.1_

_____ on _____ ___, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 3 OF THE NICHOLS HILLS CITY CODE REGARDING THE CITY FEE SCHEDULE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE.

ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills City Code, Section 3-3 (City Fee Schedule) is hereby amended, with new language underlined and deleted language dashed through, to wit:

Sec. 3-3. Fee Schedule.

The following City Fee Schedule is hereby adopted.

CITY FEE SCHEDULE

Chapter 1. General Provisions.

Secs. 3-1-1—3-1-5. Reserved.

Chapter 2. Administration.

Article I. In General.

Secs. 3-2-1—3-2-5. Reserved.

Article II. City Council.

Secs. 3-2-6—3-2-10. Reserved.

Article III. Boards, Commissions, Agencies, and Authorities.

Secs. 3-2-11—3-2-15. Reserved.

Article IV. Officers and Employees.

Sec. 3-2-16. Collection fee on unpaid amounts owing to City.

. . . . $25% of amount owing

Sec. 3-2-17. Charge for insufficient funds checks.

. . . . . $25.00

Secs. 3-2-18—3-2-25. Reserved.

Article V. Finance.

Sec. 3-2-26. 911 VoIP service fee.

Per Month $0.50

Secs. 3-2-27—3-2-31. Reserved.

Article VI. Open Records.

Sec. 3-2-32. Copies of existing public Records.

Paper photocopy of an existing public Record, including a paper copy of an existing electronic public Record, per page not exceeding 8 1/2" × 14" in size $0.25

Certified copy of an existing public Record, including a paper copy of an existing electronic public Record, per page $1.00

Copy of an existing oversized public Record (with "oversized" meaning existing public Records available in the specific sizes indicated below):

*Image/aerial photo, 11" × 17", color $5.41

*Image/aerial photo, 11" × 17", black and white $2.79

*"Image/aerial photo" includes, but is not limited to, Zoning maps, subdivision maps, and aerial photos.

**Line drawing, 11" × 17", color $1.62

**Line drawing, 11" × 17", black and white $0.56

**"Line drawing" includes, but is not limited to, engineering plans, atlas sheets, and contour maps.

Additional fee to reduce the size of any public Record to 11" × 17" in size not to exceed the actual cost to the City for engaging the services of a business to reduce the Record, which is required for any public Record exceeding 11" × 17" in size before the City can fulfill any request to reproduce the Record.

Electronic copy of existing computer data or documents onto City-issued disc, electronic copy of existing computer-generated reports onto City-issued disc, copy of an existing CD onto City-issued CD, and/or copy of an existing DVD onto City-issued DVD, per disc. $4.00

Plus the following additional charge, as applicable in specific cases: the actual cost of any hardware and software that are not in the possession of the Public Body, that would not otherwise generally be required or used by the Public Body, and that are specifically required

to fulfill the request and reproduce the Record in computer-readable format with deletion of confidential data.

Copy of an existing photograph:

One 5" × 7" photograph provided as a picture on photo paper, each $3.00

One or more photographs provided as an electronically recorded file on City-issued media (CD, DVD), per disc $25.00

Additional fee to recover the direct cost of total time spent searching and copying existing public Records, to be charged only when the request (i) is solely for commercial purposes; or (ii) would clearly cause an excessive disruption of essential City functions, as determined by the City Manager or the Manager's Designee, calculated for each one minute of time spent to search and copy, per minute $0.30

Provided, in no case shall this additional fee be charged when the release of Records is in the public interest, such as the release of Records to the news media, scholars, authors, or taxpayers seeking to determine whether City officers or employees are honestly, faithfully, and competently performing their duties as public servants.

Payment in advance of the above fees for copies of existing public Records may be required by the department director or the director's Designee.

Secs. 3-2-33—3-2-37. Reserved.

Chapter 3. City Fee Schedule.

Sec. 3-3-1. Convenience fees for online transactions.

Online payments, per transaction $3.00

Secs. 3-3-2—3-3-6. Reserved.

Chapter 4. Alcoholic Beverages.

Article I. In General.

Sec. 3-4-1. Certificates of compliance and occupation tax.

The words, terms, and phrases used herein shall be given any meanings defined for them in 37A O.S. § 1-101 et seq.

Certificates of Zoning Code Compliance and fire, health and safety code compliance .$125.00

Occupation tax - Payable annually from the date of initial payment of the fee as reflected on the City Clerk's records. The listed occupations are classified as to the type of License issued by the Alcoholic Beverage Laws Enforcement Commission.

Brewer License $1,250.00

Small brewer License $125.00

Distiller License $3,125.00
Winemaker License $625.00
Small farm winery License $75.00
Rectifier License $3,125.00
Wine and Spirits Wholesaler License $3,000.00
Beer distributor License $750.00
Retail Spirits License $605.00
Retail Wine License $1,000.00
Retail Beer License $500.00
Mixed beverage License
Initial $1,005.00
Renewal $905.00
Mixed beverage/caterer combination License $1,250.00
On-Premises Beer and Wine License $500.00
Caterer License
Initial $1,005.00
Renewal $905.00
Annual special event License $55.00
Quarterly special event License $55.00
Hotel beverage License
Initial $1,005.00
Renewal $905.00
Charitable auction License $1.00
Charitable Alcoholic Beverage License $55.00
Annual public event License $1,005.00
One-time public event License $255.00
Brewpub License $1,005.00

Secs. 3-4-2—3-4-6. Reserved.

Article II. Prohibited Acts.

Secs. 3-4-7—3-4-11. Reserved.

Chapter 5. Reserved.

Chapter 6. Animals.

Article I. In General.

Secs. 3-6-1—3-6-5. Reserved.

Article II. Administration and Enforcement.

Sec. 3-6-6. Animal impoundment fee.

. . . .$25.00

Plus boarding and administration costs, per day $15.00

Sec. 3-6-7. Dog and cat annual administrative regulation, inspection and license fee.

. . . . ~~$5.00~~ $10.00

Secs. 3-6-8—3-6-12. Reserved.

Article III. Care and Control.

Secs. 3-6-13—3-6-15. Reserved.

Chapter 7. Reserved.

Chapter 8. Buildings and Building Regulations.

Article I. In General.

Secs. 3-8-1—3-8-5. Reserved.

Article II. Building Permits.

Sec. 3-8-6. Building Permits generally.

See also Section 3-50-22.

Sec. 3-8-7. Oklahoma Uniform Building Code Commission fee.

Issuance or renewal of Building Permits $0.50

Secs. 3-8-7—3-8-12. Reserved.

Article III. Adopted Construction Codes and Local Amendments

Secs. 3-8-13—3-8-19. Reserved.

Article IV. Additional Local Regulations.

Sec. 3-8-20. Fence Permit Fees.

See Section 3-50-24.

Sec. 3-8-21. Swimming Pools and Swimming Pool Permit Fees.

See Section 3-50-25.

Sec. 3-8-22. Permit and inspection fees.

Connection to a storm sewer $62.00

Connection to a sanitary sewer, inside City $117.00

Connection to a sanitary sewer, outside City $344.00

Note: For other permit and inspection fees see Chapter 38: right-of-way use; paving and curb cuts; Portland cement, driveways and driveway approaches.

Sec. 3-8-23. Engineering services performed by the City.

Paving plans. Where the City Engineer or the Engineer's designated representative prepares paving plans, fees shall be the maximum permitted by State assessment paving Laws.

All other public improvements. The fee shall be a percentage of estimated costs as follows:

Estimated Construction Cost	*Fee in Percentage*
Up to $10,000.00	13.8
$10,001.00—$25,000.00	11.8
$25,001.00—$50,000.00	10.4
$50,001.00—$100,000.00	9.6
$100,001.00—$250,000.00	9.0
$250,001.00—$500,000.00	8.3
Over $500,000.00	7.6

Sec. 3-8-24. Engineering services when plans and specifications are prepared by registered professional engineer.

Inspection and supervision fees shall be a percentage of estimated costs as follows:

Estimated Construction Cost	*Fee in Percentage*
Up to $2,000.00	6.9
$2,001.00—$5,000.00	6.3

$5,001.00—$10,000.00	5.5
$10,001.00—$25,000.00	4.9
$25,001.00—$50,000.00	4.1
Over $50,000.00	3.5

Secs. 3-8-25--3-8-44. Reserved.

Article V. Building Moving and Demolition.

Sec. 3-8-45. Building movers and demolition contractors.

Permit Fee to engage in the business of moving or demolishing Buildings $150.00

Demolition Permit Fee to move or demolish a Building $1,250.00

Secs. 3-8-46—3-8-50. Reserved.

Article VI. Unsafe Buildings and Structures.

Secs. 3-8-51—3-8-55. Reserved.

Article VII. Contractors.

Sec. 3-8-56. Contractor Registration.

Contractor

Initial registration $150.00

Renewal registration $75.00

Journeyman

Initial registration $50.00

Renewal registration $25.00

Secs. 3-8-57—3-8-60. Reserved.

Chapter 9. Reserved.

Chapter 10. Businesses and Business Regulations.

Article I. In General.

Secs. 3-10-1—3-10-5. Reserved.

Article II. Peddlers and Solicitors.

Sec. 3-10-6. Solicitation and peddler fees.

Peddlers and Solicitors Permit investigation fee $75.00

Solicitation exemption Certificate investigation fee $5.00

Secs. 3-10-7—3-10-11. Reserved.

Article III. Other Specific Businesses.

Sec. 3-10-12. Business-sponsored event/Sidewalk Sale Permit Fee.

. . . . . $50.00

Sec. 3-10-13. Residential sales Permit Fee.

. . . . . $20.00

Sec. 3-10-14. Bail bondsman fees.

Permit Fee $50.00

Activity fee $5.00

Sec. 3-10-15. Pesticide applicator Permit Fee.

. . . . . $50.00

Sec. 3-10-16. Coin-operated device or machine annual Permit Fee.

. . . . . $29.00

Secs. 3-10-17—3-10-22. Reserved.

Chapter 11. Reserved.

Chapter 12. ~~Cable Television.~~ Reserved.

~~**See Sections 3-A-11 and 3-A-12.**~~

Chapter 13. Reserved.

Chapter 14. Courts, Fines and Bonds.

Article I. In General.

Secs. 3-14-1—3-14-5. Reserved.

Article II. Municipal Court.

Secs. 3-14-6—3-14-10. Reserved.

Article III. Municipal Judges.

Sec. 3-14-11. Judge compensation.

Municipal Judge compensation (monthly administrative fee) $1,250.00

Associate Judge compensation (per Court session conducted) $750.00

Secs. 3-14-12—3-14-16. Reserved.

Article IV. Procedure.

Sec. 3-14-17. Court cost.

. . . . . .$25.00

Sec. 3-14-18. Late fee.

. . . . . .$10.00

Sec. 3-14-19. Court cost for warrants.

. . . . . .$5.00

Sec. 3-14-20. Witness fees.

In Court, per day of attendance $2.00

Plus, per mile traveled $0.05

Secs. 3-14-21—3-14-25. Reserved.

Chapter 15. Reserved.

Chapter 16. Elections.

Secs. 3-16-1—3-16-5. Reserved.

Chapter 17. Reserved.

Chapter 18. Emergency Management Services.

Article I. In General.

Secs. 3-18-1—3-18-5. Reserved.

Article II. Emergency Management Organization.

Secs. 3-18-6—3-18-10. Reserved.

Article III. Emergency Medical Services.

Sec. 3-18-11. Medical service program participation fees.

Single-Family residential utility customers, per Month $2.95

Multifamily Residential utility customers, per Month $2.95

Secs. 3-18-12—3-18-16. Reserved.

Article IV. Alarm Systems.

Sec. 3-18-17. Penalty charge for invalid alarm.

To Police Department $50.00

To Fire Department $50.00

Sec. 3-18-18. Alarm system permit reinstatement fee.

. . . . . .$20.00

Secs. 3-18-19—3-18-23. Reserved.

Chapter 19. Reserved.

Chapter 20. Environment.

Article I. In General.

Secs. 3-20-1—3-20-5. Reserved.

Article II. Environment, Health, and Sustainability Commission.

Secs. 3-20-6—3-20-10. Reserved.

Article III. Flood Damage Prevention.

Sec. 3-20.11. Floodplain Variance filing fee.

. . . . . .$25.00

Secs. 3-20-12—3-20-16. Reserved.

Chapter 21. Reserved.

Chapter 22. Fire Prevention and Protection.

Article I. In General.

Secs. 3-22-1—3-22-5. Reserved.

Article II. Fire Department.

Secs. 3-22-6—3-22-10. Reserved.

Chapter 23. Reserved.

Chapter 24. Health and Human Services.

Article I. In General.

Secs. 3-24-1—3-24-5. Reserved.

Article II. Health Department Superintendent.

Secs. 3-24-6—3-24-10. Reserved.

Article III. Food Service.

Sec. 3-24-11. Food Service Operator Certificate fees.

Certificate issuance or renewal $5.00

Replacement of lost, damaged or stolen Certificate $5.00

Sec. 3-24-12. Temporary Mobile Food Vendor Permit Fees.

One-day permit $20.00

30-day permit $30.00

180-day permit $125.00

Secs. 3-24-13—3-24-17. Reserved.

Article IV. Tobacco and Vapor Products.

Secs. 3-24-18—3-24-22. Reserved.

Chapter 25. Reserved.

Chapter 26. Human Relations and Social Services. Reserved.

Chapter 27. Reserved.

Chapter 28. Law Enforcement. Reserved.

Chapter 29. Reserved.

Chapter 30. Nuisances.

Article I. In General.

Secs. 3-30-1—3-30-5. Reserved.

Article II. Weeds, Grass, and Trash.

Sec. 3-30-6. Weed abatement administrative charges.

. . . . . .$30.00

Secs. 3-30-7—3-30-11. Reserved.

Chapter 31. Reserved.

Chapter 32. Offenses.

Article I. In General.

Secs. 3-32-1—3-32-5. Reserved.

Article II. Offenses Against Persons.

Secs. 3-32-6—3-32-10. Reserved.

Article III. Offenses Against Property.

Secs. 3-32-11—3-32-15. Reserved.

Article IV. Offenses Against Public Morals.

Secs. 3-32-16—3-32-20. Reserved.

Article V. Offenses Involving Public Peace and Order.

Secs. 3-32-21—3-32-25. Reserved.

Article VI. Offenses Involving Public Safety.

Sec. 3-32-26. Hovering Aircraft Permit Fee.

. . . . . .$10.00

Secs. 3-32-27—3-32-31. Reserved.

Article VII. Offenses Against Public Authority.

Secs. 3-32-32—3-32-36. Reserved.

Article VIII. Offenses Against or By Minors.

Secs. 3-32-37—3-32-41. Reserved.

Chapter 33. Reserved.

Chapter 34. Parks, Recreation and Other Public Facilities.

Article I. In General.

Sec. 3-34-1. Revocable Permit for private social activities requiring permit.

. . . . . .$20.00

Secs. 3-34-2—3-34-5. Reserved.

Article II. Park Use Rules.

Secs. 3-34-6—3-34-11. Reserved.

Article III. Park Establishment and Improvement.

Secs. 3-34-12—3-34-16. Reserved.

Article IV. Public Arts Commission.

Secs. 3-34-17—3-34-20. Reserved.

Chapter 35. Reserved.

Chapter 36. Solid Waste.

Article I. In General.

Secs. 3-36-1—3-36-5. Reserved.

Article II. Waste Management, Collection, and Disposal.

Secs. 3-36-6—3-36-10. Reserved.

Article III. Rates and Charges.

Sec. 3-36-11. Business permit for collecting and hauling Recyclable Materials from residences or businesses.

Annual fee $150.00

Sec. 3-36-12. Collection and disposal charges.

Single-Family residences

Monthly base rate . . . . . .~~$45.96~~ $47.33

Plus, for each barrel used by the City for collection and disposal in excess of three barrels on any collection day* . . . . . ~~$1.97~~ $2.03

Duplexes

Monthly base rate . . . . . .~~$45.96~~ $47.33

Plus, for each barrel used by the City for collection and disposal in excess of three barrels on any collection day per Dwelling Unit* . . . . . ~~$1.97~~ $2.03

Apartments and condominiums, per Month per Dwelling Unit (unless otherwise contracted for commercial establishment collection)

Monthly base rate . . . . . .~~$45.96~~ $47.33

Plus, for each barrel used by the City for collection and disposal in excess of three barrels on any collection day per Dwelling Unit* . . . . . ~~$1.97~~ $2.03

*The monthly base rate provides for the City's collection and disposal of solid waste using up to three of the City's 60-gallon collection barrels per collection day. The additional per-barrel charge applies for each collection barrel over three barrels that is required for collection and disposal on any collection day. This additional charge will be waived when additional barrels are necessary on any collection day because the prior collection was cancelled due to a legal holiday or weather event prohibiting solid waste pickup.

The additional charge does not apply to the collection and disposal of tree limbs and other debris made necessary due to a weather event when a state of emergency is declared by the City as to that event.

**Special bulk waste pickup

Base Fee. $450.00

Plus . . . . . $75.00 per ½ hour; $75.00 minimum

(**This special bulk waste pickup charge is for bulk waste pickup that is not related to a weather event and is not for disposal of Christmas trees. This service covers pickup and disposal of large brush and large household items.)

Commercial establishments

Commercial rates*

Yards						
	2	3	4	6	8	10
1 × per week	~~$43.43~~ $44.95	~~$50.31~~ $52.07	~~57.13~~ $59.13	~~$73.16~~ $75.72	~~$88.00~~ $91.08	~~$109.81~~ $113.65
2 × per week	~~$77.72~~ $80.44	~~$91.44~~ $94.64	~~$105.16~~ $108.84	~~$134.89~~ $139.61	~~$160.04~~ $165.64	~~$219.64~~ $227.33
3 × per week	~~$153.17~~ $158.53	~~$173.74~~ $179.82	~~$194.30~~ $201.10	~~$233.20~~ $241.36	~~$274.37~~ $283.97	~~$310.54~~ $321.41
4 × per week	~~$237.76~~ $246.08	~~$265.18~~ $274.46	~~$290.35~~ $300.51	~~$342.94~~ $354.94	~~$395.55~~ $409.49	~~$433.38~~ $448.55
5 × per week	~~$340.67~~ $352.59	~~$372.65~~ $385.69	~~$406.96~~ $421.20	~~$470.99~~ $487.47	~~$534.98~~ $553.70	~~$575.61~~ $595.76
6 × per week	~~$435.59~~ $450.84	~~$498.42~~ $515.86	~~$537.27~~ $556.07	~~$656.17~~ $679.14	~~$736.21~~ $761.98	~~$764.24~~ $790.99
Extra Lift	~~$38.70~~ $40.05	~~$40.62~~ $42.04	~~$42.58~~ $44.07	~~$46.42~~ $48.04	~~$50.32~~ $52.08	~~$58.04~~ $60.07
Recycle Containers						
1 × per week	N/A	N/A	~~$57.13~~ $59.13	N/A	~~$88.00~~ $91.08	N/A

25 yd Recycling Roll-Off Container

Per haul . . . . . ~~$173.27~~ $179.33

*Plus a 10% administrative fee added to the monthly bill of each commercial establishment.

Industrial rates

35 yd compactors

Per haul . . . . . ~~$373.25~~ $386.31

Per wash out . . . . . ~~$181.18~~ $187.52

Disposal rate, per cubic yard . . . . . ~~$6.96~~ $7.20

Waste fee/charge, per Month $0.25

Collection and disposal of Christmas trees

Live trees only (free of lights, ornaments, nails, stands, and all other materials). . . $10.00

Live trees with lights, ornaments, nails, stands or other materials affixed or attached.. . . . . $100.00

Artificial trees $100.00

Secs. 3-36-13—3-36-17. Reserved.

Chapter 37. Reserved.

Chapter 38. Streets, Sidewalks, and Other Public Places.

Article I. In General.

Sec. 3-38-1. Portland cement construction, Repair or replacement of driveways, driveway approaches, or portion thereof, located on Street, parking or other Public Easement or Property.

Portland cement construction, Repair or replacement of driveways, driveway approaches, or portion thereof, located on Street, parking or other Public Easement or Property.. . . . .$115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

All other Portland cement work $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Secs. 3-38-2—3-38-6. Reserved.

Article II. Use Regulations.

Sec. 3-38-7. Banner fees.

Banner installation and removal—Per pole if installed by the City $36.00

Banner installation and removal—Deposit per pole if not installed by the City $115.00

Use fee for each streetlight pole used to hang a banner $15.00

Sec. 3-38-8. Street boring Permit Fees.

For boring no greater in diameter than 14 inches $250.00

Plus, per lineal foot $2.00

For boring greater in diameter than 14 inches $100.00

Plus, per lineal foot $2.50

Secs. 3-38-9—3-38-13. Reserved.

Article III. Limited Access Facilities.

Secs. 3-38-14—3-38-18. Reserved.

Article IV. Pavement or Curb Cuts.

Sec. 3-38-19. Paving or Curb cut fees.

Paving or Curb cut Permit Fee $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

If curb is core drilled $75.00

Plus, per opening $10.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Secs. 3-38-20—3-38-24. Reserved.

Article V. Outdoor Special Events and Public Assemblies.

Sec. 3-38-25. Special Event Permit.

. . . . . .$15.00

Secs. 3-38-26—3-38-30. Reserved.

Article VI. Utility Right-of-Way Use.

Sec. 3-38-31. Revocable Right-of-Way Use Permit application fees.

New or initial permit $750.00

Renewal of permit $750.00

Transfer or modification of permit $250.00

Sec. 3-38-32. Right-of-way use fee.

Right-of-way use fee, per linear foot of facilities located in public right-of-way (for all facilities other than franchisees) $2.00

Secs. 3-38-33—3-38-37. Reserved.

Article VII. Bicycling and Jogging.

Secs. 3-38-38—3-38-42. Reserved.

Article VIII. Closing of Public Ways and Easements.

Sec. 3-38-43. Application to Close Public way or Easement.

. . . . . .$1,750.00

Secs. 3-38-44—3-38-48. Reserved.

Chapter 39. Reserved.

Chapter 40. Subdivisions.

Article I. In General.

Secs. 3-40-1—3-40-5. Reserved.

Article II. Rules of Construction and Definitions.

Secs. 3-40-6—3-40-10. Reserved.

Article III. Plats and Plat Approval.

Sec. 3-40-11. Plat and Planned Unit Development application fees.

Preliminary Plat $3,500.00

Final Plat $3,500.00

Planned Unit Development $3,500.00

Secs. 3-40-12—3-40-15. Reserved.

Article IV. Deed Approval.

Sec. 3-40-16. Deed Approval application fees.

Lot Line Adjustment Deed Approval application fee $250.00

Metes and bounds tract Deed Approval application fee $250.00

Lot Split Deed Approval application fee $500.00

Combined Lot Deed Approval application fee $500.00

Secs. 3-40-17—3-40-20. Reserved.

Article V. Subdivision Design Standards.

Secs. 3-40-21—3-40-25. Reserved.

Article VI. Completion, Dedication, and Maintenance of Public Improvements.

Secs. 3-40-26—3-40-30. Reserved.

Article VII. Variances.

Secs. 3-40-31—3-40-35. Reserved.

Article VIII. Enforcement, Violations, Penalties, and Appeals.

Secs. 3-40-36—3-40-40. Reserved.

Chapter 41. Reserved.

Chapter 42. Taxation.

Article I. In General.

Secs. 3-42-1—3-42-5. Reserved.

Article II. Sales Tax.

Secs. 3-42-6—3-42-10. Reserved.

Article III. Use Excise Tax.

Secs. 3-42-11—3-42-15. Reserved.

Article IV. Telephone Exchange Fee.

Sec. 3-42-16. Telecommunications Services.

Inspection fee, annual . . . . . See City Clerk

Service charge . . . . . See City Clerk

Secs. 3-42-17—3-42-21. Reserved.

Article V. Utility Tax.

Secs. 3-42-22—3-42-26. Reserved.

Chapter 43. Reserved.

Chapter 44. Traffic and Vehicles.

Article I. In General.

Secs. 3-44-1—3-44-5. Reserved.

Article II. Administration and Enforcement.

Sec. 3-44-6. Impound fee.

. . . .$100.00

Secs. 3-44-7—3-44-11. Reserved.

Article III. Vehicle Operation.

Sec. 3-44-12. Operation of Low-Speed Electrical Vehicles on City Streets; Golf Carts.

New Golf Cart Tag ….. . . . . .$50.00

Renewal of Golf Cart Tag $50.00

Secs. 3-44-12~~2~~3—3-44-16. Reserved.

Article IV. Stopping, Standing, and Parking.

Secs. 3-44-17—3-44-21. Reserved.

Article V. Equipment; Size, Weight, and Load Restrictions.

Secs. 3-44-22—3-44-26. Reserved.

Article VI. Bicycles and Play Vehicles.

Secs. 3-44-27—3-44-31. Reserved.

Article VII. Traffic Schedules.

Secs. 3-44-32—3-44-36. Reserved.

Article VIII. Parking for Physically Disabled Persons.

Secs. 3-44-37—3-44-41. Reserved.

Chapter 45. Reserved.

Chapter 46. Utilities.

Article I. In General.

Secs. 3-46-1—3-46-5. Reserved.

Article II. Utility Charges and Billing.

Sec. 3-46-6. Utility Service deposit.

. . . . . .$250.00

Secs. 3-46-7—3-46-11. Reserved.

Article III. Water.

Sec. 3-46-12. Water service restoration fee.

. . . . . .$25.00

Sec. 3-46-13. Water rates.

Charge for gallons used, per 1,000 gallons

First 10,000 . . . . . ~~$7.39~~ $7.75

10,001 to 25,000 . . . . . ~~$7.45~~ $7.81

25,001 to 40,000 . . . . . ~~$7.51~~ $7.87

40,001 to 50,000 . . . . . ~~$7.56~~ $7.92

50,001 to 100,000 . . . . . ~~$7.62~~ $7.98

100,001 to 200,000 . . . . . ~~$7.68~~ $8.04

200,001 to 400,000 . . . . . ~~$7.75~~ $8.11

In excess of 400,000 . . . . . ~~$7.80~~ $8.16

Water rates shall be automatically adjusted each Year beginning with water billings rendered on or after July 1, 2021, and on each such July thereafter, with new water rates for each Year to be determined as follows: existing water rates multiplied by Current CPI divided by Base CPI shall equal the new water rates. For purposes of this Section, the following terms are defined as follows: "CPI" means the consumer price index for all urban consumers (CPI-U) for the Dallas-Fort Worth

Region published by the Bureau of Labor Statistics of the United States Department of Labor. "Base CPI" means the most recently published CPI as of May 31 of the prior calendar Year. "Current CPI" means the most recently published CPI as of May 31 of the calendar Year in which the adjustments is to be made.

Sec. 3-46-14. Water meter installation and service charges.

Installation of water meter on service line, by meter size (inches)

5/8 × 3/4 . . . . . $1,125.00

1 . . . . . $1,200.00

1½ $1,350.00

2 . . . . . $1,750.00

Meters 3 inch or larger at City contractor price.

Plus MXU Installation Fee $165.00

Sec. 3-46-15. Water system development charge (capacity fee).

For new and upgraded water meters, by meter size (not charged for replacements of defective meters of the same size, nor for existing single-Family residential water customers installing a second meter of no more than 5/8 inches in size to be used exclusively for lawn and Landscaping irrigation)

Meter size (inches)

5/8 × 3/4 . . . . . $1,230.00

1 . . . . . $2,050.00

1½ $4,100.00

2 . . . . . $6,560.00

3 . . . . . $14,350.00

4 . . . . . $25,830.00

6 and larger $57,404.00

Meter monthly service charge, by meter size

Meter size (inches)

5/8 × 3/4 . . . . . $7.50

1 . . . . . $8.50

1½ $12.00

2 . . . . . $14.50

3 . . . . . $20.50

4 . . . . . $26.00

6 . . . . . $32.00

8 . . . . . $38.00

Sec. 3-46-16. Fire prevention systems fees.

Connection fee $500.00

Security deposit for hydrant flush meters $1,600.00

Monthly service charge or standby fee, based on service line diameter

Service line size (inches)

2 . . . . . $5.00

3 . . . . . $10.00

4 . . . . . $15.00

6 . . . . . $20.00

8 . . . . . $25.00

10 . . . . . $30.00

Sec. 3-46-17. Fee for disconnection of water service due to delinquency and non-payment.

. . . . . .$25.00

Secs. 3-46-18—3-46-22. Reserved.

Article IV. Water Wells.

Sec. 3-46-23. Water wells.

Water well Permit Fee . . . . . ~~$100.00~~ $150.00

Wells with heat exchange systems special Permit Fee . . . . . ~~$100.00~~ $150.00

Secs. 3-46-24—3-46-28. Reserved.

Article V. Sewers and Sewage Disposal.

Sec. 3-46-29. Sewer service rates and charges.

Monthly charges

Base monthly charges

Single-Family residential units

Nichols Hills base rate . . . . . ~~$8.38~~ $8.63

Plus, per 1,000 gallons of water (or fraction thereof) . . . . . ~~$0.84~~ $0.87

Two-Family residential units with one water meter

Nichols Hills base rate . . . . . ~~$16.76~~ $17.26

Plus, per 1,000 gallons of water (or fraction thereof) . . . . . ~~$0.84~~ $0.87

Two-Family residential units with separate water meters for each user

Nichols Hills base rate . . . . . ~~$8.38~~ $8.63

Plus, per 1,000 gallons of water (or fraction thereof) . . . . . ~~$0.84~~ $0.87

Apartment houses/other multifamily Dwellings

Nichols Hills base rate, per unit . . . . . ~~$8.38~~ $8.63

Plus, per 1,000 gallons of water (or fraction thereof) . . . . . ~~$0.84~~ $0.87

Commercial Property

Nichols Hills base rate, per unit . . . . . ~~$8.38~~ $8.63

Plus, per 1,000 gallons of water (or fraction thereof) consumed . . . ~~$0.84~~ $0.87

All other units, Properties or users

Nichols Hills base rate . . . . . ~~$8.38~~ $8.63

Plus, per 1,000 gallons of water (or fraction thereof) consumed . . . ~~$0.84~~ $0.87

Premises from which water from private well is discharged into City sanitary system $20.00

Or amount determined by application of above rates, whichever is higher

Premises located outside corporate limits of City

Not less than $20.00

Not more than $50.00

Plus, Oklahoma City wastewater treatment rates as follows:

Effective for utility bills issued through May 31, 2022:

Base rate $7.51

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.38

Effective for utility bills issued from June 1, 2022, through December 31, 2022:

Base rate $8.11

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.44

Effective for utility bills issued from January 1, 2023, through December 31, 2023:

Base rate $8.75

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.50

Effective for utility bills issued from January 1, 2024, through December 31, 2024:

Base rate $9.45

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.57

Effective for utility bills issued from January 1, 2025, through December 31, 2025:

Base rate $10.19

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.63

Effective for utility bills issued from January 1, 2026, and thereafter:

Base rate $11.00

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.69

Sec. 3-46-30. Wastewater system development charge.

Wastewater System Development Charge (capacity fee) for new and upgraded sewer taps, by Property water meter size (not charged for replacement sewer taps)

Meter size (inches)

5/8 × ¾ $1,658.00

1 . . . . . $2,763.00

1½ $5,527.00

2 . . . . . $8,843.00

3 . . . . . $19,343.00

4 . . . . . $34,818.00

6 and larger $77,379.00

Secs. 3-46-31—3-46-35. Reserved.

Article VI. Drainage Fee.

Sec. 3-46-36. Drainage fee.

Per Month $3.00

Secs. 3-46-37—3-46-41. Reserved.

Article VII. Special Provisions for Fire Hydrants.

Secs. 3-46-42—3-46-45. Reserved.

Chapter 47. Reserved.

Chapter 48. Vegetation and Trees.

Article I. In General.

Secs. 3-48-1—3-48-5. Reserved.

Article II. City Tree Board.

Secs. 3-48-6—3-48-10. Reserved.

Article III. Tree and Vegetation Maintenance; the City's Rights.

Secs. 3-48-11—3-48-15. Reserved.

Article IV. Standards for Landscape Service.

Secs. 3-48-16—3-48-20. Reserved.

Article V. Landscape Service Registration Requirement and Process.

Sec. 3-48-21. Landscape Servicemen fees.

Permit Fee $50.00

Examination fee $10.00

Secs. 3-48-22—3-48-25. Reserved.

Article VI. Lawn and Landscape Irrigation.

Secs. 3-48-26—3-48-30. Reserved.

Article VII. Administration and Enforcement.

Secs. 3-48-31—3-48-35. Reserved.

Chapter 49. Reserved.

Chapter 50. Zoning.

Article I. In General

Secs. 3-50-1—3-50-5. Reserved.

Article II. District Regulations.

Sec. 3-50-6. Off-Street Parking Permit Fee.

Annually $5.00

Sec. 3-50-7. Temporary parking permit for Recreational Vehicle or pickup truck.

Per day $5.00

Sec. 3-50-8. Sign storage fee.

Per sign $1.00

Sec. 3-50-9. Signs.

Sign Permit (other than on public rights-of-way) $75.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Sec. 3-50-10. Sign permits.

Permits and Revocable Permits for signs (per sign) $300.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Sec. 3-50-11. Small wireless facilities permit and waiver fees.

First five small wireless facilities per application

Per small wireless facility $200.00

Each additional small wireless facility per application

Per small wireless facility $100.00

Small wireless facilities waiver, per small wireless facility $500.00

Secs. 3-50-12—3-50-14. Reserved.

Article III. Variances.

Secs. 3-50-15. Variance.

See Section 3-50-20.

Secs. 3-50-16—3-50-19. Reserved.

Article IV. Administration and Enforcement.

Sec. 3-50-20. Redistricting, rezoning of land, special permit, use permitted on review, Variance or exception fees; Special Use Permits.

. . . . . $750.00

Sec. 3-50-21. Certificate of Occupancy.

. . . . . ~~$10.00~~ $15.00

Sec. 3-50-22. Accessory Building - Accessory Structure.

See Building Permit fees.

Sec. 3-50-23. Building Permits and inspections.

Base fee . . . .~~$77.00~~ $79.00

New construction, per square foot of floor space . . . . ~~$0.35~~ $0.48

Plus plan examination fees . . . . See below

Remodeling and additions, per $1,000.00 of estimated remodeling cost . .. . . . ~~$4.50~~ $6.17

Plus plan examination fees . . . . See below

Plan examination fees

Residential

Less than 1,000 square feet . . . .~~$20.00~~ $26.60

1,000 to 2,000 square feet . . . .~~$25.00~~ $33.25

Greater than 2,000 square feet . . . . . .~~$35.00~~ $46.55

Commercial

Less than 1,000 square feet . . . .~~$25.00~~ $33.25

1,000 to 7,000 square feet . . . . . ~~$60.00~~ $80.00

Greater than 7,000 but not greater than 15,000 square feet . . . . . ~~$80.00~~ $106.40

Equal to or greater than 15,000 square feet . . . . . .~~$105.00~~ $139.65

Life and Safety (Commercial Only)

Fire Sprinkler and Fire Suppression Plan Review, per square foot (minimum of $50.00) . . . .~~$0.02~~ $0.03

Fire Alarm Plan Review, per square foot (minimum of $50.00) . . . . ~~$0.02~~ $0.03

On-Site Fire Sprinkler, Fire Suppression, and Fire Alarm Walkthrough

~~$250.00~~ $275.00 per visit – 50 Percent Walkthrough

~~$250.00~~ $275.00 per visit – 100 Percent Walkthrough

Additional on-site inspections due to Noncompliance with applicable codes and/or deviations from approved plans will be billed at $400.00 per visit.

Commercial Buildings, office Buildings, office space, per square foot …… ~~$0.10~~ $0.12 (minimum of $250.00)

Inspections

~~New construction (fee includes up to six inspections) . . . . . $150.00~~

~~Each subsequent inspection after the sixth inspection . . . . . $30.00~~

~~Remodel or Addition to Structure (fee includes up to four inspections) .. . . .$100.00~~

~~Each subsequent inspection after the fourth inspection . . . . $25.00~~

. . . . . .$275.00 per visit – 50 Percent Walkthrough

. . . . . .$275.00 per visit – 100 Percent Walkthrough

Sec. 3-50-24. Driveway Permits.

See Section 3-38-1.

Sec. 3-50-25. Electrical Vehicle Charging Station Permits.

See City Clerk.

Sec. 3-50-26. Fence Permit Fees.

Fence Permit Fee $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Appeals fee $750.00

Sec. 3-50-27. Outdoor Lighting Permits.

See City Clerk.

Sec. 3-50-28. Roofing permits and inspections.

Roofing Permit Fee $85.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Sec. 3-50-29. Solar Energy System Permits.

See City Clerk.

Sec. 3-50-30. Swimming Pools and Swimming Pool Permit Fees.

Swimming Pool Permit $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Sec. 3-50-31. Electrical permits and inspections.

Basic Permit Fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus State fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Temporary pole—One Year $85.00

Temporary pole—Six months or less $55.00

Less than 200 amp electrical service $100.00

200—399 amp electrical service $200.00

400 amp and larger electrical service $400.00

Sub-panels $10.00

Outlets (110 or 220 v.)

Less than 100 . . . . . $100.00

100 to 199 . . . . . $200.00

200 or more $300.00

General electrical $35.00

Inspections (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Sec. 3-50-32. Mechanical permits and inspections.

Basic Permit Fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus State fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following fixtures

Heat and air—Four-ton or less (per unit) $45.00

Heat and air—Five-ton and above (per unit) $60.00

Sec. 3-50-33. Plumbing permits and inspections.

Basic Permit Fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus State fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following:

Bathroom $30.00

Kitchen $65.00

Laundry room $21.00

Wet bar $10.00

Sewer tap—New $500.00

Sewer tap—Replacement $100.00

General plumbing (Hot water tanks, sewer Repair, etc.) $35.00

Sprinkler $40.00

Fire sprinkler

Less than 20 . . . . . $45.00

20 or more $65.00

Gas outlets $15.00

Gas service $25.00

Water service $25.00

Storm sewer tap $75.00

Inspection fees (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Secs. 3-50-34—3-50-39. Reserved.

Article V. Building Commission.

Sec. 3-50-40. Building Commission Certificate of Approval.

. . . . . .$750.00

Secs. 3-50-41—3-50-45. Reserved.

Appendix A. Franchises.

Article I. Electric Franchise.

Secs. 3-A-1—3-A-5. Reserved.

Article II. Cable Television.

Secs. 3-A-6—3-A-10. Reserved.

Article III. Cable Television Regulations.

Sec. 3-A-11. Application for grant, renewal, modification or Transfer of Franchise.

New or initial franchise $750.00

Renewal of franchise $750.00

Transfer of franchise $500.00

Modification of franchise agreement $250.00

Any other relief $250.00

Sec. 3-A-12. Application for grant, renewal, modification or Transfer of Revocable Permit.

New or initial Revocable Permit $750.00

Renewal of Revocable Permit $750.00

Transfer of Revocable Permit $500.00

Modification of Revocable Permit $250.00

Any other relief $250.00

Secs. 3-A-13—3-A-17. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EFFECTIVE DATE. This ordinance shall take effect and be in full force from and after July 1, 2024.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of _____, 2024.

ATTEST:

_____
Mayor

_____
City Clerk

Reviewed as to Form and Legality:

_____
City Attorney

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.m

Adoption of the Nichols Hills Public Arts Commission Public Art Policies and Guidelines.

ATTACHMENTS

1. NH - Arts Commission Policy - Proposed Final 5.10.24

4-10-24 Recommended for Adoption by Public Arts Commission

Nichols Hills Public Arts Commission
Public Art Policies and Guidelines

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E. Invitational or Competition for Acquisition of Works of Art
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G. City Management and Maintenance of Works of Art
H. Deaccessioning Works of Art

Article III – Public Art Guidelines

A. Guidelines for Selecting Suitable Works of Art.
B. Guidelines for Selecting Sites for Works of Art.
C. Guidelines for Selecting Artists.

Nichols Hills Public Arts Commission
Public Art Policies and Guidelines

Article I – Overview

The Nichols Hills Public Arts Commission. The Nichols Hills Public Arts Commission was created by ordinance in 2023. See Article V, *Public Arts Commission,* of Chapter 34, *Parks and Recreation,* of the Nichols Hills City Code. The Public Arts Commission is comprised of a maximum of five members, each of whom is a resident of Nichols Hills and each with knowledge or expertise in the area of public art.

Purpose of the Public Arts Commission. The purpose of the Public Arts Commission is to facilitate the City's selection, acquisition, and maintenance of Works of Art to enhance and enrich the lives of the City's residents and visitors by incorporating high-quality Works of Art into the City's Parks, whether on a permanent or temporary basis.

Important definitions. The Nichols Hills City Code contains the following relevant definitions:

- *Park* means public real property and public facilities and structures located on that real property designated by and dedicated to the city for the purposes of public rest, play, recreation, and enjoyment.

- *Work of Art* includes sculptures, fountains, monuments, murals, frescos, reliefs, arches, bas-reliefs, paintings, carvings, stained glass installations, and other unusual architectural treatments. For these purposes, Work of Art does not normally include landscaping, paving or signs.

The Public Arts Commission's duties and responsibilities. The Nichols Hills City Code sets out the Public Arts Commission's duties and responsibilities as follows:

(1) Assess the condition of existing Works of Art on display in the City's Parks and make recommendations first to the Board of Park Commissioners and then to the City Council regarding those Works of Art as deemed necessary from time to time.

(2) Formulate and recommend policies to the City Council for the display of Works of Art in the City's Parks.

(3) Identify suitable Works for Art for display in the City's Parks and make recommendations and provide advice first to the Board of Park Commissioners and then to the City Council regarding such Works of Art, including recommendations as to how, when, and where each should be displayed.

(4) If approved in advance by the City Council to do so, solicit submissions for Works of Art.

(5) Assist the City in contracting with artists for the donation, commission or purchase of Works of Art.

(6) When approved by the City Council in advance to do so, retain the services of outside consultants as necessary to assist in the Commission's fulfillment of its duties.

(7) When requested by the Board of Park Commissioners or the City Council, consider, investigate, report, and recommend upon any special matter or question pertaining to Works of Art in the City. [1]

The Public Arts Commission's standards for the selection and display of Works of Art. The Nichols Hills City Code sets out the Public Arts Commission's standards for selecting Works of Art and determining where within the City's Parks each will be displayed:

(1) The conceptual compatibility of the Work of Art with the immediate environment of the proposed location;

(2) The appropriateness of the Work of Art to the function of the proposed location;

(3) Compatibility of the design of the Work of Art and the proposed location with a unified design character of the general vicinity surrounding the proposed location;

(4) Creation of an internal sense of order and a desirable environment for the general community by the design and location of the Work of Art;

(5) Preservation and integration of natural features for the project;

(6) Appropriateness of the materials, textures, colors, and design to the expression of the design concept; and

(7) Representation of a broad variety of tastes and the provision of a balanced inventory of Works of Art in the City's Parks to ensure a variety of style, design, and media throughout the Parks. [2]

The purpose of these Policies and Guidelines. The Nichols Hills City Code provides that the City may adopt policies and guidelines regarding Works of Art. The following policies and guidelines were recommended by the Public Arts Commission and adopted by the City Council. The purpose of the Public Art Policies (Article II below) is to establish the City's procedures for acquiring and managing Works of Art in the City's Parks. The purpose of the Public Art Guidelines (Article III below) is to provide guidance to the Public Arts Commission in fulfilling its responsibilities and to provide guidance to those persons contemplating donations of Works of Art to the City. [3]

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[1] See Nichols Hills City Code Sec. 34-165, *Public Arts Commission – duties and responsibilities*.

[2] See Nichols Hills City Code Sec. 34-166, *Public Arts Commission's standards for the selection and display of Works of Art.*

[3] See Nichols Hills City Code Sec. 34-167, *Public Arts Commission guidelines*.

Article II – Public Art Policies

A. Public Artwork Acquisition Processes.

(1) *Means of acquisition of Works of Art.* The Public Arts Commission is responsible for identifying suitable Works of Art and for assisting the City in contracting with artists for the donation, commission or purchase of Works of Art to be displayed in the City's Parks. When approved in advance by the City Council to do so, the Public Arts Commission may solicit submissions of Works of Art. The Public Arts Commission may also, when approved in advance by the City Council to do so, retain the services of consultants to assist the Public Arts Commission in fulfilling its responsibilities.

All acquisitions of Works of Art must be approved by the City Council at a public hearing after recommendation for approval by the Public Arts Commission. Upon hearing a recommendation by the Public Arts Commission as to a Work of Art, the City Council may approve the recommendation, deny the recommendation or approve it with conditions.

The City may acquire Works of Art by the following means:

- *Purchase of an existing Work of Art*. Specifically, the Public Arts Commission may seek out Works of Art or artists may make offers for the sale of their existing Works of Art to the Public Arts Commission.

- *Commission of a Work of Art from a particular artist or group of artists.*

- *Acceptance of a donation of a Work of Art.* (See Section C below.)

- *Acceptance of a loan of a Work of Art for its temporary display.* (See Section D below.)

- *Invitational or competition*. (See Section E below.)

All Works of Art proposed for acquisition by the City and the sites at which they are proposed for display must conform to the Public Art Guidelines set out in Article III below.

(2) *Documentation Required for Acquired Works of Art*. The Public Arts Commission is responsible to ensure that all Works of Art acquired by the City are properly documented, with such documentation provided to the City to be maintained in the City's records. Specifically, documentation for each Work of Art acquired by the City must include:

- Past and current certificates of ownership for the Work of Art
- A detailed written description of the Work of Art
- Documentation regarding value, including appraisal(s), if available
- All relevant information regarding the artist
- A Certificate of Authenticity regarding the Work of Art's originality

(3) *Budget and Installation Cost Considerations.* As to the acquisition of any Work of Art, the Public Arts Commission is responsible for preparation of a budget for the associated acquisition, installation, and maintenance costs, with assistance from the City Manager and the Director of Public Works.

B. Community Involvement and Public Comment.

Involvement of the citizens of Nichols Hills as to Works of Art in the City's Parks and allowing a time for their public comment is important to the City. Once the Public Arts Commissions determines that it will recommend a particular Work of Art to the City Council, the Public Arts Commission will so inform the City Manager. The City Manager will then ensure that information regarding the proposed Work of Art is made available on the City's website. Citizens may then provide feedback regarding the Work of Art at the public meetings to be held by the Public Arts Commission and City Council regarding it.

C. Donations of Works of Art to the City.

Works of Art may be donated to the City pursuant to the process set out in this Section.

(1) *Review of the Work of Art and recommendation to City Council by the Public Arts Commission.* The Public Arts Commission may seek out donations of Works of Art or such donations may be proposed to the Public Arts Commission by owners of Works of Art. In each case, the Public Arts Commission is responsible for reviewing and making recommendations to the City Council as to any Work of Art proposed for donation to the City by a third party.

Specifically, the Public Arts Commission must conclude that any Work of Art proposed for donation meets the guidelines set out in Article III for identification of suitable Works of Art and that a desirable and suitable site for its location is available in the City. Further, the Public Arts Commission must prepare a proposed budget for the City's projected installation and maintenance costs for the Work of Art. The Public Arts Commission is further responsible for verifying the proposed donor's ownership of the Work of Art and right to donate it to the City.

(2) *Transfer of Title.* After the City Council approves a donation of a particular Work of Art, the donor will execute appropriate documentation transferring ownership of it to the City. The City may wish to obtain (or require the donor to provide) a certified formal appraisal of the Work of Art. The donor may also be asked to provide an endowment for the routine maintenance of the Work of Art.

The City Attorney will prepare the documentation transferring ownership of the Work of Art to the City. The transfer of ownership documents must include a warranty by the owner of the originality and authenticity of the Work of Art and protection for the City from any possible copyright infringement and intellectual property right claims. To the extent possible, donations should be accepted without contractual limitations on the future use, display, reproduction or disposal of the Work of Art. Any conditions the City of the donor places on the donation must be stated in writing in the instrument of conveyance.

(3) *City actions after transfer of title.* The City will perform maintenance of the Work of Art as reasonably required and in compliance with any requirements, if any, of the donor stated in the instrument of conveyance. The City will also report any damage to the donated Work of Art to the donor as soon as reasonably possible.

D. Temporary Loans of Works of Art to the City.

Works of Art may be loaned to the City for the City's temporary custody and case, without transferring ownership of the Work of Art to the City, pursuant to the process set out in this Section.

(1) *Review of the Work of Art and recommendation to City Council by the Public Arts Commission.* The Public Arts Commission may seek out loans of Works of Art or such loans may be proposed to the Public Arts Commission by owners or representatives (such as galleries, museums, nonprofit organizations, and trusts) of Works of Art. In each case, the Public Arts Commission is responsible for reviewing and making recommendations to the City Council as to any Work of Art proposed for loan to the City by a third party.

(2) Specifically, the Public Arts Commission must conclude that any Work of Art proposed for loan meets the guidelines set out in Article III for identification of suitable Works of Art and that a desirable and suitable site for its location is available in the City. Further, the Public Arts Commission must prepare a proposed budget for the City's projected installation and maintenance costs for the Work of Art during the term of the proposed loan. The Public Arts Commission is responsible for verifying the proposed lender's ownership of the Work of Art and right to make the loan of it.

Loan Agreements. After the City Council approves a loan of a Work of Art, the City and the owner of the Work of Art will enter into a binding Loan Agreement which must include a loan expiration date; any restrictions or conditions required by the owner of the Work of Art; a requirement for the owner to provide insurance coverage for the declared value of the Work of Art during the term of the City's custody; and indemnification protection for the City for all actions related to the Work of Art. The lender may also be asked to provide an endowment for the routine maintenance of the Work of Art. The City Attorney will prepare the Loan Agreement.

Before the expiration of the Loan Agreement, the Public Arts Commission and the owner of the Work of Art must determine whether the Work of Art will be returned to the owner (and if so how and by what means); whether the loan period will be extended; or whether the loan will be converted to a gift to the City.

(3) *City actions during the term of the loan.* The City will perform maintenance of the Work of Art as reasonably required and in compliance with any requirements of the lender. The City will also report any damage to the loaned Work of Art to the owner as soon as reasonably possible. The City will provide for appropriate recognition of the lender as agreed to with the lender or otherwise in its discretion.

E. Invitational or Competition for Acquisition of Works of Art.

Works of Art may be acquired by the City through invitationals or competitions sponsored by the City and managed by the Public Arts Commission. Such invitations could be open to all artists who wish to respond or limited to a group of artists selected by the Public Arts Commission. The Public Arts Commission is responsible for creating a process and rules for any such invitational or competition.

F. City Contracts with Artists.

Upon approval by the City Council of acquisition of a Work of Art from a particular artist, the City will enter into a binding written contract with the artist. All contracts with Artist must include protection for the City from any possible copyright infringement and intellectual property right claims. The contract should also grant the City the exclusive right to reproducing images of the Work of Art for promotional and other lawful purposes.

If the artist will be on City property for installation or maintenance of the Work of Art, the artist should release the City from any liability or responsibility for any bodily or personal injury or property damage of any nature that may be suffered by the artist or the artist's employees or subcontractors. The artist must also provide appropriate insurance as required by the City.

The form of contract should be prepared by the City Attorney. If the artist insists on using his or her form of contract, the City Attorney should review and approve it in advance of hearing by the City Council. The Public Arts Commission will assist the City Attorney in preparing and securing execution of the contract. The final and executed original of the contract will be retained by the City Clerk.

G. City Management and Maintenance of Works of Art.

(1) *Inventory of Works of Art.* The City will maintain an inventory of Works of Art which inventory will include the date the Work of Art was acquired by the City and all appliable documents related to the acquisition; the title of the Work of Art and its artist; the artist's contact information; information regarding the fabrication, installation, and maintenance requirements for the Work of Art; and all other relevant information regarding the Work of Art.

(2) *Maintenance of Works of Art.* The City's Public Works Department, in consultation with the Public Arts Commission, is responsible for maintenance of Works of Art in the City's Parks. The Public Arts Commission will conduct a periodic survey of the City's existing Works of Art to assess the condition of each existing Work of Art and make recommendations first to the Board of Park Commissioners and then to the City Council regarding any needed maintenance for any Work of Art or whether deaccessioning of any Work of Art is recommended (as provided for in Section H below).

(3) *Relocation.* The City has the right to move a Work of Art if necessary or desirable in the City's sole discretion.

(4) *Emergencies.* Nothing in these Public Art Policies and Guidelines limits the City's ability to take appropriate action to protect public health and safety in the event of an emergency.

H. Deaccessioning Works of Art.

Deaccessioning is the process whereby Works of Art are permanently removed from the City's collection. The Public Arts Commission is responsible for determining whether deaccessioning of a Work of Art is warranted and for making recommendations to the City Council with respect to such action. The City Council makes all final decisions regarding deaccessioning Works of Art.

(1) *When deaccession is warranted.* Works of Art may be considered for deaccession for the following and similar reasons:

(a) The Work of Art has deteriorated or has been damaged such that restoration and repair is impracticable or not feasible.

(b) The Work of Art no longer exists due to theft, accident or natural disaster.

(c) The Work of Art requires excessive and cost-prohibitive maintenance.

(d) The Work of Art's physical or structural condition poses a threat to public safety.

(e) The use of the site has changed such that the Work of Art is no longer appropriate or it cannot be reasonably protected or maintained.

(f) The condition or security of the Work of Art can no longer be reasonably guaranteed.

(g) The Work of Art has been proved to be inauthentic or in violation of applicable copyright laws.

(2) *The deaccessioning process*. Works of Art may be removed from the City's collection through deaccession only after careful and impartial evaluation of the Work of Art by the Public Arts Commission and decision by the City Council. Review of any Work of Art for possible deaccession may be requested at any time by the City staff, residents of the City, or the Artist or Artist's legal representative. Further, review may be initiated by the Public Arts Commission during its inspections of the City's collection, as set out in Section G.

When review of a Work of Art is requested related to a possible deaccessioning of it or when the Public Arts Commission determines that deaccessioning of a particular Work of Art may be warranted, the Public Arts Commission must review the Work of Art and make a recommendation to the City Council. That evaluation process must include:

(a) A good faith effort to inform the artist or the artist's estate that the Work of Art is being considered for deaccession.

(b) A review of all pertinent accession documentation, including a review of legal documents by the City Attorney.

(3) *Manner of disposition.* Once deaccession is approved by the City Council, the City may dispose of the Work of Art in accordance with Sec. 2-155 of the Nichols Hills City Code titled *Sale of personal property.*

(4) *Actions after disposition.* Any proceeds from the sale of a deaccessioned Work of Art belong to the City. The City will retain a record of the deaccessioned Work of Art with its records regarding the City's collection of Works of Art. The City is responsible for all costs associated with the removal or relocation of the Work of Art unless otherwise agreed with a third party.

Article III – Public Art Guidelines

A. Guidelines for Selecting Suitable Works of Art.

As set out in the City Code, the Nichols Hills Public Arts Commission is responsible for identifying suitable Works of Art for display in the City's Parks and for making recommendations and providing advice to the Board of Park Commissioners and the City Council regarding such Works of Art, including recommendations as to how, when, and where each should be displayed. In doing so, the Public Arts Commission should consider the following guidelines.

(1) *Aesthetic quality and artistic merit*. The Work of Art should demonstrate excellence in aesthetic quality, originality, workmanship, innovation, and creativity.

(2) *Quality of construction.* The Work of Art should be composed of the highest quality materials and constructed according to best practices to ensure it will endure without requiring unusual maintenance.

(3) *Appropriateness of scale, materials, and content.* The Work of Art should demonstrate appropriateness in scale and form for placement in the City's Parks, should be constructed of appropriate materials for outdoor display, and should be of an appropriate content for public display.

(4) *Maintenance considerations.* The Work of Art should be constructed of durable materials to ensure a long lifespan, without any built-in obsolescent or inherent weaknesses. Project maintenance costs should be reasonable and within the City's budget. Consideration should be given to the artist's suggestions for maintenance and protection of the Work of Art.

(5) *Feasibility considerations.* The Work of Art and its installation and maintenance should be feasible in terms of budget, timeline, operation, maintenance, security, storage, and siting.

(6) *Technical feasibility.* Installation of the Work of Art and its maintenance should be technically feasible.

(7) *Accessibility.* The Work of Art should be able to be placed to be accessible to all, with special consideration given to those with special needs. Access to public art must meet all requirements of the Americans with Disabilities Act and other relevant laws.

(8) *Public safety.* The Work of Art should not pose any unreasonable public safety concern. The Work of Art should be capable of meeting all applicable City Code requirements for its construction and installation.

(9) *City liability.* The Work of Art should not pose any unreasonable risk of City liability. Consideration should be given as to whether any portion of the Work of Art (or its installation) requires a professional seal (structural engineer, electrical engineer) which could provide protection to the City.

(10) *Balanced art inventory.* The Work of Art should contribute to a balanced inventory of Works of Art owned by the City to ensure a variety of style, design, and media throughout the Parks.

(11) *Susceptibility to damage, vandalism, and theft.* Consideration should be given as to whether the Work of Art is particularly susceptible to damage, vandalism or theft. Consideration should be given to the artist's suggestions for protecting the Work of Art.

The following types of are generally <u>not</u> acceptable as a Work of Art for the City's Parks:

(1) Artwork that is not original, including reproductions of artwork or unlimited editions of original artwork and art objects that are mass-produced.

(2) Artwork that has faults of design or workmanship that pose a public health or life safety hazard or that otherwise diminish the value of the work.

(3) Artwork that is fraudulent, inauthentic or appears to be of inferior quality relative to the quality of the Works of Art owned by the City.

(4) Artwork that contains faces or words or markings indicative of political views, religious views, advertising, corporate logos, or the like, as prohibited by City Code Sec. 34-3.

B. Guidelines for Selecting Sites for Works of Art.

When considering sites for placement of Works of Art in the City's Parks, the Public Arts Commission should consider the following guidelines and criteria.

(1) *Relationship of the Work of Art to the site.* The relationship of the Work of Art and the proposed site as to the physical dimensions, local character, and surrounding context of the site, whether existing or planned, should be complimentary and properly scaled.

(2) *Visibility.* The site should be reasonably visible to the public.

(3) *Public safety.* There should not be any adverse public safety implications of locating the Work of Art in the proposed site.

(4) *Park design.* Placement of the Work of Art in the particular site should help improve the design of the Park by emphasizing a particular location as a landmark or linkage to other parts of the City. The Work of Art should help to anchor and activate the site and enhance the surrounding area.

(5) *Landscaping, drainage, grading, lighting, and seating.* There should not be any adverse conditions as to existing or necessary landscaping, drainage, grading, lighting, and seating. All such conditions, whether existing or needed, should be carefully considered.

(6) *Environmental impacts.* There should be no adverse environmental impacts that could result from placement of the Work of Art in the site, such as noise, sound, light, and color.

(7) *Accessibility.* The Work of Art should be accessible to the public, including handicap access. The proposed site should provide convenient public access to the site. Consideration should be given as to any additional parking or access accommodations needed.

(8) *Adjacent views.* There should be no negative impacts on adjacent property owner's views.

(9) *Possible theft and vandalism.* The possibility of theft or vandalism of the Work of Art in the proposed location should be minimal.

C. Guidelines for Selecting Artists.

As set out in Article II, artists may be directly selected or chosen via competition or invitational. When selecting an artist, the Public Arts Commission should consider the following guidelines and criteria.

(1) *Experience.* The artist should have experience with public art projects and excellent credentials. The artist should demonstrate experience in successfully completing artwork of similar

scope, scale, budget, and complexity, or the ability to articulate how the artist would be able to bring the necessary artistic and technical skills to a project for the City.

(2) *Artistic excellence.* The artist should demonstrate artistic excellence, innovation, and originals as represented in past work and any supporting materials submitted to the Public Arts Commission.

(3) *Collaboration.* The artist should demonstrate a commitment to collaboration and cooperation with the Public Arts Commission and the City.

(4) *Capacity.* The artist should demonstrate a capacity for working in the selected media (if any) and with concepts that are appropriate to the City's goals for Works of Art in its Parks.

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.n

An Ordinance amending Chapter 34 of the Nichols Hills City Code related to Works of Art in the City's parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

ATTACHMENTS

1. NH - Art in Parks Ordinance - 12.7.23-2.1

Published in _____ on _____ ___, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 34 OF THE NICHOLS HILLS CITY CODE RELATED TO WORKS OF ART IN THE CITY'S PARKS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 34-1 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 34-1. Definitions.

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Park Amenity means an item of personal property or facility, such as a bench, trash can, drinking fountain, garden, ~~statue,~~ and the like. Park Amenities do not include Works of Art as defined in Section 34-161.

Section 2. Section 34-3 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 34-3. Naming opportunities and characteristics of Park Amenities.

Parks shall only be named and Park Amenities and Works of Art in Parks shall only be installed in honor of persons who live and/or work (or who lived and/or worked) in Nichols Hills and/or who have made a significant contribution to Nichols Hills. Any words or markings on a Park Amenity, Work of Art in a Park or other Park facility must be approved by, as applicable, by the City Manager, the City Council, or a designee chosen by the City Council. Park Amenities and Works of Art in Parks and other Park facilities may not contain faces or words or markings indicative of political views, religious views, advertising, corporate logos, or the like.

Section 3. Section 34-121 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 34-121. Donations in general.

(a) *Applicability of this Article.* All donations of Park Amenities, donations for the significant refurbishment of existing Park Amenities, donations of Works of Art for Parks (as defined in Section 34-161), and donations of money for trees and plant and landscape material (each occurring on or after the effective date of this Article) or for Works of Art in a Park(s) shall be subject to the requirements set out in this Article. This Article does not apply to significant donations to Parks that are comprised of large-scale improvements (which

improvements may consist of hardscape and constructed facilities, significant Park Amenities, and/or significant plantings of trees and plant material) of such size, scope, and permanency that a Special Permit from the City is required and engagement of a landscape architect and/or engineer for preparation of professional and detailed landscape plans and engagement of professional contractors for installation are required which donations are deemed to be adoptions of Parks and are subject to Article VII of this Chapter. In the event of any uncertainty, the City Manager and any entity the City Council may designate to have such authority, will determine whether a particular plan for improvement constitutes an adoption subject to Article VII or a donation subject to this Article.

(b) *Donations of money.* The City may accept donations of money for maintenance and enhancement of the Parks in general, including for Works of Art in Parks. Persons wishing to donate money for a specific tree(s) or plant and landscape material to be located in a particular Park or area of a Park may apply to do so as set out in subsections (g) and (h) of this Section. Persons wishing to donate money for a Work of Art(s) to be placed in a particular Park or area of a Park may do so as set out in the process for donations established by the Nichols Hills Public Arts Commission.

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(d) *Donations are City property.* After a donation is accepted pursuant to the process set out in this Article or pursuant to the process established by the Nichols Hills Public Arts Commission when applicable, it will be thereafter owned by the City.

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(i) *Donations of Works of Art for City Parks.* Only the City, or an entity designated by the City Council may install donated Works of Art in Parks. The donor's wishes as to timing for installation of a Work of Art in a Park will be considered, but the City will not guarantee installation by a particular date. The donor's wishes as to location of a donated Work of Art in a Park will be considered, but the City will make the final determination as to the location. The City will not guarantee the permanency of any donated Work of Art and will not be obligated to replace any donated Work of Art that is stolen or damaged. The City will generally maintain donated Works of Art for up to ten years and may require the donor to pay in advance the City's projected installation, maintenance, and associated administrative costs for a stated period of time. However, in any event, the City may remove any donated Work of Art for the following and like reasons regarding the particular Park and park amenity: safety concerns; deterioration; vandalism; maintenance or construction activities; and the City's inability to fund ongoing maintenance or repair.

Section 4. Section 34-121 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 34-122. Process for donations.

(a) *Application.* Persons wishing to make a donation to a Park pursuant to this Article shall file a written application with the City on an application form supplied by the City Clerk. Donations of Works of Art for Parks are addressed in subsection (d).

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(d) *Donations of Works of Art for Parks.* Persons wishing to make a donation of a Work of Art for a Park shall do so pursuant to the process and subject to the criteria established by the Nichols Hills Public Arts Commission in its Public Arts Policies and Guidelines. Upon completion of the installation of the donated Work of Art, the City shall accept dedication of such improvement by Resolution.

Section 5. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 7. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____ _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____ _____, 2024.

ATTEST:

_____
Mayor

_____
City Clerk

Reviewed as to Form and Legality:

_____
City Attorney

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.o

A Resolution appointing a Nichols Hills Centennial Committee to plan events for the United States 250th year in 2026 and the Nichols Hills Centennial in 2029.

ATTACHMENTS

None

CITY OF NICHOLS HILLS OKLAHOMA

City Council Item Report

MEETING DATE

June 11, 2024

AGENDA ITEM # 9.p

Approve Ann Taylor 4th of July Parade Event on July 4, 2024; authorizing and directing City Manager to make necessary plans.

ATTACHMENTS

None