

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:00 PM on
the 5th day of April, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendees Present	Arrived
Commissioner Sody Clements	5:30
Vice-Mayor E. Peter Hoffman	5:30
Council Member Steven J. Goetzinger	5:30

3. Minutes

a. March 12, 2024 Regular City Council Minutes

MOTION: E. Peter Hoffman moved to approve the March 12, 2024 minutes as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

4. Departmental Reports

- a. Police Department
- b. Municipal Court
- c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Vice-Mayor Hoffman reported on grants the City is working on concerning solar panels. Also, Vice-Mayor Hoffman reported on potential grants relating to decarbonization of buildings, tree planting, and additional EV fleet conversion. More information will be available on those potential grants in June or July.

MOTION: Steven J. Goetzinger moved to approve the March 2024 departmental reports as presented. E. Peter Hoffman seconded the motion.

RESULT:	PASSED (UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Warrants & Claims

Fund	Dollar Amount
i. General Fund	\$144,172.36
ii. Nichols Hills Municipal Authority	78,924.37
iii. General Fund - CIP	151,000.00

iv. Designated Funds - Parks	38,150.00
v. General Obligation Bond Funds	1,897,317.71
Total Warrants and Claims	2,309,564.44

MOTION: E. Peter Hoffman moved to approve the total warrants and claims as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)

MOVER: E. Peter Hoffman

SECONDER: Steven J. Goetzinger

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

6. Consent Docket - Construction

- a. Pay Estimate No. 2 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$478,547.30.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- b. Pay Estimate No. 3 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$231,111.49.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- c. Pay Estimate No. 1 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$162,212.74.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Pay Estimate No. 1 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$866,020.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Invoice No. 8406A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$20,750.00, to be paid from Park Designated Fund and other funds.
- f. Invoice No. 8412A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$15,000.00, to be paid from Park Designated Fund and other funds.

MOTION: Steven J. Goetzinger moved to approve item 6a-6f Consent Docket Construction as presented. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

7. Consent Docket - General

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.

MOTION: E. Peter Hoffman moved to approve item 7a - 7c Consent Docket General as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

8. Citizens Desiring to Be Heard

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Approval of an application by Joan S. Maguire to adopt a park and related park adoption agreement, for park property generally located on the corner of Bedford Drive and Trenton Road, currently known as Roy Devero Park.

MOTION: Steven J. Goetzinger moved to approve agenda item 9a as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- b. Revocable Right-of-Way Use Permit granting a revocable permit to Dobson Transport and Telecom Solutions LLC to install fiber optic cable and related facilities along the north Right-of-Way of NW 63rd street.

Mr. Donald Smock, representing Dobson Fiber, presented the application to the City Council.

MOTION: E. Peter Hoffman moved to approve agenda item 9b as presented. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- c. PUBLIC HEARING: The issuance of a Special Permit to Christian Keesee for the purpose of installation of art located 2401 NW Grand Boulevard, Nichols Hills, Oklahoma, and terms of use to be included in such Special Permit.

Mr. Todd Edmonds, Principal with HSE Architects, presented the application requesting a one-year permit to the City Council.

Following discussion among City Council members, staff, and the applicant, Mayor Sody Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Steven J. Goetzinger moved to approve agenda item 9c as presented. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)

MOVER: Steven J. Goetzinger

SECONDER: E. Peter Hoffman

AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- d. Request of Suzy and Chip Morgan discussing zoning rules for lots on Coventry Lane.

Mr. Michael Morgan discussed with the City Council his concerns of the proposed home that is being considered by the Nichols Hills Building Commission. Mr. Morgan stated he would like the City to revisit building heights and sizes of homes based on the size of the lots.

Mrs. Suzy Morgan discussed her concerns of the ordinances pertaining to setback limits, square footage, height, and three-car garages facing the street in the R-1-75 Single-Family Residential district. Mrs. Morgan also stated her concerns of preserving mature trees when new homes are constructed.

City Council members directed staff to discuss with the Building Commission: 1) three-car garages facing the street; 2) proportionality of proposed homes with the current homes on the street; and 3) create a sliding scale for building lot coverage in

the R-1-75 Single-Family Residential district for the various sized lots.

- e. PUBLIC HEARING: An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-9) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof. If approved, PUD-9 will rezone and redistrict the subject property from the U-4 Church District to the R-1-75 Single-Family Residential District and permit development of the Property pursuant to the provisions of the Master Design Statement for PUD-9.

MOTION: Steven J. Goetzinger moved to continue agenda item 9e to the next regular scheduled meeting. E. Peter Hoffman seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

- f. Discussion and possible action regarding fences and walls.

Following discussion among City Council members and staff, City Council directed staff to schedule a workshop to discuss an ordinance showing examples of different types of fences for various lots.

- g. Approve Arbor Day Event on April 20, 2024; authorizing and directing City Manager to make necessary plans.

Mrs. Nancy Herzel, Chairman of the Environment, Health and Sustainability Commission, reviewed the April 20th Arbor Day events with the City Council.

MOTION: E. Peter Hoffman moved to approve agenda item 9g as presented. Steven J. Goetzinger seconded the motion.

RESULT:	(UNANIMOUS)
MOVER:	E. Peter Hoffman

SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

h. Public Arts Commission Board Appointment - Ward One.

MOTION: Steven J. Goetzinger moved to approve the appointment of Melissa Scaramucci as a member of the Public Arts Commission Board. E. Peter Hoffman seconded the motion.

RESULT: (UNANIMOUS)
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger

10. Adjournment

MOTION: There being no further business, E. Peter Hoffman moved to adjourn the meeting. Steven J. Goetzinger seconded the motion.

RESULT: (UNANIMOUS)
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Sody Clements, E. Peter Hoffman , Steven J. Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma