1. Agenda

    Documents:

    2022-06-14 MUNICIPAL AUTHORITY - PUBLIC AGENDA-1727.PDF

2. Meeting Materials

    Documents:

    2022-06-14 MUNICIPAL AUTHORITY - FULL AGENDA-1727.PDF

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 14, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Municipal Authority.

1. Call to Order

2. Roll Call

3. Minutes
   a. May 9, 2022 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority
   b. May 10, 2022 Minutes

4. Total Warrants and Claims $167,477.29
   a. Consideration of approval, acceptance, rejection, and/or postponement of the following:

a. Nichols Hills Municipal Authority	$132,745.29
b. Nichols Hills Municipal Authority - CIP	34,732.00

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following: May 2022
   a. May 2022 Financial Statements

6. Items for Separate Vote - General

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2022-2023 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

b. Budget adjustment for fiscal year 2021-2022.

c. Employee Benefit plans for the 2022-2023 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

d. Frontier Logging contract for FY 2022-2023

e. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2022-2023.

f. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

g. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

7. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:49 PM on the 10th day of June, 2022 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:15 PM on the 10th day of June, 2022; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 10th of June, 2022; and transmitted by email at 5:00 PM on the 10th day of June, 2022 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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Nichols Hills Municipal Authority
Tuesday, June 14, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Joint Meeting of the
Nichols Hills City Council and Nichols Hills Municipal Authority
Monday, May 9, 2022 at 1:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:21 PM on the 4th day of May, 2022.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

   The purpose of this time is to allow members of the public to speak to the City Council and Nichols Hills Municipal Authority on any matter that is not otherwise set for consideration on this Agenda.

   No one expressed a desire to be heard.

4. Items for Separate Vote - General

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. The budget for all funds for the 2022-2023 Fiscal Year.

   · Nichols Hills General Fund
   · Nichols Hills Municipal Authority
   · Nichols Hills Street and Alley Fund
   · Nichols Hills Designated Funds - Fire Department & General Employees
   · Nichols Hills Designated Funds - Police Department
   · Nichols Hills Designated Funds - Public Works Department
   · Nichols Hills 911 Association Fund
   · Nichols Hills Sinking Fund
   · Police Impound Fund

· Water Impact Fees Fund

· Sewer Impact Fees Fund

· Drainage Fee Fund

· Nichols Hills General Fund - Capital Improvement Projects

· Nichols Hills Municipal Authority CIP - Capital Improvement Projects

· Health Insurance Fund

· Park Fund

Council members and staff reviewed the proposed budget for Fiscal Year 2022-2023.

MOTION: Goetzinger moved to accept the proposed budget as presented for further consideration. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

____
Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, May 10, 2022 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 10:27 AM on the 6th day of May, 2022.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. April 12, 2022 Minutes

   MOTION: Clements moved to approve the April 12, 2022 minutes as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Total Warrants and Claims $102,519.37
   a. Consideration of approval, acceptance, rejection, and/or postponement of the following:

a. Nichols Hills Municipal Authority	$87,544.37
b. Nichols Hills Municipal Authority-CIP	14,975.00

MOTION: Hoffman moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following: April 2022
   a. April 2022 Financial Statements

      MOTION: Clements moved to accept the April 2022 financial statements as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Items for Separate Vote - General

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. An ordinance amending the Employee Retirement System, Defined Benefit Plan for City of Nichols Hills, Oklahoma and Nichols Hills Municipal Authority; providing retirement benefits for eligible employees of City of Nichols Hills & Nichols Hills Municipal Authority, Oklahoma; pertaining to contributions by participants; providing for employer pickup of mandatory contributions; providing for repealer and severability; and declaring and emergency.

      MOTION: Hoffman moved to approve agenda item 6a as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 6a(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

____
Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

____
Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR TREECE & RHI	00-72050	Building Permits	TREECE & RHINES HEATING &	64.50
	SPENCER HEAT	00-72350	General Contractor R	SPENCER HEAT & AIR LLC:	25.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MAY 2022	200.00
	REDBUD FOUNDATION INC	00-34300	Bonds held in reserv	REDBUD FOUNDATION INC	6,000.00
	OKLAHOMA CITY MEMORIAL MARAT	00-34300	Bonds held in reserv	2022 REFUND BANNER DEPOSIT	6,000.00
				TOTAL:	12,289.50
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	202.51
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	46.17
		02-84300	Training & Membershi	PRE COUNCIL MEETING	28.81
	VISA	02-83000	Material & Supplies	PANERA	8.28
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.06
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	OFFICE SUPPLIES	15.92
		02-83000	Material & Supplies	OFFICE SUPPLIES	33.89
				TOTAL:	806.51
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	9,030.00
				TOTAL:	9,030.00
Municipal Court	AT&T 831-001-0000 521	05-84300	Training & Membershi	MONTHLY CHARGES	85.06
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	OFFICE SUPPLIES	46.17
		05-83000	Material & Supplies	OFFICE SUPPLIES	31.68
				TOTAL:	162.91
Police Department	VALVOLINE OIL CHANGE	06-84100	Vehicle Maintenance	OIL CHANGES	50.75
		06-84100	Vehicle Maintenance	OIL CHANGES	48.58
		06-84100	Vehicle Maintenance	OIL CHANGES	48.58
		06-84100	Vehicle Maintenance	OIL CHANGES	48.58
	REYNOLDS FORD	06-84100	Vehicle Maintenance	BRAKES FOR UNIT 38	865.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	346.54
	PRECISION DELTA CORP	06-84300	Training & Membershi	AMMO TRAINING/DUTY	469.20
	GOODYEAR TIRE & RUBBER COMPA	06-84000	Equipment Maintenanc	NEW TIRES REPAIR	679.63
		06-84000	Equipment Maintenanc	NEW TIRES REPAIR	43.45
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	COUNCIL ON LAW ENFORCEMENT E	06-84300	Training & Membershi	TRUONG CERTIFICATION	25.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	55.68
	ADAM MICHAEL GOOD	06-84300	Training & Membershi	POLYGRAPH TRUONG	200.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	12.17
	GEARWORKS INC	06-84100	Vehicle Maintenance	INSTALL GRAPHICS	276.25
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	542.85
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	ANIMAL BOARDING	60.00
		06-85300	Animal Control	ANIMAL BOARDING	60.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	335.44
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	340.26
	DAVID STOOPS ELECTRIC	06-84200	Building Maintenance	ADDITIONAL LIGHTS	1,759.88
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	DVDS OFFICE SUPPLIES	66.70
	ONG	06-84800	Utilities	MONTHLY CHARGES	78.18
				TOTAL:	7,775.22
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	249.52
		07-83000	Material & Supplies	STATION SUPPLIES	193.73
		07-83000	Material & Supplies	STATION SUPPLIES	84.69

Attachment: Claims List 05 31 22 (5870 : 4 Total Warrants & Claims)

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-83000	Material & Supplies	STATION SUPPLIES	120.15
	WESTLAKE HARDWARE	07-83000	Material & Supplies	LP TANK EXCHANGE	43.98
		07-83000	Material & Supplies	AIR LINE CONNECTIONS	2.59
		07-83000	Material & Supplies	AIR LINE CONNECTIONS	12.47
		07-83000	Material & Supplies	STATION SUPPLIES	19.97
	EMSA	07-85200	EMSA Subsidy	MAY SUBSIDY 2022	2,506.68
	PERFECTION TRUCK PARTS & EQU	07-84100	Vehicle Maintenance	PUSH LOCK UNION	7.99
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.09
	SUTPHEN CORPORATION	07-84100	Vehicle Maintenance	T-31 BATTERIES	1,353.86
	VISA	07-84200	Building Maintenance	WALL INLETS	17.98
		07-84300	Training & Membershi	TOLL FEE	2.80
		07-83000	Material & Supplies	REPAIR SUPPLIES	12.98
		07-84300	Training & Membershi	OEFO CLASS BOYDSTON	297.13
	VISA	07-83000	Material & Supplies	PRINTER CARTRIDGE	156.99
		07-83000	Material & Supplies	HELMET LIGHTS	177.70
		07-83000	Material & Supplies	WORK PHONE ACCESSORIES	51.94
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	181.46
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	111.81
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	170.12
	SITEBOX STORAGE	07-84200	Building Maintenance	STORAGE CONTAINER	100.00
		07-84200	Building Maintenance	STORAFE CONTAINER FEE	105.00
	PEAK OILFIELD SERVICES LLC	07-84200	Building Maintenance	TRAILER RENTAL	750.00
	MTM RECOGNITION CORP	07-81100	Uniform Allowance	BADGES & COLLAR BRASS	143.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	78.17
				TOTAL:	7,146.80
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GRAND PARK	2,617.50
		08-86075	Engineering Fees	GENERAL ENGINEERING	14,658.49
				TOTAL:	17,275.99
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	21.98
	WESTLAKE HARDWARE	09-83000	Material & Supplies	TAPE	22.17
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	84.48
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS	89.85
	GOODYEAR TIRE & RUBBER COMPA	09-84000	Equipment Maintenanc	TIRE	425.98
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	235.33
	CRAFCO INC	09-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	941.00
		09-83000	Material & Supplies	COLD PATCH	360.00
	GELLCO CLOTHING & SHOES INC	09-83500	Safety Supplies	BOOTS MCKEE	150.00
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	115.38
		09-83000	Material & Supplies	ASPHAULT	59.25
	HIBDON TIRES PLUS	09-84100	Vehicle Maintenance	TIRES	511.76
	HOME DEPOT	09-83000	Material & Supplies	DRILL SET	22.11
		09-83000	Material & Supplies	WEDGES	68.94
		09-83000	Material & Supplies	CONCRETE	3.87
	INTERSTATE BATTERY SUPPLY	09-83000	Material & Supplies	EXCHANGED BATTERY	22.00-
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	PRE-EMPLOYMENT DRUG	90.00
		09-81200	Medical Exams	DRUG SCREENS	180.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,137.14
		09-85500	Street Lighting	MONTHLY CHARGES	27.83
		09-85500	Street Lighting	MONTHLY CHARGES	27.46
		09-85500	Street Lighting	MONTHLY CHARGES	26.88
		09-85500	Street Lighting	MONTHLY CHARGES	26.64
		09-85500	Street Lighting	MONTHLY CHARGES	26.64

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-85500	Street Lighting	MONTHLY CHARGES	26.28
		09-85500	Street Lighting	MONTHLY CHARGES	26.64
	ONG	09-84800	Utilities	MONTHLY CHARGES	32.98
				TOTAL:	10,718.59
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	285.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS	119.80
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	UNIT15	627.00
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	666.67
	GELLCO CLOTHING & SHOES INC	10-83500	Safety Supplies	SAFETY BOOTS SAMPLETON	150.00
		10-83000	Material & Supplies	BOOTS JONES	139.95
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	64.26
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	12,224.12
	J & R EQUIPMENT CO	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	415.80
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MAY 2022	5,412.95
	ONG	10-84800	Utilities	MONTHLY CHARGES	32.98
				TOTAL:	20,138.53
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	SUPPLIES	15.99
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
				TOTAL:	16,398.49
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	58.62
	WESTLAKE HARDWARE	12-83700	Misc. Supplies	SUPPLIES	13.98
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	124.49
	FASTSIGNS	12-83700	Misc. Supplies	ADDRESS NUMBERS	81.00
	VISA	12-84300	Training & Membershi	PARKING	6.00
		12-83000	Material & Supplies	BLINDS	71.88
		12-83000	Material & Supplies	CREDIT BACK ON TAXES CHRG	5.63-
	AMERICAN FENCE COMPANY	12-84200	Building Maintenance	GATE MAINTENANCE	150.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	35.00
		12-84200	Building Maintenance	PEST CONTROL	35.00
		12-84200	Building Maintenance	PEST CONTROL	78.00
	SHOCKLEY'S HEAT AND AIR	12-84000	Equipment Maintenanc	PUBLIC WORKS HVAC	786.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.53
	DAVID STOOPS ELECTRIC	12-84200	Building Maintenance	BUILDING MANITENANCE	1,520.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	32.99
				TOTAL:	3,774.86
General Government	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	974.53
	OKLAHOMA DEPARTMENT OF LABOR	13-84200	Building Maintenance	ELEVATOR INSPECTION	225.00
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MAY 2022	62.00
	VISA	13-83000	Material & Supplies	AMAZON	149.70
		13-83000	Material & Supplies	AMAZON	69.98
		13-83000	Material & Supplies	AMAZON	43.80
		13-83000	Material & Supplies	REFUND ON PAPER TOWELS	114.00-
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	38.00
		13-84200	Building Maintenance	PEST CONTROL	38.00
		13-84200	Building Maintenance	PEST CONTROL	98.00
	VISA	13-84300	Training & Membershi	ABA MEMBERSHIP	310.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	LAWRENCE 35 YRS OF SERVICE	1,500.00

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BFAC.COM	13-87000	Misc. Expenses	APP HOSTING	4,999.00
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.53
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	605.55
	SASHA WALDROP	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	834.60
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	129.60
		13-83000	Material & Supplies	5 GAL WATER	136.80
		13-83000	Material & Supplies	SERVICE CHARGE	4.99
		13-83000	Material & Supplies	SERVICE CHARGE	4.99
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	35.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	42.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	601.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	86.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	106.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	101.95
	INSTANT SIGNS INC	13-86300	Publications	2 OCE BOARDS	109.00
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	31.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	77.70
		13-86300	Publications	NOTICES AND PUBLICATIONS	91.80
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	OFFICE SUPPLIES	13.48
		13-83000	Material & Supplies	OFFICE SUPPLIES	153.39
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,056.84
	OML	13-86700	OML Dues	OML DUES	5,972.82
	ONG	13-84800	Utilities	MONTHLY CHARGES	78.17
				TOTAL:	22,641.17
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	43.97
	BLUE BEACON TRUCK WASHES	14-84100	Vehicle Maintenance	TRUCK WASH	41.60
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	243.91
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS	119.90
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	426.39
	VISA	14-84300	Training & Membershi	STUDY GUIDE	79.00
		14-84300	Training & Membershi	ICC CERT	142.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	91.16
	HIBDON TIRES PLUS	14-84100	Vehicle Maintenance	OIL CHANGE	133.47
	ONG	14-84800	Utilities	MONTHLY CHARGES	32.98
				TOTAL:	1,354.38
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.24
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	25.62
		15-84300	Training & Membershi	OSC CONFERENCE	469.00
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.53
				TOTAL:	579.39
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	INTERNET PUBLIC WORKS	257.94
		16-84600	Lease/Rental	CITY HALL INTERNET	509.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	206.14
	VISA	16-83000	Material Supplies	SURVEY MONKEY ANNUAL	384.00

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84000	Equipment Maintenanc	CAR CHARGERS PD	39.16
		16-83000	Material Supplies	LUNCH	71.62
		16-84000	Equipment Maintenanc	MANAGE ENGINE LIC	289.00
		16-84000	Equipment Maintenanc	ANNUAL LIC TECHSMITH	99.50
		16-84000	Equipment Maintenanc	VIDEO CABLE	21.18
		16-84000	Equipment Maintenanc	UPS	476.40
		16-84000	Equipment Maintenanc	COMPUTER MOUNT	350.65
	FORD AUDIO-VIDEO SYSTEMS LLC	16-86050	Consulting Fees	NETWORK MAINTENANCE	4,700.00
	VISA	16-83000	Material Supplies	CABLES	43.36
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.53
	OCI	16-83000	Material Supplies	DESK	629.59
				TOTAL:	8,121.06

4.a.a

FUND: Street & Alley

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	1,597.12
				TOTAL:	1,597.12

4.a.a

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-88000	CAPITAL OUTLAY - FIR	COFFEE MAKER DECANTERS	64.00
		07-88000	CAPITAL OUTLAY - FIR	COFFEE MAKER	334.49
		07-88000	CAPITAL OUTLAY - FIR	DORM ROOM LAMPS	319.96
		07-88000	CAPITAL OUTLAY - FIR	KITCHEN SINK	299.95
		07-88000	CAPITAL OUTLAY - FIR	OKC WALL MAP FOR STATION	345.00
		07-88000	CAPITAL OUTLAY - FIR	TV MOUNT	69.92
		07-88000	CAPITAL OUTLAY - FIR	AIR FRYER	218.49
		07-88000	CAPITAL OUTLAY - FIR	DRY ERASE BOARD	67.20
		07-88000	CAPITAL OUTLAY - FIR	KITCHEN KNIFE SET	60.59
		07-88000	CAPITAL OUTLAY - FIR	COMFORTERS	151.96
		07-88000	CAPITAL OUTLAY - FIR	FILE CABINETS	742.77
		07-88000	CAPITAL OUTLAY - FIR	COOKWARE	366.26
		07-88000	CAPITAL OUTLAY - FIR	SOUND SYSTEM	1,499.99
		07-88000	CAPITAL OUTLAY - FIR	VANITIES FOR STATION	168.76
		07-88000	CAPITAL OUTLAY - FIR	TO CORRECT FUND ON PURCHAS	4,709.34-
				TOTAL:	0.00

Attachment: Claims List 05 31 22 (5870 : 4 Total Warrants & Claims)

4.a.a

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	TROCHTAS FLOWERS INC	06-83000	Material & Supplies		110.00
				TOTAL:	110.00

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	HUBER, KENDA	00-34150	Utility Refunds	01-00242-04	24.76
		SLEEPER, SET	00-34150	Utility Refunds	01-00305-07	250.00
		NEWELL, BRYC	00-34150	Utility Refunds	02-00291-12	44.96
		KELLEY, KEND	00-34150	Utility Refunds	02-00665-06	160.91
		BROYLES, ABB	00-34150	Utility Refunds	02-00833-10	201.12
		MILTON, TY	00-34150	Utility Refunds	02-00931-08	153.28
					TOTAL:	835.03
Municipal Authority	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	21.98
	WESTLAKE HARDWARE		12-84500	Well Maintenance	FASTENERS	9.40
			12-84500	Well Maintenance	ASPHAULT	494.91
	BRITTON WELDING & AUTO		12-84000	Equipment Maintenanc	WELDING	20.00
	TPSI		12-84950	Printing & Processin	UTILITY INVOICES	1,291.41
			12-84950	Printing & Processin	UTILITY LATE NOTICES	89.13
			12-84950	Printing & Processin	UTILITY INVOICES	1,117.09
	ACCURATE ENVIRONMENT		12-83400	Lab Chemicals	CHEMICALS	112.00
			12-83400	Lab Chemicals	CHEMICALS	190.89
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	726.04
	UTILITY TECHNOLOGY SERVICES		12-84650	Lease Agreements	ANNUAL RNI HOSTING FEE	1,500.00
	US FLEET TRACKING		12-84100	Vehicle Maintenance	GPS	269.45
			12-84100	Vehicle Maintenance	GPS	19.95
	GOODYEAR TIRE & RUBBER COMPA		12-84100	Vehicle Maintenance	TIRE	314.41
	VISA		12-84500	Well Maintenance	BRACKETS	109.35
			12-84100	Vehicle Maintenance	STROBES N MORE	597.81
			12-84000	Equipment Maintenanc	BATTERY	110.14
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	512.00
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	MONTHLY CHARGES	64,409.95
	CORE & MAIN LP		12-84500	Well Maintenance	GASKETS	206.36
	CAPITAL ONE/NORTHERN TOOL &		12-83300	Minor Tools	TOOLS	329.89
	VISA		12-83300	Minor Tools	ELECTRIC DRILL	399.38
			12-84100	Vehicle Maintenance	CAR WASH	15.00
			12-83000	Materials & Supplies	LIGHTS	365.17
			12-83000	Materials & Supplies	LIGHTS	1,838.62
			12-83000	Materials & Supplies	LIGHTS	1,838.62
			12-84500	Well Maintenance	TOOLS	479.92
			12-84500	Well Maintenance	TOOLS	151.36
			12-84500	Well Maintenance	TOOLS	111.60
			12-84500	Well Maintenance	CHEMICALS	325.35
			12-84300	Training & Membershi	DEQ LICENSE	124.00
	AT&T 287307218639		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,124.12
	MADISON TURF FARMS LLC		12-83000	Materials & Supplies	BERMUDA	48.60
	AT&T 287314479969		12-84700	Telephone	MONTHLY CHARGES	258.01
	FRONTIER EQUIPMENT		12-84000	Equipment Maintenanc	PART FOR JET RODDER	150.00
	GELLCO CLOTHING & SHOES INC		12-83000	Materials & Supplies	BOOTS BUCKMAN	150.00
			12-83000	Materials & Supplies	BOOTS GREEN, R	129.95
	HIBDON TIRES PLUS		12-84100	Vehicle Maintenance	OIL CHANGE	97.98
	HOME DEPOT		12-83000	Materials & Supplies	SUPPLIES	207.89
			12-84500	Well Maintenance	WELLS SUPPLIES	299.47
			12-84500	Well Maintenance	RETURN 1/2 HP CAST	179.00-
			12-84500	Well Maintenance	SUMP PUMP	213.94
	INTERSTATE BATTERY SUPPLY		12-84100	Vehicle Maintenance	BATTERU	144.95
	KRAPFF REYNOLDS CO		12-85350	Emergency Repairs	1700 DRURY LANE	33,675.00
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	31.85
			12-83200	Office Supplies	OFFICE SUPPLIES	185.08

Attachment: Claims List 05 31 22 (5870 : 4 Total Warrants & Claims)

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OG&E	12-84800	Utilities	MONTHLY CHARGES	1,075.07
		12-84800	Utilities	MONTHLY CHARGES	1,493.58
		12-84800	Utilities	MONTHLY CHARGES	1,566.65
		12-84800	Utilities	MONTHLY CHARGES	10,748.65
		12-84800	Utilities	MONTHLY CHARGES	846.57
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	COUPLING	300.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	111.64
		12-84800	Utilities	MONTHLY CHARGES	99.48
		12-84800	Utilities	MONTHLY CHARGES	111.64
		12-84800	Utilities	MONTHLY CHARGES	277.12
		12-84800	Utilities	MONTHLY CHARGES	32.99
	OREILLY AUTOMOTIVE STORES IN	12-84500	Well Maintenance	BED LINER	66.96
		12-84500	Well Maintenance	GREASE	94.89
	ROSE STATE COLLEGE	12-84300	Training & Membershi	WATER CLASS	446.00
				TOTAL:	131,910.26

Attachment: Claims List 05 31 22 (5870 : 4 Total Warrants & Claims)

4.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	WAL-MART #9502	07-88200	Capital Imp-Furnitur	NEW FD FURNISHINGS	235.58
	NAFECO INC	07-88500	Capital Imp-Equipmen	BUNKER GEAR	9,849.68
	VISA	07-88500	Capital Imp-Equipmen	DORM ROOM LAMPS	319.96
		07-88500	Capital Imp-Equipmen	COFFEE MAKER	334.49
		07-88500	Capital Imp-Equipmen	COFFEE MAKER DECANTERS	64.00
		07-88500	Capital Imp-Equipmen	KITCHEN SINK	299.95
		07-88500	Capital Imp-Equipmen	OKC WALL MAP FOR STATION	345.00
		07-88500	Capital Imp-Equipmen	AIR FRYER	218.49
		07-88500	Capital Imp-Equipmen	KITCHEN KNIFE SET	60.59
		07-88500	Capital Imp-Equipmen	COMFORTERS	151.96
		07-88500	Capital Imp-Equipmen	DRY ERASE BOARD	67.20
		07-88500	Capital Imp-Equipmen	TV MOUNT	69.92
		07-88500	Capital Imp-Equipmen	COOKWARE	366.26
		07-88500	Capital Imp-Equipmen	FILE CABINETS	742.77
		07-88500	Capital Imp-Equipmen	SOUND SYSTEM	1,499.99
		07-88500	Capital Imp-Equipmen	VANITIES FOR STATION	168.76
	HAHN APPLIANCE	07-88000	Capital Outlay	STATION APPLIANCES	13,418.80
				TOTAL:	28,213.40

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	JOHN VANCE AUTO GROUP	12-88100	Vehicles	2022 FORD PICKUPS	34,732.00
				TOTAL:	34,732.00

4.a.a

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	BURGESS ENGINEERING & TESTIN	11-88000	Capital Outlay	LOVE PARK TESTING	551.00
	RUDY CONSTRUCTION CO.	11-88000	Capital Outlay	FC-2102 LOVE PARK	75,971.50
				TOTAL:	76,522.50

4.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2018 GO Bond Series	MONTE R LEE & COMPANY	88-99400	Communications & Dat	WIRELESS MASTER PLAN	1,901.66
				TOTAL:	1,901.66
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	WC-1901 WATER LINE RELOCA	10,290.15
				TOTAL:	10,290.15
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-98750	Sanitary Sewer Syste	SC-2101	1,161.50
		90-97550	Paving (Streets)	PC 2002 Glenwood Ave	1,509.30
		90-97550	Paving (Streets)	PC-2104	5,231.03
	UTILITY TECHNOLOGY SERVICES	90-97550	Paving (Streets)	5/8 METERS	1,400.00
		90-97550	Paving (Streets)	1" WATER METERS	1,410.00
		90-97550	Paving (Streets)	1 1/2" WATER METERS	1,180.00
	JENCO CONSTRUCTION	90-99700	Fire	FIRE STATION & CITY HALL	193,800.00
	FRANKFURT-SHORT-BRUZA ASSOCI	90-99700	Fire	Fire Station & City Hall	10,000.00
	OK CONTRACTORS SUPPLY	90-97550	Paving (Streets)	WATER METER PARTS	810.50
				TOTAL:	216,502.33
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	3,156.75
		91-97550	Paving (Streets)	PC-2101 Buttram	3,723.26
		91-99800	Other Expense paid f	MISC GO BOND EXPENSES	894.24
		91-97550	Paving (Streets)	PC-2101 7100 Blk Nichols	810.32
		91-97550	Paving (Streets)	PC-2101 733 BLK NICHOLS	882.28
		91-97550	Paving (Streets)	PC-2102 BEDFORD	4,764.94
		91-97550	Paving (Streets)	PC-2103	2,659.14
	BURGESS ENGINEERING & TESTIN	91-97550	Paving (Streets)	PC-2102 TESTING	154.00
		91-97550	Paving (Streets)	PC-2101 TESTING	154.00
	CGC, LLC	91-97550	Paving (Streets)	PC-2101	72,467.94
	RUDY CONSTRUCTION CO.	91-97550	Paving (Streets)	PC-2102 Bedford & Glenwoo	134,288.81
				TOTAL:	223,955.68
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	2,328.75
	DAVENPORT GROUP	92-99450	Technology	SYSTEM MEMORY UPGRADE	10,850.00
	TYLER TECHNOLOGIES INC	92-99450	Technology	METER READING UPGRADE	3,750.00
		92-99450	Technology	METER READING UPGRADE	52.50
		92-99450	Technology	METER READING UPGRADE	26.25
				TOTAL:	17,007.50

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT

=============== FUND TOTALS ================

01	General Fund	138,213.40
02	Street & Alley	1,597.12
03	Designated Fds-Fire & Gen	0.00
04	Designated Funds-Police	110.00
06	Municipal Authority	132,745.29
07	General Fund - CIP	28,213.40
13	Municipal Authority - CIP	34,732.00
20	Designated Funds-Parks	76,522.50
80	General Obligation Bonds	469,657.32
	GRAND TOTAL:	881,791.03

TOTAL PAGES: 15

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 5/01/2022 THRU 5/31/2022
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

5.a.a

BALANCE SHEET
AS OF: MAY 31ST, 2022

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	354,878.47		
06-00-11000	T-Bills and CD's	1,458,325.83		
06-00-11100	Interest Receivable	206.58		
06-00-12150	Utility Receivable	499,858.79		
06-00-13900	Unbilled Receivable	142,133.00		
06-00-14800	Allowance for Doubtful Account	(26,862.93)		
06-00-14850	Bad Debt Receivable	23,906.14		
06-00-15000	Deferred outflow of resources	123,478.00		
06-00-15500	Deferred OUtflow - OPEB	20,539.00		
06-00-20000	Fixed Assets	43,991,387.03		
06-00-20100	Accumulated Depreciation	(27,319,450.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,112,887.06		
			20,589,028.08	
	TOTAL ASSETS			20,589,028.08
LIABILITIES				
06-00-30050	Net pension asset	(93,338.00)		
06-00-30090	Payable - Collection AgencyFee	5,202.15		
06-00-30099	A/P Due to Pooled Cash	149,886.17		
06-00-31800	Comp Absent Payable	4,864.02		
06-00-31890	Compensated Absences - Long Te	43,780.00		
06-00-34000	City of NH - Garbage	85,044.81		
06-00-34100	Unearned Rev (Unapplied Credit	11,440.30		
06-00-34150	Utility Refunds	64.45		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	998.50		
06-00-34900	Notes Payable - Current Portio	836.00		
06-00-35000	NOTES PAYABLE	16,170.00		
06-00-38000	Deferred inflow of resources	17,536.00		
06-00-38500	Deferred Inflow - OPEB	14,811.00		
06-00-40100	OPEB Liability	96,573.00		
	TOTAL LIABILITIES		353,868.40	
EQUITY				
06-00-50400	Net Investment-Capital Assets	17,975,559.00		
06-00-52090	Unrestricted Fund Balance	2,313,473.33		
	TOTAL BEGINNING EQUITY	20,289,032.33		
	TOTAL REVENUE	4,305,383.20		
	TOTAL EXPENDITURES	4,359,255.85		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(53,872.65)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,235,159.68	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,589,028.08

BALANCE SHEET
AS OF: MAY 31ST, 2022

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	1,023,572.37		
13-00-11000	T-Bills and CD's	949,167.00		
13-00-11100	Interest Receivable	272.99		
			1,973,012.36	
	TOTAL ASSETS			1,973,012.36
				==============
LIABILITIES				
===========				
13-00-30099	A/P Due to Pooled Cash	34,732.00		
	TOTAL LIABILITIES		34,732.00	
EQUITY				
======				
13-00-57100	Fund Bal-Capital Improvements	1,516,495.15		
	TOTAL BEGINNING EQUITY	1,516,495.15		
	TOTAL REVENUE	526,492.21		
	TOTAL EXPENDITURES	104,707.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	421,785.21		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,938,280.36	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,973,012.36
				==============

5.a.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

06 -Municipal Authority
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,193,620	421,836.03	4,305,383.20	0.00	(111,763.05)	2.67-
TOTAL REVENUES	4,193,620	421,836.03	4,305,383.20	0.00	(111,763.05)	2.67-
EXPENDITURE SUMMARY						
Municipal Authority	4,193,620	382,141.35	3,914,255.85	29,047.66	250,316.64	5.97
General Government	0	0.00	445,000.00	0.00	(445,000.00)	0.00
TOTAL EXPENDITURES	4,193,620	382,141.35	4,359,255.85	29,047.66	(194,683.36)	4.64-
REVENUE OVER/(UNDER) EXPENDITURES	0	39,694.68	(53,872.65)	(29,047.66)	82,920.31	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - NHMA (5871 : May 2022 Financial Statements)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,829,002	295,179.17	2,969,331.57	0.00	(140,329.57)	4.96-
TOTAL Water	2,829,002	295,179.17	2,969,331.57	0.00	(140,329.57)	4.96-
Wastewater						
06-00-75700 Sewer Revenue	336,114	30,776.68	326,028.78	0.00	10,085.22	3.00
06-00-75800 OKC Sewer Charges Revenue	959,418	94,411.72	968,028.35	0.00	(8,610.35)	0.90-
TOTAL Wastewater	1,295,532	125,188.40	1,294,057.13	0.00	1,474.87	0.11
Water Taps						
06-00-75900 Water Tap Revenue	14,584	0.00	20,220.00	0.00	(5,636.00)	38.65-
TOTAL Water Taps	14,584	0.00	20,220.00	0.00	(5,636.00)	38.65-
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	12,000	1,057.90	14,345.09	0.00	(2,345.09)	19.54-
TOTAL Penalties	12,000	1,057.90	14,345.09	0.00	(2,345.09)	19.54-
Investment Earnings						
06-00-78200 Interest Income	3,024	260.56	3,127.16	0.00	(103.16)	3.41-
TOTAL Investment Earnings	3,024	260.56	3,127.16	0.00	(103.16)	3.41-
Miscellaneous Revenue						
06-00-79100 Misc Income	13,968	150.00	4,302.25	0.00	9,665.75	69.20
TOTAL Miscellaneous Revenue	13,968	150.00	4,302.25	0.00	9,665.75	69.20
Fund Balance Carryover						
06-00-79800 Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Fund Balance Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Municipal Auth Revenue	4,193,620	421,836.03	4,305,383.20	0.00	(111,763.05)	2.67-
TOTAL REVENUE	4,193,620	421,836.03	4,305,383.20	0.00	(111,763.05)	2.67-

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	556,031	44,960.78	493,016.30	0.00	63,015.07	11.33
06-12-80200 Overtime	4,576	188.38	4,268.11	0.00	307.89	6.73
06-12-80300 FICA/Medicare	42,536	3,497.12	38,439.65	0.00	4,096.62	9.63
06-12-80400 Dental Insurance	4,883	387.54	3,681.63	0.00	1,201.37	24.60
06-12-80500 Health Insurance	84,548	7,795.34	75,225.29	0.00	9,322.71	11.03
06-12-80600 Workers Comp	15,190	0.00	14,889.40	0.00	300.60	1.98
06-12-80700 Unemployment	1,800	0.00	2,040.22	0.00 (	240.22)	13.35-
06-12-80800 OMRF Pension	45,207	3,651.93	38,977.65	0.00	6,228.86	13.78
06-12-80900 Stand by Pay	5,200	500.00	4,950.00	0.00	250.00	4.81
06-12-81100 Uniform Rental	5,441	512.00	5,229.31	0.00	211.69	3.89
06-12-81200 Medical Exams	500	0.00	508.00	0.00 (	8.00)	1.60-
TOTAL Personnel Services	765,912	61,493.09	681,225.56	0.00	84,686.59	11.06
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	4,878.85	51,991.56	1,956.49 (	21,948.05)	68.59-
06-12-83200 Office Supplies	2,000	216.93	2,308.74	0.00 (	308.74)	15.44-
06-12-83300 Minor Tools	2,000	729.27	1,309.24	66.00	624.76	31.24
06-12-83400 Lab Chemicals	4,000	302.89	3,402.89	0.00	597.11	14.93
06-12-83500 Safety Supplies	3,200	0.00	693.03	0.00	2,506.97	78.34
06-12-83700 Misc Supplies	500	0.00	0.00	125.00	375.00	75.00
TOTAL Material and Supplies	43,700	6,127.94	59,705.46	2,147.49 (	18,152.95)	41.54-
Other Services						
06-12-84000 Equipment Maintenance	7,000	280.14	6,424.80	83.96	491.24	7.02
06-12-84100 Vehicle Maintenance	10,000	1,459.55	19,696.05	550.55 (	10,246.60)	102.47-
06-12-84300 Training & Membership	8,000	570.00	8,213.88	215.00 (	428.88)	5.36-
06-12-84400 Software Agreements	17,000	0.00	11,876.08	10,218.87 (	5,094.95)	29.97-
06-12-84500 Well Maintenance	55,000	2,384.51	30,361.24	4,316.79	20,321.97	36.95
06-12-84550 Water Quality Testing	18,000	0.00	6,808.23	0.00	11,191.77	62.18
06-12-84600 Equipment Rental	2,000	0.00	961.84	0.00	1,038.16	51.91
06-12-84650 Lease Agreements	68,000	1,500.00	46,815.81	11,515.00	9,669.19	14.22
06-12-84700 Telephone	15,000	2,130.15	21,072.81	0.00 (	6,072.81)	40.49-
06-12-84800 Utilities	180,000	16,363.39	184,802.30	0.00 (	4,802.30)	2.67-
06-12-84900 Fuel	21,000	0.00	33,115.08	0.00 (	12,115.08)	57.69-
06-12-84950 Printing & Processing - Uti	15,000	2,497.63	14,395.08	0.00	604.92	4.03
06-12-85350 Emergency Repairs	5,000	33,675.00	33,675.00	0.00 (	28,675.00)	573.50-
06-12-86400 Auditing Fees	25,000	0.00	21,634.44	0.00	3,365.56	13.46
06-12-87700 OKC Sewer Charges	667,000	64,409.95	651,722.19	0.00	15,277.81	2.29

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,194,172	182,847.00	2,011,317.00	0.00	182,855.00	8.33
TOTAL Other Services	3,307,172	308,117.32	3,102,891.83	26,900.17	177,380.00	5.36
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Transfers Out	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Municipal Authority	4,193,620	382,141.35	3,914,255.85	29,047.66	250,316.64	5.97
General Government						
==================						
Personnel Services						
Transfers Out						
06-13-99900 Transfer out to other funds	0	0.00	445,000.00	0.00	(445,000.00)	0.00
TOTAL Transfers Out	0	0.00	445,000.00	0.00	(445,000.00)	0.00
TOTAL General Government	0	0.00	445,000.00	0.00	(445,000.00)	0.00
TOTAL EXPENDITURES	4,193,620	382,141.35	4,359,255.85	29,047.66	(194,683.36)	4.64-
REVENUE OVER/(UNDER) EXPENDITURES	0	39,694.68	(53,872.65)	(29,047.66)	82,920.31	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - NHMA (5871 : May 2022 Financial Statements)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2022

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,591,422	7,154.53	526,492.21	0.00	1,064,929.79	66.92
TOTAL REVENUES	1,591,422	7,154.53	526,492.21	0.00	1,064,929.79	66.92
EXPENDITURE SUMMARY						
General Government	1,576,451	34,732.00	104,707.00	567,303.65	904,440.35	57.37
Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	34,732.00	104,707.00	567,303.65	919,411.35	57.77
REVENUE OVER/(UNDER) EXPENDITURES	0	(27,577.47)	421,785.21	(567,303.65)	145,518.44	0.00

5.a.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	8,064.99	0.00	(8,064.99)	0.00
TOTAL Intergovernmental	0	0.00	8,064.99	0.00	(8,064.99)	0.00
Investment Earnings						
13-00-78500 Interest	0	751.53	2,994.22	0.00	(2,994.22)	0.00
TOTAL Investment Earnings	0	751.53	2,994.22	0.00	(2,994.22)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
Transfers						
13-00-79910 Transfers In from other fun	0	0.00	445,000.00	0.00	(445,000.00)	0.00
13-00-79920 Deprecation Transfers In	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Transfers	76,836	6,403.00	515,433.00	0.00	(438,597.00)	570.82-
TOTAL NHMA CIP - Revenues	1,591,422	7,154.53	526,492.21	0.00	1,064,929.79	66.92
TOTAL REVENUE	1,591,422	7,154.53	526,492.21	0.00	1,064,929.79	66.92

5.a.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	129,398	0.00	0.00	567,303.65	(437,905.65)	338.42-
13-12-88100 Vehicles	125,515	34,732.00	34,732.00	0.00	90,783.00	72.33
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	100.00
13-12-88500 Capital Imp - Equipment	107,340	0.00	69,975.00	0.00	37,365.00	34.81
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	100.00
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,576,451	34,732.00	104,707.00	567,303.65	904,440.35	57.37
TOTAL General Government	1,576,451	34,732.00	104,707.00	567,303.65	904,440.35	57.37
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	34,732.00	104,707.00	567,303.65	919,411.35	57.77
REVENUE OVER/(UNDER) EXPENDITURES	0	(27,577.47)	421,785.21	(567,303.65)	145,518.44	0.00

RESOLUTION NO. 1457

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2022-2023; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the "Act") to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2022-2023 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;'

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2022-2023. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2018, 2019, 2020, 2021, and 2022 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2022 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2023 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 14th day of June, 2022.

ATTEST:

____
City Clerk

____
MAYOR, CITY OF NICHOLS HILLS
AND
CHAIRMAN OF THE NICHOLS HILLS
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

____
City Attorney

CITY OF NICHOLS HILLS
BUDGET SUMMARY FOR
FY 2022-2023

	GENERAL FUND	MUNICIPAL AUTHORITY	CIP Funds	ST. & ALLEY FUND	DESIGNATED ACCTS. FUND	911 FUND	SINKING FUND	POLICE IMPOUND FUND	WATER IMPACT FEE	SEWER IMPACT FEE	DRAINAGE FEE FUND	PARKS FUND	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
Proposed Revenues:														
Sales Tax	5,218,905													5,218,905
Use Tax Revenue	849,726													849,726
Tobacco Tax Revenue	41,153													41,153
Franchise Tax	330,658													330,658
Building Permits	117,060													117,060
Plumbing Permits	46,584													46,584
Electrical Permits	38,431													38,431
Roof Permits	2,204													2,204
Drive & Tree Permits	8,563													8,563
Food Vendors Permits	76													76
Garage Sale Permits	557													557
Plumbing Licenses	22,578													22,578
Electrical Licenses	11,622													11,622
General Contractor Registration	20,900													20,900
Alcohol Licenses	9,703													9,703
Dog Licenses	557													557
Alcohol Tax	10,072													10,072
Grant Revenue	343,896													343,896
Garbage	894,330													894,330
Garbage - Commercial	108,656													108,656
Solid Waste Fee	5,011													5,011
Ambulance Fees	58,223													58,223

Life and Safety	1,053													1,053
Police Fines	114,391													114,391
Interest Income	11,931	3,079		427		100	8,000	100	280	185	251	1,200	400	25,953
Leases	290,370													290,370
Misc. Income	122,462	5,165			750							-	10,000	138,377
Leasehold Transfer	2,388,851													2,388,851
Water		3,147,688												3,147,688
Sewer		340,360												340,360
OKC Sewer		1,009,781												1,009,781
Water Taps		38,418												38,418
MXU Installation		320												320
Past Due Penalty		16,015												16,015
Gasoline Tax				6,750										6,750
Motor Vehicle License				29,007										29,007
911 Revenue						8,000								8,000
Ad Valorem Taxes & Interest Earnings							5,275,575							5,275,575
Police Impound Fund								3,500						3,500
Impact Fees									12,000	11,000				23,000
Drainage Fee											62,148			62,148
Insurance Premiums & Reimbursements													1,030,870	1,030,870
Transfers			896,162											896,162
Carryover Fund Balance			4,599,922	196,518	77,803	57,516		27,029	123,442	80,215	145,000	1,000,000		6,307,445
Total Available for Appropriation	11,068,521	4,560,825	5,496,084	232,702	78,553	65,616	5,283,575	30,629	135,722	91,400	207,399	1,001,200	1,041,270	29,293,496

Proposed Expenditures:														
City Council	785													785
Administration	696,455		79,137											775,592
Treasurer/Accountant	1,307													1,307
City Attorney	200,000													200,000
Court	120,167													120,167
Police	2,927,453		882,070		74,090									3,883,613
Fire	2,217,118		829,869		2,175									3,049,162
Engineering	90,000													90,000
Street	384,328		148,846											533,174
Sanitation	994,004		932,606											1,926,610
Parks	258,167		93,724									1,001,200		1,353,091
Public Works Administration	272,970		92,277		2,288									367,535
General Government	1,826,078				-									1,826,078
Code Division	406,571		212,808											619,379
Risk Management	199,198		71,771											270,969
Information Systems	473,918		255,507											729,425
Municipal Authority		4,560,825	1,897,470											6,458,295
Street & Alley				232,702										232,702
911 Fund						65,616								65,616
Police Impound Fund								30,629						30,629
Water Impact Fund									135,722					135,722
Sewer Impact Fund										91,400				91,400
Drainage Fee Fund											207,399			207,399
Health Insurance Fund													1,041,270	1,041,270
Bond Payments - Principal, Interest etc							5,283,575							5,283,575
Total Expenditures	11,068,521	4,560,825	5,496,084	232,702	78,553	65,616	5,283,575	30,629	135,722	91,400	207,399	1,001,200	1,041,270	29,293,496

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2022-2023 PROPOSED BUDGET

	Actual Expenditure FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed Budget Minus Curren Budget
NICHOLS HILLS MUNICIPAL AUTHORITY					
PERSONNEL SERVICES	736,567	740,722	754,398	824,971	84,24
MATERIALS & SUPPLIES	43,703	43,700	73,775	52,100	8,40
OTHER SERVICES & CHARGES	3,350,602	3,307,172	3,377,175	3,606,918	299,74
TRANSFER TO CIP	-	76,836	76,836	76,836	
TOTAL	4,130,872	4,168,430	4,282,183	4,560,825	392,39
CITY COUNCIL					
PERSONNEL SERVICES	782	784	785	785	
TOTAL	782	784	785	785	
CITY ADMINISTRATION					
PERSONNEL SERVICES	553,755	602,036	608,209	645,408	43,37
MATERIALS & SUPPLIES	459	500	1,183	1,000	50
OTHER SERVICES & CHARGES	27,362	34,400	33,960	34,700	30
TRANSFER TO CIP	-	15,347	15,347	15,347	
TOTAL	581,576	652,283	658,699	696,455	44,17
TREASURER					
TREASURER	1,304	1,307	1,307	1,307	
TOTAL	1,304	1,307	1,307	1,307	
CITY ATTORNEY					
OTHER SERVICES & CHARGES	193,700	200,000	292,361	200,000	
TOTAL	193,700	200,000	292,361	200,000	
MUNICIPAL COURT					
PERSONNEL SERVICES	96,335	97,504	104,472	104,842	7,33
MATERIALS & SUPPLIES	78	1,000	385	1,000	
OTHER SERVICES & CHARGES	12,583	13,750	24,586	14,325	57
TOTAL	108,996	112,254	129,444	120,167	7,91
POLICE DEPARTMENT					
PERSONNEL SERVICES	2,336,975	2,445,624	2,479,594	2,647,954	202,33
MATERIALS & SUPPLIES	5,075	7,000	4,330	7,000	
OTHER SERVICES & CHARGES	130,007	192,500	260,249	190,650	(1,85
TRANSFER TO CIP	-	81,849	81,849	81,849	
TOTAL	2,472,057	2,726,973	2,826,022	2,927,453	200,48
FIRE DEPARTMENT					
PERSONNEL SERVICES	1,744,109	1,759,995	1,955,610	1,896,342	136,34
MATERIALS & SUPPLIES	8,145	8,000	10,507	12,600	4,60
OTHER SERVICES & CHARGES	108,369	151,680	107,896	123,805	(27,87
TRANSFER TO CIP	-	184,371	184,371	184,371	
TOTAL	1,860,623	2,104,046	2,258,384	2,217,118	113,07
ENGINEER					
OTHER SERVICES & CHARGES	138,088	80,000	195,008	90,000	10,00
TOTAL	138,088	80,000	195,008	90,000	10,00

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2022-2023 PROPOSED BUDGET

	Actual Expenditure FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed Budget Minus Curren Budget
STREET DEPARTMENT					
PERSONNEL SERVICES	161,755	185,256	210,844	218,855	33,59
MATERIALS & SUPPLIES	13,020	11,550	11,597	13,750	2,20
OTHER SERVICES & CHARGES	991,067	96,700	92,620	100,700	4,00
TRANSFER TO CIP	-	51,023	51,023	51,023	
TOTAL	1,165,842	344,529	366,084	384,328	39,79
SANITATION DEPARTMENT					
PERSONNEL SERVICES	631,256	615,960	624,637	645,875	29,91
MATERIALS & SUPPLIES	3,029	3,600	1,574	3,600	
OTHER SERVICES & CHARGES	306,678	188,100	216,589	256,220	68,12
TRANSFER TO CIP	-	88,309	88,309	88,309	
TOTAL	940,963	895,969	931,108	994,004	98,03
PARKS DEPARTMENT					
PERSONNEL SERVICES	112,511	129,816	20,005	-	(129,81
MATERIALS & SUPPLIES	496	1,025	20	-	(1,02
OTHER SERVICES & CHARGES	162,037	146,525	221,906	246,500	99,97
TRANSFER TO CIP	-	31,624	31,624	11,667	(19,95
TOTAL	275,044	308,990	273,554	258,167	(50,82
PUBLIC WORKS ADMINISTRATION					
PERSONAL SERVICES	183,077	191,628	203,626	221,160	29,53
MATERIALS & SUPPLIES	875	5,000	931	5,000	
OTHER SERVICES & CHARGES	27,551	33,540	32,224	38,040	4,50
TRANSFER TO CIP	-	-	-	8,770	8,77
TOTAL	211,503	230,168	236,782	272,970	42,80
GENERAL GOVERNMENT					
MATERIALS & SUPPLIES	18,324	20,000	16,978	20,000	
OTHER SERVICES & CHARGES	314,652	459,466	597,856	636,587	177,12
H.R.A.	26,209	35,000	22,530	35,000	
CAPITAL OUTLAY	-	-	-	1,134,491	1,134,49
TOTAL	359,185	514,466	637,365	1,826,078	1,311,61
CODE DEPARTMENT					
PERSONNEL SERVICES	258,573	317,841	335,899	359,399	41,55
MATERIALS & SUPPLIES	1,451	1,300	3,916	4,300	3,00
OTHER SERVICES & CHARGES	10,635	22,243	16,310	24,115	1,87
TRANSFER TO CIP	-	7,570	7,570	18,757	11,18
TOTAL	270,659	348,954	363,695	406,571	57,61
SAFETY & RISK MANAGEMENT					
PERSONNEL SERVICES	149,515	159,956	160,547	164,350	4,39
MATERIALS & SUPPLIES	5,178	5,500	8,454	13,500	8,00
OTHER SERVICES & CHARGES	6,713	12,700	69,893	15,900	3,20
TRANSFER TO CIP	-	5,448	5,448	5,448	
TOTAL	161,406	183,604	244,342	199,198	15,59

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2022-2023 PROPOSED BUDGET

	Actual Expenditure FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed Budget Minus Curren Budget
INFORMATION SYSTEMS					
PERSONNEL SERVICES	246,922	254,858	266,868	272,054	17,19
MATERIALS & SUPPLIES	3,548	4,000	1,001	4,000	-
OTHER SERVICES & CHARGES	86,311	94,200	76,539	110,200	16,00
TRANSFER TO CIP	-	87,664	87,664	87,664	-
TOTAL	336,781	440,722	432,072	473,918	33,19
GRAND TOTAL	**13,209,381**	**13,313,479**	**14,129,196**	**15,629,346**	**2,315,86**

	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed Budget minus Current Budge
TOTAL					
PERSONNEL SERVICES	7,213,436	7,503,287	7,726,801	8,003,304	500,01
MATERIALS & SUPPLIES	103,381	112,175	134,652	137,850	25,67
OTHER SERVICES & CHARGES	5,866,355	5,032,976	5,615,172	5,688,660	655,68
CAPITAL OUTLAY	-	-	-	1,134,491	1,134,49
HRA	26,209	35,000	22,530	35,000	-
TRANSFER TO CIP	-	630,041	630,041	630,041	-
GRAND TOTAL	**13,209,381**	**13,313,479**	**14,129,196**	**15,629,346**	**2,315,86**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current	% of Estimated Actual
06-00-75300	Water	$ 2,963,993	$ 2,892,367	$ 2,829,002	$ 3,262,071	$ 3,147,688	$ 318,686	96%
06-00-75700	Sewer	350,533	352,279	336,114	356,431	340,360	4,246	95%
06-00-75800	OKC Sewer	933,844	1,002,240	959,418	1,059,506	1,009,781	50,363	95%
06-00-75900	Water Taps	24,822	25,194	14,584	40,440	38,418	23,834	95%
06-0076000	MXU Installation	-	165	320	-	320	-	
06-00-77750	Past Due Penalty	12,373	5,082	12,000	16,857	16,015	4,015	95%
06-00-79100	Interest Income	16,612	3,296	3,024	3,241	3,079	55	95%
06-00-78200	Misc. Income	36,177	15,547	13,968	5,436	5,165	(8,803)	95%
		$ 4,338,354	**$ 4,296,170**	**$ 4,168,430**	**$ 4,743,984**	**$ 4,560,824**	**$ 392,394**	**96%**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
NHMA BUDGET							
06-12-80100	Salaries	$ 479,038	$ 514,167	$ 534,250	$ 553,567	596,419	$ 62,169
06-12-80200	Overtime	5,488	7,807	4,576	5,278	5,300	724
06-12-80300	FICA/Medicare	37,543	40,433	40,870	41,972	46,521	5,651
06-12-80400	Dental	3,701	4,264	4,883	3,875	4,883	-
06-12-80500	Health Insurance	84,419	102,439	84,548	79,521	89,086	4,538
06-12-80600	Worker's Comp.	14,061	11,355	15,190	14,889	20,777	5,587
06-12-80700	Unemployment	1,574	1,850	1,800	1,523	1,800	-
06-12-80800	OMRF Pension	38,940	41,782	43,464	42,278	48,410	4,946
06-12-80900	Stand-By Pay	5,450	5,783	5,200	5,200	5,450	250
06-12-81100	Uniform Rental	6,821	6,549	5,441	5,667	5,700	259
06-12-81200	Medical	566	138	500	627	625	125
TOTAL PERSONNEL SERVICES		**677,601**	**736,567**	**740,722**	**754,398**	**824,971**	**84,249**
06-12-83000	Supplies	36,943	34,662	32,000	60,129	40,000	8,000
06-12-83200	Office Supplies	1,381	1,847	2,000	2,467	2,200	200
06-12-83300	Minor Tools	1,920	1,077	2,000	870	2,000	-
06-12-83400	Chemicals	3,510	765	4,000	4,133	4,200	200
06-12-83500	Safety Supplies	1,716	5,127	3,200	842	3,200	-
06-12-83700	Misc. Supplies	911	225	500	5,333	500	-
TOTAL MATERIALS & SUPPLIES		**46,381**	**43,703**	**43,700**	**73,775**	**52,100**	**8,400**
NHMA BUDGET Continued							
OTHER SERVICES & CHARGES							
06-12-84000	Equip. Maintenance	3,991	12,198	7,000	8,193	8,000	1,000
06-12-84100	Vehicle Maintenance	8,915	10,188	10,000	23,150	10,000	-
06-12-84300	Training/Membership	7,066	4,435	8,000	10,027	8,000	-
06-12-84400	Software Agreements	16,230	11,302	17,000	16,230	17,850	850
06-12-84500	Well Maintenance	51,362	34,818	55,000	36,468	60,000	5,000
06-12-84550	Water Quality Testing	15,399	16,107	18,000	10,212	18,000	-
06-12-84600	Equipment Rental	826	1,828	2,000	816	2,000	-
06-12-84650	Lease Agreements	38,350	39,460	68,000	55,088	68,000	-
06-12-84700	Telephone	11,823	9,561	15,000	23,729	23,750	8,750
06-12-84800	Utilities	166,129	171,205	180,000	203,267	203,000	23,000
06-12-84900	Fuel	20,158	23,737	21,000	37,761	35,000	14,000
06-12-84950	Printing & Processing - Utility Bills	16,137	14,883	15,000	15,758	16,000	1,000
06-12-85350	Emergency Repairs	1,238	-	5,000	-	5,000	-
06-12-86400	Auditing	17,370	18,994	25,000	28,846	30,000	5,000
06-12-87700	OKC Sanitary Sewer Charges	605,249	674,786	667,000	713,467	713,467	46,467
06-12-87800	Leasehold Transfer	1,773,315	2,307,100	2,194,172	2,194,164	2,388,851	194,679
		2,753,558	**3,350,602**	**3,307,172**	**3,377,175**	**3,606,918**	**299,746**
06-12-99000	Transfer to CIP-Depreciation	76,836	-	76,836	76,836	76,836	-
	Transfer to other funds	290,999	-	-	-	-	-
		$ 367,835	$ -	**$ 76,836**	**$ 76,836**	**76,836**	
TOTAL NHMA BUDGET		**$ 3,845,375**	**$ 4,130,872**	**$ 4,168,430**	**$ 4,282,183**	**4,560,825**	**$ 392,395**

GENERAL FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current	% of Estimated Actual
GENERAL SALES TAX								
01-00-70250	Sales Tax	$ 4,154,355	$ 4,214,415	$ 4,099,667	$ 5,493,584	5,218,905	$ 1,119,238	*95%*
01-00-70350	Use Tax Revenue	603,846	786,255	785,249	894,449	849,726	64,477	*95%*
01-00-70450	Tobacco Tax Revenue	39,383	38,681	36,804	43,319	41,153	4,349	*95%*
		4,797,584	5,039,351	4,921,720	6,431,352	6,109,784	1,188,064	
MISCELLANEOUS TAXES								
01-00-71550	Franchise Tax	325,578	315,408	313,436	348,061	330,658	17,222	95%
		325,578	315,408	313,436	348,061	330,658	17,222	
LICENSES AND PERMITS								
01-00-72050	Building Permits	93,113	159,971	138,131	123,221	117,060	(21,071)	95%
01-00-72075	Plumbing Permits	33,202	34,632	23,910	49,035	46,584	22,674	95%
01-00-72100	Electrical Permits	21,215	29,475	21,673	40,453	38,431	16,758	95%
01-00-72125	Roof Permits	1,260	1,325	1,368	2,320	2,204	836	95%
01-00-72150	Drive & Tree Permits	9,810	9,297	7,264	9,013	8,563	1,299	95%
01-00-72175	Food Vendors Permits	80	255	60	80	76	16	95%
01-00-72200	Garage Sale Permits	340	820	100	587	557	457	95%
01-00-72300	Plumbing Licenses	28,675	23,450	18,303	23,767	22,578	4,275	95%
01-00-72325	Electrical Licenses	13,450	11,900	9,278	12,233	11,622	2,344	95%
01-00-72350	General Contractor Registration	16,050	16,875	15,580	22,000	20,900	5,320	95%
01-00-72355	Sub-Contractor Registration	150	600	-	300	-	-	0%
01-00-72400	Alcohol Licenses	14,575	12,665	15,048	10,213	9,703	(5,345)	95%
01-00-728500	Dog Licenses	435	630	690	587	557	(133)	95%
		232,355	301,895	251,405	293,809	278,835	27,429	
INTERGOVERNMENTAL								
01-00-73250	Alcohol Tax	9,932	10,825	9,992	10,602	10,072	80	95%
01-00-73500	PD Vest Grant	1,132	-	-	1,061	-	-	0%
01-00-73900	FEMA Reimbursement	3,268	308,592	-	1,765,355	343,896	343,896	19%
		14,332	319,417	9,992	1,777,019	353,968	343,976.39	
CHARGES FOR SERVICES								
01-00-74200	Garbage	936,901	954,955	905,875	941,400	894,330	(11,545)	95%
01-00-74500	Garbage - Commercial	107,389	102,231	96,578	114,374	108,656	12,078	95%

01-0074700	Solid Waste Fee	5,337	5,343	5,076	5,274	5,011	(65)	95%
01-00-74850	Ambulance Fees	60,827	61,212	58,132	61,287	58,223	91	95%
01-00-74950	Life and Safety	1,322	568	1,091	1,108	1,053	(38)	95%
		1,111,776	1,124,309	1,066,752	1,123,444	1,067,273	520	
FINES & FORFEITS								
01-00-76300	Police Fines	135,339	96,652	80,713	120,411	114,391	33,678	95%
		135,339	96,652	80,713	120,411	114,391	33,678	
INVESTMENT EARNINGS								
01-00-78500	Interest Income	48,482	6,562	3,871	12,559	11,931	8,060	95%
		48,482	6,562	3,871	12,559	11,931	8,060	
MISCELLANEOUS REVENUE								
01-00-79500	Leases	257,883	241,018	260,187	305,652	290,370	30,183	95%
01-00-79550	Misc. Income	83,258	93,467	42,799	128,908	122,462	79,663	95%
		341,141	334,485	302,986	434,560	412,832	109,846	
TRANSFERS								
01-00-79900	Leasehold Transfer	1,773,315	2,307,100	2,194,172	2,194,164	2,388,851	194,679	*109%*
		1,773,315	2,307,100	2,194,172	2,194,164	2,388,851	194,679	109%
	Total General Fund Budget	**$ 8,779,902**	**$ 9,845,179**	**$ 9,145,047**	**$ 12,735,379**	**11,068,523**	**$ 1,923,476**	87%
	Estimated Assigned Economic Development as of 06/30/22					500,000		
	Estimated Assigned - Capital Projects as of 06/30/22					1,134,491		
	Estimated Assigned - Art in Parks as of 06/30/22					25,000		
	Estimated Unassigned Fund Balance 6/30/22					2,500,000		
	Net Fund Balance as of 06/30/22					4,159,491		

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023
CITY COUNCIL						
01-01-80100	Salaries	$ 720	$ 720	$ 720	$ 720	$ 720
01-01-80300	FICA	55	55	55	55	55
01-01-80700	Unemployment	7	7	9	10	10
PERSONNEL SERVICES		$ 782	$ 782	$ 784	$ 785	$ 785

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
ADMINISTRATION							
01-02-80100	Salaries	$ 451,384	$ 410,510	$ 445,026	$ 463,284	$ 483,287	$ 38,261
01-02-80200	Overtime	-	-	500	-	-	(500)
01-02-80300	FICA/Medicare	32,991	29,361	35,671	31,251	38,017	2,346
01-02-80400	Dental	1,576	1,438	1,800	1,550	1,800	-
01-02-80500	Health Insurance	40,751	53,487	55,221	43,418	55,221	-
01-02-80600	Worker's Comp	8,885	7,175	9,598	14,114	7,791	(1,807)
01-02-80700	Unemployment	808	720	800	-	800	-
01-02-80800	OMRF Pension	34,144	34,064	36,420	37,591	39,692	3,272
01-02-81400	Car Allowance	16,500	17,000	17,000	17,000	18,800	1,800
PERSONNEL SERVICES		**587,039**	**553,755**	**602,036**	**608,209**	**645,408**	**43,372**
01-02-83000	Materials & Supplies	427	459	500	1,183	1,000	500
MATERIALS & SUPPLIES		**427**	**459**	**500**	**1,183**	**1,000**	**500**
01-02-84000	Equipment Maint.	85	531	4,000	176	2,000	(2,000)
01-02-84300	Training/Membership	6,024	4,111	7,000	4,104	7,000	-
01-02-84400	Software Agreement	18,775	18,946	19,000	24,373	20,500	1,500
01-02-84700	Telephone	4,246	3,774	4,400	5,308	5,200	800
OTHER SERVICES & CHARGES		**29,130**	**27,362**	**34,400**	**33,960**	**34,700**	**300**
01-02-99000	Transfer to CIP	30,000	-	15,347	15,347	15,347	-
Transfers out		**30,000**	**-**	**15,347**	**15,347**	**15,347**	**-**
TOTAL ADMINISTRATION		**$ 646,596**	**$ 581,576**	**$ 652,283**	**$ 658,699**	**$ 696,455**	**$ 44,172**

Attachment: 2022-2023 Budget (5872 : Resolution approving and adopting 2022-2023 Budget)

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023
TREASURER / ACCOUNTANT						
01-03-80100	Salary	$ 1,200	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-03-80300	FICA/Medicare	92	92	92	92	92
01-03-80700	Unemployment	12	12	15	15	15
		1,304	**1,304**	**1,307**	**1,307**	**1,307**
TOTAL TREASURER / ACCOUNTANT BUDGET		$ 1,304	$ 1,304	$ 1,307	$ 1,307	$ 1,307

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
CITY ATTORNEY							
01-04-87100	Legal Services	$ 236,606	$ 193,700	$ 200,000	$ 292,361	$ 200,000	$ -
OTHER SERVICES & CHARGES		**236,606**	**193,700**	**200,000**	**292,361**	**200,000**	**-**
TOTAL CITY ATTORNEY		**$ 236,606**	**$ 193,700**	**$ 200,000**	**$ 292,361**	**$ 200,000**	**-**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
MUNICIPAL COURT							
01-05-80100	Salaries	$ 69,119	$ 74,893	$ 75,578	$ 82,274	81,760	$ 6,182
01-05-80200	Overtime	-	-	500	-	500	-
01-05-80300	FICA / Medicare	5,288	5,729	5,805	6,294	6,241	436
01-05-80400	Dental Insurance	455	479	450	517	517	67
01-05-80500	Health Insurance	7,271	8,365	7,501	7,500	7,501	-
01-05-80600	Worker's Comp.	2,221	1,794	2,400	2,344	2,597	197
01-05-80700	Unemployment	311	335	400	358	400	-
01-05-80800	OMRF Pension	4,552	4,740	4,870	5,186	5,326	456
PERSONNEL SERVICES		**89,217**	**96,335**	**97,504**	**104,472**	**104,842**	**7,338**
01-05-83000	Materials & Supplies	523	78	1,000	385	1,000	-
MATERIALS & SUPPLIES		**523**	**78**	**1,000**	**385**	**1,000**	**-**
01-05-84000	Equipment Maint.	85	93	250	176	250	-
01-05-84300	Training & Member.	245	290	700	487	700	-
01-05-84400	Software Agreement	10,633	11,018	11,500	22,842	12,075	575
01-05-84700	Telephone	709	1,182	1,300	1,082	1,300	-
OTHER SERVICES & CHARGES		**11,672**	**12,583**	**13,750**	**24,586**	**14,325**	**575**
TOTAL MUNCIPAL COURT BUDGET		**$ 101,412**	**$ 108,996**	**$ 112,254**	**129,444**	**120,167**	**$ 7,913**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
POLICE DEPARTMENT							
01-06-80100	Salaries	$ 1,529,102	$ 1,630,765	$ 1,699,283	$ 1,736,790	$ 1,814,067	$ 114,784
01-06-80200	Overtime	3,835	2,278	8,500	15,539	12,000	3,500
01-06-80300	FICA / Medicare	118,887	126,232	154,634	135,886	164,534	9,900
01-06-80400	Dental	9,867	10,216	12,270	11,253	11,820	(450)
01-06-80500	Health Insurance	281,618	323,628	317,356	296,442	315,227	(2,129)
01-06-80600	Worker's Comp	55,515	44,831	59,973	58,765	62,330	2,357
01-06-80700	Unemployment	4,908	5,004	4,500	3,528	4,500	-
01-06-80800	OMRF Pension	24,660	27,779	31,801	28,714	30,206	(1,595)
01-06-81050	Police Pension	151,718	155,739	134,807	164,751	200,270	65,463
01-06-81100	Uniform Allowance	19,124	10,191	21,000	25,419	30,500	9,500
01-06-81200	Medical Exams	1,486	312	1,500	2,508	2,500	1,000
PERSONNEL SERVICES		**2,200,720**	**2,336,975**	**2,445,624**	**2,479,594**	**2,647,954**	**202,330**
01-06-83000	Supplies	5,014	5,075	7,000	4,330	7,000	-
MATERIALS & SUPPLIES		**5,014**	**5,075**	**7,000**	**4,330**	**7,000**	**-**
01-06-84000	Equip. Maintenance	38,710	39,152	45,000	52,893	58,000	13,000
01-06-84100	Vehicle Maintenance	21,059	25,445	35,000	116,195	39,000	4,000
01-06-84200	Building Maintenance	3,255	1,467	30,000	25,389	4,500	(25,500)
01-06-84300	Training/Membership	16,210	5,024	20,000	7,434	20,000	-
01-06-84600	Lease & Rental	11,305	4,710	9,000	-	6,500	(2,500)

01-06-84700	Telephone	15,653	19,372	15,000	20,945	23,000	8,000
01-06-84800	Utilities	771	973	1,000	1,827	2,000	1,000
01-06-84900	Fuel	15,145	17,801	20,000	18,974	20,000	-
01-06-85000	Janitorial Service	15,625	15,150	15,000	15,150	15,150	150
01-06-85300	Animal Control	2,520	913	2,500	1,442	2,500	-
OTHER SERVICES & CHARGES		**140,253**	**130,007**	**192,500**	**260,249**	**190,650**	**(1,850)**
01-06-99000	Transfer to CIP	45,419	-	81,849	81,849	81,849	-
Transfers out		**45,419**	**-**	**81,849**	**81,849**	**81,849**	**-**
TOTAL POLICE DEPT. BUDGET		**$ 2,391,406**	**$ 2,472,057**	**$ 2,726,973**	**$ 2,826,022**	**2,927,453**	**$ 200,480**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
FIRE DEPARTMENT							
01-07-80100	Salaries	$ 1,242,716	$ 1,239,995	$ 1,283,725	$ 1,402,419	$ 1,362,514	$ 78,789
01-07-80200	Overtime	37,650	60,189	22,880	100,421	50,000	27,120
01-07-80300	Medicare	18,919	18,944	18,458	22,035	19,904	1,446
01-07-80400	Dental	6,369	6,709	7,596	7,177	7,235	(361)
01-07-80500	Health Insurance	175,094	206,313	189,983	185,054	204,878	14,895
01-07-80600	Worker's Comp.	34,606	27,946	37,385	27,478	36,359	(1,026)
01-07-80700	Unemployment	2,785	3,106	2,912	888	2,800	(112)
01-07-81000	Fire Pension	168,069	171,552	173,656	185,264	187,252	13,596
01-07-81100	Uniforms / Gear	14,229	8,426	15,000	23,124	17,000	2,000
01-07-81200	Medical Exams	2,508	929	8,400	1,751	8,400	-
PERSONNEL SERVICES		**1,702,945**	**1,744,109**	**1,759,995**	**1,955,610**	**1,896,342**	**136,347**
01-07-83000	Supplies	11,234	8,145	8,000	10,507	12,600	4,600
MATERIALS & SUPPLIES		**11,234**	**8,145**	**8,000**	**10,507**	**12,600**	**4,600**
01-07-84000	Equip. Maintenance	8,192	12,850	11,500	16,660	10,000	(1,500)
01-07-84100	Vehicle Maintenance	13,747	8,971	12,500	8,044	12,500	-
01-07-84200	Building Maintenance	3,410	3,292	47,000	15,495	15,000	(32,000)
01-07-84300	Training & Membership	6,004	19,632	15,500	14,215	15,500	-
01-07-84400	Membership	1,136	1,096	1,500	1,667	1,500	-
01-07-84500	Fire Dept. Publications	720	461	1,000	1,534	1,000	-
01-07-84600	Lease Rentals	8,506	4,050	1,500	-	1,500	-
01-07-84700	Telephone	7,540	9,625	7,100	8,643	9,200	2,100

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
01-07-84800	Utilities	771	973	2,600	1,827	3,500	900
01-07-84900	Fuel	4,347	4,648	7,650	5,384	7,650	-
01-07-85200	EMSA Subsidy	27,509	33,161	30,730	30,080	30,955	225
01-07-86850	Software Maintenance	9,549	9,610	13,100	4,348	15,500	2,400
OTHER SERVICES & CHARGES		**91,431**	**108,369**	**151,680**	**107,896**	**123,805**	(27,875)
01-07-99000	Transfer to CIP	52,204	-	184,371	184,371	184,371	-
Transfers out		**52,204**	**-**	**184,371**	**184,371**	**184,371**	**-**
TOTAL FIRE DEPT. BUDGET		**$ 1,857,814**	**$ 1,860,623**	**$ 2,104,046**	**$ 2,258,384**	**$ 2,217,118**	**$ 113,072**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
ENGINEER							
01-08-86075	Engineering Fees	$ 91,935	$ 138,088	$ 80,000	$ 195,008	$ 90,000	$ 10,000
		$ 91,935	**$ 138,088**	**$ 80,000**	**$ 195,008**	**$ 90,000**	**$ 10,000**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
STREET DIVISION OF PUBLIC WORKS							
01-09-80100	Salaries	$ 96,855	$ 100,442	$ 116,339	$ 135,155	$ 144,405	$ 28,066
01-09-80200	Overtime	771	1,484	1,872	1,711	1,800	(72
01-09-80300	FICA / Medicare	7,641	7,941	8,900	10,669	11,264	2,364
01-09-80400	Dental	1,085	1,109	1,628	1,550	1,628	-
01-09-80500	Health Insurance	26,239	31,453	33,013	33,046	34,641	1,628
01-09-80600	Worker's Comp.	6,664	5,381	7,199	10,577	5,194	(2,005
01-09-80700	Unemployment	530	565	600	872	873	273
01-09-80800	OMRF Pension	7,955	7,998	9,631	10,667	11,904	2,273
01-09-80900	Standby Pay	2,250	1,917	2,100	2,600	2,600	500
01-09-81100	Uniform Rental	3,005	2,967	3,194	3,766	3,766	572
01-09-81200	Medical Exams	270	498	780	232	780	-
PERSONNEL SERVICES		**153,265**	**161,755**	**185,256**	**210,844**	**218,855**	**33,599**
01-09-83000	Supplies	$ 6,879	$ 11,517	$ 9,000	9,992	11,000	2,000
01-09-83300	Minor Tools	676	513	1,000	124	1,000	-
01-09-83500	Safety Supplies	1,140	990	1,300	1,481	1,500	200
01-09-83700	Misc. Supplies	-	-	250	-	250	-
MATERIALS & SUPPLIES		**8,695**	**13,020**	**11,550**	**11,597**	**13,750**	**2,200**
01-09-84000	Equipment Maintenance	2,514	2,133	3,000	1,112	3,000	-
01-09-84100	Vehicle Maintenance	6,127	3,281	4,000	5,354	5,000	1,000
01-09-84600	Lease/Rental	406	-	800	-	800	-
01-09-84700	Telephone	1,454	1,316	1,400	1,323	1,400	-

01-09-84800	Utilities	434	571	500	819	500	-
01-09-84900	Fuel	6,343	4,353	5,000	716	5,000	-
01-09-85350	Emergency Repairs	-	895,624	-	-	-	-
01-09-85500	Street Lighting	81,726	83,789	82,000	83,296	85,000	3,00(
OTHER SERVICES & CHARGES		**99,004**	**991,067**	**96,700**	**92,620**	**100,700**	**4,00(**
01-09-99000	Transfer to CIP	51,026	-	51,023	51,023	51,023	-
Transfers out		**51,026**	**-**	**51,023**	**51,023**	**51,023**	**-**
TOTAL STREET BUDGET		**$ 311,990**	**$ 1,165,842**	**$ 344,529**	**$ 366,084**	**$ 384,328**	**$ 39,79**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
SANITATION DIVISION OF PUBLIC WORKS							
01-10-80100	Salaries	$ 409,015	$ 432,000	$ 426,751	$ 431,478	443,956	$ 17,205
01-10-80200	Overtime	70	-	-	-	-	-
01-10-80300	FICA / Medicare	31,295	33,076	32,647	33,008	34,629	1,982
01-10-80400	Dental	4,510	4,633	5,425	4,765	5,428	3
01-10-80500	Health Insurance	90,932	100,810	83,128	88,580	88,600	5,472
01-10-80600	Worker's Comp.	22,207	17,933	23,990	23,506	25,971	1,981
01-10-80700	Unemployment	1,817	2,170	2,000	3,149	3,150	1,150
01-10-80800	OMRF Pension	32,242	31,662	34,140	31,674	35,516	1,376
01-10-81100	Uniform Rental	7,898	8,253	7,379	7,652	7,800	421
01-10-81200	Medical Exams	396	719	500	825	825	325
TOTAL PERSONNEL SERVICES		**600,382**	**631,256**	**615,960**	**624,637**	**645,875**	**29,915**
01-10-83000	Supplies	1,211	927	1,500	423	1,500	-
01-10-83500	Safety Supplies	2,014	2,102	2,000	1,151	2,000	-
01-10-83700	Misc. Supplies	-	-	100	-	100	-
TOTAL MATERIAL & SUPPLIES		**3,225**	**3,029**	**3,600**	**1,574**	**3,600**	**-**
01-10-84000	Equipment Maintenance	250	818	500	1,158	1,400	900
01-10-84100	Vehicle Maintenance	13,146	10,899	15,000	31,549	22,000	7,000
01-10-84800	Utilities	434	529	600	819	820	220
01-10-84900	Fuel	8,124	11,017	12,000	8,583	12,000	-
01-10-85800	Landfill Disposal	56,658	189,783	60,000	71,495	80,000	20,000
01-10-85825	Commercial Garbage Disposal	99,586	93,632	100,000	102,985	140,000	40,000
TOTAL OTHER SERVICES & CHARGES		**178,198**	**306,678**	**188,100**	**216,589**	**256,220**	**68,120**
01-10-99000	Transfer to CIP	88,310		88,309	88,309	88,309	-
Transfers out		**88,310**	**-**	**88,309**	**88,309**	**88,309**	**-**
TOTAL SANITATION DEPT. BUDGET		**$ 870,115**	**$ 940,963**	**$ 895,969**	**$ 931,108**	**994,004**	**$ 98,035**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
PARKS DIVISION OF PUBLIC WORKS							
01-11-80100	Salaries	$ 81,274	$ 77,253	$ 90,248	$ 15,294	$ -	$ (90,248
01-11-80200	Overtime	-		1,000	-	-	(1,000
01-11-80300	FICA / Medicare	6,218	5,910	6,905	1,170	-	(6,905
01-11-80400	Dental	910	872	1,085	74	-	(1,085
01-11-80500	Health Insurance	14,467	15,446	15,001	1,238	-	(15,001
01-11-80600	Worker's Comp.	4,442	3,587	4,799	1,176	-	(4,799
01-11-80700	Unemployment	376	377	400	354	-	(400
01-11-80800	OMRF Pension	6,467	6,094	7,220	472	-	(7,220
01-11-81100	Uniform Rental	2,890	2,972	2,658	227	-	(2,658
01-11-81200	Medical Exams	-	-	500	-	-	(500
TOTAL PERSONNEL SERVICES		**117,044**	**112,511**	**129,816**	**20,005**	**-**	**(129,816**
							-
01-11-83000	Supplies	358	94	500	20	-	(500
01-11-83500	Safety Supplies	271	402	525	-	-	(525
TOTAL SUPPLIES		**629**	**496**	**1,025**	**20**	**-**	**(1,025**
							-
01-11-84000	Equipment Maintenance	-	3,807	-	626	700	700
01-11-84100	Vehicle Maint.	378	160	795	770	800	5
01-11-85700	Park Maintenance	11,340	30,840	18,500	23,920	25,000	6,500
01-11-85900	Park Main. Contract	124,735	127,230	127,230	196,590	200,000	72,770

01-11-86200	Sprinkler Systems	-	-	-	-	20,000	20,000
OTHER SERVICES & CHARGES		**136,453**	**162,037**	**146,525**	**221,906**	**246,500**	**99,975**
01-11-99000	Transfer to CIP	26,340	-	31,624	31,624	11,667	(19,957
Transfers out		**26,340**	**-**	**31,624**	**31,624**	**11,667**	**(19,957**
TOTAL PARKS DIVISION BUDGET		**$ 280,466**	**$ 275,044**	**$ 308,990**	**$ 273,554**	**258,167**	**$ (50,823**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
PUBLIC WORKS ADMINISTRATION							
01-12-80100	Salaries	$ 142,842	$ 137,209	$ 145,294	156,484	167,513	$ 22,219
01-12-80300	FICA / Medicare	10,967	10,496	11,116	11,971	13,066	1,950
01-12-80400	Dental Insurance	741	921	1,085	1,033	1,085	-
01-12-80500	Health Insurance	20,201	21,183	19,062	19,062	20,001	939
01-12-80600	Worker's Comp.	2,357	1,904	2,547	2,499	5,194	2,647
01-12-80700	Unemployment	411	491	400	239	400	-
01-12-80800	OMRF Pension	10,803	10,873	11,624	12,242	13,401	1,777
01-12-81200	Medical Exams	90	-	500	96	500	-
PERSONAL SERVICES		**188,412**	**183,077**	**191,628**	**203,626**	**221,160**	**29,532**
							-
01-12-83000	Supplies	1,609	612	1,500	489	1,500	-
01-12-83200	Office Supplies	3,958	263	3,000	58	3,000	-
01-12-83700	Misc. Expenses	360	-	500	384	500	-
MATERIALS & SUPPLIES		**5,927**	**875**	**5,000**	**931**	**5,000**	**-**
01-12-84000	Equipment Maintenance	1,206	1,883	3,000	822	3,000	-
01-12-84100	Vehicle Maintenance	508	469	1,500	1,795	1,500	-
01-12-84200	Building Maintenance	5,573	5,065	4,000	5,699	5,600	1,600
01-12-84250	Fueling Station Maintenance	724	50	2,000	1,677	2,000	-
01-12-84300	Training/Membership	244	180	2,000	240	1,500	(500)
01-12-84600	Lease/Rental	683	971	1,500	-	1,500	-
01-12-84700	Telephone	3,814	3,732	4,000	4,502	4,500	500

01-12-84800	Utilities	435	529	1,000	819	1,000	-
01-12-84900	Fuel	1,478	4,988	3,900	7,730	8,000	4,100
01-12-85000	Janitorial Service	9,122	9,684	10,140	8,940	8,940	(1,200)
01-12-86300	Publications	-	-	500	-	500	-
OTHER SERVICES & CHARGES		**23,787**	**27,551**	**33,540**	**32,224**	**38,040**	**4,500**
01-12-99000	Transfer to CIP	-	-	-	-	8,770	8,770
Transfers out		**-**	**-**	**-**	**-**	**8,770**	**8,770**
PUBLIC WORKS ADMIN.		**$ 218,126**	**$ 211,503**	**$ 230,168**	**$ 236,782**	**272,970**	- **$ 42,802**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
GENERAL GOVERNMENT							
01-13-83000	Supplies	$ 30,618	$ 18,324	$ 20,000	$ 16,978	$ 20,000	$ -
MATERIALS & SUPPLIES		**30,618**	**18,324**	**20,000**	**16,978**	**20,000**	**-**
01-13-84000	Equipment Maintenance	16,398	17,844	24,000	20,289	24,000	-
01-13-84200	Building Maintenance	11,096	14,142	14,000	43,527	20,000	6,000
01-13-84300	Training	772	1,039	3,000	3,305	3,000	-
01-13-84600	Lease Rental	396	396	396	446	396	-
01-13-84700	Telephone	6,408	4,348	6,300	521	700	(5,600)
01-13-84800	Utilities	14,175	13,397	12,000	14,298	13,500	1,500
01-13-85000	Janitorial Service	18,264	17,655	18,260	16,350	18,260	-
01-13-85400	Bank Charges	33,881	35,763	34,000	49,069	49,500	15,500
01-13-86050	Consulting Fees	-	-	4,000	-	79,000	75,000
01-13-86100	Liability Insurance/Bonds	150,041	85,166	215,710	243,471	237,281	21,571
01-13-86300	Legal Publications	21,824	17,180	22,000	13,149	18,000	(4,000)
01-13-86400	Auditing Fees	20,670	22,974	25,000	28,846	30,000	5,000
01-13-86500	Election Expense	-	1,788	3,000	-	3,000	-
01-13-86600	ACOG Dues	2,908	2,902	3,000	6,012	3,050	50
01-13-86700	OML Dues	10,911	5,891	5,800	-	5,900	100
01-13-86800	Reassessment	26,252	27,262	28,000	55,872	28,000	-

01-13-86900	Postage	2,514	5,953	6,000	8,391	8,000	2,000
01-13-87000	Misc. Expenses	27,186	40,952	35,000	94,311	95,000	60,000
OTHER SERVICES & CHARGES		**363,696**	**314,652**	**459,466**	**597,856**	**636,587**	**177,121**
01-13-87100	H.R.A.	17,924	20,568	25,000	22,530	25,000	-
01-13-87200	Education Scholarship	2,426	5,641	10,000	4,994	10,000	-
HRA		**20,350**	**26,209**	**35,000**	**22,530**	**35,000**	**-**
01-13-88100	Capital Outlay	-	-	-	-	1,134,491	1,134,491
Capital Outlay		**-**	**-**	**-**	**-**	**1,134,491**	**1,134,491**
GENERAL GOVERNMENT BUDGET		**$ 414,664**	**$ 359,185**	**$ 514,466**	**$ 637,365**	**$ 1,826,078**	**$ 1,311,612**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHC
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
CODE DIVISION							
01-14-80100	Salaries	$ 167,721	$ 189,339	$ 242,312	$ 248,848	$ 263,591	$ 21,279
01-14-80200	Overtime	-	2,614	-	349	-	-
01-14-80300	FICA / Medicare	12,831	14,684	18,537	19,058	20,560	2,023
01-14-80400	Dental Insurance	1,215	1,460	2,170	1,981	2,170	-
01-14-80500	Health Insurance	23,365	30,223	26,713	36,204	35,737	9,024
01-14-80600	Worker's Comp.	5,181	4,184	5,597	5,480	10,388	4,791
01-14-80700	Unemployment	652	557	800	1,089	1,090	290
01-14-80800	OMRF Pension	13,365	15,076	19,385	18,585	21,087	1,702
01-14-81100	Uniform Rental	549	436	1,827	3,945	4,276	2,449
01-14-81200	Medical Exams	-	-	500	360	500	-
PERSONNEL SERVICES		**224,879**	**258,573**	**317,841**	**335,899**	**359,399**	**41,558**
01-14-83000	Supplies	845	1,382	1,100	3,916	4,000	2,900
01-14-83200	Office Supplies	121	69	200	-	300	100
MATERIALS & SUPPLIES		**966**	**1,451**	**1,300**	**3,916**	**4,300**	**3,000**
01-14-84000	Equipment Maintenance	1,349	-	-	-	-	-
01-14-84100	Vehicle Maintenance	1,976	1,451	2,000	2,048	2,600	600
01-14-84300	Training/Membership	139	406	2,000	1,794	3,000	1,000
01-14-84600	Software Agreement	2,721	2,768	5,443	5,244	5,715	272

01-14-84700	Telephone	4,533	4,128	6,000	4,443	6,000	-
01-14-84800	Utilities	434	529	1,000	819	1,000	-
01-14-84900	Fuel	469	879	1,300	781	1,300	-
01-14-86010	Abatement Cost	-	152	-	-	-	-
01-14-88850	Life and Safety	1,191	322	4,500	1,181	4,500	-
OTHER SERVICES & CHARGES		**12,812**	**10,635**	**22,243**	**16,310**	**24,115**	**1,872**
01-14-99000	Transfer to CIP	8,280	-	7,570	7,570	18,757	11,187
Transfers out		**8,280**	**-**	**7,570**	**7,570**	**18,757**	**11,187**
CODE DIVISION BUDGET		**$ 246,937**	**$ 270,659**	**$ 348,954**	**$ 363,695**	**406,571**	**$ 57,617**

CITY OF NICHOLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
SAFETY & RISK MANAGEMENT							
01-15-80100	Salaries	$ 105,418	$ 110,508	$ 120,446	$ 120,739	$ 122,960	$ 2,514
01-15-80300	FICA / Medicare	8,240	8,633	8,903	9,415	9,322	419
01-15-80400	Dental	455	479	517	517	517	-
01-15-80500	Health Insurance	11,718	19,072	17,880	18,012	18,905	1,025
01-15-80600	Worker's Comp.	2,221	1,794	2,400	2,344	2,597	197
01-15-80700	Unemployment	187	240	200	-	200	-
01-15-80800	OMRF Pension	8,416	8,789	9,510	9,521	9,749	239
01-15-81200	Medical Exam	-	-	100	-	100	-
PERSONNEL SERVICES		**136,655**	**149,515**	**159,956**	**160,547**	**164,350**	**4,394**
01-15-83000	Supplies	4,721	5,178	5,500	8,454	13,500	8,000
SUPPLIES		**4,721**	**5,178**	**5,500**	**8,454**	**13,500**	**8,000**
01-15-84000	Equipment Maintenance	-	-	100	-	100	-
01-15-84100	Vehicle Maintenance	417	697	1,000	9,783	1,000	-
01-15-84300	Training and Membership	2,270	2,314	5,000	5,107	8,000	3,000
01-15-84700	Telephone	1,587	1,007	1,800	1,070	1,800	-
01-15-84850	Wellness Program	1,966	2,069	4,000	53,278	4,000	-
01-15-84900	Fuel	484	626	800	655	1,000	200
OTHER SERVICES & CHARGES		**6,724**	**6,713**	**12,700**	**69,893**	**15,900**	**3,200**
01-15-99000	Transfer to CIP	5,448	-	5,448	5,448	5,448	-
Transfers out		**5,448**	**-**	**5,448**	**5,448**	**5,448**	**-**
SAFETY & RISK MANAGEMENT		**$ 153,548**	**$ 161,406**	**$ 183,604**	**$ 244,342**	**$ 199,198**	**- $ 15,594**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
INFORMATION SYSTEMS							
01-16-80100	Salaries	$ 169,472	$ 176,722	$ 185,373	$ 197,563	$ 199,018	$ 13,645
01-16-80200	Overtime	-	-	500		500	
01-16-80300	FICA / Medicare	13,148	13,703	14,221	15,297	14,738	517
01-16-80400	Dental	910	958	898	1,033	1,034	136
01-16-80500	Health Insurance	30,281	34,872	31,396	31,194	31,818	422
01-16-80600	Worker's Comp.	4,442	3,587	4,799	3,528	4,570	(229)
01-16-80700	Unemployment	378	437	400	132	400	-
01-16-80800	OMRF Pension	13,715	14,243	14,871	15,720	16,376	1,505
01-16-81400	Car Allowance	2,400	2,400	2,400	2,400	3,600	1,200
PERSONNEL SERVICES		**234,746**	**246,922**	**254,858**	**266,868**	**272,054**	**17,196**
01-16-83000	Supplies	3,874	3,548	4,000	1,001	4,000	-
SUPPLIES		**3,874**	**3,548**	**4,000**	**1,001**	**4,000**	**-**
01-16-84000	Equipment Maintenance	48,988	47,366	55,000	52,477	70,000	15,000
01-16-84200	Building Maintenance	683	99	1,200	-	1,200	-
01-16-84300	Training/Membership	10,645	10,545	11,000	11,896	11,000	-
01-16-84600	Lease/Rental	13,609	15,254	14,000	8,720	15,000	1,000
01-16-84700	Telephone	4,140	3,757	5,000	3,232	5,000	-
01-16-86050	Consulting Fees	3,423	9,290	8,000	213	8,000	-
OTHER SERVICES & CHARGES		**81,488**	**86,311**	**94,200**	**76,539**	**110,200**	**16,000**
01-16-99000	Transfer to CIP	87,664	-	87,664	87,664	87,664	-
Transfers out		**87,664**	**-**	**87,664**	**87,664**	**87,664**	**-**
INFORMATION SYSTEMS		**$ 407,772**	**$ 336,781**	**$ 440,722**	**$ 432,072**	**$ 473,918**	**$ 33,196**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Dept.		Proposed Budget 2022-2023
GENERAL FUND		
Dept.	**Activity**	
	Depreciation Transfer	553,205
	Grant Revenue	266,121
	Carryover from Fund Balance	2,779,289
	TOTAL AVAILABLE FUNDS	3,598,615
Administration		
07-02-88200	Furniture	5,117
07-02-88400	Software	37,489
07-02-88500	Equipment	36,531
		79,137
Police Dept.		
07-06-88100	Vehicles	642,918
07-06-88200	Furniture	5,726
07-06-88400	Software	11,980
07-06-88500	Equipment	102,761
07-06-88600	Radios	99,779
07-06-88700	Guns	18,906
		882,070
Fire Dept.		
07-07-88100	Vehicles	263,374
07-07-88150	Fire Trucks Reserve	300,000
07-07-88200	Furniture	64,000
07-07-88400	Software	4,207
07-07-88500	Equipment	82,244
07-07-88600	Radios	31,691
07-07-88800	Medical Equipment	16,667
07-07-88900	SCBA	41,262
07-07-89100	Hose	26,425
		829,869

Streets		
07-09-88100	Vehicles	99,196
07-09-88500	Equipment	35,049
07-09-89200	Monument Entry	14,601
		148,846
Sanitation		
07-10-88100	Vehicles	931,106
		1,500
		932,606
Parks Dept		
07-11-88500	Equipment	93,724
		93,724
Public Works Administration		
07-12-88100	Vehicles	55,940
07-12-88500	Capital Improvement-Equipment	6,386
07-12-88200	Furniture	29,951
		92,277
Code		
07-14-88100	Vehicles	204,797
07-14-88400	Software	8,011
		212,808
Risk Management		
07-15-88100	Vehicles	61,939
07-15-88200	Furniture	1,604
07-15-88500	Equipment	8,228
		71,771
Information Management Systems		
07-16-88200	Furniture	5,574
07-16-88300	Computers	143,100
07-16-88500	Equipment	75,500
07-16-88400	Software	7,142
07-16-88600	Radios	23,000
07-16-88500	Building - Insulation	1,191
		255,507
	TOTAL GENERAL FUND CIP FUND	**3,598,615**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Carryover	76,836
	Carryover from Fund Balance	1,820,634
	TOTAL AVAILABLE FUNDS	**1,897,470**
	NHMA	
13-12-88100	Vehicles	124,564
13-12-88400	Software	52,500
13-12-88500	Equipment	73,828
13-12-88600	Communications - Radios	6,024
13-12-89200	Water Wells	944,017
13-12-89300	Reserve for Paint water tower	100,000
13-16-88300	Computers	19,961
13-12-88000	Building	576,576
	TOTAL NHMA CIP FUND BUDGET	**1,897,470**
	Total General Fund and NHMA Capital Improvement Budget	**5,496,084**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

			Fiscal Year 2022-2033 Activity			
Dept.	**Activity**	**2021-2022 Estimated Ending Actual**	**Grant Revenue**	**Actual Depreciation Transfer**	**Purchase Requests**	**2022-2023 Budget**
Administration						
07-02-88200	Furniture	1,069.11		4,048.00		5,117.11
07-02-88400	Software	31,600.00		5,889.00		37,489.00
07-02-88500	Equipment	31,121.00		5,410.00		36,531.00
		63,790.11				79,137.11
Police Dept.						
07-06-88100	Vehicles	603,240.10		39,678.00		642,918.10
07-06-88200	Furniture	4,846.00		880.00		5,726.00
07-06-88400	Software	10,080.00		1,900.00		11,980.00
07-06-88500	Equipment	22,008.15	55,000.00	25,753.00	(60,000.00)	42,761.15
07-06-88600	Radios	88,115.78		11,663.00	(24,000.00)	75,778.78
07-06-88700	Guns	16,931.00		1,975.00		18,906.00
		745,221.03				798,070.03
Fire Dept.						
07-07-88100	Vehicles	246,490.75		16,883.00		263,373.75
07-07-88150	Fire Trucks Reserve	214,403.00		85,597.00	(85,000.00)	215,000.00
07-07-88200	Furniture	24,866.00		39,134.00	(64,000.00)	-
07-07-88400	Software	3,607.00		600.00		4,207.00
07-07-88500	Equipment	69,996.55		12,247.00	(24,700.00)	57,543.55
07-07-88600	Radios	27,067.00		4,624.00	(13,000.00)	18,691.00
07-07-88800	Medical Equipment	4,197.06		12,470.00		16,667.06
07-07-88900	SCBA	33,087.50		8,174.00		41,261.50
07-07-89100	Hose	21,783.04		4,642.00	(4,000.00)	22,425.04
		645,497.90				639,168.90
Streets						
07-09-88100	Vehicles	79,732.00		19,464.00	(35,000.00)	64,196.00
07-09-88500	Equipment	3,490.00		31,559.00		35,049.00
07-09-89500	Capital Outlay - Street Improvement	-				-
07-09-89200	Monument Entry	14,601.00				14,601.00
		97,823.00				113,846.00
Sanitation						
07-10-88100	Vehicles	633,175.62	211,121.00	86,809.00	(294,247.00)	636,858.62
07-10-88500	Equipment	-		1,500.00	(1,500.00)	-
		633,175.62				636,858.62
Parks Dept						
07-11-88500	Equipment	82,057.17		11,667.00		93,724.17
		82,057.17				93,724.17

Public Works Administration						
07-12-88100	Vehicles	51,370.00		4,570.00		55,940.00
07-12-88500	Capital Improvement-Equipment	3,386.00		3,000.00		6,386.00
07-12-88200	Furniture	28,751.00		1,200.00		29,951.00
		83,507.00				92,277.00
Code						
07-14-88100	Vehicles	190,740.03		14,057.00		204,797.03
07-14-88400	Software	3,311.00		4,700.00		8,011.00
		194,051.03				212,808.03
Risk Management						
07-15-88100	Vehicles	58,048.41		3,891.00		61,939.41
07-15-88200	Furniture	1,604.00				1,604.00
07-15-88500	Equipment	6,670.55		1,557.00	(600.00)	7,627.55
		66,322.96				71,170.96
Information Management Systems						
07-16-88200	Furniture	3,574.00		2,000.00		5,574.00
07-16-88500	Equipment	43,671.00		31,829.00	(75,500.00)	-
07-16-88300	Computers	89,264.94		53,835.00	(41,400.00)	101,699.94
07-16-88400	Software	7,142.00				7,142.00
07-16-88500	Building - Insulation	1,191.00				1,191.00
07-16-88600	Radio/Communication	23,000.00			(23,000.00)	-
		167,842.94				115,606.94
	TOTAL GENERAL FUND CIP FUND	**2,779,288.76**	**266,121.00**	**553,205.00**	**(745,947.00)**	**2,852,667.76**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	NHMA				
13-12-88100	Vehicles	94,661.69	29,902.00	(70,000.00)	54,563.69
13-12-88400	Software	44,910.00	7,590.00		52,500.00
13-12-88500	Equipment	40,227.39	33,601.00	(73,200.00)	628.39
13-12-88600	Communications - Radios	5,271.00	753.00		6,024.00
13-12-89200	Water Wells	944,017.00	-		944,017.00
13-12-89300	Reserve for Paint water tower	100,000.00	-		100,000.00
13-16-88300	Computers	14,971.00	4,990.00		19,961.00
13-12-88000	Building	576,575.60		(445,000.00)	131,575.60
	TOTAL NHMA CIP FUND BUDGET	**1,820,633.68**	**76,836.00**	**(588,200.00)**	**1,309,269.68**

Total General Fund and
NHMA Capital Improvement Budget

CITY OF NICHOLS HILLS
STREET & ALLEY FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
02-00-73400	Gasoline Tax	$ 6,903	$ 6,112	$ 5,646	$ 7,105	$ 6,750	$ 1,104
02-00-73450	Motor Vehicle License	27,224	28,819	26,001	30,533	29,007	3,006
02-00-78500	Interest Income	2,489	290	269	449	427	158
	TOTAL REVENUES	36,616	35,221	31,916	38,088	36,184	4,268
02-00-79800	Carryover	-	-	197,700	196,518	196,518	(1,182)
	FUNDS AVAILABLE FOR BUDGET	**$ 36,616**	**$ 35,221**	**$ 229,616**	**$ 234,606**	**232,702**	**3,086**

Account Number	Department Activity	Actual Expenditures FY 2019-20	Actual Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023	Proposed minus Current
02-09-83000	Supplies	-	-	45,000	-	-	(45,000)
TOTAL MATERIALS & SUPPLIES		-	-	45,000	-	**-**	**(45,000)**
02-09-84000	Equipment Maintenance	-	-	5,000	-	-	(5,000)
02-09-84100	Vehicle Maintenance	-	-	5,000	-	-	(5,000)
02-09-84600	Lease/Rental	-	-	5,000	-	-	(5,000)
02-09-85800	Contingency	-	-	169,616	43,726	232,702	63,086
TOTAL OTHER SERVICES & CHARGES		-	-	184,616	**43,726**	**232,702**	48,086
TOTAL STREET & ALLEY BUDGET		**$ -**	**$ -**	**$ 229,616**	**$ 43,726**	**$ 232,702**	**$ 3,086**

Attachment: 2022-2023 Budget (5872 : Resolution approving and adopting 2022-2023 Budget)

Fund 03 - Designated Fund - Fire and General Employees

	Department Activity	Actual Revenues / Expenditures FY 2019-20	Actual Revenues / Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023
03-07-72200	Fire Department	$ 214	$ 455	$ -	$ 274	$ -
03-07-78550	Fire Carryover	-	-	3,580	2,175	2,175
	TOTAL	**$ 214**	**$ 455**	**$ 3,580**	**$ 2,449**	**$ 2,175**
	Projected Expenses:					
03-07-83000	Fire Supplies	519	160	3,580	1,848	2,175
	TOTAL	**$ 519**	**$ 160**	**$ 3,580**	**$ 1,848**	**$ 2,175**

Fund 04 - Police Department

	Department Activity	Actual Revenues / Expenditures FY 2019-20	Actual Revenues / Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023
04-00-79506	Police Department	$ 1,668	$ 1,115	$ 750	$ 1,900	$ 750
04-00-79806	Police Carryover	-	-	28,713	-	29,005
04-00-79300	Animal Control Revenue	36,172	5,000	-	5,605	-
	Animal Control Carryover	-	-	38,730	-	44,335
	TOTAL	**$ 37,840**	**$ 6,115**	**$ 68,193**	**$ 7,505**	**$ 74,090**
	Projected Expenses:					
04-06-83000	Police Supplies	2,982	704	29,463	877	29,755
04-06-83300	Animal Control Supplies	2,421	13	38,730	-	44,335
	TOTAL	**$ 5,403**	**$ 717**	**$ 68,193**	**$ 877**	**$ 74,090**

Fund 05 - Public Works

	Department Activity	Actual Revenues / Expenditures FY 2019-20	Actual Revenues / Expenditures FY 2020-21	Current Budget FY 2021-2022	Estimated Actual FY 2021-2022	Proposed Budget FY 2022-2023
05-00-79512	Public Works Department	$ 187	$ 203	$ -	$ 272	$ -
05-00-79812	Public Works Carryover	-	-	2,251	-	2,288
	TOTAL	**$ 187**	**$ 203**	**$ 2,251**	**$ 272**	**$ 2,288**
	Projected Expenses:					
05-12-83000	P.W. Supplies	47	153	2,251	250	2,288
	TOTAL	**$ 47**	**$ 153**	**$ 2,251**	**$ 250**	**$ 2,288**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SINKING FUND

		2022-2023
Resources		
Ad Valorem Taxes	$	5,275,575
Interest Income		8,000
Total Resources Available	$	5,283,575
Estimated Expenditures (Debt Service)		
Bank Charges	$	500
Principal Payments on G.O. Bonds:		4,255,000
Interest Payments on G.O. Bonds:		1,025,825
Agent Fees		2,250
Total Expenditures	$	5,283,575

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
911 Fund

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
10-00-71800	911 Revenue	9,145	8,594	8,000	8,697	8,000
10-00-78500	Interest Income	661	76	10	128	100
10-00-79800	Carryover	-	-	49,745	-	57,516
	TOTAL REVENUES	**$ 9,806**	**$ 8,670**	**$ 57,755**	**$ 8,825**	**$ 65,616**

EXPENDITURES

	Activity	Actual Expenses FY 2019-20	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
10-13-83000	Materials & Supplies	-	-	500	1,378	1,000
10-26-83975	Contingency Fund	250	-	57,255	-	64,616
	TOTAL EXPENDITURES	**$ 250**	**$ -**	**$ 57,755**	**$ 1,378**	**$ 65,616**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
Impound Fee - Police

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
11-00-76350	Police Impound Fees	$ 4,700	$ 2,500	$ 3,500	4,667	$ 3,500
11-00-78500	Interest Income	330	36	250	60	100
11-00-79800	Carryover	-	-	22,775	20,948	27,029
	TOTAL REVENUES	$ 5,030	$ 2,536	$ 26,525	$ 25,675	**$ 30,629**

EXPENDITURES

	Activity	Actual Expenses FY 2019-20	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
11-06-84000	Equipment Maintenance	-	-	5,000	-	5,000
11-06-86850	Software Maintenance	-	-	4,000	-	4,000
11-06-86875	Automated License Plate Reader Maintenance	-	-	17,375	-	21,629
	TOTAL EXPENDITURES	$ -	$ -	$ 26,375	$ -	**$ 30,629**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
WATER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
14-00-75350	Water Capacity Charges	$ 15,970	$ 21,751	$ 12,000	13,620	$ 12,000
14-00-78500	Interest Income	1,524	170	125	283	280
14-00-79800	Carryover	-	-	110,219		123,442
	TOTAL REVENUES	**$ 17,494**	**$ 21,921**	**$ 122,344**	**$ 13,903**	**$ 135,722**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
14-22-89900	Capital - Water System	-	-	122,344	-	135,722
	TOTAL EXPENDITURES	$ -	$ -	**$ 122,344**	**$ -**	**$ 135,722**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SEWER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
15-00-75350	Sewer Capacity Charges	$ 16,579	$ 21,001	$ 11,000	5,526	$ 11,000
15-00-78500	Interest Income	1,298	141	140	184	185
15-00-50300	Carryover	-	-	72,000		80,215
	TOTAL REVENUES	$ 17,877	$ 21,142	$ 83,140	$ 5,710	**$ 91,400**

EXPENDITURES

	Activity	Actual Expenses FY 2019-20	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
15-23-89900	Capital - Sewer System	-	24,850	83,140	-	91,400
	TOTAL EXPENDITURES	$ -	$ 24,850	$ 83,140	$ -	**$ 91,400**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
DRAINAGE FEE FUND

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
17-00-75370	Drainage Fee	$ 27,186	$ 65,310	$ 52,000	65,419	$ 62,148
17-00-78500	Interest Income	16	89	75	251	251
17-00-50300	Carryover	-	-	90,607	-	145,000
	TOTAL REVENUES	**$ 27,202**	**$ 65,399**	**$ 142,682**	**$ 65,669**	**$ 207,399**

EXPENDITURES

	Activity	Actual Expenditures FY 2019-20	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
17-24-89900	Drainage System	-	-	142,682	18,200	207,399
	TOTAL EXPENDITURES	**$ -**	**$ -**	$ 142,682	$ 18,200	**$ 207,399**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
HEALTH INSURANCE FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
18-00-78500	Interest Income	$ 68	$ 50	352	$ 400
18-0079550	Misc Income	6,702	10,000	38,368	10,000
18-00 79805	Premium Income	1,120,940	973,923	1,038,308	1,030,870
	TOTAL REVENUES	**$ 1,127,710**	**$ 983,973**	**$ 1,077,028**	**$ 1,041,270**

EXPENDITURES

	Activity	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
80-00-85400	Bank Charges	567	1,000	539	1,000
18-13-80510	Premium Expense	188,577	192,021	193,691	192,039
18-13-80520	Health Insurance Claims	903,579	754,826	640,680	814,379
18-13-80530	Administration Cost	34,923	36,126	43,764	33,852
	TOTAL EXPENDITURES	**$ 1,127,646**	$ 983,973	$ 878,673	**$ 1,041,270**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
PARKS FUND

REVENUES

	Activity	Actual Revenues FY 2019-20	Actual Revenues FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
20-0079520	Donations - Parks	$ -	$ -	$ -	$ 1,500,000	$ -
20-00-78500	Interest Income	-	-	-	778	1,200
20-00-50300	Carryover	-	-	-	-	1,000,000
	TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ 1,500,778**	**$ 1,001,200**

EXPENDITURES

	Activity	Actual Expenditures FY 2019-20	Actual Expenses FY 2020-21	Current Budget FY 2021-2022	Est. Actual FY 2021-2022	Proposed Budget FY 2022-2023
20-11-83900	Other Services & Charges	-	-	-	158,250	45,000
20-11-88000	Capital Outlay	-	-	-	-	760,000
20-11-83975	Contingency Fund	-	-	-	-	196,200
	TOTAL EXPENDITURES	**$ -**	**$ -**	$ -	$ 158,250	**$ 1,001,200**

Attachment: 2022-2023 Budget (5872 : Resolution approving and adopting 2022-2023 Budget)

TO: Shane Pate, City Manager
FROM: Amanda Copeland, Finance Director/City Clerk
SUBJECT: Budget Calendar for Fiscal Year 2022-2023
DATE: January 20, 2022

The following calendar will facilitate the budget hearing process for Fiscal Year 2022-2023. The proposed calendar also meets all of the deadline requirements of the Oklahoma Municipal Budget Act.

CONFIRMED DATES

Wednesday, March 9, 2022	*	Submit Department Prioritized Capital Improvement Request to Finance Director. {Finance Director will have January data entered into Budget Spreadsheet by end of the day on February 7th & February data by end of the day March 7th}	
Wednesday, March 30, 2022 various times	*	Individual Department Head meetings with City Manager to Prioritize (City-Wide) Capital Improvement Requests for Budgets. City Manager will meet on an individual basis with each Deaprtment Head.	
4/8/2022 5PM	*	Departmental Operating Budget deadline for Department Heads.	
March 29, 2021	*	**Send reminder to City Council members of upcoming budget workshop meeting dates.**	
April 28, 2022	*	**Send reminder to City Council members of upcoming budget workshop meeting dates.**	
April 29, 2022	*	Preliminary Budget Draft to be delivered to City council for Review.	

TENTATIVE DATES

Monday, May 02, 2022 2 PM	*	Budget Workshop with City Council to review first draft of budget.	City Council
Monday, May 9, 2022 10AM	*	Budget Workshop – Formal presentations by each Department head to the City Council for Capital Outlay Request.	City Council
Tuesday, May 10, 2022 10 AM	*	Budget Workshop with City Council to finalize budget.	City Council

CONFIRMED DATES

May 27, 2022	*	Send notice to OKC Friday newspaper for publication on June 3, 2022.
June 3, 2022	*	Publish notice of budget public hearing and a copy of budget summary in the *OKC Friday* newspaper. (5 days prior to the public hearing)
Tuesday, June 14, 2022 5:30 PM	*	Conduct public hearing, and if there are no changes necessary as a result of the public hearing, adopt budget through City Council resolution at the regular City Council Meeting. (must be 15 days prior to beginning of upcoming budget year)
June 29, 2021	*	File the adopted budget with the State Auditor & Inspector and the Oklahoma County Clerk

Memorandum

To: Nichols Hills City Council
From: S. Shane Pate II, City Manager
Date: May 1, 2022
Re: Proposed Budget for 2022-2023

The following is a summary of noteworthy points regarding the proposed budget for 2022-2023 for the General Fund and Nichols Hills Municipal Authority (NHMA):

A. Revenue

a. NHMA

i. The water line item was budgeted at 96% of the Estimated Actuals, or $3,152,688. Water revenue historically experienced considerable fluctuation, due mainly to rainy and drought years. However, since FY' 19-20 water revenue has been relatively stable, largely due to persistent drought. According to Drought.gov, Nichols Hills is currently experiencing moderate drought conditions (worse than last year), at 47% of our normal precipitation. The National Weather Service projects this summer Oklahoma will experience above normal temperatures, below normal precipitation, and drought to persist. Consequently, we expect revenue to follow the same trend it has in recent years. This number does not contemplate Consumer Price Index (CPI) rate increases anticipated in July, so this budget number is conservative.

ii. Sewer line items are budgeted at 95% for Nichols Hills, and 95% for Oklahoma City, of their respective Estimated Actuals.

b. General Fund

i. Most of the line items in the General Fund Revenue are budgeted at 95% of the Estimated Actuals.

ii. Sales tax is budgeted at 95% of the Estimated Actuals at $5.2 million. Last year, we were wise not to budget for the new apartment foot traffic in our Plaza and have not done so again this year. Nor have we budgeted for any increased foot traffic from the hotel across the street, which will re-open in May. Accordingly, the budgeted amount is a conservative number.

iii. Use tax is budgeted at 95% of our Estimated Actuals at $849,726. Our use tax continues to experience record highs from increased online shopping.

B. Expenses

a. For FY 22-23, the combined City and NHMA budgets are increased by approximately $1.7 million. Approximately 49%, of this increase is due to one-time capital outlays of $1.1M, which will be discussed in detail in a moment but concern projects already approved but not yet invoiced. Additionally, approximately $500k, or 21.8%, of this increase is attributable to personnel expenses, primarily due to cost-of-living adjustments. Highlights from the remaining 30% of the increase will also be discussed at length in a moment.

b. General Fund

i. General Government

1. **Capital Outlay Items:** This appears on the summary budget and the General Government budget. These are one-time expenses previously approved by Council, but will be invoiced in the upcoming fiscal year. These projects include:

    a. The **pedestrian crosswalk across NW 63rd Street** (paid for from the economic development funds we had set aside years ago), which is budgeted at $243,680;

    b. The **electric vehicle charging station units** to be purchased and paid for largely by an ACOG reimbursement grant, with the actual units budgeted at 36,000; and

    c. Amendments to the **fire station and city hall contract**, which are budgeted at $854,812.

    The total amount for these one-time capital outlays is $1,134,491.

2. **Consulting Fees:** This number increased by $75,000 to pay for the OG&E study to develop a plan for burying electric lines, which was approved in the current fiscal year, but the invoice won't appear until this upcoming fiscal year.

3. **Miscellaneous:** This budget has increased by $60k, primarily to fund our annual Community Day, the upcoming re-codification with Municode, and the Ackerman & McQueen Sustainability Plan contract.

ii. Employee Salary Increases: This budget contemplates an 8% cost of living increase for all non-union positions (the union positions are close to this number, with some slight adjustments as to which positions the funds are allocated). Overall, this has a $500,000 impact to the budget.

1. For context as to what we have recently done as to raises, due to the pandemic, the City did not provide cost of living adjustment to employee salaries in the FY' 20-21 budget, but provided a 4% increase in the FY' 21-22 budget. We also provided a $1,000 premium pay bonus to staff this past fiscal year, in addition to our surplus bonus at the beginning of the fiscal year.

2. While, these were greatly appreciated measures in the current fiscal year, an 8% inflation adjustment is recommended based on the following:

a. According to the U.S. Bureau of Labor Statistics, the Consumer Price Index increased 8.5% for the year ended March 2022, following a rise of 7.9% from February 2021 to February 2022. Energy prices have been in the news as a driving force for inflation (energy increased 32% in March); consumer prices for all items less food and energy rose 6.5% in March. Prices for food rose 8.8% in March.

b. The Bureau of Labor Statistics will not have a new report on employment cost increases until June, but we are also seeing data both locally and nationwide that employee raises are being provided now to both offset rising inflation and entice the filling of several vacant positions. This will place some limitations on the ability for inflationary trends to reverse.

c. On April 26th, 2022, the World Bank issued a Commodity Markets Outlook, which stated the Russia/Ukraine War are anticipated to have continued dramatic and increasing impacts on food and energy prices throughout the world until 2024, and while prices will ease and even reduce then, they will be on average much higher than they were in October 2021 (e.g. food will be 15.7% higher). https://openknowledge.worldbank.org/bitstream/handle/10986/37223/CMO-April-2022.pdf

iii. No New Employee Positions; Two Positions Eliminated: This budget does not contemplate adding any new employee positions. Last year, we eliminated two Parks division positions, hiring a contractor to do this work. This change results in a net $50,823 reduction to the budget for this division.

iv. **Sanitation fees**: Republic Services' commercial fees will increase by $40,000 (10% rate increase passed on to customer) and Midwest City's landfill disposal fee will increase by $15,000, and we resumed budgeting for the Annual Hazardous Waste Collection event, which will cost $10k.

v. **Transfer to CIP:** In FY 2016-2017, the City created a new line item for every department accounting for depreciation expenses and purchasing future capital assets. As new equipment is purchased, it is added to the depreciation schedule. During the pandemic, this amount was $0 out of concern for potential sales tax revenue losses. We have resumed these transfers in FY' 21-22 at $630,041, and propose the same amounts in this budget. Incidentally, we had $1.3M in excess surplus funds in the general fund, which we are transferring over to CIP to further bolster these funds.

vi. **Workers' Compensation:** We anticipate a seven percent increase, which is conservative. We typically do not receive these numbers until the end of May or June.

vii. **Health Insurance:** In 2020, the City became a self-funded health insurance plan for its employees and dependents. The plan provides for re-insurance to the self-funded plan to cap the City's costs at just over $1.3 million. Our costs this year are projected to be approximately $1,041,270. The City establishes premiums to make the plan pay for itself and control costs. This year, the City will be adjusting premiums by 5%.

viii. **General liability and property insurance:** We are still awaiting final numbers. Until we receive final numbers, which we typically do not receive until June, we have budgeted a $21,571 increase, or 10%. This is a very conservative amount.

c. **NHMA:** Overall, the NHMA budget will increase by $392,394. Our leasehold transfers will from the NHMA fund to the General Fund drive most of this increase at a $194,679 increase. OKC sanitary sewer expenditures are budgeted to increase by $46,467 due to Oklahoma City increasing the fees it charges to Nichols Hills. Personnel expenses are increasing by $84,249 and utility expenses are increasing by $23,000 due to fee rate increases for electricity.

d. **Water impact fees:** We anticipate this fund's accumulated amount will increase to $135,722.

e. **Sewer impact fees:** We anticipate this fund's accumulated amount will increase to $91,400.

f. **Impound fees:** In FY' 2017-2018, the City adopted a $100 fee for each vehicles impounded by the police department. The funds from these fees are used to make purchases related to law enforcement, such as e-ticket machines, software, or other police equipment. We have budgeted for this to increase by $4,104 in this proposed budget to $30,629.

g. **Drainage fees:** In FY' 19-20, the City adopted a $3/month drainage fee on municipal utility accounts to improve the City's drainage system. This fund is projected to accumulate to $207,399 by the end of FY' 22-23.

h. **Parks Fund:** Included in your packet this year is a new fund holding the $1.5 million donor funds for the Love Family Park. We anticipate these funds will be exhausted this upcoming fiscal year as the project gets completed.

C. Fund Balance: Our Fund Balances in our General Fund and NHMA Fund continue to be robust, which further mitigate any risks associated with the proposed budget. As of March 31, 2022, our net surplus for the current fiscal year in General Fund and NHMA Funds is $2.4 million. Our General Fund Balance is over $5 million (this amount includes $1.3 to be transferred for CIP), the largest it has been since 2017, if not ever in the history of our City. Our NHMA Fund Balance is $2.8 million (this amount includes $445,000 to be transferred for CIP).

D. CIP Requests: Department Heads are present for this workshop to discuss their new CIP request items for the proposed budget.

BUDGET AMENDMENT FORM

Fund: Municipal Authority
Amendment #: 2021- 2022 #2
Fiscal Year: 2021 - 2022

		Estimated Revenue		Appropriations	
Account #	**Account Name**	**Increase**	**Decrease**	**Increase**	**Decrease**
06-00-75300	Water Revenue	340,000			
06-00-75700	Sewer Revenue	10,000			
06-00-79800	Carryover		175,000		
06-12-83000	Materials & Supplies			25,000	
06-12-85350	Emergency Repairs			30,000	
06-12-84100	Vehicle Maintenance			10,000	
06-12-84900	Fuel			15,000	
06-13-99900	Transfer to other funds			445,000	
	TOTALS	**350,000.00**	**175,000.00**	**525,000.00**	**-**

EXPLANATION:

Budget Adjustment needed for transfer to Nichols Hills CIP Fund, emergency repairs, vehicle maintenance, and fuel.

APPROVAL FOR BUDGET ADJUSTMENT- Nichols Hills Municipal Authority

Date	**Chairman**
Date	**City Clerk/Finance Director**

MONTGOMERY INTEGRA insurance services
1019 Waterwood Parkway, Suite E-11
Edmond, OK 73034
Phone 281-235-3982
Fax 405-562-5814

June 3, 2022

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: 07/01/2022 Contract

SUBJECT: Employee Benefits Plans – City of Nichols Hills Fiscal Year 07/01/2022 – 06/30/2023

Outline of Plan coverages renewing 07/01/2022 – 06/30/2023 to be serviced by Steven Montgomery, Montgomery Integra Insurance:

- Assured Benefits Administrator - #79005 – Continuing Plan as installed – Rate Increase for this Year
- Delta Dental – #0002086 – No Plan Changes or Rate Changes
- VSP Vision Plan - #30049418 – No Plan Changes or Rate Changes
- Dearborn National (Group Life) - #F020238 – No Plan Changes or Rate Changes
- Keystone Flex Plan – No Changes or Cost Changes
- Keystone HRA – No Changes or Cost Changes
- America Fidelity Worksite Benefits – Same Plan offerings

Overall only a slight change in prices for the Group Health plan, but all other plans have held their premiums for this renewal.

Steven Montgomery – Montgomery Integra Insurance

6/3/2022
Date

City of Nichols Hills Representative

Date

City of Nichols Hills - July 1, 2022
Employee Benefits Enrollment Guide

Montgomery Integra Insurance steven@montgomeryintegra.com
1019 Waterwood Parkway, Suite E11 281-235-3982
Edmond, OK73034

Contact Information

Refer to this list when you need to contact one of your benefit vendors. For general information contact HR.

CITY OF NICHOLS HILLS

Contact Name: Sherry Dickson or Amanda Copeland
Contact Phone Number: 405-843-6637
Email Address: sdickson@nicholshills.net

MEDICAL

Provider Name: Assured Benefits Administrators
Provider Phone Number: 1-800-247-7114
Provider Web Address: www.abadmin.com

Physician Finder:

connect.werally.com/plans/uhc

****Select "Plan through your Employer"*****

****Select Choice Plus Network******

DENTAL

Provider Name: Delta Dental Of Oklahoma
Provider Phone Number: 405-607-2100
Provider Web Address: www.deltadentalok.org

LIFE AND AD&D

Provider Name: Dearborn National/BCBS
Dearborn National@ Provider Phone Number: 800-348-4512
Provider Web Address: www.dearbornnational.com

HRA & FLEXIBLE SPENDING ACCOUNT

Provider Name: Keystone Flex Administrators, LLC
Provider Phone Number: 405-285-1184
Provider Web Address: www.keystoneflex.com

Vision

Provider Name: VSP — Vision Service Plan
Provider Phone Number: (800)877-7195
Provider Web Address: www.vsp.com

Supplemental

Provider Name: American Fidelity
Provider Phone Number: (800) 662-1113
Provider Web Address: www.americanfidelity.com

FOR ADDITIONAL INFORMATION AND/OR ASSISTANCE WITH YOUR EMPLOYEE BENEFITS

Provider Name: Montgomery Integra Insurance
Contact: Steven Montgomery 281-235-3982
steven@montgomeryintegra.com

While City of Nichols Hills is interested and concerned about the health of our employees and their families, we have HIPPA Privacy Compliance obligations which limit us to the information shared. If you are experiencing a claim issue and cannot get it resolved by calling Customer Service with the Insurance Company, we ask that you contact our broker at Montgomery Integra. For assistance with claims issues, Steve will need a copy of your Explanation of Benefits (EOB), your SSN or Member ID and date of birth.

Welcome to Open Enrollment

Elections you make during open enrollment will become effective 07/01/2022.

City of Nichols Hills offers you and your eligible family members a comprehensive and valuable benefits program. We encourage you to take the time to educate yourself about your options and choose the best coverage for you and your family.

Qualifying Events

PLEASE NOTE: Other than the annual Open Enrollment Period, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Gain or loss of coverage. Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce, or legal separation

You have 30 days from a change in family status to make changes to your current coverage.

For assistance or questions, please contact:

City of Nichols Hills —Sherry Dickson

PHONE: 405-843-6637 EMAIL: sdickson@nicholshills.net

Who is Eligible?

If you are a City of Nichols Hills full-time employee (working 30 or more hours per week) you are eligible to enroll in the benefits described in this guide. The following family members are eligible for medical, dental coverage: All eligible dependents.

How to Enroll

The first step is to review your current benefit elections. Verify your personal information and make any changes if necessary. Make your benefit elections. Once you have made your elections, you will not be able to change them until the next open enrollment period unless you have a qualified change in status.

When to Enroll

The open enrollment period runs from May 1, 2022 through May 31 , 2022. The benefits you elect during open enrollment will be effective from 07/01/2022 through 06/30/2023. We currently are setting up time slots to enroll with our enrollment specialist. They will be available on 05/10, 05/12, at the Administration Offices, and 05/11 at the City Works Building. If you have not been contacted to set up a time to enroll, you can reach out to your supervisor to get this scheduled.

How to Make Changes

Unless you have a qualified change in status, you cannot make changes to the benefits you elect until the next open enrollment period. Qualified changes in status include: marriage, divorce, legal separation, domestic partnership status change, birth or adoption of a child, change in child's dependent status, death of spouse, child or other qualified dependent, change in residence due to an employment transfer for you, your spouse or domestic partner, commencement or termination of adoption proceedings, or change in spouse's or domestic partner's benefits or employment status.

2022 MEDICAL BENEFITS
Assured Benefits Adminstrators

Medical coverage will be provided by our Claims Administrator Assured Benefits Adminisrators. The deductible amounts are $1,000 per Individual and S2000 per Family. We will also continue our HRA Benefit of $650 per Individual / $1,300 per family and will apply to deductible expenses only.

Plan	**Assured Benefits Administrators**
Network	United Healthcare Choice Plus
Benefits	
EMPLOYEE DEDUCTIBLE (in network Single/Family)	$1,000.00/$2,000.00
EMPLOYEE OUT OF POCKET MAXIMUM (includes deductible, Single/Family)	$4,000.00/$8,000.00
Coinsurance	20% coinsurance
Primary Care Office Visit Copay	$25.00
Specialist Office Visit Copay	$25.00 designated network, $50.00 network
Urgent Care Vistit Copay	$50.00
Telemedicine Services	20% coinsurance after deductible
Visit with Designated Virtual Visit Network Provider	$0.00
Rehabilitation Services - Physical, Speech, Occupational Therapy & Muscle Manipulation, Pulmonary & Cardiac Rehabilitation Therapy	$25.00 copay, 20 visits for pulmonary, physical, occupational, speech, and manipulative, 36 visits cardiac
Prescriptions Drugs	
Preferred/Non-preferred Generic	Tier 1 - $10.00 copay
Preferred Brand	Tier 2 - $30.00 copay
Non-Preferred Brand	Tier 3 - $50.00 copay
Preferred Specialty	
Non-Preferred Specialty	
Emergency Room	$250.00 copay + 20% coinsurance
Hospital Stay	20% coinsurance after deductible
Outpatient Surgery	20% coinsurance after deductible

For further plan details see Benefit Summary in Assured Benefits packet.

The website for additional information is www.abadmin.com and the customer service number is 1-800-247-7114. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Medical Plan Rates

Monthly Elections	Total Billed Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$643.17	100%	$0.00
Employee & spouse	$1,414.96	100% employee rate; 65% of spouse	$135.06
Employee & child	$1,189.90	100% employee rate; 65% of child(ren)	$95.68
Family	$2,058.16	100% employee rate; 65% of dependents	$247.62

Health Care and Dependent Care Flexible Spending Accounts Keystone Flex Administrators, LLC

The FSA plan is a voluntary plan funded by the employee for unreimbursed medical expenses such as prescription drugs, co-pays, deductible expenses, coinsurance, out-of-pocket dental expenses, out-of-pocket vision expenses such as glasses, contacts, exams, certain over the counter items, etc.

For Medical Flexible Spending Account, City of Nichols Hills employees can choose to elect a minimum of $60 and a maximum of $2,850 annually for this plan based upon their anticipated out-of-pocket medical expenses.

For Dependent Care Spending Account, City of Nichols Hills employees can choose to elect up to the maximum for dependent care, which is $5,000 per year.

Both of these plans operate on a "use it or lose it" rule. Expenses have to be incurred during the benefit period.

The City of Nichols Hills plan will run from 7/1/2022 to 6/30/2023, however, there is a 2 1/2 month grace period which allows employees to be able to incur expenses from 7/1/2022 to 9/15/2023 for this 2022 plan year, with a 90 day "run out" which means all claims must be filed no later than 9/30/2023, or all remaining funds will be lost. Claim forms should be submitted to Keystone Flex for reimbursement

HRA — Health Reimbursement Arrangement Keystone Flex Administrators, LLC

The City of Nichols Hills HRA will reimburse up to $650 per employee with no more than 2 per family (for family coverage). You are required to meet the first $350 of the deductible, and then the plan pays from $351 up to $1,000 of In-Network Charges. For reimbursement you must submit an Explanation of Benefits from the insurance carrier along with the appropriate claim form to Keystone Flex for reimbursement.

2022 Dental Benefits

Delta Dental of Oklahoma

You will continue to pay the dependent cost through bi-weekly payroll deductions. This plan allows you to seek treatment from both In-Network and Out of Network dental providers, however it is in your best financial interest to seek an in-network dentist.

Delta Dental of Oklahoma		
Type of Service	In - Network	Out-of-Network
Preventative Services	100% (Deductible does not apply)	100%
Deductible	$50 Individual/$150 Family	
Basic Services	80%	80%
Major Services	60%	60%
Annual Maximum	$2,000 Per Person	
Orthodontic Services	50%	50%
Orthodontic Lifetime Maximum	$1,000 Per Person	

See Attached Delta Dental Plan Summary

The website for additional information is wuw.deltadentalok.org and the customer service phone number is 405-607-2100. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra.com. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$43.06	100%	so
Employee/Spouse	$86.10	100% employee rate; 0% of dependents	$21.52
Employee/Child(ren)	$123.42	100% employee rate; 0% of dependents	$40.18
Family	$156.48	100% employee rate; 0% of dependents	$56.71

Delta Dental Program Highlights

For Employees of **CITY OF NICHOLS HILLS • 0002086**
Delta Dental PPO – Plus Premier • July 2020

Your Program Highlights provides a brief description of the most important features of your group's dental benefits program. If you have more specific questions regarding your benefits, please contact Delta Dental of Oklahoma's Customer Service Department at **405-607-2100 (OKC Metro)** or **800-522-0188 (Toll Free).**

Dental benefits for participants and covered dependents are payable for eligible dental treatment not otherwise limited or excluded, and shall be paid in accordance with the benefit provisions of your plan, as follows:

Percent Payable for Covered and Allowable Dental Services	
Class I: Diagnostic and Preventive Services	100%
Class II: Basic Services such as amalgam and composite fillings	80%
Class III: Major Services such as crowns, dentures and implants	60%
Class IV: Orthodontic Services are available to dependent children under age twenty-six (26)	50%

Deductible and Maximum Amounts	
Annual Maximum Benefit and Deductible Accumulation Period	July 1 - June 30
Annual Deductible Per Person – applies to Classes II and III	$50*
Annual Maximum Benefit Per Person – applies to Classes I, II and III combined	$2,000**
Lifetime Maximum Benefit Payment Per Child – applies to Class IV only	$1,000

*Family Deductible not to exceed 3 times the Annual Deductible Per Person.
**Benefits paid by the plan for covered oral evaluations and routine prophylaxis (cleanings) will not reduce your Annual Maximum Benefit Per Person for Classes I, II and III combined services.

Endodontics, Periodontics and Oral Surgery are covered benefits under Class III Services.

Eligible dependent children can be covered to age twenty-six (26).

The information contained herein is not intended as a Summary Plan Description nor is it designed to serve as Evidence of Coverage for this program. Some benefits are subject to limitations such as age of patient, frequency of procedure, exclusions, etc.

Your dental benefits program allows payment for eligible services performed by any properly licensed dentist. However, maximum savings and lower out-of-pocket expenses are achieved when treatment is provided by a Delta Dental participating dentist. *Below is an illustration of a typical 100/80/50/50 plan, assuming annual deductible has been satisfied.*

Delta Dental PPO participating dentist		Delta Dental Premier participating dentist		Out-of-Network dentist	
Dentist Charge	$100	Dentist Charge	$100	Dentist Charge	$100
PPO Maximum Allowable	$70	Premier Maximum Allowable	$85	Prevailing Fee	$75
Plan pays 80% of PPO Allowable	$56	Plan pays 80% of Premier Allowable	$68	Plan pays 80% of Prevailing Fee	$60
You pay 20% of PPO Allowable	**$14**	**You pay 20% of Premier Allowable**	**$17**	**You pay Balance of the dentist charge**	**$40**

How to use your dental program:
Call the dental office of your choice and make an appointment. During your first appointment be sure to provide your dentist with the following information:

- Your Group name
- Your Group number
- The employee's social security or member ID number

Your dental program allows you to:

- Change dentists and visit a specialist of your choice at any time without preapproval
- Select a different dentist for each member of your family
- Receive dental care anywhere in the world

Find a Delta Dental participating dentist:
Two-thirds of the nation's practicing dentists are Delta Dental participating dentists. To find a participating dentist, refer to our National Dentist Directory at www.DeltaDentalOK.org or call Delta Dental's Customer Service Department at 405-607-2100 (OKC Metro) or 800-522-0188 (Toll Free).

Benefit Payment Procedure
Delta Dental pays participating dentists directly. You are responsible for any co-insurance percentages, deductible amounts, charges for non-covered services and amounts in excess of your annual maximum benefit. A Delta Dental participating dentist cannot charge you for amounts payable by Delta Dental. If you obtain treatment from a nonparticipating dentist, you may have to pay the entire bill in advance. Delta Dental will directly reimburse you, or any other participant or beneficiary, if required by law, up to your plan's maximum allowable amount.

The advantage of predetermination
If you are scheduled for dental treatment that will cost more than $250, your dentist can request a predetermination of benefits by Delta Dental to determine if the proposed treatment is covered under your program, approximately how much the service will cost and your estimated share of the cost.

Filing your claim
A Delta Dental participating dentist will file your claim at no charge. If necessary, a printable claim form may be obtained on our website at www.DeltaDentalOK.org. Completed claim forms should be submitted to the address below:

Delta Dental of Oklahoma - Claims Processing Center
P.O. Box 548809
Oklahoma City, OK 73154-8809

Basic Life Insurance

Life insurance can help provide for your loved ones if something were to happen to you. Your employer provides full-time employees with the basic life and AD&D benefit as outlined below:

Life Insurance	AD&D
$50,000	$50,000

City of Nichols Hills provides this benefit to full-time employees who work at least 40 hours with group life and accidental death and dismemberment (AD&D) insurance, and pays the full cost of this benefit.

Dependent Rider can be added for an additional cost of $1.02 per pay period in the following amounts:

Spouse - $10,000	Dependent Child(ren - $5,000

Supplemental Life Insurance

While City of Nichols Hills offers basic life and AD&D insurance, some employees may want to purchase additional coverage. Think about your personal circumstances. Are you the sole provider for your household? What other expenses do you expect in the future (for example, college tuition for your child)? Depending on your needs, you may want to consider buying supplemental coverage.

			Monthly	Rates for	moker upplemental		Life Insurance (rate per $1,000)				
Age	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
	o. 037	0 047	0.066	0.099	0 158	0.255	0.413	0.637	0.992	1.693	
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

With supplemental life insurance, you are responsible for paying the full cost of coverage through your payroll deductions. You can purchase coverage for yourself in $10,000 increments up to a maximum of 5X your annual salary or $500,000. Your spouse can purchase coverage in $5,000 increments up to 50% of

Monthly Rates for Non-Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+
EE	0.062	0.081	0.099	0.156	0.234	0.361	0.603	0.806	1.336	2.188	*
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

Monthly Rates for Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
EE	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

employee's election or $250,000. You can purchase $10,000 for $1.12 or $20,000 for $2.24 for your children.

Additional employee and spousal AD&D insurance is $0.049 per $1 ,000.

Once a year, you should evaluate your assigned beneficiary. If you have had a life change during the year, you may want to change your beneficiary designation. Contact Human Resources at any time, should you elect to update your beneficiary.

Voluntary Products for 2022

Voluntary V SP Vision Plan

We have increased the Frames limited for 2022 vision benefits effective July I, 2022. This plan is offered through VSP and you can search for providers at www.vsp.com.

YOUR VSP VISION BENEFITS SUMMARY
CITY OF NICHOLS HILLS and VSP provide you with an affordable vision plan.

PROVIDER NETWORK:
VSP Choice
EFFECTIVE DATE:
07/01/2020

BENEFIT	DESCRIPTION	COPAY	FREQUENCY
	YOUR COVERAGE WITH A VSP PROVIDER		
WELLVISION EXAM	• Focuses on your eyes and overall wellness	$10	Every 12 months
PRESCRIPTION GLASSES		$25	See frame and lenses
FRAME	• $150 allowance for a wide selection of frames • $170 allowance for featured frame brands • 20% savings on the amount over your allowance	Included in Prescription Glasses	Every 24 months
LENSES	• Single vision, lined bifocal, and lined trifocal lenses • Impact-resistant lenses for dependent children	Included in Prescription Glasses	Every 12 months
LENS ENHANCEMENTS	• Standard progressive lenses • Premium progressive lenses • Custom progressive lenses • Average savings of 20-25% on other lens enhancements	$0 $95 - $105 $150 - $175	Every 12 months
CONTACTS (INSTEAD OF GLASSES)	• $130 allowance for contacts; copay does not apply • Contact lens exam (fitting and evaluation)	Up to $60	Every 12 months
PRIMARY EYECARE	• As a VSP member, you can visit your VSP doctor for medical and urgent eyecare. Your VSP doctor can diagnose, treat, and monitor common eye conditions like pink eye, and more serious conditions like sudden vision loss, glaucoma, diabetic eye disease, and cataracts. Ask your VSP doctor for details.	$20	As needed
EXTRA SAVINGS	**Glasses and Sunglasses** • Extra $20 to spend on featured frame brands. Go to vsp.com/offers for details. • 20% savings on additional glasses and sunglasses, including lens enhancements, from any VSP provider within 12 months of your last WellVision Exam. **Retinal Screening** • No more than a $39 copay on routine retinal screening as an enhancement to a WellVision Exam **Laser Vision Correction** • Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities		

YOUR COVERAGE WITH OUT-OF-NETWORK PROVIDERS

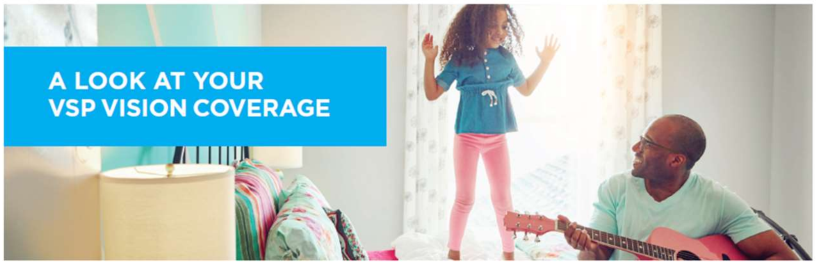
Get the most out of your benefits and greater savings with a VSP network doctor. Call Member Services for out-of-network plan details.

Coverage with a retail chain may be different or not apply. Log in to vsp.com to check your benefits for eligibility and to confirm in-network locations based on your plan type. VSP guarantees coverage from VSP network providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business.

Log in to **vsp.com** to find an in-network provider based on your plan type.

*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

Customer Service: (800) 877-7195
Provider Locator: (800) 877-7195 or go to www.vsp.com



SEE HEALTHY AND LIVE HAPPY WITH HELP FROM CITY OF NICHOLS HILLS AND VSP.

Enroll in VSP® Vision Care to get personalized care from a VSP network doctor at low out-of-pocket costs.

VALUE AND SAVINGS YOU LOVE.
Save on eyewear and eye care when you see a VSP network doctor. Plus, take advantage of Exclusive Member Extras for additional savings.

PROVIDER CHOICES YOU WANT.
It's easy to find a nearby in-network doctor. Maximize your coverage with bonus offers and savings that are exclusive to Premier Program locations—including thousands of private practice doctors and over 700 Visionworks retail locations nationwide.

PREMIER PROGRAM

Visionworks

QUALITY VISION CARE YOU NEED.
You'll get great care from a VSP network doctor, including a WellVision Exam®—a comprehensive exam designed to detect eye and health conditions.

USING YOUR BENEFIT IS EASY!
Create an account on **vsp.com** to view your in-network coverage, find the VSP network doctor who's right for you, and discover savings with exclusive member extras. At your appointment, just tell them you have VSP.

GET YOUR PERFECT PAIR

EXTRA $20 TO SPEND ON FEATURED FRAME BRANDS* + **UP TO 40%** SAVINGS ON LENS ENHANCEMENTS

bebe CALVIN KLEIN COLE HAAN FLEXON LACOSTE NINE WEST

SEE MORE BRANDS AT VSP.COM/OFFERS.

EXCLUSIVE MEMBER EXTRAS

Enroll today.
Contact us: **800.877.7195** or **vsp.com**

VSP Rates:

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$9.33	0%	$4.67
Employee/Spouse	$14.93	0% employee rate; 0% of dependents	$7.47
Employee/Child(ren)	$15.24	0% employee rate; 0% of dependents	$7.62
Family	$24.57	0% employee rate; 0% of dependents	$12.29

American Fidelity Ancillary Products

City of Nichols Hills will now offer the following Voluntary Group Products through American Fidelity:

- Voluntary Short/Long Term Disability Policy
- Accident Protection
- Cancer Protection 2 Plan Options with Optional Critical Illness Rider
- Critical Illness Protection
- Hospital Intensive Care Protection
- Hospital Protection
- Voluntary Term Life & AD&D Insurance

These are stand-alone voluntary products and the full premium is paid by the employee. See rate sheets provided by American Fidelity for pay period deductions. All American Fidelity product information will be provide upon request, including detailed information on each product and the applicable rates at the time.

If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra Insurance. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982.

The information in this Enrollment Guide is presented for illustrative purposes and is based on information provided by the employer. The text contained in this guide was taken from various summary plan descriptions and benefit information. While every effort was taken to accurately report your benefits, discrepancies or errors are always possible. In case of discrepancy between the guide and actual plan documents, the actual plan documents will prevail. information is confidential, pursuant to the Health Insurance Portability and Accountability Act of1996. If you have any questions about the guide, please contact HR.

FRONTIER
LOGGING
CORPORATION

Borehole Geophysics

FRANCIS L. WEEDON
PRESIDENT
7221 NW 3 RD
OKLAHOMA CITY, OK. 73127

Telephone 405-787-3952 Fax 405-787-3977
E-mail borholog@sbcglobal.net
www.frontierlogging.com

May 31, 2022

Mr. Randal Lawrence
Public Works Director

Aaron Buckman
Deputy Director of Public Works
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, OK. 73116

Subject: Water well maintenance contract and price list for fiscal year beginning July 1, 2022 through June 30, 2023.

Frontier Logging Corporation and Hoffman - Ewbank, Inc. and Associates is in agreement to extend the annual water well maintenance agreement for the fiscal year beginning July 1, 2022 and ending June 30, 2023 using the attached sheets for our price list. However, if for some unforeseen reason that prices do increase, the City will be notified of the increase amount for that service or product.

If you and we are in agreement, sign in places indicated and return one copy to Frontier Logging Corporation at 7221 NW 3rd St., Oklahoma City, OK. 73127.

Francis L. Weedon, President
Johnny A. Just, VP Operations
Frontier Logging Corporation

Vice-President

City of Nichols Hills

____

DETAILED FEE PROPOSAL:

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
1	2.00	EA.	Mobilization (Dollars per unit written) Dollars	$3080.00	$ 6160.00
2	10.00	PR HR. 200.00	Service Calls (min. 2 hours) (Dollars per unit written) Dollars	$ 400.00	$4,000.00
3	2.00	EA.	Pull Well (Dollars per unit written) Dollars	$4,350.00	$ 8700.00
4	2.00	EA.	Pump/Motor Cleaning and Testing (Dollars per unit written) Dollars	$ 900.00	$ 1800.00
5	1.500.00	L.F.	Column Pipe Cleaning (Dollars per unit written) Dollars	QUOTED WHEN NEEDED	
6	2.00	EA.	Casing Inspection Video (Dollars per unit written) Dollars	$1875.00	$ 3750.00
7	2.00	EA.	Well Cleaning (Circulation, Bit and Scraper, Acidizing) (Dollars per unit written) Dollars	$ 28100.0	$ 56200.00
8	2.00	EA.	Perforation Acidizing (without well cleaning) (Dollars per unit written) Dollars	$11420.0	$ 22840.00
9	2.00	EA.	Well Logging (Gamma-Ray, Resistivity, CCL) (Dollars per unit written) Dollars	$1550.00	$ 3100.00
10	2.00	EA.	Well Logging (CBL) (Dollars per unit written) Dollars	$1000.00	$ 2000.00
11	2.00	EA.	Well Logging (3-arm caliper) (Dollars per unit written) Dollars	$1000.00	$ 2000.00
12	2.00	EA.	Well Logging (Conductivity Log) Dollars	$ 750.00	$ 1500.00

Item No.	Estimated Quantity	Unit	Item		Unit Price	Item Total
			(Dollars per unit written)			
13	2.00	EA.	24-hr Test Pump	Dollars	$10700.0	$ 21400.00
			(Dollars per unit written)			
14	200.00	EA.	Perforating	Dollars	$ 60.00	$12000.00
			(Dollars per unit written)			
15	200.00	EA.	Gun Perforating (90 deg phasing)	Dollars	$ N/A	$ N/A
			(Dollars per unit written)			
16	5.00	EA.	Zone Specific Sampling & Testing	Dollars	$1200.00	$ 6000.00
			(Dollars per unit written)			
17	2.00	EA.	Zone Isolation (Bridge Plug)	Dollars	QUOTED WHEN NEEDED	
			(Dollars per unit written)			
18	2.00	EA.	Zone Isolation (Sand Plug)	Dollars	QUOTED WHEN NEEDED	
			(Dollars per unit written)			
19	2.00	EA.	Zone Isolation (Squeeze Cementing)	Dollars	QUOTED WHEN NEEDED	
			(Dollars per unit written)			
20	700.00	LF.	Set Casing Liner	Dollars	QUOTED WHEN NEEDED	
			(Dollars per unit written)			
21	200.00	PER SCK	Cement	Dollars	QUOTED WHEN NEEDED	
			(Dollars per unit written)			
22	2.00	EA.	Re-install Well	Dollars	$4750.00	$9500.00
			(Dollars per unit written)			
23	2.00	EA.	Disinfection	Dollars	$ 780.00	$1560.00
			(Dollars per unit written)			
24	2.00	EA.	Site Restoration	Dollars	$ 375.00	$ 750.00
			(Dollars per unit written)			

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
25	700.00	LF.	Column Pipe		
		(Dollars per unit written)		Dollars QUOTED WHEN NEEDED	
26	2.00	EA.	Pump		
		(Dollars per unit written)		Dollars QUOTED WHEN NEEDED	
27	2.00	EA.	Motor		
		(Dollars per unit written)		Dollars QUOTED WHEN NEEDED	
28	700	LF.	Air Line Tubing	QUOTED WHEN NEEDED Dollars $______	$______
		(Dollars per unit written)			
29	700	LF.	Electrical Cable	QUOTED WHEN NEEDED Dollars $______	$______
		(Dollars per unit written)			
30	2.00	EA.	Cleaning By Scraping	Dollars $7140.00	$14280.00
31	2.00	EA.	Crane Rental 4 hr. min.	Dollars $_2,200.00_	$_4,400.00

TOTAL BASE BID: One Hundred seventy seven thousand five hundred and forty Dollars $ 181,940.00

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **$3,370.00**, per month, the City of Nichols Hills, Oklahoma ("City") and Aspen Building Services ("Aspen") hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning ***July 1st, 2022,*** and continuing until either party desires to terminate this agreement or the end of this contractual year (***June 30th, 2023***), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen's services under this agreement are broken down, as follows, per facility:

- *Courthouse: $2,625.00/Month*
- *Public Works: $745.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. Restrooms

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding $250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN BUILDING SERVICES

By: ______________________
Its: President
(Title)
Date: June 14th, 2022

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this 14th day of June, 2022

CITY OF NICHOLS HILLS, OKLAHOMA

____
Mayor

ATTEST: (Seal)

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

CRAWFORD & ASSOCIATES P.C.

April 19, 2022

Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority
City of Nichols Hills
6407 Avondale DR
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2023
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2022

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2022. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities *d.* The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Services Related to the Preparation of Prescribed Form Financial Statements and Schedules

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2023
b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2022

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
    a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
    b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
    c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

<u>Other Requested and Available Services</u>

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $255
- Shareholders $170
- Consulting Senior Managers $155
- Consulting Managers $130
- Consulting Staff $115
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request. In the event we complete FY 2022 prior to the end of FY 2023, we may begin interim preparations in the spring of 2023 to facilitate a more timely issuance of FY 2023's financial statements.

The term of this engagement is a period from July 1, 2022 through June 30, 2023. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of ________, 2022.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

____
Mayor

NICHOLS HILLS MUNICIPAL AUTHORITY

____
Chairman

ATTEST:

____
City Clerk

APPROVED as to form this _____ day of ___________, 2022.

____
City Attorney

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor ("Agreement") effective July 1, 2022 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively "Attorneys"); and, the City of Nichols Hills, Oklahoma, a municipal corporation ("City"), and the Nichols Hills Municipal Authority, a public trust ("Authority"), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, "Nichols Hills")

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states "There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance."

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively "City Attorney and Law Department Services"), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed $295.00 per hour for lawyers and $110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of $5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the 14th day of June 2022.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

____
Mayor

ATTEST:

____
City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

____
Chairman

ATTEST:

____
Secretary

JOHN MICHAEL WILLIAMS, City Attorney

____

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By ___________________________________
John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the 14th day of June 2022, the foregoing Agreement was approved by the City.

____
City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the _____day of ______________ 2022, the foregoing Agreement was approved by the Authority.

____
Secretary

(SEAL)