1. Agenda

    Documents:

    2021-06-08 MUNICIPAL AUTHORITY - PUBLIC AGENDA-1632.PDF

2. Meeting Materials

    Documents:

    2021-06-08 MUNICIPAL AUTHORITY - FULL AGENDA-1632.PDF

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the Municipal Authority.

1. Call to Order

2. Roll Call

3. Minutes
   a. May 11, 2021

4. Total Warrants and Claims $85,405.66
   a. Discussion, consideration, and possible approval of the following:

a. Nichols Hills Municipal Authority	$85,405.66

5. Discussion, Consideration, and Possible Action to accept the Nichols Hills Municipal Authority financial statements: May 2021
   a. May 2021 Financial Statements

6. Items for Separate Vote - General

   Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the Municipal Authority.

a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2021-2022 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and GO Bond Funds.

b. Frontier Logging contract for FY 2021 - 2022

c. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

7. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:29 P.M. on the 4th day of June, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:45 P.M. on the 4th day of June, 2021; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 P.M. on the 4th day of June, 2021; and transmitted by email at 5:00 P.M. on the 4th day of June, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 8, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, May 11, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 1:50 PM on the 7th day of May, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. April 13, 2021 Minutes
   b. May 3, 2021 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority

MOTION: Goetzinger moved to approve the April 13, 2021 and May 3, 2021 minutes as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Total Warrants and Claims $84,026.04
   a. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. Nichols Hills Municipal Authority	$84,026.04

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Discussion, Consideration, and Possible Action to accept the Nichols Hills Municipal Authority financial statements: April 2021

   a. April 2021 Financial Statements

   MOTION: Goetzinger moved to accept the April 2021 financial statements as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Items for Separate Vote - General

   Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the Municipal Authority.

   a. A resolution declaring certain supplies, materials and equipment owned by the Municipal Authority to be surplus (“Surplus Property”); directing the General Manager to sell such Surplus Property at public auction; and directing the General Manager to dispose of any such Surplus Property which does not receive a successful bid.

   MOTION: Clements moved to approve agenda item 6a as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Adjournment

   MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

____
Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR FITZGERALD A	00-79550	Misc. Income	FITZGERALD ASSOC ARCHITECT	750.00
	B & H CONSTR	00-34325	DEPOSIT-FIRE HYDRANT	B & H CONSTRUCTION:	1,000.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MAY 2021	220.00
				TOTAL:	1,970.00
Administration	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	RELOCATION MTG W/FIRE	39.03
		02-84300	Training & Membershi	PRE COUNCIL MEETING	57.19
		02-84300	Training & Membershi	TRAINING MEETING	68.97
		02-84300	Training & Membershi	ABA MEMBER DUES	310.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.56
				TOTAL:	946.62
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	13,633.52
				TOTAL:	13,633.52
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.56
	OML	05-84300	Training & Membershi	JUDGE SPRING CONFERENCE	50.00
				TOTAL:	135.56
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	BODY ARMOR EDWARDS	763.00
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	REPAIRS UNIT 42	1,102.18
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	53.13
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	53.13
	US FLEET TRACKING	06-84100	Vehicle Maintenance	GPS TRACKING PRORATED	83.90
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES	1,010.10
	VISA	06-84300	Training & Membershi	LUNCH FOR HIRING BOARD	80.80
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	31.98
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	65.84
		06-83000	Material & Supplies	SUPPLIES FOR PATROL CARS	163.68
		06-84100	Vehicle Maintenance	CAR WASH TICKETS	19.99
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies	ACCESS TO DATABASE	100.00
	VISA	06-83000	Material & Supplies	SHIPPING FEES	29.77
		06-83000	Material & Supplies	ENTRY TOOLS FOR CARS	58.40
		06-83000	Material & Supplies	ENTRY TOOLS FOR CARS	97.90
		06-83000	Material & Supplies	FIRST AID KITS IFAK	288.96
		06-84300	Training & Membershi		300.00
	LAW ENFORCEMENT PSYCHOLOGICA	06-81200	Medical Exams	WHITINGER MMPI	120.00
	PET FRIENDS INC	06-85300	Animal Control		122.47
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	53.32
	ADAM MICHAEL GOOD	06-84300	Training & Membershi	WHITINGER POLYGRAPH	200.00
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	DISPATCH AC REPAIR	164.70
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	145.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	460.12
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	APRIL BOARDING FEES	120.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	464.62
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	342.25
	DPS	06-84000	Equipment Maintenanc	OLETS FEES	350.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	55.12
				TOTAL:	8,162.86
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	164.68
		07-83000	Material & Supplies	STATION SUPPLIES	217.29

Attachment: Claims List May 2021 (5174 : 4 Total Warrants & Claims)

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WESTLAKE HARDWARE	07-84200	Building Maintenance	BUILDING MAINT SUPPLY	126.33
	EMSA	07-85200	EMSA Subsidy	MAY SUBSIDY 2021 PAYMENT	2,506.68
	TODD MAYS	07-84300	Training & Membershi	TC: BLUE CARD T-T-T	173.04
	STOLZ TELECOM LLC	07-84000	Equipment Maintenanc	KENWOOD VM5000 800MHZ	2,519.45
	VISA	07-84000	Equipment Maintenanc	WATER FILTERS	23.75
	VISA	07-84300	Training & Membershi	TC: BLUE CARD T-t-T	987.27
		07-83000	Material & Supplies	IPAD CASES	57.96
		07-83000	Material & Supplies	TINT FOR SCBA MASKS	17.98
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	179.70
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	464.62
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	171.14
	INTERSTATE BATTERY SUPPLY	07-84100	Vehicle Maintenance	BATTERY	132.95
	MTM RECOGNITION CORP	07-81100	Uniform Allowance	UNIFORM BADGES	170.00
	OK FIRE CHIEF ASSOCIATION	07-84300	Training & Membershi	OFCA CONVENTION	50.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	55.12
	OREILLY AUTOMOTIVE STORES IN	07-84000	Equipment Maintenanc	MOTOR OIL	11.97
				TOTAL:	8,029.93
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	18,141.51
				TOTAL:	18,141.51
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	23.55
	WESTLAKE HARDWARE	09-83000	Material & Supplies	CHAINSAW BLADES	41.97
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	89.85
	GOODYEAR TIRE & RUBBER COMPA	09-84100	Vehicle Maintenance	STREEET SWEEPER TIRE	353.04
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	238.46
	SOUTH CENTRAL INDUSTRIES INC	09-83500	Safety Supplies	PAPER PRODUCTS	7.16
	CRAFCO INC	09-83000	Material & Supplies	COLD PATCH	429.75
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	109.25
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,539.63
		09-85500	Street Lighting	MONTHLY CHARGES	26.63
		09-85500	Street Lighting	MONTHLY CHARGES	26.91
		09-85500	Street Lighting	MONTHLY CHARGES	26.53
		09-85500	Street Lighting	MONTHLY CHARGES	26.34
		09-85500	Street Lighting	MONTHLY CHARGES	26.34
		09-85500	Street Lighting	MONTHLY CHARGES	40.08
		09-85500	Street Lighting	MONTHLY CHARGES	29.75
	ONG	09-84800	Utilities	MONTHLY CHARGES	28.80
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	TENSIONER	47.74
				TOTAL:	8,111.78
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	1,101.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	119.80
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	599.94
	SOUTH CENTRAL INDUSTRIES INC	10-83500	Safety Supplies	PAPER PRODUCTS	7.16
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE MAY 21	64.07
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE MAY 21	7,708.37
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MAY 2021	4,053.37
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	PRE-EMPLOYMENT DRUG	90.00
	ONG	10-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	13,772.51
Parks Department	CINTAS CORP. #064	11-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	226.30
	SOUTH CENTRAL INDUSTRIES INC	11-83500	Safety Supplies	PAPER PRODUCTS	7.16

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HIBDON TIRES PLUS	11-84100	Vehicle Maintenance	TIRE	105.88
	IRRIGATION STATION	11-85700	Parks Maintenance	BLANKET PO FOR PARKS	25.05
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE MAY	10,602.50
		11-85700	Parks Maintenance	SHAMROCK PARK	110.60
				TOTAL:	11,077.49
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	62.79
		12-84700	Telephone	MONTHLY CHARGES	23.54
	DIGI SECURITY SYSTEMS, LLC	12-84200	Building Maintenance	NORTH DOOR	742.50
	VISA	12-84100	Vehicle Maintenance	CARWASH	10.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	73.00
	SOUTH CENTRAL INDUSTRIES INC	12-83000	Material & Supplies	PAPER PRODUCTS	26.40
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	1,484.20
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.78
	ONG	12-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	2,494.01
General Government	LINDY HOUGH	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	324.90
	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	962.71
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MAY 2021	35.00
	VISA	13-83000	Material & Supplies	SUPPLIES	41.53
		13-83000	Material & Supplies	AMAZON	320.40
		13-83000	Material & Supplies	DEHUMIDIFIER	228.92
	ROBERT T BLACK	13-87200	Education Scholarshi	TUITION REIMBURSEEMNT	1,029.49
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	35.00
	AT&T 405 848 3475 542 8	13-84700	Telephone	MONTHLY CHARGES	216.45
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	BOTTLE WATER	8.64
	CLASSIC PRINTING INC	13-83000	Material & Supplies	#10 WINDOW ENVELOPES	199.00
	BFAC.COM	13-87000	Misc. Expenses	MOBILE APP HOSTING	4,999.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	SAFETY TEST	300.00
	OCD SPECIALISTS LLC	13-83000	Material & Supplies	DISINFECTION TESTING	300.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.78
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	107.50
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	93.80
		13-83000	Material & Supplies	5 GAL WATER	122.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	43.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	46.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	43.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	175.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	45.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	716.40
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (3)	163.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	51.12
		13-86300	Publications	NOTICES AND PUBLICATIONS	53.98
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.17
		13-86300	Publications	NOTICES AND PUBLICATIONS	46.21
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.61
		13-86300	Publications	NOTICES AND PUBLICATIONS	412.88
		13-86300	Publications	NOTICES AND PUBLICATIONS	89.89
	QUADIENT INC	13-86900	Postage	POSTAGE	500.00
		13-84600	Lease/Rental	POSTAGE METER RENTAL	99.00

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PAPER	127.96
	OG&E	13-84800	Utilities	MONTHLY CHARGES	1,282.02
	OML	13-86700	OML Dues	OML DUES 2021-2022	5,891.34
	ONG	13-84800	Utilities	MONTHLY CHARGES	55.12
				TOTAL:	20,730.72
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	47.09
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	89.85
	VISA	14-84300	Training & Membershi	ICC TESTING	219.00
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	33.12
	AT&T MOBILITY 287305710578	14-84700	Telephone	FIRST NET PUBLIC WORKS	41.30
	ONG	14-84800	Utilities	MONTHLY CHARGES	28.80
				TOTAL:	459.16
Risk Manager	VISA	15-84100	Vehicle Maintenance	AQUA EXPRESS	10.00
		15-84300	Training & Membershi	THE DONUT PALACE	21.80
		15-84300	Training & Membershi	AMERICAN AIRLINES	26.20
		15-84300	Training & Membershi	AMERICAN AIRLINES TICKET	445.79
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.78
				TOTAL:	546.57
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	MONTHLY CHARGES	287.94
		16-84600	Lease/Rental	CITY HALL INTERNET	539.99
		16-84600	Lease/Rental	PUBLIC WORKS INTERNET	44.78
		16-84600	Lease/Rental	CREDIT TO CORRECT VENDOR	44.78-
	VISA	16-84000	Equipment Maintenanc	TECHSMITH CAMTASIA SOFTWA	99.50
		16-83000	Material Supplies	MISC OFFICE SUPPLIES	70.07
		16-83000	Material Supplies	BINDERS & SUPPLIES	93.84
		16-83000	Material Supplies	POSTAGE	5.99
		16-83000	Material Supplies	PRINTER TONER	84.89
	VISA	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	44.78
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.78
	AT&T MOBILITY 287305710578	16-84000	Equipment Maintenanc	FIRST NET PUBLIC WORKS	183.06
	NORPS, LLC	16-84000	Equipment Maintenanc	VEEAM SOFTWARE SUPPORT	1,610.40
				TOTAL:	3,063.24

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR MCDANIEL, CA	00-34150	Utility Refunds	01-00186-09	120.90
	TOELLE, KAYL	00-34150	Utility Refunds	02-00803-06	32.62
	HINES, HAYLE	00-34150	Utility Refunds	02-00853-04	215.97
				TOTAL:	369.49
Municipal Authority	FIRESTONE COMPLETE AUTO	12-84100	Vehicle Maintenance	RADIATOR, WATER PUMP	1,330.53
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	90.00
		12-84950	Printing & Processin	UTILITY INVOICES MAY 21	1,069.59
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	3,970.00
		12-84500	Well Maintenance	CHEMICALS FOR WELLS	64.64
		12-84500	Well Maintenance	CHEMICALS FOR WELLS	67.14
		12-83400	Lab Chemicals	CHEMICALS FOR GC	176.59
	NORTHERN SAFETY & INDUSTRIAL	12-83500	Safety Supplies	SAFETY SUPPLIES	86.57
	UTILITY TECHNOLOGY SERVICES	12-83000	Materials & Supplies	METER LIDS	1,462.00
		12-83000	Materials & Supplies	2 WATER METERS	1,180.00
	US FLEET TRACKING	12-84100	Vehicle Maintenance	GPS TRACKING PUBLIC WORKS	239.60
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	453.42
	SOUTH CENTRAL INDUSTRIES INC	12-83500	Safety Supplies	PAPER PRODUCTS	7.16
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	OKC SEWER CHARGES	59,593.20
	VISA	12-83000	Materials & Supplies	TRUCK WASH	25.00
		12-84300	Training & Membershi	DEQ LICENSE	124.00
		12-83000	Materials & Supplies	VISTAPRINT - BUS CARDS	20.06
	AT&T MOBILITY 287305710578	12-84700	Telephone	FIRST NET PUBLIC WORKS	215.25
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	107.50
	CROSSLAND'S A & A RENT ALL	12-84600	Equipment Rental	SKID STEER	400.00
	DAVID STOOPS ELECTRIC	12-84500	Well Maintenance	WEST TOWER PLUG	300.00
	DOLESE BROS CO	12-83000	Materials & Supplies	ROCK	43.52
	GELLCO CLOTHING & SHOES INC	12-83000	Materials & Supplies	BOOTS	130.00
		12-83000	Materials & Supplies	BOOTS	130.00
		12-83500	Safety Supplies	BOOTS	130.00
	INTERSTATE BATTERY SUPPLY	12-83000	Materials & Supplies	BATTERIES	132.95
	J & R EQUIPMENT CO	12-83000	Materials & Supplies	WEELS, STRAP FOR SEWAGE	1,471.34
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLY	22.99
		12-83200	Office Supplies	OFFICE SUPPLY	27.99
		12-83200	Office Supplies	SUPPLIES	5.79
		12-83200	Office Supplies	SUPPLIES	41.97
		12-83200	Office Supplies	SUPPLIES	10.39
		12-83200	Office Supplies	OFFICE DEPOT 35315277	24.99-
	OG&E	12-84800	Utilities	MONTHLY CHARGES	767.44
		12-84800	Utilities	MONTHLY CHARGES	1,391.33
		12-84800	Utilities	MONTHLY CHARGES	7,193.79
		12-84800	Utilities	MONTHLY CHARGES	941.89
	ONG	12-84800	Utilities	MONTHLY CHARGES	95.29
		12-84800	Utilities	MONTHLY CHARGES	95.29
		12-84800	Utilities	MONTHLY CHARGES	104.57
		12-84800	Utilities	MONTHLY CHARGES	100.35
		12-84800	Utilities	MONTHLY CHARGES	28.80
	OREILLY AUTOMOTIVE STORES IN	12-84100	Vehicle Maintenance	WELL MAINTENANCE	210.43
	SMITH FARM & GARDEN	12-84500	Well Maintenance	PRESSURE WASHER	1,002.79
				TOTAL:	85,036.17

4.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	FRANKFURT-SHORT-BRUZA ASSOCI	86-99200	Town Hall	City Hall & Fire Dept Ren	7,932.00
				TOTAL:	7,932.00
2018 GO Bond Series	DIGI SECURITY SYSTEMS, LLC	88-99400	Communications & Dat	WATER WELL SECURITY	69,924.58
				TOTAL:	69,924.58
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	Water tank paiting	6,726.75
		89-98550	Water Projects	WC-1901 WATER LINE RELOCA	3,159.00
		89-98550	Water Projects	WC-1903	459.00
	DIGI SECURITY SYSTEMS, LLC	89-99450	Communications & Dat	WATER WELL SECURITY	58,437.92
	ZOHO CORPORATION	89-99450	Communications & Dat	MANAGE ENGINE HELP DESK	1,734.00
	HOME DEPOT	89-99450	Communications & Dat	MISC HARDWARE	485.06
		89-99450	Communications & Dat	MISC HARDWARE	173.34
		89-99450	Communications & Dat	MISC HARDWARE	64.87
	SOFTWARE HOUSE INTERNATIONAL	89-99450	Communications & Dat	FORTIMAIL SYSTEM	7,132.82
				TOTAL:	78,372.76
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	PC 2002 Drury Ln	2,005.20
		90-97550	Paving (Streets)	PC 2002 N Penn	3,932.25
		90-99800	Other Expenses Paid	MISC 2020 BOND ISSUE	1,043.28
	BURGESS ENGINEERING & TESTIN	90-97550	Paving (Streets)	PC-2002 TESTING	46.00
		90-97550	Paving (Streets)	PC-2002 TESTING	240.00
	RUDY CONSTRUCTION CO.	90-97550	Paving (Streets)	PC-2002 NPenn & Drury	114,853.50
				TOTAL:	122,120.23
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	9,119.50
				TOTAL:	9,119.50

=============== FUND TOTALS ================

01	General Fund	111,275.48
06	Municipal Authority	85,405.66
80	General Obligation Bonds	287,469.07
	GRAND TOTAL:	484,150.21

TOTAL PAGES: 6

Attachment: Claims List May 2021 (5174 : 4 Total Warrants & Claims)

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 5/01/2021 THRU 5/31/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

5.a.a

BALANCE SHEET
AS OF: MAY 31ST, 2021

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,178,960.79		
06-00-11000	T-Bills and CD's	700,000.00		
06-00-11100	Interest Receivable	192.58		
06-00-12150	Utility Receivable	421,428.43		
06-00-13900	Unbilled Receivable	190,912.00		
06-00-14800	Allowance for Doubtful Account	(24,912.93)		
06-00-14850	Bad Debt Receivable	26,961.23		
06-00-15000	Deferred outflow of resources	103,572.00		
06-00-15500	Deferred OUtflow - OPEB	7,102.00		
06-00-20000	Fixed Assets	42,640,988.03		
06-00-20100	Accumulated Depreciation	(25,502,896.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,465,574.06		
			21,415,623.30	
	TOTAL ASSETS			21,415,623.30
LIABILITIES				
06-00-30050	Net pension asset	(125,476.00)		
06-00-30090	Payable - Collection AgencyFee	6,714.98		
06-00-30099	A/P Due to Pooled Cash	101,247.08		
06-00-31800	Comp Absent Payable	3,738.02		
06-00-31890	Compensated Absences - Long Te	33,641.00		
06-00-34000	City of NH - Garbage	85,515.81		
06-00-34100	Unearned Rev (Unapplied Credit	12,035.06		
06-00-34150	Utility Refunds	132.10		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	917.25		
06-00-34900	Notes Payable - Current Portio	806.00		
06-00-35000	NOTES PAYABLE	17,006.00		
06-00-38000	Deferred inflow of resources	18,241.00		
06-00-38500	Deferred Inflow - OPEB	17,303.00		
06-00-40100	OPEB Liability	75,172.00		
	TOTAL LIABILITIES		246,993.30	
EQUITY				
06-00-50400	Net Investment-Capital Assets	18,793,595.00		
06-00-52090	Unrestricted Fund Balance	2,226,681.93		
	TOTAL BEGINNING EQUITY	21,020,276.93		
	TOTAL REVENUE	3,927,692.00		
	TOTAL EXPENDITURES	3,779,338.93		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	148,353.07		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		21,168,630.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,415,623.30

BALANCE SHEET
AS OF: MAY 31ST, 2021

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	266,188.17		
13-00-11000	T-Bills and CD's	1,250,000.00		
13-00-11100	Interest Receivable	49.99		
			1,516,238.16	
	TOTAL ASSETS			1,516,238.16
				==============
LIABILITIES				
===========				
EQUITY				
======				
13-00-50400	Net Investment - Capital Asset	0.11		
13-00-57100	Fund Bal-Capital Improvements	1,564,059.68		
	TOTAL BEGINNING EQUITY	1,564,059.79		
	TOTAL REVENUE	10,511.02		
	TOTAL EXPENDITURES	58,332.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(47,821.63)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,516,238.16	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,516,238.16
				==============

5.a.b

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
TOTAL REVENUES	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
EXPENDITURE SUMMARY						
Municipal Authority	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
TOTAL EXPENDITURES	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(5,738.19)	148,353.07	(9,497.67)	(138,855.40)	0.00

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,716,937	212,521.39	2,652,274.81	0.00	64,662.19	2.38
TOTAL Water	2,716,937	212,521.39	2,652,274.81	0.00	64,662.19	2.38
Wastewater						
06-00-75700 Sewer Revenue	324,520	28,375.14	322,702.86	0.00	1,817.14	0.56
06-00-75800 OKC Sewer Charges Revenue	868,606	81,027.16	914,830.03	0.00	(46,224.03)	5.32-
TOTAL Wastewater	1,193,126	109,402.30	1,237,532.89	0.00	(44,406.89)	3.72-
Water Taps						
06-00-75900 Water Tap Revenue	27,578	6,665.00	19,428.74	0.00	8,149.26	29.55
TOTAL Water Taps	27,578	6,665.00	19,428.74	0.00	8,149.26	29.55
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	165.00	0.00	155.00	48.44
TOTAL Fines & Forfeits	320	0.00	165.00	0.00	155.00	48.44
Penalties						
06-00-77750 Penalty Charges	17,632	1,303.37	3,999.96	0.00	13,632.04	77.31
TOTAL Penalties	17,632	1,303.37	3,999.96	0.00	13,632.04	77.31
Investment Earnings						
06-00-78200 Interest Income	22,064	179.32	2,963.13	0.00	19,100.87	86.57
TOTAL Investment Earnings	22,064	179.32	2,963.13	0.00	19,100.87	86.57
Miscellaneous Revenue						
06-00-79100 Misc Income	5,691	150.00	11,327.47	0.00	(5,636.47)	99.04-
TOTAL Miscellaneous Revenue	5,691	150.00	11,327.47	0.00	(5,636.47)	99.04-
Fund Balance Carryover						
06-00-79800 Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Fund Balance Carryover	24,295	0.00	0.00	0.00	24,295.45	100.00
TOTAL Municipal Auth Revenue	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99
TOTAL REVENUE	4,007,643	330,221.38	3,927,692.00	0.00	79,951.45	1.99

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	510,263	39,123.21	473,980.95	0.00	36,281.79	7.11
06-12-80200 Overtime	4,000	0.00	7,523.37	0.00 (	3,523.37)	88.08-
06-12-80300 FICA/Medicare	39,035	3,032.35	37,305.58	0.00	1,729.51	4.43
06-12-80400 Dental Insurance	4,750	344.48	3,919.13	0.00	830.87	17.49
06-12-80500 Health Insurance	86,920	12,549.16	86,029.53	0.00	890.47	1.02
06-12-80600 Workers Comp	14,465	0.00	11,354.91	0.00	3,110.09	21.50
06-12-80700 Unemployment	1,800	0.00	1,849.57	0.00 (	49.57)	2.75-
06-12-80800 OMRF Pension	41,381	3,165.86	38,539.01	0.00	2,841.61	6.87
06-12-80900 Stand by Pay	5,800	450.00	5,433.33	0.00	366.67	6.32
06-12-81100 Uniform Rental	6,200	453.42	5,975.82	0.00	224.18	3.62
06-12-81200 Medical Exams	500	0.00	48.00	0.00	452.00	90.40
TOTAL Personnel Services	715,113	59,118.48	671,959.20	0.00	43,154.25	6.03
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	4,594.87	31,732.02	5,465.24 (	5,197.26)	16.24-
06-12-83200 Office Supplies	1,500	84.14	1,822.11	0.00 (	322.11)	21.47-
06-12-83300 Minor Tools	2,000	0.00	851.84	0.00	1,148.16	57.41
06-12-83400 Lab Chemicals	4,100	176.59	765.04	711.55	2,623.41	63.99
06-12-83500 Safety Supplies	2,600	223.73	2,689.45	130.00 (	219.45)	8.44-
06-12-83700 Misc Supplies	500	0.00	224.95	0.00	275.05	55.01
TOTAL Material and Supplies	42,700	5,079.33	38,085.41	6,306.79 (	1,692.20)	3.96-
Other Services						
06-12-84000 Equipment Maintenance	5,000	0.00	5,723.65	0.00 (	723.65)	14.47-
06-12-84100 Vehicle Maintenance	10,000	1,780.56	9,667.90	401.57 (	69.47)	0.69-
06-12-84300 Training & Membership	10,000	124.00	4,155.88	0.00	5,844.12	58.44
06-12-84400 Software Agreements	17,150	0.00	11,302.12	0.00	5,847.88	34.10
06-12-84500 Well Maintenance	55,000	1,434.57	32,974.59	2,373.31	19,652.10	35.73
06-12-84550 Water Quality Testing	15,000	3,970.00	16,107.00	416.00 (	1,523.00)	10.15-
06-12-84600 Equipment Rental	1,000	400.00	1,828.08	0.00 (	828.08)	82.81-
06-12-84650 Lease Agreements	41,080	0.00	39,460.46	0.00	1,619.54	3.94
06-12-84700 Telephone	12,000	215.25	8,154.76	0.00	3,845.24	32.04
06-12-84800 Utilities	160,000	10,718.75	158,071.91	0.00	1,928.09	1.21
06-12-84900 Fuel	21,000	0.00	19,798.54	0.00	1,201.46	5.72
06-12-84950 Printing & Processing - Uti	13,000	1,159.59	13,722.98	0.00 (	722.98)	5.56-
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	27,500	107.50	18,823.74	0.00	8,676.26	31.55
06-12-87700 OKC Sewer Charges	550,000	59,593.20	614,660.97	0.00 (	64,660.97)	11.76-

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,307,100	192,258.34	2,114,841.74	0.00	192,258.26	8.33
TOTAL Other Services	3,249,830	271,761.76	3,069,294.32	3,190.88	177,344.80	5.46
Transfers Out						
TOTAL Municipal Authority	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
General Government						
==================						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,007,643	335,959.57	3,779,338.93	9,497.67	218,806.85	5.46
REVENUE OVER/(UNDER) EXPENDITURES	0	(5,738.19)	148,353.07	(9,497.67)	(138,855.40)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2021

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
TOTAL REVENUES	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
EXPENDITURE SUMMARY						
General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	34.74	(47,821.63)	0.00	47,821.63	0.00

5.a.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,858.65	0.00	(8,858.65)	0.00
TOTAL Intergovernmental	0	0.00	8,858.65	0.00	(8,858.65)	0.00
Investment Earnings						
13-00-78500 Interest	0	34.74	1,652.37	0.00	(1,652.37)	0.00
TOTAL Investment Earnings	0	34.74	1,652.37	0.00	(1,652.37)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
TOTAL Fund Balance Carryover	1,569,699	0.00	0.00	0.00	1,569,699.00	100.00
Transfers						
TOTAL NHMA CIP - Revenues	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33
TOTAL REVENUE	1,569,699	34.74	10,511.02	0.00	1,559,187.98	99.33

5.a.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	167,091	0.00	46,327.04	0.00	120,763.96	72.27
13-12-88100 Vehicles	95,388	0.00	0.00	0.00	95,388.00	100.00
13-12-88400 Capital Imp - Software	37,320	0.00	0.00	0.00	37,320.00	100.00
13-12-88500 Capital Imp - Equipment	85,745	0.00	12,005.61	0.00	73,739.39	86.00
13-12-88600 Capital Imp - Radios/Commun	4,518	0.00	0.00	0.00	4,518.00	100.00
13-12-89200 Capital Imp-Water Wells	1,069,656	0.00	0.00	0.00	1,069,656.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
TOTAL General Government	1,559,718	0.00	58,332.65	0.00	1,501,385.35	96.26
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Capital Projects	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL Information Systems	9,981	0.00	0.00	0.00	9,981.00	100.00
TOTAL EXPENDITURES	1,569,699	0.00	58,332.65	0.00	1,511,366.35	96.28
REVENUE OVER/(UNDER) EXPENDITURES	0	34.74	(47,821.63)	0.00	47,821.63	0.00

RESOLUTION NO. 1416

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2021-2022; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the "Act") to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2021-2022 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;'

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2021-2022. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2016, 2018, 2019, 2020, and 2021 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2021 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2022 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 8th day of June, 2021.

ATTEST:

____
City Clerk

____
MAYOR, CITY OF NICHOLS HILLS
AND
CHAIRMAN OF THE NICHOLS HILLS
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

____
City Attorney

FRONTIER
LOGGING
CORPORATION

Borehole Geophysics
FRANCIS L. WEEDON
PRESIDENT
7221 NW 3 RD
OKLAHOMA CITY, OK. 73127

Telephone 405-787-3952 Fax 405-787-3977
E-mail borholog@sbcglobal.net
www.frontierlogging.com

April 14, 2021

Mr. Randal Lawrence
Public Works Director

Aaron Buckman
Deputy Director of Public Works
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, OK. 73116

Subject: Water well maintenance contract and price list for fiscal year beginning July 1, 2021 through June 30, 2022.

Frontier Logging Corporation and Hoffman - Ewbank, Inc. and Associates is in agreement to extend the annual water well maintenance agreement for the fiscal year beginning July 1, 2021 and ending June 30, 2022 using the attached sheets for our price list. However, if for some unforeseen reason that prices do increase, the City will be notified of the increase amount for that service or product.

If you and we are in agreement, sign in places indicated and return one copy to Frontier Logging Corporation at 7221 NW 3rd St., Oklahoma City, OK. 73127.

Francis L. Weedon, President
Johnny A. Just, VP Operations
Frontier Logging Corporation

Francis L. Weedon

President

City of Nichols Hills

____

6.b.b

DETAILED FEE PROPOSAL:

Item No.	Estimated Quantity	Unit	Item	(Dollars per unit written)	Unit Price	Item Total
1	2.00	EA.	Mobilization	Two Thousand TwoHundred and Ten Dollars	$ 2,210.	$ 4,420.00
2	10.00	PR HR.	Service Calls (min. 2 hours)	Four Hundred and Forty Dollars	$ 440.	$ 4,400.00
3	2.00	EA.	Pull Well	Three Thousand Seven Hundred Dollars	$ 3,700.	$ 7,400.00
4	2.00	EA.	Pump/Motor Cleaning and Testing	Nine Hundred Dollars	$ 900.	$ 1,800.00
5	1.500.00	L.F.	Column Pipe Cleaning	Dollars	QUOTED WHEN NEEDED	
6	2.00	EA.	Casing Inspection Video	One Thousand Eight Hundred and Seventy five Dollars	$ 1,875.	$ 3,750.00
7	2.00	EA.	Well Cleaning (Circulation, Bit and Scraper, Acidizing)	Twenty Eight Thousand One Hundred Dollars	$ 28,100.	$ 56,200.00
8	2.00	EA.	Perforation Acidizing (without well cleaning)	per 1000 gal 15% Thirteen Thousand Seven Hd. Dollars	$ 13,700	$ 27,400.00
9	2.00	EA.	Well Logging (Gamma-Ray, Resistivity, CCL)	One Thousand Five Hundred and Fifty Dollars	$ 1,550.	$ 3,100.00
10	2.00	EA.	Well Logging (CBL)	One Thousand Eight Hundred Dollars	$ 1,800.	$ 3,600.00
11	2.00	EA.	Well Logging (3-arm caliper)	One Thousand Five Hundred Dollars	$ 1,500.	$ 3,000.00
12	2.00	EA.	Well Logging (Conductivity Log)	One Thousand Five Hundred Dollars	$ 1,500.	$ 3,000.00

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
			(Dollars per unit written)		
13	2.00	EA.	24-hr Test Pump Ten Thousand seven Hundred Dollars (Dollars per unit written)	$ 10,700	$ 21,400.00
14	200.00	EA.	Perforating Fifty Four dollars and Thirty cents Dollars (Dollars per unit written)	$ 54.30	$10,860.00
15	200.00	EA.	Gun Perforating (90 deg phasing) Dollars (Dollars per unit written)	$ N/A	$
16	5.00	EA.	Zone Specific Sampling & Testing One Thousand Two Hundred Dollars (Dollars per unit written)	$ 1,200.	$ 6,000.00
17	2.00	EA.	Zone Isolation (Bridge Plug) Dollars QUOTED WHEN NEEDED (Dollars per unit written)		
18	2.00	EA.	Zone Isolation (Sand Plug) Dollars QUOTED WHEN NEEDED (Dollars per unit written)		
19	2.00	EA.	Zone Isolation (Squeeze Cementing) Dollars QUOTED WHEN NEEDED (Dollars per unit written)		
20	700.00	LF.	Set Casing Liner Dollars QUOTED WHEN NEEDED (Dollars per unit written)		
21	200.00	PER SCK	Cement Dollars QUOTED WHEN NEEDED (Dollars per unit written)		
22	2.00	EA.	Re-Install Well Four Thousand Two Hundred and Ten Dollars (Dollars per unit written)	$4,210.	$8,420.00
23	2.00	EA.	Disinfection Five Hundred and Fifty Dollars (Dollars per unit written)	$ 550.	$1,100.00
24	2.00	EA.	Site Restoration Four Hundred and Fifty Dollars (Dollars per unit written)	$ 450.	$ 900.00

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
25	700.00	LF.	Column Pipe Provided by City of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
26	2.00	EA.	Pump Provided by City of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
27	2.00	EA.	Motor Provided by City Of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
28	700	LF.	Air Line Tubing Materials provided by Nichols Hills Dollars (Dollars per unit written)	$____	$____
29	700	LF.	Electrical Cable Materials provided by Nichols Hills Dollars (Dollars per unit written)	$____	$____
30	2.00	EA.	Cleaning By Scraping Six Thousand Three Hundred and Ten Dollars	$ 6,310.	$ 12,620.00

TOTAL BASE BID:

One Hundred Seventy Nine Thousand Three Hundred and Seventy Dollars

$179,370.00

DETAILED FEE PROPOSAL: FRONTIER'S PRICE

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
1	2.00	EA.	Mobilization Two Thousand TwoHundred and Ten Dollars (Dollars per unit written)	$ 2,210.	$ 4,420.00
2	10.00	PR HR.	Service Calls (min. 2 hours) Four Hundred and Forty Dollars (Dollars per unit written)	$ 440.	$ 4,400.00
3	2.00	EA.	Pull Well Three Thousand Seven Hundred Dollars (Dollars per unit written)	$ 3,700.	$ 7,400.00
4	2.00	EA.	Pump/Motor Cleaning and Testing Nine Hundred Dollars (Dollars per unit written)	$ 900.	$ 1,800.00
5	1.500.00	L.F.	Column Pipe Cleaning Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
6	2.00	EA.	Casing Inspection Video One Thousand Eight Hundred and Seventy five Dollars (Dollars per unit written)	$ 1,875.	$ 3,750.00
7	2.00	EA.	Well Cleaning (Circulation, Bit and Scraper, Acidizing) Twenty Eight Thousand One Hundred Dollars (Dollars per unit written)	$ 28,100.	$ 56,200.00
8	2.00	EA.	Perforation Acidizing (without well cleaning) per 1000 gal 15% Thirteen Thousand Seven Hd. Dollars (Dollars per unit written)	$ 13,700	$ 27,400.00
9	2.00	EA.	Well Logging (Gamma-Ray, Resistivity, CCL) One Thousand Five Hundred and Fifty Dollars (Dollars per unit written)	$ 1,550.	$ 3,100.00
10	2.00	EA	Well Logging (CBL) One Thousand Eight Hundred Dollars (Dollars per unit written)	$ 1,800.	$ 3,600.00
11	2.00	EA.	Well Logging (3-arm caliper) One Thousand Five Hundred Dollars (Dollars per unit written)	$ 1,500.	$ 3,000.00
12	2.00	EA.	Well Logging (Conductivity Log) One Thousand Five Hundred Dollars	$ 1.500.	$ 3.000.00

Attachment: Frontier Logging Price List (5185 : Frontier Logging - Contract)

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total

(Dollars per unit written)

13 2.00 EA. 24-hr Test Pump
Ten Thousand seven Hundred Dollars $ 10,700 $ 21,400.00
(Dollars per unit written)

14 200.00 EA. Perforating
Fifty Four dollars and Thirty cents Dollars $ 54.30 $10,860.00
(Dollars per unit written)

15 200.00 EA. Gun Perforating (90 deg phasing)
Dollars $ N/A $
(Dollars per unit written)

16 5.00 EA. Zone Specific Sampling & Testing
One Thousand Two Hundred Dollars $ 1,200. $ 6,000.00
(Dollars per unit written)

17 2.00 EA. Zone Isolation (Bridge Plug)
Dollars QUOTED WHEN NEEDED
(Dollars per unit written)

18 2.00 EA. Zone Isolation (Sand Plug)
Dollars QUOTED WHEN NEEDED
(Dollars per unit written)

19 2.00 EA. Zone Isolation (Squeeze Cementing)
Dollars QUOTED WHEN NEEDED
(Dollars per unit written)

20 700.00 LF. Set Casing Liner
Dollars QUOTED WHEN NEEDED
(Dollars per unit written)

21 200.00 PER SCK Cement
Dollars QUOTED WHEN NEEDED
(Dollars per unit written)

22 2.00 EA. Re-install Well
Four Thousand Two Hundred and Ten Dollars $4,210. $8,420.00
(Dollars per unit written)

23 2.00 EA. Disinfection
Five Hundred and Fifty Dollars $ 550. $1,100.00
(Dollars per unit written)

24 2.00 EA. Site Restoration
Four Hundred and Fifty Dollars $ 450. $ 900.00
(Dollars per unit written)

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
25	700.00	LF.	Columr Pipe Provided by City of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
26	2.00	EA.	Pump Provided by City of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
27	2.00	EA.	Motor Provided by City Of Nichols Hills Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
28	700	LF.	Air Line Tubing Materials provided by Nichols Hills Dollars (Dollars per unit written)	$	$
29	700	LF.	Electrical Cable Materials provided by Nichols Hills Dollars (Dollars per unit written)	$	$
30	2.00	EA.	Cleaning By Scraping Six Thousand Three Hurdred and Ten Dollars	$ 6,310.	$ 12,620.00

TOTAL BASE BID:

One Hundred Seventy Nine Thousand Three Hundred and Seventy Dollars

$179,370.00

CRAWFORD & ASSOCIATES P.C.

April 23, 2021

Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority
City of Nichols Hills
6407 Avondale DR
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2022
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2021

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2021. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities *d.* The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

<u>Services Related to the Preparation of Prescribed Form Financial Statements and Schedules</u>

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2022
b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2021

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
    a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
    b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
    c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $255
- Shareholders $170
- Consulting Senior Managers $155
- Consulting Managers $130
- Consulting Staff $115
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2021 through June 30, 2022. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 2021.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

____
Mayor

____
Chairman

ATTEST:

____
City Clerk

APPROVED as to form this _____ day of ___________, 2021.

____
City Attorney