

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, July 11, 2017 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the Municipal Clerk at
3:10 PM on the 7th day of July, 2017.**

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes

a. June 13, 2017

MOTION: Hoffman moved to approve the June 13, 2017 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Total Warrants and Claims \$114,226.11

a. Discussion, consideration and possible approval of the following:

a. Nichols Hills Municipal Authority	114,226.11
b. Nichols Hills Municipal Authority - Capital	0.00

Improvement	

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Discussion, Consideration and Possible Action to accept the Nichols Hills Municipal Authority financial statements:

a. June 2017 Financial Statements

MOTION: Hoffman moved to accept the June 2017 financial statements as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - General

Annual Contracts and Agreements

- i. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- ii. Arledge & Associates, PC, audit engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2017.
- iii. Accounting & Financial Consulting Contract with Crawford and Associates
- iv. Frontier Logging
- v. Insurance Benefits - Insurica

- vi. Discussion, consideration and possible approval or disapproval of a resolution renewing, adopting and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.
- vii. Engineering Services Agreement with Smith, Roberts, Baldischwiler

MOTION: Goetzinger moved to approve agenda item 6, annual contracts and agreements as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Items for Separate Vote - General

- a. Discussion, consideration and possible approval or disapproval of a resolution authorizing purchases under state contract.

MOTION: Hoffman moved to approve agenda item 7a, a resolution authorizing purchases under state contract. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. Discussion, consideration, and possible approval or disapproval of employee supplemental compensation from available funds in the FY 2016-2017 General Fund and NHMA budgets and budget adjustment #2 for Fiscal Year 2017-2018.

MOTION: Goetzinger moved to approve agenda item 7b. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- c. Discussion, consideration, and possible approval or disapproval of a Merchant Processing Application and Agreement between the Nichols Hills Municipal Authority and Capital Bankcard, with Authorization to the General Manager to complete and execute the Merchant Processing Application and Agreement.

MOTION: Hoffman moved to approve agenda item 7c. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- d. Discussion, consideration and possible approval or disapproval of a resolution declaring an emergency to exist in connection with the City's water distribution system, ratifying and approving the City Manager's June 22nd, 2017 Declaration of an Emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered into pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to make additional purchases related to the emergency.

MOTION: Goetzinger moved to approve Agenda item 7d, a resolution declaring an emergency to exist in connection with the City's water distribution system, ratifying and approving the City Manager's June 22nd, 2017 Declaration of an Emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered into pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to make additional purchases related to the emergency. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- e. Request for Water Well #19 for maintenance and rehabilitation, in the amount of \$41,885.00 to Frontier Logging. To be paid from the 2014 GO Bonds and other funds

MOTION: Hoffman moved to approve Agenda item 7e, a request for Water Well #19 for maintenance and rehabilitation, in the amount of \$41,885.00 to Frontier Logging, to be paid from the 2014 GO Bonds and other funds. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

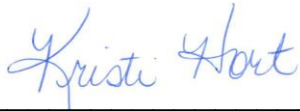
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma



General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma



Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma