

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 14, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Oath of Office for newly elected Councilman Sody Clements, to be administered by Honorable Judge Kevin Krah.
 - b. Nomination and election of Mayor of City of Nichols Hills.
 - c. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. April 9, 2024 Minutes
 - b. April 20, 2024 Minutes
 - c. May 6, 2024 Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

 - a. Police Department

- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Fund	Dollar Amount
General Fund	\$185,053.75
Designated Funds - Fire	341.04
Designated Funds - Police	5,320.00
Nichols Hills Municipal Authority	98,178.30
General Fund - CIP	40,005.87
Municipal Authority - CIP	9,594.40
General Obligation Bond Funds	309,584.71
Total Warrants & Claims	\$648,078.07

6. Consent Docket - Construction

- a. Pay Estimate No. 2 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$175,490.78.

BACKGROUND: City Engineer has verified quantities and

recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Change Order No. 1 for the Arsenic Removal Water Treatment Plan project with Landmark Construction Group, LLC in the amount of \$20,673.00.

BACKGROUND: The change order increases the contract to \$3,518,673.00. The original contract was \$3,498,000.00.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Request from the Public Works Department to purchase a 2025 Freightliner M2-112 CNG truck from Oklahoma State Contract SW-035T, not to exceed \$164,000.00, to be paid from the General CIP fund.
- c. Request from the Public Works Department to purchase a Petersen Grapple Body from Oklahoma State Contract SW-197 not to exceed \$131,187.00, to be paid from the General CIP fund.
- d. Request from Fire Chief Kevin Boydston to purchase Fire Training Room and Station decor for an amount not to exceed \$3,000.00, as approved in the FY 2023-2024 CIP budget.
- e. Regarding the election of Board of Trustee members of the

Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends voting for Tammy Kretchmar and Craig Stephenson.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Parks Management Agreement between the City of Nichols Hills, Oklahoma and Nichols Hills Parks, Inc.
- b. Request to seek bids for SC-2401 2024 GO Bond Issue City-Wide Sanitary Sewer Improvements Project and receive and approve plans for the same.
- c. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.
- d. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding the appointment of At-Large members to the Board of Park Commissioners, the Public Arts Commission, and the Board of Adjustment; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code to change the definition of "Lot Coverage" to "Building Lot Coverage;" repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. PUBLIC HEARING: An Ordinance amending Section 50-106 of the Nichols Hills City Code regarding the TC Town Center Overlay District and Building Commission review of certain activities in that district; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- g. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding combined lots and side yard setbacks in the R-1-75 Single-Family District and the R-1-60 Single-Family Residential District; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- h. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of a deed combining real property generally located at 1804 Coventry Lane in Nichols Hills, Oklahoma.
- i. PUBLIC HEARING: An Ordinance amending Section 34-122 of the Nichols Hills City Code regarding donations to parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- j. A resolution declaring the necessity for acquiring certain real property at 1842 Westminster Place, Nichols Hills, and directing the acquisition thereof.
- k. A Resolution appointing a Nichols Hills Centennial Committee to plan events for the United States 250th year in 2026 and the Nichols Hills Centennial in 2029.
- l. Adopt the City of Nichols Hills Coyote Management Plan.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:44 PM on the 10th day of May, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 10th day of May, 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 10th of May, 2024; and transmitted by email at 5:00 PM on the 10th day of May, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma