

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, July 12, 2016 at 5:30 PM
Public Works, 1009 NW 75th
Nichols Hills/OKC, OK 73116

**Original Agenda Filed in the Office of the Municipal Clerk at 9
AM on the 8th day of July, 2016.**

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes

a. June 14, 2016 Minutes

Hoffman moved to approve the June 14, 2016 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

4. Total Warrants and Claims \$99,196.08

a. Discussion, consideration and possible approval of the following:

Nichols Hills Municipal Authority	98,086.68
Nichols Hills Municipal Authority - Capital Improvement	1,109.40

Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

5. Discussion, Consideration and Possible Action to accept the Nichols Hills Municipal Authority financial statements:
- a. June 2016 Financial Statements

Hoffman moved to accept the draft June 2016 financial statements as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - General

Contracts & Agreements

- i. Engineering Services Agreement with Smith, Roberts, Baldischwiler
- ii. Custodial services with Alliance Maintenance for FY 2016-2017
- iii. Annual Software Maintenance - Tyler Tech 2016-2017
- iv. Uniforms with Unifirst for FY2016-2017
- v. Accounting & Financial Consulting Contract with Crawford and Associates
- vi. Arledge & Associates, PC, audit engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2016.

- vii. Insurance Benefits - Insurica
- viii. Telemetry system services with Microcomm
- ix. Frontier Logging

Clements moved to approve the agenda item 6a, contracts and agreements for fiscal year 2016-2017 as presented. Hoffman seconded the motion

RESULT: APPROVED [UNANIMOUS]

MOVER: Sody Clements

SECONDER: E. Peter Hoffman

AYES: Goetzinger, Clements, Hoffman

7. Items for Separate Vote - General

- a. A resolution of the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, authorizing, for the 2016-2017 Fiscal Year, the purchase of items from state contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma.

Hoffman moved to approve Agenda item 7a, a resolution authorizing, for the 2016-2017 fiscal year, the purchase of items from state contracts awarded by the State Purchasing Director of Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma. Clements seconded the motion

RESULT: APPROVED [UNANIMOUS]

MOVER: E. Peter Hoffman

SECONDER: Sody Clements

AYES: Goetzinger, Clements, Hoffman

8. Adjournment

There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman


Chairman
City of Nichols Hills, Oklahoma


General Manager
City of Nichols Hills, Oklahoma


Secretary
City of Nichols Hills, Oklahoma