

MINUTES

Regular Meeting of the
Nichols Hills Planning Commission
Tuesday, August 6, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:35 PM
on the 2nd day of August, 2019.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Ron Byrne		Absent	
Mike Biddinger		Absent	
Tim Cheek		Present	
Barbara Gilbert		Present	
John McCaleb	Chairman	Present	
Lynn Pringle		Present	

3. Citizens Desiring to be Heard

The purpose of this time is to allow members of the public to speak to the Planning Commission on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Minutes

- a. June 04, 2019

MOTION: Gilbert moved to approve the June 4, 2019 minutes as presented. Pringle seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Gilbert
SECONDER:	Lynn Pringle
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger

5. Items for Separate Vote

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the Planning Commission.

Discussion, consideration, and possible approval of the following:

a. Demolition application for 1812 Coventry Lane in Nichols Hills.

MOTION: Pringle moved to continue the application for 1812 Coventry Lane until a representative for the application can be present. Cheek seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lynn Pringle
SECONDER:	Tim Cheek
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger

b. Demolition application for 1704 Windsor Place in Nichols Hills.

Steve Von Tungeln, architect for the property owners of 1704 Windsor, spoke to the Planning Commission concerning the plans for the new home. Members of the Planning Commission and staff discussed the application.

MOTION: Gilbert moved to recommend the City Council approve agenda item 5b as presented. Pringle seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Gilbert
SECONDER:	Lynn Pringle
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger

c. Demolition application for 1701 Huntington Avenue in Nichols Hills.

Architect Sam Gresham spoke to the Planning Commission about the project at 1701 Huntington Avenue. Mr. Gresham explained the footprint of the house on the property. Planning Commission members and staff discussed the application.

MOTION: Gilbert moved to recommend the City Council approve agenda item 5c as presented. Cheek seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Gilbert
SECONDER:	Tim Cheek
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger

6. Public Hearings

- a. PUBLIC HEARING: An ordinance amending Chapter 50 of the Nichols Hills City Code concerning the creation of a Nichols Hills Building Commission; establishing powers and duties for the Nichols Hills Building Commission; creating building demolition and construction guidelines, criteria, procedures, and exceptions; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Carla Sharpe, legal counsel, gave an overview of the proposed ordinance amending Chapter 50 and Chapter 8 of the City Code concerning the creation of a Nichols Hills Building Commission. The Building Commission would consist of five Commissioners. They would be responsible for reviewing applications for demolition, building moving and construction for all zoning districts

and issuing or refusing Certificates of Approval.

Following discussion on item 6a among Planning Commission members and staff, Chairman McCaleb opened the public hearing.

Andrew Thomas, an architect and resident, spoke to the Commission about his concerns on who will be on the Nichols Hills Building Commission. Mr. Thomas also thought that a layman would be an added benefit to the new Commission.

Kathy Loggie also spoke to the Planning Commission about having concerned citizens on the Nichols Hills Building Commission.

No others expressed a desire to be heard, the public hearing closed.

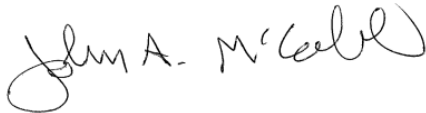
MOTION: Pringle moved to recommend the City Council approve the ordinance with the amendment to add, "In the event three or more of the Nichols Hills Building Commission positions not be filled at any time, the Nichols Hills Planning Commission will serve as the Building Commission and have all of its powers and fulfill all of its duties." Cheek seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lynn Pringle
SECONDER:	Tim Cheek
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger

7. Adjournment

MOTION: There being no further business, Pringle moved to adjourn the meeting. Cheek seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lynn Pringle
SECONDER:	Tim Cheek
AYES:	Cheek, Gilbert, McCaleb, Pringle
ABSENT:	Byrne, Biddinger



Chairman
Planning Commission
City of Nichols Hills, Oklahoma



City Manager
Planning Commission
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma