

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, November 8, 2016 at 5:30 PM
Public Works, 1009 NW 75th
Nichols Hills, OK 73116

**Original Agenda Filed in the Office of the Municipal Clerk at
10:30 AM on the 4th day of November, 2016.**

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes

- a. October 26, 2016 Minutes - Special Joint Meeting with Nichols Hills City Council

Clements moved to approve the October 26, 2016 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

4. Total Warrants and Claims \$112,706.08

- a. Discussion, consideration and possible approval of the following:

Nichols Hills Municipal Authority	112,297.18
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Nichols Hills Municipal Authority - Capital Improvement	408.90
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Hoffman moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Discussion, Consideration and Possible Action to accept the Nichols Hills Municipal Authority financial statements:

Clements moved to accept the October 2016 financial statements as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

6. Items for Separate Vote - General

- a. Schedule of 2017 Regular Nichols Hills Municipal Authority Meetings

Hoffman moved to approve the 2017 schedule of meetings for the Nichols Hills Municipal Authority as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- b. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

Clements moved to approve Agenda item 6b, a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- c. Discussion, consideration and possible approval or disapproval of a resolution declaring an emergency to exist in the City in connection with the City's water distribution system; ratifying and approving the City Manager's November 4, 2016 declaration of an emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered into by the City Manager pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to make additional emergency purchases related to the emergency.

Hoffman moved to approve the resolution declaring an emergency to exist in the City in connection with the City's Water distribution system; ratifying and approving the City manager's November 4th, 2016 declaration of an emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered

into by the City Manager pursuant to the City Manager's declaration; and authorizing and directing the City Manager to make additional emergency purchases related to the emergency. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

7. Adjournment

There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma