1. Agenda

   Documents:

   2023-06-13 MUNICIPAL AUTHORITY - PUBLIC AGENDA-1811.PDF

2. Meeting Materials

   Documents:

   2023-06-13 MUNICIPAL AUTHORITY - FULL AGENDA-1811.PDF

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 13, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Municipal Authority.

1. Call to Order
2. Roll Call
3. Minutes
   a. May 9, 2023 Minutes
4. Total Warrants and Claims $347,228.81
   a. Consideration of approval, acceptance, rejection, and/or postponement of the following:

a. Nichols Hills Municipal Authority	$101,447.50
b. Nichols Hills Municipal Authority - CIP	245,781.31

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following: May 2023
   a. May 2023 Financial Statements
6. Items for Separate Vote - General
   a. Budget adjustment for fiscal year 2022-2023.

b. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2023-2024 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

c. Finley & Cook, PLLC, audit engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2023.

d. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

e. Employee Benefit plans for the 2023-2024 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

f. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2023-2024.

g. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

h. Frontier Logging contract for FY 2023-2024

i. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2023-2024.

7. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:49 PM on the 9th day of June, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 9th day of June, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 9th day of June, 2023; and transmitted by email at 5:00 PM on the 9th day of June, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, June 13, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Municipal Authority only on items that appear on this Agenda. The Municipal Authority may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Municipal Authority.

1. Call to Order

2. Roll Call

3. Minutes
   a. May 9, 2023 Minutes

4. Total Warrants and Claims $347,228.81
   a. Consideration of approval, acceptance, rejection, and/or postponement of the following:

a. Nichols Hills Municipal Authority	$101,447.50
b. Nichols Hills Municipal Authority - CIP	245,781.31

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following: May 2023
   a. May 2023 Financial Statements

6. Items for Separate Vote - General
   a. Budget adjustment for fiscal year 2022-2023.

b. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2023-2024 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Health Insurance Fund and Park Fund.

c. Finley & Cook, PLLC, audit engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2023.

d. Accounting & Financial Consulting Contract with Crawford and Associates, PC.

e. Employee Benefit plans for the 2023-2024 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

f. Custodial Services Agreement with Aspen Building Services for Fiscal Year 2023-2024.

g. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

h. Frontier Logging contract for FY 2023-2024

i. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2023-2024.

7. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:49 PM on the 9th day of June, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 9th day of June, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 9th day of June, 2023; and transmitted by email at 5:00 PM on the 9th day of June, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Municipal Authority
Tuesday, May 9, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 2:00 PM on the 5th day of May, 2023.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. April 11, 2023 Minutes
   b. April 27, 2023 City Council & Nichols Hills Municipal Authority Joint Meeting Minutes

MOTION: Goetzinger moved to approve the April 11, 2023 and April 27, 2023 minutes as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Total Warrants and Claims $92,092.11
   a. Consideration of approval, acceptance, rejection, and/or postponement of the following:

a. Nichols Hills Municipal Authority	$92,092.11

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following: April 2023
   a. April 2023 Financial Statements

   MOTION: Goetzinger moved to accept the April 2023 financial statements as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Items for Separate Vote - General
   a. Request from Deputy Public Works Director Dennis Albert to purchase and install (6) six fire hydrants not to exceed $50,000.00, to be paid out of NHMA Fund.

   MOTION: Hoffman moved to approve agenda item 6a as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Adjournment

   MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

__________________________ Chairman Nichols Hills Municipal Authority Nichols Hills, Oklahoma	__________________________ General Manager Nichols Hills Municipal Authority Nichols Hills, Oklahoma

____
Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MAY 2023	276.00
				TOTAL:	276.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	286.65
		02-84700	Telephone	MONTHLY CHARGES	286.65
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	AMERICAN BAR DUES	310.00
		02-84300	Training & Membershi	PRECOUNCIL MEETING	36.73
		02-84300	Training & Membershi	CONTINUING ED CITY MGR	389.00
		02-84300	Training & Membershi	CITY MANAGER MEETING	57.20
		02-84300	Training & Membershi	LUNCH MEETING	49.82
		02-84300	Training & Membershi	NFPA 3000 AND NFPA 1600	129.95
		02-84300	Training & Membershi	LUNCH MEETINGS	41.76
		02-84300	Training & Membershi	LUNCH MEETINGS	41.56
		02-84300	Training & Membershi	SHORT PAID 05/08/23 COOLGR	4.60
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	88.64
	VISA	02-84300	Training & Membershi	CMAO 2023 SUMMER CONFER	295.00
		02-84300	Training & Membershi	CMAO DUES	640.00
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	PAPER AND PENS	26.34
				TOTAL:	3,069.77
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	18,986.00
				TOTAL:	18,986.00
Municipal Court	OKLAHOMA STATE UNIVERSITY	05-84300	Training & Membershi	CONFERENCE 06/07-6/09/23	250.00
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	88.64
				TOTAL:	338.64
Police Department	ROCIC	06-84300	Training & Membershi		300.00
	CASEY NIX	06-84950	EV Charging	HOME CHARGING MAY 2023	37.96
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	828.44
		06-84700	Telephone	MONTHLY CHARGES	839.02
	STOLZ TELECOM LLC	06-84000	Equipment Maintenanc	VHF RADIO REPAIR	750.00
	PRECISION DELTA CORP	06-84300	Training & Membershi	TRAINING AMMO	2,631.60
	AXON ENTERPRISE INC	06-84000	Equipment Maintenanc		4,768.18
	GOODYEAR TIRE & RUBBER COMPA	06-84000	Equipment Maintenanc	TIRES	434.88
	VISA	06-84300	Training & Membershi	LOPEZ CLEET TEST FEE	104.30
		06-84950	EV Charging	CHARGING FEES	14.82
		06-84300	Training & Membershi	LODGING CHIEFS CONFERENCE	321.57
	TRANSUNION RISK AND ALTERNAT	06-83000	Material & Supplies		100.00
	VISA	06-83000	Material & Supplies	OFFICE SUPPLIES	19.94
		06-84300	Training & Membershi	PUCKETT TRAINING	225.00
		06-84100	Vehicle Maintenance		445.80
		06-83000	Material & Supplies	OFFICE SUPPLIES	22.90
		06-83000	Material & Supplies	OFFICE SUPPLIES	70.98
		06-83000	Material & Supplies	OFFICE SUPPLIES	119.00
		06-84950	EV Charging	CHARGING FEES	14.04
		06-84300	Training & Membershi	NIX LODGING CHIEFS CONFER	348.41
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	75.80
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTER FEES	170.23
	METRO EMERGENCY UPFITTERS	06-84000	Equipment Maintenanc	FLASHLIGHTS AND SYNC	1,490.00
	AT&T 287288038708	06-84700	Telephone	MONTHLY CHARGES	626.75
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	354.54

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CAVENDER FORD OF OKC	06-84100	Vehicle Maintenance	VEHICLE MAINENTANCE	69.01
		06-84100	Vehicle Maintenance	VEHICLE MAINENTANCE	69.45
		06-84100	Vehicle Maintenance	VEHICLE MAINENTANCE	69.45
	STEVEN COX	06-84950	EV Charging	HOME CHARGING MAY 2023	49.18
	BOARD OF TESTS/ALCOHOL	06-84300	Training & Membershi		62.00
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	43.01
	ONG	06-84800	Utilities	MONTHLY CHARGES	88.31
				TOTAL:	16,827.07
Fire Department	SPECIAL-OPS UNIFORMS INC	07-81100	Uniform Allowance	UNIFORMS FOR MORRISON	749.96
	WAL-MART #9502	07-83000	Material & Supplies	INTERN LUNCH	60.76
		07-83000	Material & Supplies	INTERN LUNCH	44.04
		07-83000	Material & Supplies	STATION SUPPLIES	153.29
		07-83000	Material & Supplies	STATION SUPPLIES	204.38
		07-83000	Material & Supplies	STATION SUPPLIES	102.00
	EMSA	07-85200	EMSA Subsidy	MAY SUBSIDY	3,812.32
	OSFA	07-84300	Training & Membershi	OSFA MEMBERSHIP DUES	70.00
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
		07-84700	Telephone	MONTHLY CHARGES	194.07
	NORTHERN SAFETY & INDUSTRIAL	07-84000	Equipment Maintenanc	FIT & FUNCTION TESTING	907.50
	CASCO INDUSTRIES INC	07-81100	Uniform Allowance	FF GLOVES	210.00
	OSDH - EMS	07-84300	Training & Membershi	EMRA RENEWAL	20.00
	VISA	07-84300	Training & Membershi	PLATEPAY FEES	5.30
	VISA	07-83000	Material & Supplies	STATION SUPPLIES	52.67
		07-84300	Training & Membershi	TC: INSTRUCTOR I	514.50
		07-83000	Material & Supplies	FORCIBLE ENTRY PROP SUPPL	50.24
		07-83000	Material & Supplies	OFFICE SUPPLIES	66.99
		07-83000	Material & Supplies	TOURNIQUETS	242.00
	KEYSTONE RIDGE DESIGNS	07-83000	Material & Supplies	LIFT GATE FEE	150.00
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	COPY MACHINE MAINT	33.96
	AT&T 287288038669	07-84700	Telephone	MONTHLY CHARGES	184.20
	CFS INSPECTIONS	07-84100	Vehicle Maintenance	AERIAL INSPECTION	1,040.00
	JOSHUA GRAY	07-84300	Training & Membershi	TC: INSTRUCTOR I	94.63
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	177.28
	SITEBOX STORAGE	07-84200	Building Maintenance	STORAGE RENTAL	145.00
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	RANDOM DRUG SCREENS	48.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	88.31
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance	VEHICLE EQUIPMENT	64.97
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	EMS BRIDGE COURSE	100.00
		07-84300	Training & Membershi	MAYDAY TRAILER SPLIT	275.00
	PETROLEUM MARKETERS EQUIPMEN	07-84100	Vehicle Maintenance	C-34 FILL RING	78.50
				TOTAL:	10,133.92
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	12,643.30
		08-86075	Engineering Fees	63rd Crosswalk	7,254.30
				TOTAL:	19,897.60
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.63
		09-84700	Telephone	MONTHLY CHARGES	25.63
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance		93.48
		09-84100	Vehicle Maintenance	FILTER	22.94
		09-84100	Vehicle Maintenance	PW STREETS	109.36
	BLUE BEACON TRUCK WASHES	09-84000	Equipment Maintenanc	TRUCK WASH	75.70
	FIRESTONE COMPLETE AUTO	09-84000	Equipment Maintenanc	CREDIT TO CORRECT VENDOR	86.89-

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-84000	Equipment Maintenanc	TIRE	86.89
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	85.74
		09-84700	Telephone	MONTHLY CHARGES	85.74
	US FLEET TRACKING	09-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	149.55
	VISA	09-83000	Material & Supplies	SUPPLIES	148.08
	SIGNALTEK INC	09-84000	Equipment Maintenanc	STREET LIGHT	336.60
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	517.45
	VISA	09-84000	Equipment Maintenanc	TRUCK WASH	23.00
		09-84000	Equipment Maintenanc	TIRE	86.89
		09-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2.88
	HOME DEPOT	09-83000	Material & Supplies	Supplies	22.94
		09-83000	Material & Supplies	SUPPLIES	36.94
		09-83000	Material & Supplies	MISC SUPPLIES	93.20
		09-83300	Minor Tools	HOME DEPOT SUPPLIES	27.05
		09-83300	Minor Tools	HOME DEPOT SUPPLIES	68.62
		09-83000	Material & Supplies	STREETS	34.96
	INTERSTATE BATTERY SUPPLY	09-83000	Material & Supplies	BATTERIES	130.95
	J & E SUPPLY CO INC	09-83000	Material & Supplies	SUPPLIES	20.16
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	RANDOM DRUG SCREENS	48.00
		09-81200	Medical Exams	HEP B	85.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,581.99
		09-85500	Street Lighting	MONTHLY CHARGES	30.97
		09-85500	Street Lighting	MONTHLY CHARGES	95.49
		09-85500	Street Lighting	MONTHLY CHARGES	30.83
		09-85500	Street Lighting	MONTHLY CHARGES	29.62
		09-85500	Street Lighting	MONTHLY CHARGES	30.69
		09-85500	Street Lighting	MONTHLY CHARGES	29.75
		09-85500	Street Lighting	MONTHLY CHARGES	30.15
		09-85500	Street Lighting	MONTHLY CHARGES	30.69
		09-85500	Street Lighting	MONTHLY CHARGES	7,581.99
		09-85500	Street Lighting	MONTHLY CHARGES	7,581.99
		09-85500	Street Lighting	TO CORRECT POST DATE	7,581.99-
	ONG	09-84800	Utilities	MONTHLY CHARGES	45.66
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	ORIELYS	73.72
				TOTAL:	17,948.04
Sanitation	WAL-MART #9502	10-83000	Material & Supplies	4 10 QT COOLERS	43.52
	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	70.00
	BRITTON WELDING & AUTO	10-84000	Equipment Maintenanc	WELDING	45.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	143.61
		10-84700	Telephone	MONTHLY CHARGES	143.61
	US FLEET TRACKING	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	89.95
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	vEHICLE MAINTENANCE	13,403.46
		10-84100	Vehicle Maintenance	vEHICLE MAINTENANCE	4,781.10
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	927.17
	VISA	10-84000	Equipment Maintenanc	WHEELS	465.78
	CORY'S AV SERVICES INC	10-84600	Lease/Rental	RENTAL	235.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	70.69
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,586.36
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MAY 2023	4,764.97
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	RANDOM DRUG SCREENS	36.00
	ONG	10-84800	Utilities	MONTHLY CHARGES	45.66
				TOTAL:	35,851.88

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	IRRIGATION STATION	11-85700	Parks Maintenance	IRRIGATION	27.86
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	16,382.50
				TOTAL:	16,410.36
Public Works Admin	SUMMIT BUSINESS SYSTEM INC	12-83200	Office Supplies	MAINTENANCE CONTRACT	155.44
	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	68.33
		12-84700	Telephone	MONTHLY CHARGES	68.33
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	715.75
		12-84700	Telephone	MONTHLY CHARGES	165.76
	VISA	12-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	20.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	50.00
		12-84200	Building Maintenance	PEST CONTROL	84.00
	TULL OVERHEAD DOOR	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	250.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	44.32
	VISA	12-84000	Equipment Maintenanc	LIGHT BAR	946.66
	CROSSLAND'S A & A RENT ALL	12-84600	Lease/Rental	EQUIPMENT RENTAL	285.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	10.22
		12-83200	Office Supplies	OFFICE SUPPLIES	9.47
		12-83200	Office Supplies	OFFICE SUPPLIES	44.82
	ONG	12-84800	Utilities	MONTHLY CHARGES	45.66
				TOTAL:	3,708.76
General Government	SUMMIT BUSINESS SYSTEM INC	13-83000	Material & Supplies	MAINTENANCE CONTRACT	496.95
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MAY 2013	66.00
	BCI	13-84200	Building Maintenance	WINDOW TINTING & DOORS	9,680.00
		13-84200	Building Maintenance		3,378.91
	VISA	13-83000	Material & Supplies	AMAZON	140.56
		13-83000	Material & Supplies	AMAZON	27.94
		13-83000	Material & Supplies	AMAZON	232.66
		13-83000	Material & Supplies	AMAZON	47.96
		13-83000	Material & Supplies	AMAZON	138.88
	VISA	13-83000	Material & Supplies	COFFEE POT	20.34
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	50.00
		13-84200	Building Maintenance	PEST CONTROL	50.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	FRANKFURT-SHORT-BRUZA ASSOCI	13-88100	Council Approval Cap	FIRE STATION & CITY HALL	6,969.60
	BFAC.COM	13-87000	Misc. Expenses	APP HOSTING	4,999.00
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	44.32
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	505.00
	SASHA WALDROP	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	338.27
	CIVICPLUS LLC	13-87000	Misc. Expenses	MUNICODE SUPPORT FEE	285.00
	VISA	13-83000	Material & Supplies	PROGRAMS FOR LOVE PARK	84.79
	DEANNA SCHEIDEMANTEL	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	1,250.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	98.75
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	93.60
		13-83000	Material & Supplies	5 GAL WATER	115.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	128.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	106.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	276.40
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (2)	109.00
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.50

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	51.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	79.46
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	40 LB SOLAR SALT	75.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PAPER AND PENS	68.99
		13-83000	Material & Supplies	CREDIT ON INV 313753384001	68.99-
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,987.53
	ONG	13-84800	Utilities	MONTHLY CHARGES	88.32
				TOTAL:	35,872.38
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.25
		14-84700	Telephone	MONTHLY CHARGES	51.25
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	ASA CAR	90.68
	OKLAHOMA DEPARTMENT OF LABOR	14-84300	Training & Membershi	TO CORRECT VENDOR	748.11-
		14-84300	Training & Membershi	PERMIT	748.11
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	1,066.29
		14-84700	Telephone	MONTHLY CHARGES	214.17
	US FLEET TRACKING	14-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	89.95
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	481.80
	FIRE PROTECTION CONSULTING I	14-88850	Life and Safety	FIRE ALARM REVIEW	250.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.06
	DEQ	14-84300	Training & Membershi	PERMIT	748.11
	ONG	14-84800	Utilities	MONTHLY CHARGES	45.66
				TOTAL:	3,182.22
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	FRUIT	17.46
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.87
		15-84700	Telephone	MONTHLY CHARGES	42.87
	VISA	15-83000	Material & Supplies	AMAZON	31.24
		15-84300	Training & Membershi	THE DONUT PALACE	25.62
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	44.32
				TOTAL:	204.38
Information Systems Mg	TRAVIS VOICE & DATA	16-84000	Equipment Maintenanc	PHONE SERVICE NEW FIRE BL	931.48
		16-84000	Equipment Maintenanc	CHANGE PUBLIC IP	77.50
	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERENT	524.94
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	207.40
		16-84700	Telephone	MONTHLY CHARGES	207.40
	DIGI SECURITY SYSTEMS, LLC	16-84000	Equipment Maintenanc	REPLACE CARD READER	98.00
	VISA	16-84000	Equipment Maintenanc	POWER STRIP	27.13
		16-83000	Material Supplies	STAFF MEETING	87.12
		16-84000	Equipment Maintenanc	DVD PLAYER	231.66
		16-84000	Equipment Maintenanc	PHONE CHARGER	39.97
		16-83000	Material Supplies	BINDERS	105.89
		16-84300	Training & Membershi	VIDEO TRAINING	2,980.00
		16-84000	Equipment Maintenanc	ORDER CANCELED	27.86-
	HOWARD TECHNOLOGY SOLUTIONS	16-84000	Equipment Maintenanc	RUCKUS LICENSE	376.00
	FORD AUDIO-VIDEO SYSTEMS LLC	16-86050	Consulting Fees	NETWORK LABOR	525.00
	VISA	16-84000	Equipment Maintenanc	iPHONE SCREEN	149.99
		16-84000	Equipment Maintenanc	INVOICE IN ERROR	349.90-
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	44.32
	PEAK UP TIME	16-84000	Equipment Maintenanc	LICENSE RENEWAL	5,722.03

4.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	TOOLS4EVER	16-84000	Equipment Maintenanc	SOFTWARE LICENCE	110.27
				TOTAL:	13,215.33

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	PIERCE, DAVI	00-34150	Utility Refunds	01-00150-03	194.82
		PERDUE, STEV	00-34150	Utility Refunds	01-00171-19	124.79
		ELDRIDGE, HA	00-34150	Utility Refunds	01-00305-08	250.96
		BRADY, ANSON	00-34150	Utility Refunds	01-00390-16	231.70
		STEWART, THO	00-34150	Utility Refunds	01-00472-00	99.30
		BRALY, BRETT	00-34150	Utility Refunds	01-00568-01	163.63
		BEELER, JEFF	00-34150	Utility Refunds	02-00077-01	34.79
		FAULKNER, BR	00-34150	Utility Refunds	02-00442-04	199.15
		HODGES, ALEX	00-34150	Utility Refunds	02-00795-09	85.93
		STILES, JOHN	00-34150	Utility Refunds	02-00830-10	124.22
					TOTAL:	1,509.29
Municipal Authority	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	25.63
			12-84700	Telephone	MONTHLY CHARGES	25.63
	VALVOLINE OIL CHANGE		12-84100	Vehicle Maintenance	PW NHMA	158.09
	CITY OF THE VILLAGE		12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WAL-MART #9502		12-84300	Training & Membershi	EOM	79.94
	WESTLAKE HARDWARE		12-83000	Materials & Supplies	PAINT	20.00
	BLUE BEACON TRUCK WASHES		12-84100	Vehicle Maintenance	TRUCK MAINT	29.30
	BRITTON WELDING & AUTO		12-84000	Equipment Maintenanc	WATER	20.00
	TPSI		12-84950	Printing & Processin	UTILITY INVOICES	1,180.57
			12-84950	Printing & Processin	UTILITY LATE NOTICES	99.71
			12-84950	Printing & Processin	UTILITY INVOICES	1,194.21
	ACCURATE ENVIRONMENT		12-84550	Water Quality Testin	WATER QUALITY TESTING	120.00
			12-84500	Well Maintenance	WELLS	104.44
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	855.95
			12-84700	Telephone	MONTHLY CHARGES	815.94
	US FLEET TRACKING		12-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	269.55
	VISA		12-84300	Training & Membershi	TRAINING	300.00
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	776.81
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	MONTHLY CHARGES	64,304.75
	AT&T 287307218639		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	MADISON TURF FARMS LLC		12-83000	Materials & Supplies	MATERIALS	256.00
	VISA		12-84300	Training & Membershi	MONTHLY BDAY	63.96
			12-84300	Training & Membershi	APWA	400.00
			12-84100	Vehicle Maintenance	LIGHT KIT	3,802.40
			12-83000	Materials & Supplies	SUPPLIES	5.96
			12-83000	Materials & Supplies	SUPPLIES	3.68
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	98.75
	HOME DEPOT		12-83000	Materials & Supplies	LOCKS	285.28
	INTERSTATE BATTERY SUPPLY		12-84100	Vehicle Maintenance	BATTERIES	130.95
	INSTANT SIGNS INC		12-83700	Misc Supplies	SIGN	23.66
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	178.18
			12-83200	Office Supplies	OFFICE SUPPLIES	189.91
	OG&E		12-84800	Utilities	MONTHLY CHARGES	120.93
			12-84800	Utilities	MONTHLY CHARGES	1,455.87
			12-84800	Utilities	MONTHLY CHARGES	16,810.61
			12-84800	Utilities	MONTHLY CHARGES	1,019.47
			12-84800	Utilities	MONTHLY CHARGES	941.38
	OK CONTRACTORS SUPPLY		12-83000	Materials & Supplies	WATER PARTS	497.50
			12-83000	Materials & Supplies	WATER SUPPLIES	543.00
			12-83000	Materials & Supplies	METER BOX	395.00
	ONG		12-84800	Utilities	MONTHLY CHARGES	156.88
			12-84800	Utilities	MONTHLY CHARGES	145.95

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	145.95
		12-84800	Utilities	MONTHLY CHARGES	55.13
		12-84800	Utilities	MONTHLY CHARGES	45.64
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	BREAKS	82.49
				TOTAL:	99,938.21

4.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	STOLZ TELECOM LLC	06-88600	Capital Imp-Radios	800MHZ RADIO	2,414.45
	VISA	06-88700	Capital Imp-Guns	ORDERED CANCELED	979.99-
				TOTAL:	1,434.46
Fire Department	CASCO INDUSTRIES INC	07-88500	Capital Imp-Equipmen	5 GAS DETECTOR	6,957.00
				TOTAL:	6,957.00
Sanitation	PREMIER TRUCK GROUP	10-88100	Capital Imp - Vehicl	CNG SANITATION TRUCK	149,924.04
	J & R EQUIPMENT CO	10-88100	Capital Imp - Vehicl	PACKER BODY	130,123.00
				TOTAL:	280,047.04
Code Department	VISA	14-88100	Capital Outlay - Veh	UPFIT EQUIPMENT	1,691.21
				TOTAL:	1,691.21

4.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	CARTER CHEVROLET AGENCY LLC	12-88100	Vehicles	CHEVROLET C3500 TRUCK	63,087.00
	CLARK EQUIPMENT CO. DBA BOBC	12-88500	Capital Imp - Equipm	E-35 COMPACT EXCAVATOR	47,447.56
	W.L. MCNATT & COMPANY	12-88000	Capital Outlay	FC-2101 PW FACILITY	37,354.00
		12-88000	Capital Outlay	FC-2101 PW FACILITY	97,892.75
				TOTAL:	245,781.31

4.a.a

FUND: Health Insurance Fun

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	LIFE LINE SCREENING OF AMERI	13-80520	Health Insurance Cla	DEPOSIT FOR SCREENING	4,250.00
				TOTAL:	4,250.00

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	RUDY CONSTRUCTION CO.	11-88000	Capital Outlay	LOVE FAMILY PARK	10,649.50
		11-88000	Capital Outlay	LOVE FAMILY PARK	69,433.85
				TOTAL:	80,083.35

4.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-99800	Other Expenses Paid	MISC GO BOND ENGINEERING	930.00
		90-96550	Public Works Facilit	PW Facility Phase III	1,392.50
		90-97550	Paving (Streets)	PC-2104	1,010.54
		90-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	1,050.00
	RUDY CONSTRUCTION CO.	90-98950	Traffic Controls	PC-2104 AVONDALE PAVING	32,212.50
				TOTAL:	36,595.54
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98750	Sanitary Sewer Syste	SC-2101	757.50
		91-97550	Paving (Streets)	PC-2103	5,485.05
	RUDY CONSTRUCTION CO.	91-97550	Paving (Streets)	PC-2103	151,726.00
				TOTAL:	157,968.55
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	2,695.00
		92-98750	Sanitary Sewer Proje	SC-2201 SANITARY SEWER	1,518.75
		92-97550	Paving Projects	PC-2201 HUNTINGTON	13,875.00
		92-97550	Paving Projects	PC-2301 RANDEL PAVING	11,896.56
	BURGESS ENGINEERING & TESTIN	92-97550	Paving Projects	PC-2103	183.00
		92-97550	Paving Projects	PC-2103 TESTING	183.00
	DIGI SECURITY SYSTEMS, LLC	92-99450	Technology	ADDITIONAL ACCESS CONTROL	7,990.19
	RUDY CONSTRUCTION CO.	92-97550	Paving Projects	PC-2103	15,766.20
		92-97550	Paving Projects	PC-2104 AVONDALE PAVING	134,606.53
				TOTAL:	188,714.23

=============== FUND TOTALS ================

01	General Fund	195,922.35
06	Municipal Authority	101,447.50
07	General Fund - CIP	290,129.71
13	Municipal Authority - CIP	245,781.31
18	Health Insurance Fund	4,250.00
20	Designated Funds-Parks	80,083.35
80	General Obligation Bonds	383,278.32
	GRAND TOTAL:	1,300,892.54

TOTAL PAGES: 13

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 5/01/2023 THRU 5/31/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

BALANCE SHEET
AS OF: MAY 31ST, 2023

5.a.a

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,015,400.04		
06-00-11000	T-Bills and CD's	1,550,000.00		
06-00-11100	Interest Receivable	1,428.58		
06-00-12150	Utility Receivable	446,687.30		
06-00-13900	Unbilled Receivable	244,904.00		
06-00-14800	Allowance for Doubtful Account	(24,777.93)		
06-00-14850	Bad Debt Receivable	26,694.80		
06-00-15000	Deferred outflow of resources	62,752.00		
06-00-15500	Deferred OUtflow - OPEB	16,492.00		
06-00-20000	Fixed Assets	45,809,619.03		
06-00-20100	Accumulated Depreciation	(29,125,629.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	764,665.06		
			20,995,976.99	
	TOTAL ASSETS			20,995,976.99
LIABILITIES				
06-00-30050	Net pension asset	(635,211.00)		
06-00-30090	Payable - Collection AgencyFee	5,770.33		
06-00-30099	A/P Due to Pooled Cash	118,049.10		
06-00-31800	Comp Absent Payable	4,267.02		
06-00-31890	Compensated Absences - Long Te	38,405.00		
06-00-34000	City of NH - Garbage	85,236.81		
06-00-34100	Unearned Rev (Unapplied Credit	16,269.36		
06-00-34150	Utility Refunds	39.69		
06-00-34325	Deposit - Fire Hydrant Meter	1,000.00		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,039.75		
06-00-34900	Notes Payable - Current Portio	867.00		
06-00-35000	NOTES PAYABLE	15,303.00		
06-00-38000	Deferred inflow of resources	372,798.00		
06-00-38500	Deferred Inflow - OPEB	15,859.00		
06-00-40100	OPEB Liability	97,369.00		
	TOTAL LIABILITIES		137,062.06	
EQUITY				
06-00-50400	Net Investment-Capital Assets	17,640,226.00		
06-00-52090	Unrestricted Fund Balance	2,544,361.56		
	TOTAL BEGINNING EQUITY	20,184,587.56		
	TOTAL REVENUE	4,965,191.90		
	TOTAL EXPENDITURES	4,290,864.53		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	674,327.37		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,858,914.93	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,995,976.99

Attachment: RG BALANCE SHEET - NHMA (6646 : May 2023 Financial Statements)

BALANCE SHEET
AS OF: MAY 31ST, 2023

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-00-10099	Claim on Cash	741,042.04		
13-00-11000	T-Bills and CD's	1,090,064.15		
13-00-11100	Interest Receivable	1,839.99		
			1,832,946.18	
	TOTAL ASSETS			1,832,946.18
LIABILITIES				
13-00-30099	A/P Due to Pooled Cash	245,781.31		
	TOTAL LIABILITIES		245,781.31	
EQUITY				
13-00-57100	Fund Bal-Capital Improvements	1,947,081.70		
	TOTAL BEGINNING EQUITY	1,947,081.70		
	TOTAL REVENUE	126,813.98		
	TOTAL EXPENDITURES	486,730.81		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(359,916.83)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,587,164.87	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,832,946.18

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,581,591	365,410.81	4,965,191.90	0.00	(383,600.99)	8.37-
TOTAL REVENUES	4,581,591	365,410.81	4,965,191.90	0.00	(383,600.99)	8.37-
EXPENDITURE SUMMARY						
Municipal Authority	4,581,590	369,573.19	4,290,864.53	3,992.33	286,733.05	6.26
TOTAL EXPENDITURES	4,581,590	369,573.19	4,290,864.53	3,992.33	286,733.05	6.26
REVENUE OVER/(UNDER) EXPENDITURES	1	(4,162.38)	674,327.37	(3,992.33)	(670,334.04)	3,404.00-

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	3,147,688	249,545.45	3,484,041.74	0.00	(336,353.74)	10.69-
TOTAL Water	3,147,688	249,545.45	3,484,041.74	0.00	(336,353.74)	10.69-
Wastewater						
06-00-75700 Sewer Revenue	340,360	27,784.52	332,142.84	0.00	8,217.16	2.41
06-00-75800 OKC Sewer Charges Revenue	1,009,781	82,189.75	1,032,951.09	0.00	(23,170.09)	2.29-
TOTAL Wastewater	1,350,141	109,974.27	1,365,093.93	0.00	(14,952.93)	1.11-
Water Taps						
06-00-75900 Water Tap Revenue	38,418	0.00	29,855.00	0.00	8,563.00	22.29
TOTAL Water Taps	38,418	0.00	29,855.00	0.00	8,563.00	22.29
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	16,015	1,150.61	17,031.87	0.00	(1,016.87)	6.35-
TOTAL Penalties	16,015	1,150.61	17,031.87	0.00	(1,016.87)	6.35-
Investment Earnings						
06-00-78200 Interest Income	3,079	4,690.48	66,777.80	0.00	(63,698.80)	2,068.81-
TOTAL Investment Earnings	3,079	4,690.48	66,777.80	0.00	(63,698.80)	2,068.81-
Miscellaneous Revenue						
06-00-79100 Misc Income	5,165	50.00	2,391.56	0.00	2,773.44	53.70
TOTAL Miscellaneous Revenue	5,165	50.00	2,391.56	0.00	2,773.44	53.70
Fund Balance Carryover						
06-00-79800 Carryover	20,765	0.00	0.00	0.00	20,764.91	100.00
TOTAL Fund Balance Carryover	20,765	0.00	0.00	0.00	20,764.91	100.00
TOTAL Municipal Auth Revenue	4,581,591	365,410.81	4,965,191.90	0.00	(383,600.99)	8.37-
TOTAL REVENUE	4,581,591	365,410.81	4,965,191.90	0.00	(383,600.99)	8.37-

Attachment: RG REV & EXP W-ENC (ROLL) - NHMA (6646 : May 2023 Financial Statements)

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	614,374	47,825.40	547,248.78	0.00	67,125.18	10.93
06-12-80200 Overtime	5,300	0.00	8,863.18	0.00	(3,563.18)	67.23-
06-12-80300 FICA/Medicare	47,895	3,715.26	43,251.25	0.00	4,643.30	9.69
06-12-80400 Dental Insurance	4,883	387.54	4,219.88	0.00	663.12	13.58
06-12-80500 Health Insurance	89,086	7,677.84	83,623.09	0.00	5,462.91	6.13
06-12-80600 Workers Comp	20,777	0.00	19,209.56	0.00	1,567.44	7.54
06-12-80700 Unemployment	1,800	0.00	2,589.87	0.00	(789.87)	43.88-
06-12-80800 OMRF Pension	49,846	3,880.02	44,921.62	0.00	4,924.78	9.88
06-12-80900 Stand by Pay	5,450	675.00	8,550.00	0.00	(3,100.00)	56.88-
06-12-81100 Uniform Rental	5,700	776.81	6,230.51	1,624.35	(2,154.86)	37.80-
06-12-81200 Medical Exams	625	0.00	90.00	0.00	535.00	85.60
TOTAL Personnel Services	845,736	64,937.87	768,797.74	1,624.35	75,313.82	8.91
Material and Supplies						
06-12-83000 Materials & Supplies	40,000	2,088.91	41,244.53	2,367.98	(3,612.51)	9.03-
06-12-83200 Office Supplies	2,200	368.09	2,428.06	0.00	(228.06)	10.37-
06-12-83300 Minor Tools	2,000	0.00	2,166.79	0.00	(166.79)	8.34-
06-12-83400 Lab Chemicals	4,200	0.00	4,270.86	0.00	(70.86)	1.69-
06-12-83500 Safety Supplies	3,200	0.00	2,632.51	0.00	567.49	17.73
06-12-83700 Misc Supplies	500	23.66	455.02	0.00	44.98	9.00
TOTAL Material and Supplies	52,100	2,480.66	53,197.77	2,367.98	(3,465.75)	6.65-
Other Services						
06-12-84000 Equipment Maintenance	8,000	20.00	8,977.00	0.00	(977.00)	12.21-
06-12-84100 Vehicle Maintenance	10,000	4,390.29	24,223.39	0.00	(14,223.39)	142.23-
06-12-84300 Training & Membership	8,000	843.90	8,522.03	0.00	(522.03)	6.53-
06-12-84400 Software Agreements	17,850	0.00	10,646.25	0.00	7,203.75	40.36
06-12-84500 Well Maintenance	60,000	104.44	26,522.97	0.00	33,477.03	55.80
06-12-84550 Water Quality Testing	18,000	120.00	10,914.51	0.00	7,085.49	39.36
06-12-84600 Equipment Rental	2,000	0.00	433.10	0.00	1,566.90	78.35
06-12-84650 Lease Agreements	68,000	0.00	42,962.23	0.00	25,037.77	36.82
06-12-84700 Telephone	23,750	2,890.31	22,480.11	0.00	1,269.89	5.35
06-12-84800 Utilities	203,000	20,897.81	258,078.96	0.00	(55,078.96)	27.13-
06-12-84900 Fuel	35,000	0.00	38,327.03	0.00	(3,327.03)	9.51-
06-12-84950 Printing & Processing - Uti	16,000	2,474.49	14,638.89	0.00	1,361.11	8.51
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	98.75	20,408.72	0.00	9,591.28	31.97
06-12-87700 OKC Sewer Charges	713,467	64,840.75	721,520.71	0.00	(8,053.71)	1.13-

5.a.b

06 -Municipal Authority

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,388,851	199,070.92	2,189,780.12	0.00	199,070.88	8.33
TOTAL Other Services	3,606,918	295,751.66	3,398,436.02	0.00	208,481.98	5.78
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Transfers Out	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Municipal Authority	4,581,590	369,573.19	4,290,864.53	3,992.33	286,733.05	6.26
General Government						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,581,590	369,573.19	4,290,864.53	3,992.33	286,733.05	6.26
REVENUE OVER/(UNDER) EXPENDITURES	1	(4,162.38)	674,327.37	(3,992.33)	(670,334.04)	3,404.00-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

13 -Municipal Authority - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,897,470	9,826.13	126,813.98	0.00	1,770,656.02	93.32
TOTAL REVENUES	1,897,470	9,826.13	126,813.98	0.00	1,770,656.02	93.32
EXPENDITURE SUMMARY						
General Government	1,877,509	245,781.31	486,730.81	372,109.40	1,018,668.79	54.26
Information Systems	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL EXPENDITURES	1,897,470	245,781.31	486,730.81	372,109.40	1,038,629.79	54.74
REVENUE OVER/(UNDER) EXPENDITURES	0	(235,955.18)	(359,916.83)	(372,109.40)	732,026.23	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2023

5.a.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	1,929.78	0.00	(1,929.78)	0.00
TOTAL Intergovernmental	0	0.00	1,929.78	0.00	(1,929.78)	0.00
Investment Earnings						
13-00-78500 Interest	0	3,423.13	54,451.20	0.00	(54,451.20)	0.00
TOTAL Investment Earnings	0	3,423.13	54,451.20	0.00	(54,451.20)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
TOTAL Fund Balance Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL Transfers	76,836	6,403.00	70,433.00	0.00	6,403.00	8.33
TOTAL NHMA CIP - Revenues	1,897,470	9,826.13	126,813.98	0.00	1,770,656.02	93.32
TOTAL REVENUE	1,897,470	9,826.13	126,813.98	0.00	1,770,656.02	93.32

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	576,576	135,246.75	370,546.25	279,818.40	(73,788.65)	12.80-
13-12-88100 Vehicles	124,564	63,087.00	63,087.00	92,291.00	(30,814.00)	24.74-
13-12-88400 Capital Imp - Software	52,500	0.00	0.00	0.00	52,500.00	100.00
13-12-88500 Capital Imp - Equipment	73,828	47,447.56	53,097.56	0.00	20,730.44	28.08
13-12-88600 Capital Imp - Radios/Commun	6,024	0.00	0.00	0.00	6,024.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,877,509	245,781.31	486,730.81	372,109.40	1,018,668.79	54.26
TOTAL General Government	1,877,509	245,781.31	486,730.81	372,109.40	1,018,668.79	54.26
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL Capital Projects	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL Information Systems	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL EXPENDITURES	1,897,470	245,781.31	486,730.81	372,109.40	1,038,629.79	54.74
REVENUE OVER/(UNDER) EXPENDITURES	0	(235,955.18)	(359,916.83)	(372,109.40)	732,026.23	0.00

6.a.a

BUDGET SUPPLEMENT FORM

Fund: Nichols Hills Municipal Authority
Amendment #: 2
Fiscal Year: 2023-2024

Account #	Account Name	Estimated Revenue Increase	Estimated Revenue Decrease	Appropriations Increase	Appropriations Decrease
06-12-84100	Vehicle Maintenance			20,000.00	
06-12-84800	Utilities			80,000.00	
06-00-75300	Water Revenue	100,000.00			
	TOTALS	100,000.00	0	100,000.00	-

EXPLANATION:

June 13, 2023
Date ______ Chairman

June 13, 2023
Date ______ City Clerk/Finance Director

RESOLUTION NO. 1497

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION APPROVING AND ADOPTING THE CITY OF NICHOLS HILLS, OKLAHOMA, AND NICHOLS HILLS MUNICIPAL AUTHORITY BUDGETS FOR FISCAL YEAR 2023-2024; AND DECLARING AN EMERGENCY.

WHEREAS, The City of Nichols Hills, Oklahoma has heretofore selected the Oklahoma Municipal Budget Act (the "Act") to govern its budget procedures; and

WHEREAS, the City Manager has heretofore prepared and submitted budgets for the fiscal year 2023-2024 and the City Council of the City of Nichols Hills, Oklahoma and the Trustees of the Nichols Hills Municipal Authority have held and conducted a public hearing on such proposed budgets in compliance with Title 11, Section 17-208 of the Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority;'

Section 1. The attached budgets are hereby approved and adopted as the budgets for the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority for the fiscal year 2023-2024. Pursuant to the provisions of 11 O.S. Section 17-206.D, the 2020, 2021, 2022, and 2023 General Obligation Bond Issue Project Funds are considered non-fiscal and any open encumbrances and remaining unexpended appropriations of these funds at June 30, 2023 shall be re-encumbered and re-appropriated for the fiscal year ending June 30, 2024 for the same purposes as originally appropriated.

Section 2. The City Clerk is hereby authorized and directed to transmit the adopted budgets to the State Auditor and Inspector and to file a copy of the sinking fund requirements of the City of Nichols Hills, Oklahoma with the excise board of Oklahoma County. A copy of said budgets shall be kept on file in the office of the City Clerk.

Section 3. It being immediately necessary for the preservation of the peace, health, welfare, and safety of the City of Nichols Hills, Oklahoma, and the inhabitants thereof that the provisions of this resolution be put into full force and effect, an emergency is hereby declared to exist by reason whereof this resolution shall take effect and be in full force from and after its passage.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, and the Chairman and Trustees of the Nichols Hills Municipal Authority this 13th day of June, 2023.

ATTEST:

____
City Clerk

____
MAYOR, CITY OF NICHOLS HILLS
AND
CHAIRMAN OF THE NICHOLS HILLS
MUNICIPAL AUTHORITY

Reviewed as to Form and Legality:

____
City Attorney

CITY OF NICHOLS HILLS
BUDGET SUMMARY FOR
FY 2023-2024

	GENERAL FUND	MUNICIPAL AUTHORITY	CIP Funds	ST. & ALLEY FUND	DESIGNATED ACCTS. FUND	911 FUND	SINKING FUND	POLICE IMPOUND FUND	WATER IMPACT FEE	SEWER IMPACT FEE	DRAINAGE FEE FUND	PARKS FUND	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
Proposed Revenues:														
Sales Tax	5,388,588													5,388,588
Use Tax Revenue	1,010,508													1,010,508
Tobacco Tax Revenue	36,903													36,903
Franchise Tax	390,089													390,089
Building Permits	97,917													97,917
Plumbing Permits	31,967													31,967
Electrical Permits	26,162													26,162
Roof Permits	1,526													1,526
Drive & Tree Permits	8,594													8,594
Food Vendors Permits	90													90
Garage Sale Permits	532													532
Plumbing Licenses	23,845													23,845
Electrical Licenses	12,540													12,540
General & Sub-Contractor Registration	20,805													20,805
Inspections	32,167													32,167
Alcohol Licenses	15,979													15,979
Dog Licenses	342													342
Alcohol Tax	9,908													9,908
Grant Revenue	-		266,121											266,121
Garbage	895,705													895,705
Garbage - Commercial	121,812													121,812
Solid Waste Fee	5,013													5,013
Ambulance Fees	58,336													58,336

Life and Safety	1,053													1,053
Police Fines	115,587													115,587
Interest Income	107,154	65,133		7,713		2,298	10,000	1,116	4,757	3,166	5,947	5,000	8,000	220,285
Leases	286,485													286,485
Misc. Income	135,369	2,776			2,460							-	30,000	170,605
Leasehold Transfer	2,534,255													2,534,255
Water		3,529,874												3,529,874
Sewer		330,116												330,116
OKC Sewer		1,055,208												1,055,208
Water Taps		33,596												33,596
MXU Installation		320												320
Past Due Penalty		19,270												19,270
Gasoline Tax				6,534										6,534
Motor Vehicle License				25,483										25,483
911 Revenue						8,000								8,000
Ad Valorem Taxes & Interest Earnings							5,991,138							5,991,138
Police Impound Fund								4,687						4,687
Impact Fees									8,835	10,499				19,334
Drainage Fee											62,168			62,168
Insurance Premiums & Reimbursements													1,082,413	1,082,413
Transfers			2,640,041											2,640,041
Carryover Fund Balance	2,000,000		4,852,157	235,000	50,518	68,300		33,100	137,000	92,000	200,000	300,000		7,968,075
Total Available for Appropriation	13,369,231	5,036,292	7,758,319	274,731	52,978	78,598	6,001,138	38,903	150,592	105,666	268,115	305,000	1,120,413	34,559,975

Proposed Expenditures:														
City Council	785													785
Administration	960,942		94,722											1,055,664
Treasurer/Accountant	1,307													1,307
City Attorney	200,000													200,000
Court	129,803													129,803
Police	3,215,868		821,063		48,563									4,085,493
Fire	2,372,875		881,140		2,185									3,256,200
Engineering	90,000													90,000
Street	479,557		171,122											650,679
Sanitation	1,095,249		1,026,129											2,121,378
Parks	2,277,324		2,106,717									305,000		4,689,041
Public Works Administration	277,549		102,203		2,230									381,982
General Government	1,011,669				-									1,011,669
Code Division	449,333		230,359											679,692
Risk Management	221,871		77,653											299,524
Information Systems	585,100		299,154											884,254
Municipal Authority		5,036,291	1,948,058											6,984,350
Street & Alley				274,731										274,731
911 Fund						78,598								78,598
Police Impound Fund								38,903						38,903
Water Impact Fund									150,592					150,592
Sewer Impact Fund										105,666				105,666
Drainage Fee Fund											268,115			268,115
Health Insurance Fund													1,120,413	1,120,413
Bond Payments - Principal, Interest etc							6,001,138							6,001,138
Total Expenditures	13,369,232	5,036,291	7,758,319	274,731	52,978	78,598	6,001,138	38,903	150,592	105,666	268,115	305,000	1,120,413	34,559,975

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2023-2024 PROPOSED BUDGET

	Actual Expenditure FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed Budget Minus Curren Budget
NICHOLS HILLS MUNICIPAL AUTHORITY					
PERSONNEL SERVICES	752,661	845,736	843,641	954,755	109,01
MATERIALS & SUPPLIES	60,569	52,100	63,459	57,100	5,00
OTHER SERVICES & CHARGES	3,397,521	3,606,918	3,786,206	3,937,600	330,68
TRANSFER TO CIP	521,836	76,836	76,836	86,836	10,00
TOTAL	4,732,587	4,581,590	4,770,142	5,036,291	454,70
CITY COUNCIL					
PERSONNEL SERVICES	782	785	784	785	
TOTAL	782	785	784	785	
CITY ADMINISTRATION					
PERSONNEL SERVICES	591,982	658,658	722,651	901,095	242,43
MATERIALS & SUPPLIES	882	1,000	1,584	1,500	50
OTHER SERVICES & CHARGES	28,332	34,700	42,027	43,000	8,30
TRANSFER TO CIP	15,347	15,347	15,347	15,347	
TOTAL	636,544	709,705	781,609	960,942	251,23
TREASURER					
TREASURER	1,304	1,307	1,307	1,307	
TOTAL	1,304	1,307	1,307	1,307	
CITY ATTORNEY					
OTHER SERVICES & CHARGES	255,031	200,000	308,744	200,000	
TOTAL	255,031	200,000	308,744	200,000	
MUNICIPAL COURT					
PERSONNEL SERVICES	102,872	108,223	110,427	114,478	6,25
MATERIALS & SUPPLIES	682	1,000	181	1,000	
OTHER SERVICES & CHARGES	13,080	14,325	24,501	14,325	
TOTAL	116,635	123,548	135,110	129,803	6,25
POLICE DEPARTMENT					
PERSONNEL SERVICES	2,446,749	2,734,893	2,645,038	2,914,369	179,47
MATERIALS & SUPPLIES	3,722	7,000	6,923	7,000	
OTHER SERVICES & CHARGES	219,962	190,650	220,019	212,650	22,00
TRANSFER TO CIP	81,849	81,849	81,849	81,849	
TOTAL	2,752,282	3,014,392	2,953,829	3,215,868	201,47
FIRE DEPARTMENT					
PERSONNEL SERVICES	1,917,981	1,957,797	1,963,674	2,047,142	89,34
MATERIALS & SUPPLIES	11,697	12,600	12,135	18,462	5,86
OTHER SERVICES & CHARGES	212,106	123,805	152,014	122,900	(90
TRANSFER TO CIP	184,371	184,371	184,371	184,371	
TOTAL	2,326,154	2,278,573	2,312,194	2,372,875	94,30
ENGINEER					
OTHER SERVICES & CHARGES	196,768	90,000	264,927	90,000	
TOTAL	196,768	90,000	264,927	90,000	

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2023-2024 PROPOSED BUDGET

	Actual Expenditure FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed Budget Minus Curren Budget
STREET DEPARTMENT					
PERSONNEL SERVICES	202,334	224,255	229,981	307,384	83,12
MATERIALS & SUPPLIES	10,761	13,750	12,411	13,750	
OTHER SERVICES & CHARGES	99,054	100,700	123,013	107,400	6,70
TRANSFER TO CIP	51,023	51,023	51,023	51,023	
TOTAL	363,172	389,728	416,427	479,557	89,82
SANITATION DEPARTMENT					
PERSONNEL SERVICES	608,358	657,649	656,532	733,424	75,77
MATERIALS & SUPPLIES	1,540	3,600	6,181	4,500	90
OTHER SERVICES & CHARGES	222,630	256,220	261,361	269,016	12,79
TRANSFER TO CIP	88,309	88,309	88,309	88,309	
TOTAL	920,837	1,005,778	1,012,384	1,095,249	89,47
PARKS DEPARTMENT					
PERSONNEL SERVICES	10,654	-	-	-	
MATERIALS & SUPPLIES	10	-	-	-	
OTHER SERVICES & CHARGES	221,208	246,500	223,400	245,700	(80
TRANSFER TO CIP	31,624	11,667	31,624	2,031,624	2,019,95
TOTAL	263,496	258,167	255,024	2,277,324	2,019,15
PUBLIC WORKS ADMINISTRATION					
PERSONAL SERVICES	201,780	229,203	205,831	229,549	34
MATERIALS & SUPPLIES	801	5,000	3,266	5,000	
OTHER SERVICES & CHARGES	35,022	38,040	44,604	43,000	4,96
TRANSFER TO CIP	-	8,770	-	-	(8,77
TOTAL	237,602	281,013	253,701	277,549	(3,46
GENERAL GOVERNMENT					
MATERIALS & SUPPLIES	17,245	20,000	20,678	20,000	
OTHER SERVICES & CHARGES	498,630	636,587	788,364	621,669	(14,91
H.R.A.	24,028	35,000	13,185	35,000	
CAPITAL OUTLAY	114,206	1,134,491	1,026,212	335,000	(799,49
TRANSFER TO CIP	1,300,000	-	-	-	
TOTAL	1,954,109	1,826,078	1,848,439	1,011,669	(814,40
CODE DEPARTMENT					
PERSONNEL SERVICES	330,824	366,102	367,607	386,317	20,21
MATERIALS & SUPPLIES	2,505	4,300	3,297	4,600	30
OTHER SERVICES & CHARGES	14,920	24,115	47,154	50,846	26,73
TRANSFER TO CIP	7,570	18,757	7,570	7,570	(11,18
TOTAL	355,819	413,274	425,627	449,333	36,05
SAFETY & RISK MANAGEMENT					
PERSONNEL SERVICES	158,660	170,596	173,298	178,623	8,02
MATERIALS & SUPPLIES	5,133	13,500	11,854	10,000	(3,50
OTHER SERVICES & CHARGES	41,565	15,900	26,749	27,800	11,90
TRANSFER TO CIP	5,448	5,448	5,448	5,448	
TOTAL	210,805	205,444	217,350	221,871	16,42

CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
FY 2023-2024 PROPOSED BUDGET

	Actual Expenditure FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed Budget Minus Curren Budget
INFORMATION SYSTEMS					
PERSONNEL SERVICES	265,016	282,213	286,857	290,436	8,22
MATERIALS & SUPPLIES	2,031	4,000	2,834	4,000	
OTHER SERVICES & CHARGES	78,644	110,200	91,373	203,000	92,80
TRANSFER TO CIP	87,664	87,664	87,664	87,664	
TOTAL	433,355	484,077	468,729	585,100	101,02
GRAND TOTAL	**15,757,283**	**15,863,459**	**16,426,327**	**18,405,523**	**2,542,06**

	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed Budget minus Current Budge
TOTAL					
PERSONNEL SERVICES	7,591,957	8,237,417	8,207,629	9,059,664	822,24
MATERIALS & SUPPLIES	117,578	137,850	144,803	146,912	9,06
OTHER SERVICES & CHARGES	5,534,473	5,688,660	6,404,457	6,188,906	500,24
CAPITAL OUTLAY	114,206	1,134,491	1,026,212	335,000	(799,49
HRA	24,028	35,000	13,185	35,000	-
TRANSFER TO CIP	2,375,041	630,041	630,041	2,640,041	2,010,00
GRAND TOTAL	**15,757,283**	**15,863,459**	**16,426,327**	**18,405,523**	**2,542,06**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current	% of Estimated Actual
06-00-75300	Water	$ 2,892,367	$ 3,265,642	$ 3,147,688	$ 3,922,083	$ 3,529,874	$ 382,187	90%
06-00-75700	Sewer	352,279	356,849	340,360	366,795	330,116	(10,244)	90%
06-00-75800	OKC Sewer	1,002,240	1,060,805	1,009,781	1,146,965	1,055,208	45,427	92%
06-00-75900	Water Taps	25,194	23,370	38,418	35,740	33,596	(4,822)	94%
06-0076000	MXU Installation	165	-	320	-	320	-	100%
06-00-77750	Past Due Penalty	5,082	16,000	16,015	20,284	19,270	3,255	95%
06-00-79100	Interest Income	3,296	4,481	3,079	70,055	65,133	62,053	93%
06-00-78200	Misc. Income	15,547	4,477	5,165	2,922	2,776	(2,389)	95%
		$ 4,296,170	**$ 4,731,624**	**$ 4,560,824**	**$ 5,564,844**	**$ 5,036,292**	**$ 475,467**	**91%**

NICHOLS HILLS MUNICIPAL AUTHORITY
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minu Current
NHMA BUDGET							
06-12-80100	Salaries	$ 514,167	$ 546,842	$ 614,374	$ 601,986.76	699,789	$ 85,4
06-12-80200	Overtime	7,807	4,523	5,300	11,457	8,600	3,3
06-12-80300	FICA/Medicare	40,433	42,612	47,895	47,692	53,693	5,7
06-12-80400	Dental	4,264	4,069	4,883	4,593	5,581	6
06-12-80500	Health Insurance	102,439	83,415	89,086	91,264	91,200	2,1
06-12-80600	Worker's Comp.	11,355	14,889	20,777	19,210	22,490	1,7
06-12-80700	Unemployment	1,850	2,040	1,800	2,072	2,704	9
06-12-80800	OMRF Pension	41,782	42,564	49,846	49,476	54,598	4,7
06-12-80900	Stand-By Pay	5,783	5,350	5,450	9,200	9,300	3,8
06-12-81100	Uniform Rental	6,549	5,849	5,700	6,511	6,300	6
06-12-81200	Medical	138	508	625	180	500	(1
TOTAL PERSONNEL SERVICES		**736,567**	**752,661**	**845,736**	**843,641**	**954,755**	**109,0**
06-12-83000	Supplies	34,662	52,787	40,000	49,512	45,000	5,0
06-12-83200	Office Supplies	1,847	2,377	2,200	2,738	2,200	-
06-12-83300	Minor Tools	1,077	1,309	2,000	2,889	2,000	-
06-12-83400	Chemicals	765	3,403	4,200	4,435	4,200	-
06-12-83500	Safety Supplies	5,127	693	3,200	3,310	3,200	-
06-12-83700	Misc. Supplies	225	-	500	575	500	-
TOTAL MATERIALS & SUPPLIES		**43,703**	**60,569**	**52,100**	**63,459**	**57,100**	**5,0**
06-12-84000	Equip. Maintenance	12,198	6,535	8,000	11,679	10,000	2,0
06-12-84100	Vehicle Maintenance	10,188	20,866	10,000	26,085	15,000	5,0
06-12-84300	Training/Membership	4,435	10,480	8,000	9,853	8,000	-
06-12-84400	Software Agreements	11,302	11,876	17,850	16,230	17,850	-
06-12-84500	Well Maintenance	34,818	36,732	60,000	34,238	60,000	-
06-12-84550	Water Quality Testing	16,107	6,808	18,000	14,393	18,000	-
06-12-84600	Equipment Rental	1,828	1,141	2,000	351	2,000	-
06-12-84650	Lease Agreements	39,460	46,816	68,000	73,650	73,650	5,6
06-12-84700	Telephone	9,561	23,797	23,750	24,564	24,558	8
06-12-84800	Utilities	171,205	209,889	203,000	291,509	305,681	102,6
06-12-84900	Fuel	23,737	40,655	35,000	42,606	42,606	7,6
06-12-84950	Printing & Processing - Utility Bills	14,883	15,626	16,000	14,258	16,000	-
06-12-85350	Emergency Repairs	-	33,675	5,000	-	5,000	-
06-12-86400	Auditing	18,994	21,793	30,000	34,547	30,000	-
06-12-87700	OKC Sanitary Sewer Charges	674,786	716,668	713,467	803,394	775,000	61,5
06-12-87800	Leasehold Transfer	2,307,100	2,194,164	2,388,851	2,388,851	2,534,255	145,4
TOTAL OTHER SERVICES & CHARGES		**3,350,602**	**3,397,521**	**3,606,918**	**3,786,206**	**3,937,600**	**330,6**
06-12-99000	Transfer to CIP-Depreciation	-	76,836	76,836	76,836	86,836	10,0
	Transfer to other funds	-	445,000	-	-	-	-
TOTAL TRANSFERS		**-**	**521,836**	**76,836**	**76,836**	**86,836**	**10,0**
TOTAL NHMA BUDGET		**$ 4,130,872**	**$ 4,732,587**	**$ 4,581,590**	**$ 4,770,142**	**5,036,291**	**$ 454,7**

Attachment: 9b 2023-2024 Budget (6611 : Resolution approving and adopting 2023-2024 Budget)

GENERAL FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
REVENUE ESTIMATES

Account Number	Department Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current	% of Estimated Actual
GENERAL SALES TAX								
01-00-70250	Sales Tax	$ 4,214,415	$ 5,377,227	$ 5,218,905	$ 5,672,197	5,388,588	$ 169,683	*95%*
01-00-70350	Use Tax Revenue	786,255	890,558	849,726	1,063,692	1,010,508	160,781	*95%*
01-00-70450	Tobacco Tax Revenue	38,681	42,075	41,153	38,845	36,903	(4,251)	*95%*
		5,039,351	6,309,860	6,109,784	6,774,734	6,435,998	326,213	
MISCELLANEOUS TAXES								
01-00-71550	Franchise Tax	315,408	346,363	330,658	410,620	390,089	59,431	95%
		315,408	346,363	330,658	410,620	390,089	59,431	
LICENSES AND PERMITS								
01-00-72050	Building Permits	159,971	122,992	117,060	103,071	97,917	(19,142)	95%
01-00-72075	Plumbing Permits	34,632	45,270	46,584	33,649	31,967	(14,617)	95%
01-00-72100	Electrical Permits	29,475	36,730	38,431	27,539	26,162	(12,268)	95%
01-00-72125	Roof Permits	1,325	2,340	2,204	1,607	1,526	(678)	95%
01-00-72150	Drive & Tree Permits	9,297	9,730	8,563	9,047	8,594	32	95%
01-00-72175	Food Vendors Permits	255	245	76	-	90	14	100%
01-00-72200	Garage Sale Permits	820	580	557	560	532	(25)	95%
01-00-72300	Plumbing Licenses	23,450	25,375	22,578	25,100	23,845	1,267	95%
01-00-72325	Electrical Licenses	11,900	12,375	11,622	13,200	12,540	918	95%
01-00-72350	General Contractor Registration	16,875	22,100	20,900	21,300	20,235	(665)	95%
01-00-72355	Sub-Contractor Registration	600	300	-	600	570	570	95%
01-00-72399	Inspections	-	4,475	-	33,860	32,167	32,167	95%
01-00-72400	Alcohol Licenses	12,665	9,765	9,703	16,820	15,979	6,276	95%
01-00-728500	Dog Licenses	630	515	557	360	342	(215)	95%
		301,895	292,792	278,835	286,713	272,467	(6,366)	
INTERGOVERNMENTAL								
01-00-73250	Alcohol Tax	10,825	10,563	10,072	10,429	9,908	(165)	95%
01-00-73500	PD Vest Grant	-	619	-	752	-	-	0%
01-00-73900	FEMA Reimbursement	308,592	1,191,105	343,896	512,000	-	(343,896)	0%
		319,417	1,202,287	353,968	523,181	9,908	(344,060.84)	

CHARGES FOR SERVICES									
01-00-74200	Garbage	954,955	943,063	894,330	942,847	895,705	1,375	95%
01-00-74500	Garbage - Commercial	102,231	116,866	108,656	128,223	121,812	13,157	95%
01-0074700	Solid Waste Fee	5,343	5,275	5,011	5,277	5,013	2	95%
01-00-74850	Ambulance Fees	61,212	61,310	58,223	61,406	58,336	113	95%
01-00-74950	Life and Safety	568	554	1,053	-	1,053	0	100%
		1,124,309	1,127,067	1,067,273	1,137,753	1,081,919	14,647	
FINES & FORFEITS								
01-00-76300	Police Fines	96,652	111,111	114,391	121,671	115,587	1,196	95%
		96,652	111,111	114,391	121,671	115,587	1,196	
INVESTMENT EARNINGS								
01-00-78500	Interest Income	6,562	14,754	11,931	112,794	107,154	95,224	95%
		6,562	14,754	11,931	112,794	107,154	95,224	
MISCELLANEOUS REVENUE								
01-00-79500	Leases	241,018	258,219	290,370	301,563	286,485	(3,885)	95%
01-00-79550	Misc. Income	93,467	190,842	122,462	142,494	135,369	12,907	95%
		334,485	449,061	412,832	444,057	421,855	9,022	
FUND BALANCE CARRYOVER								
01-00-79800	Carryover for CIP	-	-	-	-	2,000,000	2,000,000	100%
		-	-	-		2,000,000	2,000,000	
TRANSFERS								
01-00-79900	Leasehold Transfer	2,307,100	2,194,164	2,388,851	2,388,851	2,534,255	145,404	106%
		2,307,100	2,194,164	2,388,851	2,388,851	2,534,255	145,404	
	Total General Fund Budget	**$ 9,845,179**	**$ 12,047,459**	**$ 11,068,523**	**$ 12,200,375**	**13,369,231**	**$ 2,300,708**	110%
	Estimated Assigned Economic Development as of 06/30/23					500,000		
	Estimated Assigned - Capital Projects as of 06/30/23					125,000		
	Estimated Assigned - Art in Parks as of 06/30/23					25,000		
	Estimated Unassigned Fund Balance 6/30/23					4,300,000		
	Net Fund Balance as of 06/30/23					4,950,000		

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024
CITY COUNCIL						
01-01-80100	Salaries	$ 720	$ 720	$ 720	$ 720	$ 720
01-01-80300	FICA	55	55	55	55	55
01-01-80700	Unemployment	7	7	10	9	10
PERSONNEL SERVICES		$ 782	$ 782	$ 785	$ 784	$ 785

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
ADMINISTRATION							
01-02-80100	Salaries	$ 410,510	$ 449,874	$ 494,744	$ 557,102	$ 689,524	$ 194,780
01-02-80300	FICA/Medicare	29,361	31,598	38,893	37,531	55,279	16,386
01-02-80400	Dental	1,438	1,550	1,800	1,550	2,732	932
01-02-80500	Health Insurance	53,487	45,081	55,221	48,732	61,052	5,831
01-02-80600	Worker's Comp	7,175	9,409	7,791	10,805	9,996	2,205
01-02-80700	Unemployment	720	744	800	-	1,030	230
01-02-80800	OMRF Pension	34,064	36,726	40,609	46,130	56,682	16,073
01-02-81400	Car Allowance	17,000	17,000	18,800	20,800	24,800	6,000
PERSONNEL SERVICES		**553,755**	**591,982**	**658,658**	**722,651**	**901,095**	**242,437**
01-02-83000	Materials & Supplies	459	882	1,000	1,584	1,500	500
MATERIALS & SUPPLIES		**459**	**882**	**1,000**	**1,584**	**1,500**	**500**
01-02-84000	Equipment Maint.	531	102	2,000	317	2,000	-
01-02-84300	Training/Membership	4,111	3,949	7,000	7,265	7,000	-
01-02-84400	Software Agreement	18,946	19,437	20,500	24,550	25,000	4,500
01-02-84700	Telephone	3,774	4,844	5,200	9,896	9,000	3,800
OTHER SERVICES & CHARGES		**27,362**	**28,332**	**34,700**	**42,027**	**43,000**	**8,300**
01-02-99000	Transfer to CIP	-	-	15,347	15,347	15,347	-
TRANSFER OUT		**-**	**15,347**	**15,347**	**15,347**	**15,347**	**-**
TOTAL ADMINISTRATION		**$ 581,576**	**$ 636,544**	**$ 709,705**	**$ 781,609**	**$ 960,942**	**$ 251,237**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024
TREASURER / ACCOUNTANT						
01-03-80100	Salary	$ 1,200	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-03-80300	FICA/Medicare	92	92	92	92	92
01-03-80700	Unemployment	12	12	15	15	15
		1,304	**1,304**	**1,307**	**1,307**	**1,307**
TOTAL TREASURER / ACCOUNTANT BUDGET		$ 1,304	$ 1,304	$ 1,307	$ 1,307	$ 1,307

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
CITY ATTORNEY							
01-04-87100	Legal Services	$ 193,700	$ 255,031	$ 200,000	$ 308,744	$ 200,000	$ -
OTHER SERVICES & CHARGES		**193,700**	**255,031**	**200,000**	**308,744**	**200,000**	**-**
TOTAL CITY ATTORNEY		**$ 193,700**	**$ 255,031**	**$ 200,000**	**$ 308,744**	**$ 200,000**	**-**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
MUNICIPAL COURT							
01-05-80100	Salaries	$ 74,893	$ 80,785	$ 84,683	$ 86,963	89,082	$ 4,399
01-05-80200	Overtime	-	-	500	-	500	-
01-05-80300	FICA / Medicare	5,729	6,180	6,465	6,653	7,199	734
01-05-80400	Dental Insurance	479	517	517	517	621	104
01-05-80500	Health Insurance	8,365	7,531	7,501	7,868	8,252	751
01-05-80600	Worker's Comp.	1,794	2,344	2,597	2,401	2,499	(98)
01-05-80700	Unemployment	335	400	400	355	415	15
01-05-80800	OMRF Pension	4,740	5,116	5,560	5,671	5,910	350
PERSONNEL SERVICES		**96,335**	**102,872**	**108,223**	**110,427**	**114,478**	**6,255**
01-05-83000	Materials & Supplies	78	682	1,000	181	1,000	-
MATERIALS & SUPPLIES		**78**	**682**	**1,000**	**181**	**1,000**	**-**
01-05-84000	Equipment Maint.	93	102	250	-	250	-
01-05-84300	Training & Member.	290	575	700	207	700	-
01-05-84400	Software Agreement	11,018	11,421	12,075	23,194	12,075	-
01-05-84700	Telephone	1,182	982	1,300	1,100	1,300	-
OTHER SERVICES & CHARGES		**12,583**	**13,080**	**14,325**	**24,501**	**14,325**	**-**
TOTAL MUNCIPAL COURT BUDGET		**$ 108,996**	**$ 116,635**	**$ 123,548**	**135,110**	**129,803**	**$ 6,255**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
POLICE DEPARTMENT							
01-06-80100	Salaries	$ 1,630,765	$ 1,708,390	$ 1,886,714	$ 1,869,288	$ 2,003,589	$ 116,875
01-06-80200	Overtime	2,278	16,683	12,000	20,346	20,000	8,000
01-06-80300	FICA / Medicare	126,232	133,445	170,092	146,802	176,430	6,338
01-06-80400	Dental	10,216	11,325	11,820	11,381	14,628	2,808
01-06-80500	Health Insurance	323,628	296,938	315,227	295,521	350,679	35,452
01-06-80600	Worker's Comp	44,831	58,765	62,330	57,629	59,973	(2,357)
01-06-80700	Unemployment	5,004	6,031	4,500	3,500	4,500	-
01-06-80800	OMRF Pension	27,779	29,078	31,340	34,557	32,481	1,141
01-06-81050	Police Pension	155,739	164,317	207,870	172,293	214,590	6,720
01-06-81100	Uniform Allowance	10,191	19,244	30,500	31,042	35,000	4,500
01-06-81200	Medical Exams	312	2,532	2,500	2,678	2,500	-
PERSONNEL SERVICES		**2,336,975**	**2,446,749**	**2,734,893**	**2,645,038**	**2,914,369**	**179,476**
01-06-83000	Supplies	5,075	3,722	7,000	6,923	7,000	-
MATERIALS & SUPPLIES		**5,075**	**3,722**	**7,000**	**6,923**	**7,000**	**-**
01-06-84000	Equip. Maintenance	39,152	41,784	58,000	59,697	65,000	7,000
01-06-84100	Vehicle Maintenance	25,445	89,809	39,000	70,967	45,000	6,000
01-06-84200	Building Maintenance	1,467	21,057	4,500	3,691	4,500	-
01-06-84300	Training/Membership	5,024	6,715	20,000	9,646	20,000	-
01-06-84600	Lease & Rental	4,710	-	6,500	-	-	(6,500)

01-06-84700	Telephone	19,372	20,403	23,000	23,239	23,000	-
01-06-84800	Utilities	973	1,806	2,000	2,201	2,000	-
01-06-84900	Fuel	17,801	22,157	20,000	33,720	35,000	15,000
01-06-84950	EV Charging	-	-	-	401	1,000	1,000
01-06-85000	Janitorial Service	15,150	15,150	15,150	15,150	15,150	-
01-06-85300	Animal Control	913	1,081	2,500	1,307	2,000	(500)
OTHER SERVICES & CHARGES		**130,007**	**219,962**	**190,650**	**220,019**	**212,650**	**22,000**
01-06-99000	Transfer to CIP	-	81,849	81,849	81,849	81,849	-
TRANSFER OUT		**-**	**81,849**	**81,849**	**81,849**	**81,849**	**-**
TOTAL POLICE DEPT. BUDGET		**$ 2,472,057**	**$ 2,752,282**	**$ 3,014,392**	**$ 2,953,829**	**3,215,868**	**$ 201,476**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
FIRE DEPARTMENT							
01-07-80100	Salaries	$ 1,239,995	$ 1,359,537	$ 1,415,745	$ 1,370,573	$ 1,485,269	$ 69,524
01-07-80200	Overtime	60,189	99,794	50,000	129,081	65,000	15,000
01-07-80300	Medicare	18,944	21,343	20,676	21,971	19,951	(725)
01-07-80400	Dental	6,709	7,191	7,235	6,746	8,682	1,447
01-07-80500	Health Insurance	206,313	188,337	204,878	203,628	215,120	10,242
01-07-80600	Worker's Comp.	27,946	36,638	36,359	25,213	34,984	(1,375)
01-07-80700	Unemployment	3,106	3,715	2,800	897	3,920	1,120
01-07-81000	Fire Pension	171,552	182,029	194,704	185,938	188,385	(6,319)
01-07-81100	Uniforms / Gear	8,426	18,133	17,000	17,017	17,430	430
01-07-81200	Medical Exams	929	1,263	8,400	2,610	8,400	-
PERSONNEL SERVICES		**1,744,109**	**1,917,981**	**1,957,797**	**1,963,674**	**2,047,142**	**89,345**
01-07-83000	Supplies	8,145	11,697	12,600	12,135	18,462	5,862
MATERIALS & SUPPLIES		**8,145**	**11,697**	**12,600**	**12,135**	**18,462**	**5,862**
01-07-84000	Equip. Maintenance	12,850	14,260	10,000	10,446	10,000	-
01-07-84100	Vehicle Maintenance	8,971	114,949	12,500	14,479	14,000	1,500
01-07-84200	Building Maintenance	3,292	17,118	15,000	22,517	7,000	(8,000)
01-07-84300	Training & Membership	19,632	15,057	15,500	16,196	15,500	-
01-07-84400	Membership	1,096	1,111	1,500	1,649	1,500	-
01-07-84500	Fire Dept. Publications	461	767	1,000	1,785	3,000	2,000
01-07-84600	Lease Rentals	4,050	-	1,500	1,032	1,500	-
01-07-84700	Telephone	9,625	8,457	9,200	8,727	9,200	-

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
01-07-84800	Utilities	973	1,806	3,500	2,201	3,500	-
01-07-84900	Fuel	4,648	6,326	7,650	9,271	9,500	1,850
01-07-85200	EMSA Subsidy	33,161	30,080	30,955	34,395	32,700	1,745
01-07-86850	Software Maintenance	9,610	2,174	15,500	29,315	15,500	-
OTHER SERVICES & CHARGES		**108,369**	**212,106**	**123,805**	**152,014**	**122,900**	(905)
01-07-99000	Transfer to CIP	-	184,371	184,371	184,371	184,371	-
TRANSFER OUT		**-**	**184,371**	**184,371**	**184,371**	**184,371**	**-**
TOTAL FIRE DEPT. BUDGET		**$ 1,860,623**	**$ 2,326,154**	**$ 2,278,573**	**$ 2,312,194**	**$ 2,372,875**	**$ 94,302**

6.b.b

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
ENGINEER							
01-08-86075	Engineering Fees	$ 138,088	$ 196,768	$ 90,000	$ 264,927	$ 90,000	$ -
		$ 138,088	**$ 196,768**	**$ 90,000**	**$ 264,927**	**$ 90,000**	**$ -**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
STREET DIVISION OF PUBLIC WORKS							
01-09-80100	Salaries	$ 100,442	$ 129,787	$ 149,074	$ 158,626	$ 219,449	$ 70,375
01-09-80200	Overtime	1,484	1,409	1,800	1,487	1,800	-
01-09-80300	FICA / Medicare	7,941	10,224	11,621	12,417	19,769	8,148
01-09-80400	Dental	1,109	1,443	1,628	1,349	1,860	232
01-09-80500	Health Insurance	31,453	31,274	34,641	31,148	34,641	-
01-09-80600	Worker's Comp.	5,381	10,577	5,194	4,802	4,998	(196)
01-09-80700	Unemployment	565	835	873	635	888	15
01-09-80800	OMRF Pension	7,998	10,242	12,278	12,860	16,748	4,470
01-09-80900	Standby Pay	1,917	2,450	2,600	2,200	2,600	-
01-09-81100	Uniform Rental	2,967	3,617	3,766	3,904	4,080	314
01-09-81200	Medical Exams	498	476	780	552	552	(228)
PERSONNEL SERVICES		**161,755**	**202,334**	**224,255**	**229,981**	**307,384**	**83,129**
01-09-83000	Supplies	$ 11,517	$ 9,489	$ 11,000	9,481	11,000	-
01-09-83300	Minor Tools	513	72	1,000	351	1,000	-
01-09-83500	Safety Supplies	990	1,199	1,500	2,145	1,500	-
01-09-83700	Misc. Supplies	-	-	250	433	250	-
MATERIALS & SUPPLIES		**13,020**	**10,761**	**13,750**	**12,411**	**13,750**	**-**
01-09-84000	Equipment Maintenance	2,133	4,004	3,000	3,904	3,500	500
01-09-84100	Vehicle Maintenance	3,281	5,737	5,000	20,240	5,000	-
01-09-84600	Lease/Rental	-	-	800	645	1,000	200

01-09-84700	Telephone	1,316	1,405	1,400	1,500	1,400	-
01-09-84800	Utilities	571	770	500	994	500	-
01-09-84900	Fuel	4,353	2,659	5,000	4,460	5,000	-
01-09-85350	Emergency Repairs	895,624	-	-	-	-	-
01-09-85500	Street Lighting	83,789	84,480	85,000	91,271	91,000	6,000
OTHER SERVICES & CHARGES		**991,067**	**99,054**	**100,700**	**123,013**	**107,400**	**6,700**
01-09-99000	Transfer to CIP	-	51,023	51,023	51,023	51,023	-
TRANSFER OUT		**-**	**51,023**	**51,023**	**51,023**	**51,023**	**-**
TOTAL STREET BUDGET		**$ 1,165,842**	**$ 363,172**	**$ 389,728**	**$ 416,427**	**$ 479,557**	**$ 89,829**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
SANITATION DIVISION OF PUBLIC WORKS							
01-10-80100	Salaries	$ 432,000	$ 419,240	$ 454,137	$ 457,008	515,512	$ 61,375
01-10-80300	FICA / Medicare	33,076	32,072	35,408	34,961	45,587	10,179
01-10-80400	Dental	4,633	4,737	5,428	4,995	6,202	774
01-10-80500	Health Insurance	100,810	86,323	88,600	85,470	87,210	(1,390)
01-10-80600	Worker's Comp.	17,933	23,506	25,971	24,012	24,989	(982)
01-10-80700	Unemployment	2,170	2,745	3,150	3,415	3,200	50
01-10-80800	OMRF Pension	31,662	31,183	36,330	35,884	39,962	3,632
01-10-81100	Uniform Rental	8,253	7,841	7,800	9,930	9,904	2,104
01-10-81200	Medical Exams	719	712	825	858	858	33
TOTAL PERSONNEL SERVICES		**631,256**	**608,358**	**657,649**	**656,532**	**733,424**	**75,775**
01-10-83000	Supplies	927	657	1,500	1,212	1,500	-
01-10-83500	Safety Supplies	2,102	883	2,000	3,116	2,500	500
01-10-83700	Misc. Supplies	-	-	100	1,853	500	400
TOTAL MATERIAL & SUPPLIES		**3,029**	**1,540**	**3,600**	**6,181**	**4,500**	**900**
01-10-84000	Equipment Maintenance	818	899	1,400	1,344	1,400	-
01-10-84100	Vehicle Maintenance	10,899	27,840	22,000	27,575	22,000	-
01-10-84000	Telephone	-	-	-	1,577	1,557	1,557
01-10-84800	Utilities	529	770	820	994	924	104
01-10-84900	Fuel	11,017	14,921	12,000	19,360	17,135	5,135
01-10-85800	Landfill Disposal	189,783	71,256	80,000	91,825	96,000	16,000
01-10-85825	Commercial Garbage Disposal	93,632	106,944	140,000	118,687	130,000	(10,000)
TOTAL OTHER SERVICES & CHARGES		**306,678**	**222,630**	**256,220**	**261,361**	**269,016**	**12,796**
01-10-99000	Transfer to CIP		88,309	88,309	88,309	88,309	-
TRANSFER OUT		**-**	**88,309**	**88,309**	**88,309**	**88,309**	**-**
TOTAL SANITATION DEPT. BUDGET		**$ 940,963**	**$ 920,837**	**$ 1,005,778**	**$ 1,012,384**	**1,095,249**	**$ 89,471**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
PARKS DIVISION OF PUBLIC WORKS							
01-11-80100	Salaries	$ 77,253	$ 7,647	$ -	$ -	$ -	$ -
01-11-80200	Overtime			-	-	-	-
01-11-80300	FICA / Medicare	5,910	585	-	-	-	-
01-11-80400	Dental	872	43	-	-	-	-
01-11-80500	Health Insurance	15,446	619	-	-	-	-
01-11-80600	Worker's Comp.	3,587	1,176	-	-	-	-
01-11-80700	Unemployment	377	177	-	-	-	-
01-11-80800	OMRF Pension	6,094	275	-	-	-	-
01-11-81100	Uniform Rental	2,972	132	-	-	-	-
01-11-81200	Medical Exams	-	-	-	-	-	-
TOTAL PERSONNEL SERVICES		**112,511**	**10,654**	**-**	**-**	**-**	**-**
							-
01-11-83000	Supplies	94	10	-	-	-	-
01-11-83500	Safety Supplies	402	-	-	-	-	-
TOTAL SUPPLIES		**496**	**10**	**-**	**-**	**-**	**-**
							-
01-11-84000	Equipment Maintenance	3,807	313	700	277	700	-
01-11-84100	Vehicle Maint.	160	385	800	-	-	(800
01-11-85700	Park Maintenance	30,840	23,921	25,000	26,533	25,000	-
01-11-85900	Park Main. Contract	127,230	196,590	200,000	196,590	220,000	20,000

Attachment: 9b 2023-2024 Budget (6611 : Resolution approving and adopting 2023-2024 Budget)

01-11-86200	Sprinkler Systems	-	-	20,000	-	-	(20,000
OTHER SERVICES & CHARGES		**162,037**	**221,208**	**246,500**	**223,400**	**245,700**	**(800**
01-11-99000	Transfer to CIP	-	-	11,667	31,624	2,031,624	2,019,957
TRANSFER OUT		**-**	**31,624**	**11,667**	**31,624**	**2,031,624**	**2,019,957**
TOTAL PARKS DIVISION BUDGET		**$ 275,044**	**$ 263,496**	**$ 258,167**	**$ 255,024**	**2,277,324**	**$ 2,019,157**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
PUBLIC WORKS ADMINISTRATION							
01-12-80100	Salaries	$ 137,209	$ 154,570	$ 174,468	155,350	173,508	$ (960)
01-12-80300	FICA / Medicare	10,496	11,824	13,598	11,907	15,694	2,096
01-12-80400	Dental Insurance	921	1,033	1,085	919	1,240	155
01-12-80500	Health Insurance	21,183	19,141	20,001	20,315	20,001	-
01-12-80600	Worker's Comp.	1,904	2,499	5,194	4,802	4,998	(196)
01-12-80700	Unemployment	491	507	400	361	592	192
01-12-80800	OMRF Pension	10,873	12,158	13,957	11,877	13,016	(941)
01-12-81200	Medical Exams	-	48	500	300	500	-
PERSONAL SERVICES		**183,077**	**201,780**	**229,203**	**205,831**	**229,549**	**346**
							-
01-12-83000	Supplies	612	485	1,500	819	1,500	-
01-12-83200	Office Supplies	263	29	3,000	2,100	3,000	-
01-12-83700	Misc. Expenses	-	287	500	346	500	-
MATERIALS & SUPPLIES		**875**	**801**	**5,000**	**3,266**	**5,000**	**-**
01-12-84000	Equipment Maintenance	1,883	1,197	3,000	2,423	3,000	-
01-12-84100	Vehicle Maintenance	469	1,347	1,500	367	1,500	-
01-12-84200	Building Maintenance	5,065	6,867	5,600	16,655	6,000	400
01-12-84250	Fueling Station Maintenance	50	1,258	2,000	1,096	2,000	-
01-12-84300	Training/Membership	180	186	1,500	1,273	3,500	2,000
01-12-84600	Lease/Rental	971	-	1,500	495	1,500	-
01-12-84700	Telephone	3,732	4,053	4,500	6,413	7,000	2,500

01-12-84800	Utilities	529	770	1,000	994	1,000	-
01-12-84900	Fuel	4,988	10,404	8,000	5,948	8,000	-
01-12-85000	Janitorial Service	9,684	8,940	8,940	8,940	9,000	60
01-12-86300	Publications	-		500	-	500	-
OTHER SERVICES & CHARGES		**27,551**	**35,022**	**38,040**	**44,604**	**43,000**	**4,960**
01-12-99000	Transfer to CIP	-	-	8,770	-	-	(8,770)
TRANSFER OUT		**-**	**-**	**8,770**	**-**	**-**	**(8,770)**
PUBLIC WORKS ADMIN.		**$ 211,503**	**$ 237,602**	**$ 281,013**	**$ 253,701**	**277,549**	- **$ (3,464)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
GENERAL GOVERNMENT							
01-13-83000	Supplies	$ 18,324	$ 17,245	$ 20,000	$ 20,678	$ 20,000	$ -
MATERIALS & SUPPLIES		**18,324**	**17,245**	**20,000**	**20,678**	**20,000**	**-**
01-13-84000	Equipment Maintenance	17,844	15,723	24,000	24,959	24,000	-
01-13-84200	Building Maintenance	14,142	36,646	20,000	103,880	30,000	10,000
01-13-84300	Training	1,039	2,460	3,000	2,608	3,000	-
01-13-84600	Lease Rental	396	297	396	594	500	104
01-13-84700	Telephone	4,348	519	700	521	700	-
01-13-84800	Utilities	13,397	18,058	13,500	27,907	30,000	16,500
01-13-84950	EV Charging	-	-	-	30,951	-	-
01-13-85000	Janitorial Service	17,655	16,350	18,260	17,117	18,260	-
01-13-85400	Bank Charges	35,763	48,819	49,500	70,304	70,000	20,500
01-13-86050	Consulting Fees	-	32,529	79,000	53,375		(79,000)
01-13-86100	Liability Insurance/Bonds	85,166	162,314	237,281	253,220	261,009	23,728
01-13-86300	Legal Publications	17,180	13,502	18,000	27,742	20,000	2,000
01-13-86400	Auditing Fees	22,974	25,378	30,000	34,716	30,000	-
01-13-86500	Election Expense	1,788	-	3,000	-	6,000	3,000
01-13-86600	ACOG Dues	2,902	3,006	3,050	6,442	3,300	250
01-13-86700	OML Dues	5,891	5,973	5,900	-	5,900	-

01-13-86800	Reassessment	27,262	27,936	28,000	59,823	28,000	-
01-13-86900	Postage	5,953	7,543	8,000	10,352	8,000	-
01-13-87000	Misc. Expenses	40,952	81,578	95,000	63,853	83,000	(12,000)
OTHER SERVICES & CHARGES		**314,652**	**498,630**	**636,587**	**788,364**	**621,669**	**(14,918)**
01-13-87100	H.R.A.	20,568	20,697	25,000	13,185	25,000	-
01-13-87200	Education Scholarship	5,641	3,332	10,000	2,882	10,000	-
HRA		**26,209**	**24,028**	**35,000**	**13,185**	**35,000**	**-**
01-13-88100	Capital Outlay	-	114,206	1,134,491	1,026,212	335,000	(799,491)
Capital Outlay		**-**	**114,206**	**1,134,491**	**1,026,212**	**335,000**	**(799,491)**
01-13-99900	Transfer out to CIP		1,300,000		-		-
TRANSFER OUT		**-**	**1,300,000**	**-**	**-**	**-**	**-**
GENERAL GOVERNMENT BUDGET		**$ 359,185**	**$ 1,954,109**	**$ 1,826,078**	**$ 822,227**	**$ 1,011,669**	**$ (814,409)**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHC
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
CODE DIVISION							
01-14-80100	Salaries	$ 189,339	$ 244,336	$ 269,387	$ 267,016	$ 278,980	$ 9,593
01-14-80200	Overtime	2,614	203	-	775	775	775
01-14-80300	FICA / Medicare	14,684	18,707	21,003	20,466	25,311	4,308
01-14-80400	Dental Insurance	1,460	1,959	2,170	2,009	2,481	311
01-14-80500	Health Insurance	30,223	36,185	35,737	39,127	39,018	3,281
01-14-80600	Worker's Comp.	4,184	5,480	10,388	9,605	9,995	(393)
01-14-80700	Unemployment	557	1,207	1,090	1,554	1,554	464
01-14-80800	OMRF Pension	15,076	18,266	21,551	21,264	22,149	598
01-14-81100	Uniform Rental	436	4,300	4,276	5,513	5,554	1,278
01-14-81200	Medical Exams	-	180	500	276	500	-
PERSONNEL SERVICES		**258,573**	**330,824**	**366,102**	**367,607**	**386,317**	**20,215**
01-14-83000	Supplies	1,382	2,361	4,000	2,997	4,000	-
01-14-83200	Office Supplies	69	-	300	-	300	-
01-14-83500	Safety Supplies	-	144	-	300	300	300
MATERIALS & SUPPLIES		**1,451**	**2,505**	**4,300**	**3,297**	**4,600**	**300**
01-14-84000	Equipment Maintenance	-	-	-	411	-	-
01-14-84100	Vehicle Maintenance	1,451	2,382	2,600	2,339	2,600	-
01-14-84300	Training/Membership	406	2,049	3,000	4,067	5,000	2,000

01-14-84600	Software Agreement	2,768	3,059	5,715	31,246	31,246	25,531
01-14-84700	Telephone	4,128	4,401	6,000	5,103	6,000	-
01-14-84800	Utilities	529	770	1,000	994	1,000	-
01-14-84900	Fuel	879	1,471	1,300	2,994	3,000	1,700
01-14-86010	Abatement Cost	152	-	-	-	-	-
01-14-88850	Life and Safety	322	787	4,500	-	2,000	(2,500)
OTHER SERVICES & CHARGES		**10,635**	**14,920**	**24,115**	**47,154**	**50,846**	**26,731**
01-14-99000	Transfer to CIP	-	7,570	18,757	7,570	7,570	(11,187)
TRANSFER OUT		**-**	**7,570**	**18,757**	**7,570**	**7,570**	**(11,187)**
CODE DIVISION BUDGET		**$ 270,659**	**$ 355,819**	**$ 413,274**	**$ 425,627**	**449,333**	**$ 36,059**

CITY OF NICHOLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
SAFETY & RISK MANAGEMENT							
01-15-80100	Salaries	$ 110,508	$ 118,824	$ 128,361	$ 130,917	$ 134,493	$ 6,132
01-15-80300	FICA / Medicare	8,633	9,239	9,735	10,215	10,200	465
01-15-80400	Dental	479	517	517	517	621	104
01-15-80500	Health Insurance	19,072	18,086	18,905	18,905	19,843	938
01-15-80600	Worker's Comp.	1,794	2,344	2,597	2,401	2,499	(98)
01-15-80700	Unemployment	240	248	200	-	200	-
01-15-80800	OMRF Pension	8,789	9,402	10,181	10,343	10,667	486
01-15-81200	Medical Exam	-	-	100	-	100	-
PERSONNEL SERVICES		**149,515**	**158,660**	**170,596**	**173,298**	**178,623**	**8,027**
01-15-83000	Supplies	5,178	5,133	13,500	11,854	10,000	(3,500)
SUPPLIES		**5,178**	**5,133**	**13,500**	**11,854**	**10,000**	**(3,500)**
01-15-84000	Equipment Maintenance	-	-	100	-	-	(100)
01-15-84100	Vehicle Maintenance	697	6,519	1,000	231	500	(500)
01-15-84300	Training and Membership	2,314	6,582	8,000	1,810	8,000	-
01-15-84700	Telephone	1,007	1,057	1,800	2,034	1,800	-
01-15-84850	Wellness Program	2,069	26,639	4,000	21,001	16,000	12,000
01-15-84900	Fuel	626	769	1,000	1,673	1,500	500
OTHER SERVICES & CHARGES		**6,713**	**41,565**	**15,900**	**26,749**	**27,800**	**11,900**
01-15-99000	Transfer to CIP	-	5,448	5,448	5,448	5,448	-
TRANSFER OUT		**-**	**5,448**	**5,448**	**5,448**	**5,448**	**-**
SAFETY & RISK MANAGEMENT		**$ 161,406**	**$ 210,805**	**$ 205,444**	**$ 217,350**	**$ 221,871**	**- $ 16,427**

Attachment: 9b 2023-2024 Budget (6611 : Resolution approving and adopting 2023-2024 Budget)

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
GENERAL FUND

Account Number	Department Activity	Actual Expenditures FY 2020-21	Actual Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
INFORMATION SYSTEMS							
01-16-80100	Salaries	$ 176,722	$ 194,453	$ 207,802	$ 212,059	$ 212,165	$ 4,363
01-16-80200	Overtime	-	-	500		500	
01-16-80300	FICA / Medicare	13,703	15,059	15,410	16,498	16,218	808
01-16-80400	Dental	958	1,033	1,034	1,033	1,248	214
01-16-80500	Health Insurance	34,872	31,322	31,818	32,741	34,376	2,558
01-16-80600	Worker's Comp.	3,587	4,705	4,570	3,602	4,570	-
01-16-80700	Unemployment	437	503	400	141	400	-
01-16-80800	OMRF Pension	14,243	15,540	17,079	17,183	17,359	280
01-16-81400	Car Allowance	2,400	2,400	3,600	3,600	3,600	-
PERSONNEL SERVICES		**246,922**	**265,016**	**282,213**	**286,857**	**290,436**	**8,223**
01-16-83000	Supplies	3,548	2,031	4,000	2,834	4,000	-
SUPPLIES		**3,548**	**2,031**	**4,000**	**2,834**	**4,000**	**-**
01-16-84000	Equipment Maintenance	47,366	47,600	70,000	61,783	150,000	80,000
01-16-84200	Building Maintenance	99	300	1,200	688	2,000	800
01-16-84300	Training/Membership	10,545	8,605	11,000	4,656	11,000	-
01-16-84600	Lease/Rental	15,254	11,844	15,000	20,854	27,000	12,000
01-16-84700	Telephone	3,757	3,181	5,000	3,392	5,000	-
01-16-86050	Consulting Fees	9,290	7,114	8,000	-	8,000	-
OTHER SERVICES & CHARGES		**86,311**	**78,644**	**110,200**	**91,373**	**203,000**	**92,800**
01-16-99000	Transfer to CIP	-	87,664	87,664	87,664	87,664	-
TRANSFER OUT		**-**	**87,664**	**87,664**	**87,664**	**87,664**	**-**
INFORMATION SYSTEMS		**$ 336,781**	**$ 433,355**	**$ 484,077**	**$ 468,729**	**$ 585,100**	**$ 101,023**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Dept.		Proposed Budget 2023-2024	
GENERAL FUND			
Dept.	**Activity**		
	Depreciation Transfer	2,553,205	
	Grant Revenue	266,121	
	Carryover from Fund Balance	2,990,935	
	TOTAL AVAILABLE FUNDS	5,810,261	
Administration			
07-02-88200	Furniture	20,702	
07-02-88400	Software	37,489	
07-02-88500	Equipment	36,531	
		94,722	
Police Dept.			
07-06-88100	Vehicles	625,633	
07-06-88200	Furniture	6,606	
07-06-88400	Software	13,880	
07-06-88500	Equipment	45,841	
07-06-88600	Radios	108,222	
07-06-88700	Guns	20,881	
		821,063	
Fire Dept.			
07-07-88100	Vehicles	251,963	*
07-07-88150	Fire Trucks Reserve	372,807	*
07-07-88200	Furniture	49,526	*
07-07-88400	Software	4,807	
07-07-88500	Equipment	72,158	
07-07-88600	Radios	12,636	
07-07-88800	Medical Equipment	27,306	
07-07-88900	SCBA	49,436	
07-07-89100	Hose	40,501	
		881,140	

Streets		
07-09-88100	Vehicles	89,913
07-09-88500	Equipment	66,608
07-09-89200	Monument Entry	14,601
		171,122
Sanitation		
07-10-88100	Vehicles	1,023,129
07-10-88500	Equipment	3,000
		1,026,129
Parks Dept		
07-11-88000	Capital Outlay	2,000,000
07-11-88500	Equipment	106,717
		2,106,717
Public Works Administration		
07-12-88100	Vehicles	61,666
07-12-88500	Capital Improvement-Equipment	9,386
07-12-88200	Furniture	31,151
		102,203
Code		
07-14-88100	Vehicles	217,648
07-14-88400	Software	12,711
		230,359
Risk Management		
07-15-88100	Vehicles	66,748
07-15-88200	Furniture	1,604
07-15-88500	Equipment	9,301
		77,653
Information Management Systems		
07-16-88200	Furniture	9,986
07-16-88300	Computers	85,636
07-16-88500	Equipment	172,199
07-16-88400	Software	7,142
07-16-88600	Radios	1,191
07-16-88500	Building - Insulation	23,000
		299,154
	TOTAL GENERAL FUND CIP FUND	**5,810,261**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Transfer	86,836
	Carryover from Fund Balance	1,861,222
	TOTAL AVAILABLE FUNDS	**1,948,058**
	NHMA	
13-12-88100	Vehicles	236,143
13-12-88400	Software	60,090
13-12-88500	Equipment	135,494
13-12-88600	Communications - Radios	6,777
13-12-89200	Water Wells	944,017
13-12-89300	Reserve for Paint water tower	110,000
13-16-88300	Computers	24,951
13-12-88000	Building	430,586
	TOTAL NHMA CIP FUND BUDGET	**1,948,058**
	Total General Fund and NHMA Capital Improvement Budget	**7,758,319**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Dept.	Activity		Estimate Beginning 23-24	22-23 requests	23-24 request	Actual Depreciation Transfer	Grant Revenue	
GENERAL FUND	Depreciation Transfer	2,553,205						
	Grant Proceeds	266,121						
	Carryover from Fund Balance	2,990,935						
	TOTAL AVAILABLE FUNDS	5,810,261						
Administration								
07-02-88200	Furniture		5,355.20		(20,000.00)	15,347.00		702.
07-02-88400	Software		37,489.00					37,489.
07-02-88500	Equipment		36,531.00					36,531.
								74,722.
Police Dept.								
07-06-88100	Vehicles		585,954.56		(67,500.00)	39,678.00		558,132.
07-06-88200	Furniture		5,726.00			880.00		6,606.
07-06-88400	Software		11,980.00			1,900.00		13,880.
07-06-88500	Equipment		(38,458.85)		(12,500.00)	25,753.00	58,547.00	33,341.
07-06-88600	Radios		96,558.84		(24,000.00)	11,663.00		84,221.
07-06-88700	Guns		18,906.00			1,975.00		20,881.
								717,062.
Fire Dept.								
07-07-88100	Vehicles		235,080.27	(200,000.00)		16,883.00		51,963.
07-07-88150	Fire Trucks Reserve		300,000.00	(300,000.00)		72,807.00		72,807.
07-07-88200	Furniture		10,392.21	(13,071.00)	(16,800.00)	39,134.00		19,655.
07-07-88400	Software		4,207.00			600.00		4,807.
07-07-88500	Equipment		59,910.98		(24,180.00)	12,247.00		47,977.
07-07-88600	Radios		8,012.42		(2,500.00)	4,624.00		10,136.
07-07-88800	Medical Equipment		14,836.06			12,470.00		27,306.
07-07-88900	SCBA		41,261.50			8,174.00		49,435.
07-07-89100	Hose		23,068.76		(40,500.00)	17,432.00		0.
								284,089.
Streets								
07-09-88100	Vehicles		70,448.59		(66,000.00)	19,464.00		23,912.
07-09-88500	Equipment		35,049.00			31,559.00		66,608.
07-09-89200	Monument Entry		14,601.00					14,601.
								105,121.
Sanitation			-					
07-10-88100	Vehicles		728,745.91	(298,047.00)	(320,000.00)	86,809.00	207,574.00	405,081.
07-10-88500	Equipment		1,500.00			1,500.00		3,000.
								408,081.
Parks Dept								
07-11-88000	Capital Outlay		-		(2,000,000.00)	2,000,000.00		-
07-11-88500	Equipment		95,049.80			11,667.00		106,716.
								106,716.

Public Works Administration							
07-12-88100	Vehicles	57,095.50			4,570.00		61,665.
07-12-88500	Capital Improvement-Equipment	6,386.00			3,000.00		9,386.
07-12-88200	Furniture	29,951.00			1,200.00		31,151.
							102,202.
Code							
07-14-88100	Vehicles	203,590.81			14,057.00		217,647.
07-14-88400	Software	8,011.00			4,700.00		12,711.
							230,358.
Risk Management							
07-15-88100	Vehicles	62,857.13			3,891.00		66,748.
07-15-88200	Furniture	1,604.00					1,604.
07-15-88500	Equipment	7,743.71			1,557.00		9,300.
							77,652.
Information Management Systems							
07-16-88200	Furniture	7,986.13			2,000.00		9,986.
07-16-88500	Equipment	53,807.13		(13,000.00)	31,829.00		72,636.
07-16-88300	Computers	118,364.19		(25,500.00)	53,835.00		146,699.
07-16-88400	Software	7,142.00					7,142.
07-16-88500	Building - Insulation	1,191.00					1,191.
07-16-88600	Radio/Communication	23,000.00					23,000.
							260,654.
	TOTAL GENERAL FUND CIP FUND	**2,990,934.85**	**(811,118.00)**	**(2,632,480.00)**	**2,553,205.00**	**266,121.00**	**2,366,662.**

NICHOLS HILLS MUNICIPAL AUTHORITY CIP FUND

	Depreciation Transfer	86,836						
	Carryover from Fund Balance	1,861,222						
	TOTAL AVAILABLE FUNDS	1,948,058						
	NHMA							
13-12-88100	Vehicles		206,240.56	(152,643.00)	(66,000.00)	29,902.00		17,499.
13-12-88400	Software		52,500.00			7,590.00		60,090.
13-12-88500	Equipment		101,893.39	(89,619.60)	(13,000.00)	33,601.00		32,874.
13-12-88600	Communications - Radios		6,024.00			753.00		6,777.
13-12-89200	Water Wells		944,017.00			-		944,017.
13-12-89300	Reserve for Paint water tower		100,000.00			10,000.00		110,000.
13-16-88300	Computers		19,961.00			4,990.00		24,951.
13-12-88000	Building		430,586.10	(381,764.15)				48,821.
	TOTAL NHMA CIP FUND BUDGET		**1,861,222.05**	**(624,026.75)**	**(79,000.00)**	**86,836.00**		**1,245,031.**
	Total General Fund and NHMA Capital Improvement Budget		**4,852,156.90**	**(1,435,144.75)**	**(2,711,480.00)**	**2,640,041.00**	**266,121.00**	**3,611,694.**

CITY OF NICHOLS HILLS
STREET & ALLEY FUND
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY

Account Number	Department Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
02-00-73400	Gasoline Tax	$ 6,112	$ 6,957	$ 6,750	$ 6,878	$ 6,534	$ (216)
02-00-73450	Motor Vehicle License	28,819	30,714	29,007	26,824	25,483	(3,524)
02-00-78500	Interest Income	290	696	427	8,119	7,713	7,286
	TOTAL REVENUES	35,221	38,367	36,184	41,821	39,731	3,547
02-00-79800	Carryover	-	-	196,518	235,000	235,000	38,482
	FUNDS AVAILABLE FOR BUDGET	**$ 35,221**	**$ 38,367**	**$ 232,702**	**$ 276,821**	**274,731**	**42,029**

Account Number	Department Activity	Actual Expenditures FY 2021-22	Actual Expenditures FY 2021-22	Proposed Budget FY 2023-2024	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024	Proposed minus Current
02-09-83000	Supplies	-	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES		-	-	-	-	**-**	**-**
02-09-84000	Equipment Maintenance	-	-	-	-	-	-
02-09-84100	Vehicle Maintenance	-	-	-	-	-	-
02-09-84600	Lease/Rental	-	-	-	-	-	-
02-09-85800	Contingency	-	37,750	232,702	-	274,731	42,029
TOTAL OTHER SERVICES & CHARGES		-	37,750	232,702	**-**	**274,731**	42,029
TOTAL STREET & ALLEY BUDGET		**$ -**	**$ 37,750**	**$ 232,702**	**$ -**	**$ 274,731**	**$ 42,029**

Fund 03 - Designated Fund - Fire and General Employees

	Department Activity	Actual Revenues / Expenditures FY 2020-21	Actual Revenues / Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024
03-07-72200	Fire Department	$ 455	$ 309	$ -	$ 613	$ 60
03-07-78550	Fire Carryover	-		2,175	2,125	2,125
	TOTAL	**$ 455**	**$ 309**	**$ 2,175**	**$ 2,738**	**$ 2,185**
	Projected Expenses:					
03-07-83000	Fire Supplies	160	1,953	2,175	723	2,185
	TOTAL	**$ 160**	**$ 1,953**	**$ 2,175**	**$ 723**	**$ 2,185**

Fund 04 - Police Department

	Department Activity	Actual Revenues / Expenditures FY 2020-21	Actual Revenues / Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024
04-00-79506	Police Department	$ 1,668	$ 1,713	$ 750	$ 2,400	$ 2,400
04-00-79806	Police Carryover	-	-	29,005	29,000	29,000
04-00-79300	Animal Control Revenue	36,172	5,605	-	-	-
	Animal Control Carryover	-	-	44,335	17,163	17,163
	TOTAL	**$ 37,840**	**$ 7,318**	**$ 74,090**	**$ 48,563**	**$ 48,563**
	Projected Expenses:					
04-06-83000	Police Supplies	2,982	1,108	29,755	3,606	31,400
04-06-83300	Animal Control Supplies	2,421	-	44,335	36,402	17,163
	TOTAL	**$ 5,403**	**$ 1,108**	**$ 74,090**	**$ 40,008**	**$ 48,563**

Fund 05 - Public Works

Department Activity		Actual Revenues / Expenditures FY 2020-21	Actual Revenues / Expenditures FY 2021-22	Current Budget FY 2022-2023	Estimated Actual FY 2022-2023	Proposed Budget FY 2023-2024
05-00-79512	Public Works Department	$ 203	$ 208	$ -	$ 346	$ -
05-00-79812	Public Works Carryover	-	-	2,288	2,230	2,230
	TOTAL	**$ 203**	**$ 208**	**$ 2,288**	**$ 2,576**	**$ 2,230**
	Projected Expenses:					
05-12-83000	P.W. Supplies	153	447	2,288	-	2,230
	TOTAL	**$ 153**	**$ 447**	**$ 2,288**	**$ -**	**$ 2,230**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SINKING FUND

		2023-2024
Resources		
Ad Valorem Taxes	$	5,991,138
Interest Income		10,000
Total Resources Available	$	6,001,138
Estimated Expenditures (Debt Service)		
Bank Charges	$	700
Principal Payments on G.O. Bonds:		4,605,000
Interest Payments on G.O. Bonds:		1,392,888
Agent Fees		2,550
Total Expenditures	$	6,001,138

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
911 Fund

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
10-00-71800	911 Revenue	8,594	8,712	8,000	8,883	8,000
10-00-78500	Interest Income	76	203	100	2,419	2,298
10-00-79800	Carryover	-	-	57,516	68,300	68,300
	TOTAL REVENUES	**$ 8,670**	**$ 8,915**	**$ 65,616**	**$ 79,602**	**$ 78,598**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2021-22	Proposed Budget FY 2023-2024	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
10-13-83000	Materials & Supplies	-	1,034	1,000	-	1,000
10-26-83975	Contingency Fund	-	-	64,616	-	77,598
	TOTAL EXPENDITURES	**$ -**	**$ 1,034**	**$ 65,616**	**$ -**	**$ 78,598**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
Impound Fee - Police

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
11-00-76350	Police Impound Fees	$ 2,500	$ 4,600	$ 3,500	4,933	$ 4,687
11-00-78500	Interest Income	36	96	100	1,175	1,116
11-00-79800	Carryover	-	-	27,029	33,100	33,100
	TOTAL REVENUES	$ 2,536	$ 4,696	$ 30,629	$ 39,208	**$ 38,903**

EXPENDITURES

	Activity	Actual Expenses FY 2020-21	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
11-06-84000	Equipment Maintenance	-	-	5,000	-	5,000
11-06-86850	Software Maintenance	-	-	4,000	-	4,000
11-06-86875	Automated License Plate Reader Maintenance	-	-	21,629	-	29,903
	TOTAL EXPENDITURES	$ -	$ -	$ 30,629	$ -	**$ 38,903**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
WATER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
14-00-75350	Water Capacity Charges	$ 15,970	$ 9,190	$ 12,000	9,300	$ 8,835
14-00-78500	Interest Income	1,524	441	280	5,007	4,757
14-00-79800	Carryover	-	-	123,442	137,000	137,000
	TOTAL REVENUES	**$ 17,494**	**$ 9,631**	**$ 135,722**	**$ 151,307**	**$ 150,592**

EXPENDITURES

	Activity	Actual Expenses FY 2018-19	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
14-22-89900	Capital - Water System	-	-	135,722	-	150,592
	TOTAL EXPENDITURES	$ -	$ -	**$ 135,722**	**$ -**	**$ 150,592**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
SEWER IMPACT FEES FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
15-00-75350	Sewer Capacity Charges	$ 21,001	$ 5,526	$ 11,000	11,052	$ 10,499
15-00-78500	Interest Income	141	288	185	3,333	3,166
15-00-50300	Carryover	-	-	80,215	92,000	92,000
	TOTAL REVENUES	$ 21,142	$ 5,814	$ 91,400	$ 106,385	**$ 105,666**

EXPENDITURES

	Activity	Actual Expenses FY 2021-22	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
15-23-89900	Capital - Sewer System	24,850	-	91,400	-	105,666
	TOTAL EXPENDITURES	$ 24,850	$ -	$ 91,400	$ -	**$ 105,666**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
DRAINAGE FEE FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
17-00-75370	Drainage Fee	$ 27,186	$ 65,310	$ 62,148	65,440	$ 62,168
17-00-78500	Interest Income	16	89	251	6,260	5,947
17-00-50300	Carryover	-	-	145,000	200,000	200,000
	TOTAL REVENUES	**$ 27,202**	**$ 65,399**	**$ 207,399**	**$ 271,700**	**$ 268,115**

EXPENDITURES

	Activity	Actual Expenditures FY 2020-21	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
17-24-89900	Drainage System	-	-	207,399	-	268,115
	TOTAL EXPENDITURES	**$ -**	**$ -**	$ 207,399	$ -	**$ 268,115**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
HEALTH INSURANCE FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
18-00-78500	Interest Income	$ 68	$ 679	$ 400	13,464	$ 8,000
18-0079550	Misc Income	6,702	37,406	10,000	57,096	30,000
18-00 79805	Premium Income	1,120,940	1,037,410	1,030,870	1,086,150	1,082,413
	TOTAL REVENUES	**$ 1,127,710**	**$ 1,075,495**	**$ 1,041,270**	**$ 1,156,709**	**$ 1,120,413**

EXPENDITURES

	Activity	Actual Expenditures FY 2020-21	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
80-00-85400	Bank Charges	567	520	1,000	583	600
18-13-80510	Premium Expense	188,577	201,534	192,039	203,544	202,433
18-13-80520	Health Insurance Claims	903,579	772,021	814,379	796,860	869,200
18-13-80530	Administration Cost	34,923	43,414	33,852	43,716	48,180
	TOTAL EXPENDITURES	**$ 1,127,646**	**$ 1,017,489**	$ 1,041,270	$ 1,044,703	**$ 1,120,413**

CITY OF NICHOLS HILLS
CITY OF NICHOLS HILLS AND NICHOLS HILLS MUNICIPAL AUTHORITY
PARKS FUND

REVENUES

	Activity	Actual Revenues FY 2020-21	Actual Revenues FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
20-0079520	Donations - Parks	$ -	$ 1,500,000	$ -	$ -	$ -
20-00-78500	Interest Income	-	2,431	1,200	22,687	5,000
20-00-50300	Carryover	-	-	1,000,000	300,000	300,000
	TOTAL REVENUES	**$ -**	**$ 1,502,431**	**$ 1,001,200**	**$ 322,687**	**$ 305,000**

EXPENDITURES

	Activity	Actual Expenditures FY 2020-21	Actual Expenses FY 2021-22	Current Budget FY 2022-2023	Est. Actual FY 2022-2023	Proposed Budget FY 2023-2024
20-11-83900	Other Services & Charges	-	105,500	45,000	52,700	25,000
20-11-88000	Capital Outlay	-	175,148	760,000	806,929	25,000
20-11-83975	Contingency Fund	-	-	196,200	-	255,000
	TOTAL EXPENDITURES	**$ -**	**$ 280,648**	$ 1,001,200	$ 859,629	**$ 305,000**

F&C CPAs

Dan Bledsoe, CPA, CFE | Partner
405-878-7320
405-514-0500
dbledsoe@finley-cook.com
Finley-Cook.com

Finley & Cook, PLLC
1421 East 45th Street
Shawnee, OK 74804

April 26, 2023

City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Dear Council Members:

We are pleased to confirm our understanding of the services we are to provide the City of Nichols Hills (the "City") for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis
2) Budgetary Comparison Schedule (Budgetary Basis)—General Fund

(Continued)

Audit Scope and Objectives, Continued

3) Schedule of Share of Net Pension Liability (Asset)—Police Pension
4) Schedule of City Contributions—Police Pension & Retirement System
5) Schedule of Share of Net Pension Liability—Firefighter's System
6) Schedule of City Contributions—Firefighter's Pension & Retirement System
7) Schedule of Changes in Net Pension Liability (Asset) and Related Ratios—OkMRF
8) Schedule of Employer Contributions—OkMRF
9) Schedule of Changes in Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

1) Combining Balance Sheet—General Fund Accounts
2) Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance—General Fund Accounts
3) Combining Balance Sheet—Nonmajor Governmental Funds
4) Combining Statement of Revenues, Expenditures, and Changes in Fund Balance—Nonmajor Governmental Funds
5) Budgetary Comparison Schedule—Nonmajor Governmental Funds
6) Budgetary Comparison Schedule—Major Governmental Funds
7) Combining Schedule of Net Position—NHMA Enterprise Fund Accounts
8) Combining Schedule of Revenues, Expenses, and Changes in Net Position—NHMA Enterprise Fund Account

Audit Scope and Objectives, Continued

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

1) Introductory section for the Annual Comprehensive Financial Report (ACFR)
2) Statistical section for the ACFR
3) Other supplemental information for the ACFR

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the City and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City 's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Auditors' Responsibilities for the Audit of the Financial Statements, Continued

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Recording of revenues and related receivables or unearned revenue in accordance with GAAP and in the proper period
- Recording of expenses and related payables or accrued liabilities in accordance with GAAP and in the proper period

Audit Procedures—Internal Control

We will obtain an understanding of the City and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

Responsibilities of Management for the Financial Statements, Continued

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Finley & Cook, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Auditor and Inspector (SAI) or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Finley & Cook, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of 5 years after the report release date or for any additional period requested by the SAI. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Dan Bledsoe is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in October 2023 and to issue our reports no later than December 1, 2023.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $29,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

Government Auditing Standards suggest that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. Our 2022 review report accompanies this letter.

Reporting

We will issue a written report upon completion of our audit of the City 's financial statements. Our report will be addressed to the Honorable Mayer and Members of the City Council of the City of Nichols Hills. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City 's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,

FINLEY & COOK, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

Dan Bledsoe

Dan Bledsoe
Partner

____
Management Signature and Title

____
Date

____
Governance Signature and Title

____
Date

HBC
CPAs & Advisors

Report on the Firm's System of Quality Control

September 29, 2022

To the Partners of
Finley & Cook, PLLC
and the Peer Review Committee of the OSCPA

We have reviewed the system of quality control for the accounting and auditing practice of Finley & Cook, PLLC (the firm) in effect for the year ended March 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act; audits of employee benefit plans; audits performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

9905 N. May Avenue, Oklahoma City, Oklahoma 73120
Phone (405) 848-7797 Fax (405) 848-7840 Web address: www.hbc-cpas.com

To the Partners of
Finley & Cook, PLLC
and the Peer Review Committee of the OSCPA
Page 2

Opinion

In our opinion the system of quality control for the accounting and auditing practice Finley & Cook, PLLC in effect for the year ended March 31, 2022 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies), or fail. Finley & Cook, PLLC has received a peer review rating of pass.

HBC CPAs & Advisors

HBC CPAs & Advisors
Oklahoma City, Oklahoma

CRAWFORD & ASSOCIATES P.C.

April 28, 2023

Honorable Mayor, Members of the City Council, and Board of Trustees of the
Nichols Hills Municipal Authority
City of Nichols Hills
6407 Avondale DR
Nichols Hills, OK 73116-6403

To the Honorable Mayor, Members of the City Council, and Board of Trustees of the Nichols Hills Municipal Authority:

Crawford & Associates, P.C. is pleased that the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority (collectively the "City") continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Nichols Hills management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Preparation of Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2024
Preparation of Sinking Fund Financial Statements for the fiscal year ending June 30, 2023

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City as of and for the year ended June 30, 2023. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities *d.* The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within the City, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Services Related to the Preparation of Prescribed Form Financial Statements and Schedules

You have requested that we prepare the prescribed form financial statements and schedules of the City as of and for the years listed below, in accordance with the basis of accounting prescribed by the Office of the Oklahoma State Auditor and Inspector pursuant to 68 OS Section 3003.B and as promulgated by 68 OS Section 3009-3011. Such prescribed forms will include:

a. Sinking Fund Estimate of Needs for the fiscal year ending June 30, 2024
b. Sinking Fund Financial Statements for the fiscal year ending June 30, 2023

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the prescribed form financial statements and schedules listed above in accordance with the basis of accounting referenced above, based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Service Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the prescribed form financial statements and schedules.

The prescribed form financial statements and schedules will be presented in accordance with the requirements of Oklahoma statutes referenced above and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

The preparation engagement cannot be relied upon to identify or disclose any prescribed form financial statement or schedule misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management's Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare the prescribed form financial statements and schedules in accordance with the basis of accounting referenced above. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your prescribed form financial statements and schedules in accordance with SSARSs:

1. The selection of the basis of accounting referenced above as the financial reporting framework to be applied in the preparation of the financial statements and schedules;
2. The prevention and detection of fraud;
3. To ensure that the entity complies with the laws and regulations applicable to its activities;
4. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements and schedules
5. To provide us with:
    a. Documentation, and other related information that is relevant to the preparation and presentation of the prescribed form financial statements and schedules,
    b. Additional information that may be requested for the purpose of the preparation of the prescribed form financial statements and schedules, and
    c. Unrestricted access to persons within the City of whom we determine necessary to communicate.

The prescribed form financial statements and schedules will not be accompanied by a report. However, you agree that the prescribed form financial statements and schedules will clearly indicate on each page that no assurance is provided on them.

<u>Other Requested and Available Services</u>

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President $265
- Shareholders $180
- Senior Managers $160
- Managers $140
- Senior Professional Staff $120
- Professional Staff $80
- Clerical Staff $50

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request. In the event we complete FY 2023 prior to the end of FY 2024, we may begin interim preparations in the spring of 2024 to facilitate a more timely issuance of FY 2024's financial statements.

The term of this engagement is a period from July 1, 2023 through June 30, 2024. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Nichols Hills.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 2023.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

____
Mayor

____
Chairman

ATTEST:

____
City Clerk

APPROVED as to form this _____ day of ___________, 2023.

____
City Attorney

MONTGOMERY INTEGRA
insurance services
1019 Waterwood Parkway, Suite E
Edmond, OK 73034
Phone – 281-235-3982
Fax – 405-562-5814

June 5, 2023

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: 07/01/2023 Contract

SUBJECT: Employee Benefits Plans – City of Nichols Hills Fiscal Year 07/01/2023 – 06/30/2024

Outline of Plan coverages renewing 07/01/2023 – 06/30/2024 to be serviced by Steven Montgomery, Montgomery Integra Insurance.

- Kempton Group Inc (TPA Administration) - #100014 – Change to New Third Party Administrator – slight rate increase
- Delta Dental - #0002086 – No Plan Changes. Rate increase of 20% due to claims
- VSP Vision Plan - #30049418 – No Plan Changes or Rate Changes
- Dearborn National (Group Life) - #F020238 – No Plan Changes or Rate Changes
- Keystone Flex Plan – No Changes or Cost Changes
- Keystone HRA – No Changes or Cost Changes
- American Fidelity Worksite Benefits – Same Plan Offerings

Changing the Third Party Administrator due to claims payment and reporting issues, as well as new TPA is providing some enhanced benefits for surgical and other procedures at no cost to the members. Dental Insurance had substantial claims over the last 2 years (approximately 200% loss ratio). All other plans have held plan changes and premiums for this renewal.

Steven Montgomery – Montgomery Integra Insurance

06/05/2023
Date

City of Nichols Hills Representative

Date

City of Nichols Hills - July 1, 2023
Employee Benefits Enrollment Guide

INTEGRA insurance services

Montgomery Integra Insurance steven@montgomeryintegra.com
1019 Waterwood Parkway, Suite E11 281-235-3982
Edmond, OK73034

Contact Information

Refer to this list when you need to contact one of your benefit vendors. For general information contact HR.

CITY OF NICHOLS HILLS

Contact Name: Sherry Dickson or Amanda Copeland
Contact Phone Number: 405-843-6637
Email Address: sdickson@nicholshills.net

MEDICAL

Provider Name: The Kempton Group Administrators
Provider Phone Number: 800-324-9396
Provider Web Address:
www.KemptonGroup.com

Physician Finder:

https://www.healthcarehighways.com/provider-search

****Chose HCH Plus – OK****

DENTAL

Provider Name: Delta Dental Of Oklahoma
Provider Phone Number: 405-607-2100
Provider Web Address: www.deltadentalok.org

LIFE AND AD&D

Provider Name: Dearborn National/BCBS
Dearborn National@ Provider Phone Number: 800-348-4512
Provider Web Address: www.dearbornnational.com

HRA & FLEXIBLE SPENDING ACCOUNT

Provider Name: Keystone Flex Administrators, LLC
Provider Phone Number: 405-285-1184
Provider Web Address: www.keystoneflex.com

Vision

Provider Name: VSP — Vision Service Plan
Provider Phone Number: (800)877-7195
Provider Web Address: www.vsp.com

Supplemental

Provider Name: American Fidelity
Provider Phone Number: (800) 662-1113
Provider Web Address: www.americanfidelity.com

FOR ADDITIONAL INFORMATION AND/OR ASSISTANCE WITH YOUR EMPLOYEE BENEFITS

Provider Name: Montgomery Integra Insurance
Contact: Steven Montgomery 281-235-3982
steven@montgomeryintegra.com

While City of Nichols Hills is interested and concerned about the health of our employees and their families, we have HIPPA Privacy Compliance obligations which limit us to the information shared. If you are experiencing a claim issue and cannot get it resolved by calling Customer Service with the Insurance Company, we ask that you contact our broker at Montgomery Integra. For assistance with claims issues, Steve will need a copy of your Explanation of Benefits (EOB), your SSN or Member ID and date of birth.

Welcome to Open Enrollment

Elections you make during open enrollment will become effective 07/01/2023.

City of Nichols Hills offers you and your eligible family members a comprehensive and valuable benefits program. We encourage you to take the time to educate yourself about your options and choose the best coverage for you and your family.

Qualifying Events

PLEASE NOTE: Other than the annual Open Enrollment Period, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Gain or loss of coverage. Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce, or legal separation

You have 30 days from a change in family status to make changes to your current coverage.

For assistance or questions, please contact:

City of Nichols Hills —Sherry Dickson

PHONE: 405-843-6637 EMAIL: sdickson@nicholshills.net

Who is Eligible?

If you are a City of Nichols Hills full-time employee (working 30 or more hours per week) you are eligible to enroll in the benefits described in this guide. The following family members are eligible for medical, dental coverage: All eligible dependents.

How to Enroll

The first step is to review your current benefit elections. Verify your personal information and make any changes if necessary. Make your benefit elections. Once you have made your elections, you will not be able to change them until the next open enrollment period unless you have a qualified change in status.

When to Enroll

The open enrollment period runs from May 1, 2023 through May 31 , 2023. The benefits you elect during open enrollment will be effective from 07/01/2023 through 06/30/2024. We currently are setting up time slots to enroll with our enrollment specialist. They will be available on 05/9, 05/10, at the Administration Offices, and 05/10 at the City Works Building. If you have not been contacted to set up a time to enroll, you can reach out to your supervisor to get this scheduled.

How to Make Changes

Unless you have a qualified change in status, you cannot make changes to the benefits you elect until the next open enrollment period. Qualified changes in status include: marriage, divorce, legal separation, domestic partnership status change, birth or adoption of a child, change in child's dependent status, death of spouse, child or other qualified dependent, change in residence due to an employment transfer for you, your spouse or domestic partner, commencement or termination of adoption proceedings, or change in spouse's or domestic partner's benefits or employment status.

2023 MEDICAL BENEFITS
The Kempton Group Administrators

Medical coverage will be provided by our Claims Administrator The Kempton Group Administrators. The deductible amounts are $1,000 per Individual and S2000 per Family. We will also continue our HRA Benefit of $650 per Individual / $1,300 per family and will apply to deductible expenses only.

Plan	**The Kempton Group Adminstrators**
Network	Healthcare Highways
Benefits	
EMPLOYEE DEDUCTIBLE (in network Single/Family)	$1,000.00/$2,000.00
EMPLOYEE OUT OF POCKET MAXIMUM (includes deductible, Single/Family)	$4,000.00/$8,000.00
Coinsurance	20% coinsurance
Primary Care Office Visit Copay	$25.00 In Network
Specialist Office Visit Copay	$25.00 In Network
Urgent Care Vistit Copay	$25.00 In Network
Telemedicine Services	20% coinsurance after deductible
Visit with Designated Virtual Visit Network Provider	$0.00
Rehabilitation Services - Physical, Speech, Occupational Therapy & Muscle Manipulation, Pulmonary & Cardiac Rehabilitation Therapy	$25.00 copay, 24 visits for pulmonary, physical, occupational, speech, and manipulative, 36 visits cardiac
Prescriptions Drugs	
Preferred/Non-preferred Generic	Tier 1 - $10.00 copay
Preferred Brand	Tier 2 - $30.00 copay
Non-Preferred Brand	Tier 3 - $50.00 copay
Preferred Specialty	
Non-Preferred Specialty	
Emergency Room	$250.00 copay + 20% coinsurance
Hospital Stay	20% coinsurance after deductible
Outpatient Surgery	20% coinsurance after deductible

For further plan details see Benefit Summary in The Kempton Group packet.

The website for additional information is www.KemptonGroup.com and the customer service number is 1-800-324-9396. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Medical Plan Rates

Monthly Elections	Total Billed Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$675.33	100%	$0.00
Employee & spouse	$1,485.71	100% employee rate; 65% of spouse	$141.82
Employee & child	$1,249.40	100% employee rate; 65% of child(ren)	$100.47
Family	$2,161.07	100% employee rate; 65% of dependents	$260.00

Health Care and Dependent Care Flexible Spending Accounts Keystone Flex Administrators, LLC

The FSA plan is a voluntary plan funded by the employee for unreimbursed medical expenses such as prescription drugs, co-pays, deductible expenses, coinsurance, out-of-pocket dental expenses, out-of-pocket vision expenses such as glasses, contacts, exams, certain over the counter items, etc.

For Medical Flexible Spending Account, City of Nichols Hills employees can choose to elect a minimum of $60 and a maximum of $3,050 annually for this plan based upon their anticipated out-of-pocket medical expenses.

For Dependent Care Spending Account, City of Nichols Hills employees can choose to elect up to the maximum for dependent care, which is $5,000 per year.

Both of these plans operate on a "use it or lose it" rule. Expenses have to be incurred during the benefit period.

The City of Nichols Hills plan will run from 7/1/2023 to 6/30/2024, however, there is a 2 1/2 month grace period which allows employees to be able to incur expenses from 7/1/2023 to 9/15/2024 for this 2023 plan year, with a 90 day "run out" which means all claims must be filed no later than 9/30/2024, or all remaining funds will be lost. Claim forms should be submitted to Keystone Flex for reimbursement

HRA — Health Reimbursement Arrangement Keystone Flex Administrators, LLC

The City of Nichols Hills HRA will reimburse up to $650 per employee with no more than 2 per family (for family coverage). You are required to meet the first $350 of the deductible, and then the plan pays from $351 up to $1,000 of In-Network Charges. For reimbursement you must submit an Explanation of Benefits from the insurance carrier along with the appropriate claim form to Keystone Flex for reimbursement.

2023 Dental Benefits

Delta Dental of Oklahoma

You will continue to pay the dependent cost through bi-weekly payroll deductions. This plan allows you to seek treatment from both In-Network and Out of Network dental providers, however it is in your best financial interest to seek an in-network dentist.

Delta Dental of Oklahoma		
Type of Service	In - Network	Out-of-Network
Preventative Services	100% (Deductible does not apply)	100%
Deductible	$50 Individual/$150 Family	
Basic Services	80%	80%
Major Services	60%	60%
Annual Maximum	$2,000 Per Person	
Orthodontic Services	50%	50%
Orthodontic Lifetime Maximum	$1,000 Per Person	

See Attached Delta Dental Plan Summary

The website for additional information is wuw.deltadentalok.org and the customer service phone number is 405-607-2100. If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra.com. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$51.68	100%	So
Employee/Spouse	$103.32	100% employee rate; 0% of dependents	$25.82
Employee/Child(ren)	$148.10	100% employee rate; 0% of dependents	$48.21
Family	$187.78	100% employee rate; 0% of dependents	$68.05

Delta Dental Program Highlights

For Employees of **CITY OF NICHOLS HILLS • 0002086**
Delta Dental PPO – Plus Premier • July 2020

Your Program Highlights provides a brief description of the most important features of your group's dental benefits program. If you have more specific questions regarding your benefits, please contact Delta Dental of Oklahoma's Customer Service Department at **405-607-2100 (OKC Metro)** or **800-522-0188 (Toll Free).**

Dental benefits for participants and covered dependents are payable for eligible dental treatment not otherwise limited or excluded, and shall be paid in accordance with the benefit provisions of your plan, as follows:

Percent Payable for Covered and Allowable Dental Services	
Class I: Diagnostic and Preventive Services	100%
Class II: Basic Services such as amalgam and composite fillings	80%
Class III: Major Services such as crowns, dentures and implants	60%
Class IV: Orthodontic Services are available to dependent children under age twenty-six (26)	50%

Deductible and Maximum Amounts	
Annual Maximum Benefit and Deductible Accumulation Period	July 1 - June 30
Annual Deductible Per Person – applies to Classes II and III	$50*
Annual Maximum Benefit Per Person – applies to Classes I, II and III combined	$2,000**
Lifetime Maximum Benefit Payment Per Child – applies to Class IV only	$1,000

*Family Deductible not to exceed 3 times the Annual Deductible Per Person.
**Benefits paid by the plan for covered oral evaluations and routine prophylaxis (cleanings) will not reduce your Annual Maximum Benefit Per Person for Classes I, II and III combined services.

Endodontics, Periodontics and Oral Surgery are covered benefits under Class III Services.

Eligible dependent children can be covered to age twenty-six (26).

The information contained herein is not intended as a Summary Plan Description nor is it designed to serve as Evidence of Coverage for this program. Some benefits are subject to limitations such as age of patient, frequency of procedure, exclusions, etc.

Your dental benefits program allows payment for eligible services performed by any properly licensed dentist. However, maximum savings and lower out-of-pocket expenses are achieved when treatment is provided by a Delta Dental participating dentist. *Below is an illustration of a typical 100/80/50/50 plan, assuming annual deductible has been satisfied.*

Delta Dental PPO participating dentist		Delta Dental Premier participating dentist		Out-of-Network dentist	
Dentist Charge	$100	Dentist Charge	$100	Dentist Charge	$100
PPO Maximum Allowable	$70	Premier Maximum Allowable	$85	Prevailing Fee	$75
Plan pays 80% of PPO Allowable	$56	Plan pays 80% of Premier Allowable	$68	Plan pays 80% of Prevailing Fee	$60
You pay **20% of PPO Allowable**	**$14**	**You pay** **20% of Premier Allowable**	**$17**	**You pay** **Balance of the dentist charge**	**$40**

How to use your dental program:
Call the dental office of your choice and make an appointment. During your first appointment be sure to provide your dentist with the following information:

- Your Group name
- Your Group number
- The employee's social security or member ID number

Your dental program allows you to:

- Change dentists and visit a specialist of your choice at any time without preapproval
- Select a different dentist for each member of your family
- Receive dental care anywhere in the world

Find a Delta Dental participating dentist:
Two-thirds of the nation's practicing dentists are Delta Dental participating dentists. To find a participating dentist, refer to our National Dentist Directory at www.DeltaDentalOK.org or call Delta Dental's Customer Service Department at 405-607-2100 (OKC Metro) or 800-522-0188 (Toll Free).

Benefit Payment Procedure
Delta Dental pays participating dentists directly. You are responsible for any co-insurance percentages, deductible amounts, charges for non-covered services and amounts in excess of your annual maximum benefit. A Delta Dental participating dentist cannot charge you for amounts payable by Delta Dental. If you obtain treatment from a nonparticipating dentist, you may have to pay the entire bill in advance. Delta Dental will directly reimburse you, or any other participant or beneficiary, if required by law, up to your plan's maximum allowable amount.

The advantage of predetermination
If you are scheduled for dental treatment that will cost more than $250, your dentist can request a predetermination of benefits by Delta Dental to determine if the proposed treatment is covered under your program, approximately how much the service will cost and your estimated share of the cost.

Filing your claim
A Delta Dental participating dentist will file your claim at no charge. If necessary, a printable claim form may be obtained on our website at www.DeltaDentalOK.org. Completed claim forms should be submitted to the address below:

Delta Dental of Oklahoma - Claims Processing Center
P.O. Box 548809
Oklahoma City, OK 73154-8809

Basic Life Insurance

Life insurance can help provide for your loved ones if something were to happen to you. Your employer provides full-time employees with the basic life and AD&D benefit as outlined below:

Life Insurance	AD&D
$50,000	$50,000

City of Nichols Hills provides this benefit to full-time employees who work at least 40 hours with group life and accidental death and dismemberment (AD&D) insurance, and pays the full cost of this benefit.

Dependent Rider can be added for an additional cost of $1.02 per pay period in the following amounts:

Spouse - $10,000	Dependent Child(ren - $5,000

Supplemental Life Insurance

While City of Nichols Hills offers basic life and AD&D insurance, some employees may want to purchase additional coverage. Think about your personal circumstances. Are you the sole provider for your household? What other expenses do you expect in the future (for example, college tuition for your child)? Depending on your needs, you may want to consider buying supplemental coverage.

Age			Monthly Rates for		moker upplemental		Life Insurance (rate per $1,000)				
	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
	o. 037	0 047	0.066	0.099	0 158	0.255	0.413	0.637	0.992	1.693	
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

With supplemental life insurance, you are responsible for paying the full cost of coverage through your payroll deductions. You can purchase coverage for yourself in $10,000 increments up to a maximum of 5X your annual salary or $500,000. Your spouse can purchase coverage in $5,000 increments up to 50% of employee's election or $250,000. You can purchase $10,000 for $1.12 or $20,000 for $2.24 for your children.

Monthly Rates for Non-Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+
EE	0.062	0.081	0.099	0.156	0.234	0.361	0.603	0.806	1.336	2.188	*
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

Monthly Rates for Smoker Supplemental Life Insurance (rate per $1,000)											
Age	0-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
EE	0.113	0.120	0.146	0.179	0.263	0.506	0.770	1.340	1.393	2.358	3.843
SP	0. 037	0.047	0.066	0.099	0.158	0.255	0.413	0.637	0.992	1.693	*
Child	0.224 per $1,000 of coverage for Life Insurance and $0.58 for AD&D										

Additional employee and spousal AD&D insurance is $0.049 per $1 ,000.

Once a year, you should evaluate your assigned beneficiary. If you have had a life change during the year, you may want to change your beneficiary designation. Contact Human Resources at any time, should you elect to update your beneficiary.

Voluntary Products for 2022

Voluntary V SP Vision Plan

We have increased the Frames limited for 2022 vision benefits effective July I, 2022. This plan is offered through VSP and you can search for providers at www.vsp.com.

YOUR VSP VISION BENEFITS SUMMARY
CITY OF NICHOLS HILLS and VSP provide you with an affordable vision plan.

PROVIDER NETWORK:
VSP Choice
EFFECTIVE DATE:
07/01/2020

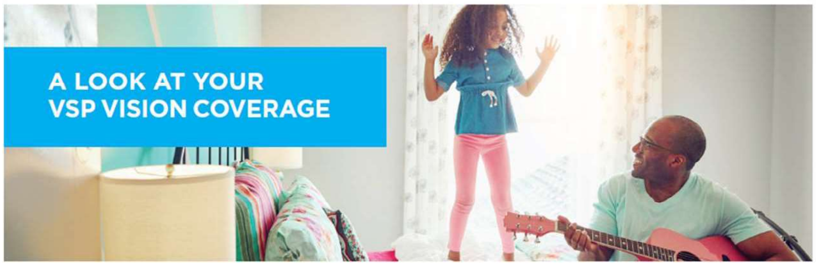
BENEFIT	DESCRIPTION	COPAY	FREQUENCY
YOUR COVERAGE WITH A VSP PROVIDER			
WELLVISION EXAM	• Focuses on your eyes and overall wellness	$10	Every 12 months
PRESCRIPTION GLASSES		$25	See frame and lenses
FRAME	• $150 allowance for a wide selection of frames • $170 allowance for featured frame brands • 20% savings on the amount over your allowance	Included in Prescription Glasses	Every 24 months
LENSES	• Single vision, lined bifocal, and lined trifocal lenses • Impact-resistant lenses for dependent children	Included in Prescription Glasses	Every 12 months
LENS ENHANCEMENTS	• Standard progressive lenses • Premium progressive lenses • Custom progressive lenses • Average savings of 20-25% on other lens enhancements	$0 $95 - $105 $150 - $175	Every 12 months
CONTACTS (INSTEAD OF GLASSES)	• $130 allowance for contacts; copay does not apply • Contact lens exam (fitting and evaluation)	Up to $60	Every 12 months
PRIMARY EYECARE	• As a VSP member, you can visit your VSP doctor for medical and urgent eyecare. Your VSP doctor can diagnose, treat, and monitor common eye conditions like pink eye, and more serious conditions like sudden vision loss, glaucoma, diabetic eye disease, and cataracts. Ask your VSP doctor for details.	$20	As needed
EXTRA SAVINGS	**Glasses and Sunglasses** • Extra $20 to spend on featured frame brands. Go to vsp.com/offers for details. • 20% savings on additional glasses and sunglasses, including lens enhancements, from any VSP provider within 12 months of your last WellVision Exam. **Retinal Screening** • No more than a $39 copay on routine retinal screening as an enhancement to a WellVision Exam **Laser Vision Correction** • Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities		
YOUR COVERAGE WITH OUT-OF-NETWORK PROVIDERS			
Get the most out of your benefits and greater savings with a VSP network doctor. Call Member Services for out-of-network plan details.			

Coverage with a retail chain may be different or not apply. Log in to vsp.com to check your benefits for eligibility and to confirm in-network locations based on your plan type. VSP guarantees coverage from VSP network providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business.

Log in to **vsp.com** to find an in-network provider based on your plan type.

*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

Customer Service: (800) 877-7195
Provider Locator: (800) 877-7195 or go to www.vsp.com



SEE HEALTHY AND LIVE HAPPY WITH HELP FROM CITY OF NICHOLS HILLS AND VSP.

vsp Vision care for life

Enroll in VSP® Vision Care to get personalized care from a VSP network doctor at low out-of-pocket costs.

VALUE AND SAVINGS YOU LOVE.
Save on eyewear and eye care when you see a VSP network doctor. Plus, take advantage of Exclusive Member Extras for additional savings.

PROVIDER CHOICES YOU WANT.
It's easy to find a nearby in-network doctor. Maximize your coverage with bonus offers and savings that are exclusive to Premier Program locations—including thousands of private practice doctors and over 700 Visionworks retail locations nationwide.

PREMIER PROGRAM

Visionworks

QUALITY VISION CARE YOU NEED.
You'll get great care from a VSP network doctor, including a WellVision Exam®—a comprehensive exam designed to detect eye and health conditions.

USING YOUR BENEFIT IS EASY!
Create an account on **vsp.com** to view your in-network coverage, find the VSP network doctor who's right for you, and discover savings with exclusive member extras. At your appointment, just tell them you have VSP.

GET YOUR PERFECT PAIR

EXTRA $20 TO SPEND ON FEATURED FRAME BRANDS* + **UP TO 40%** SAVINGS ON LENS ENHANCEMENTS

bebe CALVIN KLEIN COLE HAAN FLEXON LACOSTE NINE WEST

SEE MORE BRANDS AT VSP.COM/OFFERS.

EXCLUSIVE MEMBER EXTRAS

Enroll today.
Contact us: **800.877.7195** or **vsp.com**

VSP Rates:

Monthly Elections	Monthly Premium	City of Nichols Hills contribution	Per Pay Period Deduction
Employee only	$9.33	0%	$4.67
Employee/Spouse	$14.93	0% employee rate; 0% of dependents	$7.47
Employee/Child(ren)	$15.24	0% employee rate; 0% of dependents	$7.62
Family	$24.57	0% employee rate; 0% of dependents	$12.29

American Fidelity Ancillary Products

City of Nichols Hills will now offer the following Voluntary Group Products through American Fidelity:

- Voluntary Short/Long Term Disability Policy
- Accident Protection
- Cancer Protection 2 Plan Options with Optional Critical Illness Rider
- Critical Illness Protection
- Hospital Intensive Care Protection
- Hospital Protection
- Voluntary Term Life & AD&D Insurance

These are stand-alone voluntary products and the full premium is paid by the employee. See rate sheets provided by American Fidelity for pay period deductions. All American Fidelity product information will be provide upon request, including detailed information on each product and the applicable rates at the time.

If you have additional questions or need personal attention for any of your employee benefit needs, please contact Steve Montgomery at Montgomery Integra Insurance. Steve can be reached via e-mail at steven@montgomeryintegra.com or by phone 281-235-3982.

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **$3,370.00**, per month, the City of Nichols Hills, Oklahoma ("City") and Aspen Building Services ("Aspen") hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning ***July 1st, 2023***, and continuing until either party desires to terminate this agreement or the end of this contractual year (***June 30th, 2024***), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen's services under this agreement are broken down, as follows, per facility:

- *Courthouse: $2,625.00/Month*
- *Public Works: $745.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. *Restrooms*

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding $250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN SERVICES GROUP

By: ______________________________
Its: President
(Title)
Date: May 2nd, 2023

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this 1st day of July, 2023.

CITY OF NICHOLS HILLS, OKLAHOMA

____
Mayor

ATTEST: (Seal)

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor ("Agreement") effective July 1, 2023 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively "Attorneys"); and, the City of Nichols Hills, Oklahoma, a municipal corporation ("City"), and the Nichols Hills Municipal Authority, a public trust ("Authority"), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, "Nichols Hills")

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states "There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance."

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively "City Attorney and Law Department Services"), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed $295.00 per hour for lawyers and $110.00 per hour for legal assistants and law clerks, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of $5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the 13th day of June, 2023.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

____
Mayor

ATTEST:

____
City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

____
Chairman

ATTEST:

____
Secretary

JOHN MICHAEL WILLIAMS, City Attorney

____

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By ____________________________________
John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the 13th day of June, 2023, the foregoing Agreement was approved by the City.

____
City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the 13th day of June, 2023, the foregoing Agreement was approved by the Authority.

____
Secretary

(SEAL)

6.h.a

FRONTIER
LOGGING
CORPORATION

Borehole Geophysics

7221 NW 3 RD
OKLAHOMA CITY, OK. 73127

Telephone 405-787-3952 Fax 405-787-3977
E-mail borholog@sbcglobal.net
www.frontierlogging.com

May 16 , 2023

Mr. Randal Lawrence
Public Works Director

Dennis Albert
Deputy Director of Public Works
City of Nichols Hills
1009 NW 75th Street
Nichols Hills, OK. 73116

Subject: Water well maintenance contract and price list for fiscal year beginning July 1, 2023 through June 30, 2024.

Frontier Logging Corporation and Hoffman - Ewbank, Inc. and Associates is in agreement to extend the annual water well maintenance agreement for the fiscal year beginning July 1, 2023 and ending June 30, 2024 using the attached sheets for our price list. However, if for some unforeseen reason that prices do increase, the City will be notified of the increase amount for that service or product.

If you and we are in agreement, sign in places indicated and return one copy to Frontier Logging Corporation at 7221 NW 3rd St., Oklahoma City, OK. 73127.

Johnny A. Just, VP Operations
Frontier Logging Corporation

Vice President

City of Nichols Hills

____

Attachment: A Frontier logging (6612 : Frontier Logging - Contract)

DETAILED FEE PROPOSAL:

Item No.	Estimated Quantity	Unit	Item		Unit Price	Item Total
1	2.00	EA.	Mobilization (Dollars per unit written)	Dollars	$3080.00	$ 6160.00
2	10.00	PR HR. 200.00	Service Calls (min. 2 hours) (Dollars per unit written)	Dollars	$ 400.00	$4,000.00
3	2.00	EA.	Pull Well (Dollars per unit written)	Dollars	$4,350.00	$ 8700.00
4	2.00	EA.	Pump/Motor Cleaning and Testing (Dollars per unit written)	Dollars	$ 900.00	$ 1800.00
5	1,500.00	L.F.	Column Pipe Cleaning (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
6	2.00	EA.	Casing Inspection Video (Dollars per unit written)	Dollars	$1875.00	$ 3750.00
7	2.00	EA.	Well Cleaning (Circulation, Bit and Scraper, Acidizing) (Dollars per unit written)	Dollars	$ 28100.0	$ 56200.00
8	2.00	EA.	Perforation Acidizing (without well cleaning) (Dollars per unit written)	Dollars	$11420.0	$ 22840.00
9	2.00	EA.	Well Logging (Gamma-Ray, Resistivity, CCL) (Dollars per unit written)	Dollars	$ 1550.00	$ 3100.00
10	2.00	EA.	Well Logging (CBL) (Dollars per unit written)	Dollars	$1000.00	$ 2000.00
11	2.00	EA.	Well Logging (3-arm caliper) (Dollars per unit written)	Dollars	$1000.00	$ 2000.00
12	2.00	EA.	Well Logging (Conductivity Log)	Dollars	$ 750.00	$ 1500.00

Item No.	Estimated Quantity	Unit	Item		Unit Price	Item Total
			(Dollars per unit written)			
13	2.00	EA.	24-hr Test Pump (Dollars per unit written)	Dollars	$10700.0	$ 21400.00
14	200.00	EA.	Perforating (Dollars per unit written)	Dollars	$ 60.00	$12000.00
15	200.00	EA.	Gun Perforating (90 deg phasing) (Dollars per unit written)	Dollars	$ N/A	$ N/A
16	5.00	EA.	Zone Specific Sampling & Testing (Dollars per unit written)	Dollars	$1200.00	$ 6000.00
17	2.00	EA.	Zone Isolation (Bridge Plug) (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
18	2.00	EA.	Zone Isolation (Sand Plug) (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
19	2.00	EA.	Zone Isolation (Squeeze Cementing) (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
20	700.00	LF.	Set Casing Liner (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
21	200.00	PER SCK	Cement (Dollars per unit written)	Dollars	QUOTED WHEN NEEDED	
22	2.00	EA.	Re-install Well (Dollars per unit written)	Dollars	$4750.00	$9500.00
23	2.00	EA.	Disinfection (Dollars per unit written)	Dollars	$ 780.00	$1560.00
24	2.00	EA.	Site Restoration (Dollars per unit written)	Dollars	$ 375.00	$750.00

Item No.	Estimated Quantity	Unit	Item	Unit Price	Item Total
25	700.00	LF.	Column Pipe ______ Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
26	2.00	EA.	Pump ______ Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
27	2.00	EA.	Motor ______ Dollars (Dollars per unit written)	QUOTED WHEN NEEDED	
28	700	LF.	Air Line Tubing ______ Dollars (Dollars per unit written)	QUOTED WHEN NEEDED $______	$______
29	700	LF.	Electrical Cable ______ Dollars (Dollars per unit written)	QUOTED WHEN NEEDED $______	$______
30	2.00	EA.	Cleaning By Scraping ______ Dollars	$7140.00	$14280.00
31	2.00	EA.	Crane Rental 4 hr. min. ______ Dollars	$_2,200.00_	$_4,400.00

TOTAL BASE BID: One Hundred seventy seven thousand five hundred and forty Dollars $ 181,940.00

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered this ___________ day of July, 2023, by and between the City of Nichols Hills, Oklahoma, a municipal corporation, having offices at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116, hereinafter called the "City", and Smith Roberts Baldischwiler, LLC., doing business at 100 N.E. 5th Street, Oklahoma City, Oklahoma, 73104, hereinafter called the "Engineer":

WITNESSETH:

WHEREAS, the City does not have an Engineering Department; and

WHEREAS, the City continually and periodically stands in the need of Engineering Advice and Engineering Services;

NOW, THEREFORE, the City hereby retains and employs the Engineer as its professional consultant and servant in the performance of those professional services associated with research, development, design and construction, alteration, and/or repair of real property and improvements thereon for a period of time extending from July 1, 2023 to June 30, 2024, for the consideration hereinafter named and agreed as follows:

1.0 ***The Engineer's Services***:

1.1 The Engineer agrees to meet with the City wherever and whenever requested by the City. The Engineer further agrees to answer questions from City staff by telephone including performing engineering calculations necessary to answer such questions, make visits to the project site and represent the City with State and Federal Agencies.

1.2 The Engineer agrees to furnish qualified technical and professional personnel whenever and as requested by the City, including but not limited to engineers, planners, draftsmen, inspectors and surveyors.

1.3 The Engineer agrees to review plans and plats prepared by other engineering firms covering subdivision and City utilities which may become a part of the City system and to make recommendations, to the City in accordance with City Regulations and Ordinances, relative to approval, change or rejection of such submissions.

1.4 The Engineer agrees to provide incidental services including but not limited to studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, design development, plans and specifications, cost estimates, observations, shop drawing reviews, sample recommendations, assemble operating and maintenance manuals, GIS, IT services, document archiving and other related services.

1.5 For major or minor projects intended to be let to contract by advertising and receiving of bids, the Engineer agrees to make whatever preliminary investigations may be necessary, when and as authorized by the City, and to prepare preliminary estimates and reports in sufficient detail for the City to make decisions relative to the extent of the work to be done, methods of financing, etc. Included shall be necessary conferences, preparation of detail plans, specifications, working drawings; the drafting of forms of proposals and contracts; advice and assistance in advertising, receiving bids, and awarding of construction contracts; and general observation, coordination and inspection services during construction. The Engineer agrees to furnish as many sets of plans and specifications to the City as needed.

2.0 ***Payment:*** The City agrees to pay the Engineer for such services as follows:

2.1 Compensation for those services included under Paragraphs 1.1 will be on a monthly retainer in the amount of **$2,500.00.**

2.2 Compensation for those services included under Paragraphs 1.2, 1.3 and 1.4 will be on an hourly bases according to the following:

The Engineer shall be compensated for Direct Non-Salary Expenses and Professional Services. The Engineer may request and the City shall reimburse the Engineer for Direct Non-Salary Expenses at actual invoice cost. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein, an amount equal to the actual payroll cost based on time card records for employees working on the project times a multiplier of 3.1 to cover overhead, indirect costs and profit.

2.3 Payment for those services covered in Paragraph 1.5 expressly authorized in writing by the City, shall be made in accordance with the Oklahoma Department of Environmental Quality recommended fee schedule contained in **'Attachment 1.1', and/or 'Attachment 1.2'** SRB Hourly Rate Schedule. **The parties may agree in writing to a different payment amount in connection with specific projects, which written agreement shall be in the form of supplements or amendments to this Agreement.**

2.4 All the above listed methods of compensating the Engineer (Paragraphs 2.1 and 2.2) presume payment, monthly, upon completion of services performed. In the event some means of delayed or deferred compensation is required by the City, it shall be agreed upon and set forth in writing in the Letter of Authorization. The Engineer shall perform no work and the City shall not be obligated to pay for any services not specifically directed in writing by the Letter of Authorization from the City. Such Letter of Authorization shall contain the terms and conditions of the engagement to include, where appropriate:

A. Basic Services of Engineer
- (1) Study and Report Phase
- (2) Preliminary Design Phase - Documents and Opinion of Costs
- (3) Final Design Phase - Services Contract Documents and Opinion of Costs
- (4) Bidding or Negotiating Phase
- (5) Construction Phase
- (6) Operational Phase

B. Additional Services of Engineer

(1) As may be required, in writing, by the City.

C. The City's responsibilities are to include commencement and completion dates on the terms and conditions of the engagement referenced above and other appropriate deadlines.

The Engineer agrees that the City shall be the sole judge of its budget and fiscal limitation and the exercise of such judgment by the City and its resultant effect on payment to the Engineer for services, or for any project, shall not be deemed a breach of this Agreement.

D. It is understood and agreed that professional services performed by the Engineer in connection with General Obligation Bond Issue Projects of the City are covered by a separate Contract for Engineering Services between the City and the Engineer and that the Engineer shall be compensated for such services under the provisions of such Contract for Engineering Services and not under this Agreement.

3.0 **Engineer to Defend, Indemnify and Save Harmless.** The Engineer shall defend, indemnify and save harmless the City and the Municipal Authority from any and all claims and causes of action against said City and the Municipal Authority for damages or injury to any person or property arising out of or in connection with the negligent performance or negligent acts of the Engineer or agents or employees of same under the terms of this contract.

Before this contract shall become effective, the Engineer shall furnish the City with certificates showing complete and adequate workmen's compensation coverage, comprehensive public liability and property damage coverage and professional liability coverage for the protection of the City and the Municipal Authority from any liability or expense arising out of or as the result of the work, services or activities of the Engineer or his employees. Said insurance shall not be canceled except upon ten (10) days written notice to the City. The amount of such coverage shall not be less than the following:

A. Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than $500,000.00.

B. Comprehensive General Liability Insurance with combined single limit of not less than $1,000,000.00 for each occurrence and not less than $1,000,000.00 in the aggregate.

C. Comprehensive Automobile Liability Insurance with a combined single limit of not less than $1,000,000.00 per for each accident.

D. Professional Liability (Errors and Omissions) Insurance with a minimum limit of not less than $1,000,000.00.

4.0 ***Ownership of Documents:*** All documents, including original drawings, estimates, specifications, field notes, electronic data, word processing, and drawings shall become and remain the property of the City. The City's reuse of such documents on another or different project or projects without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk, and without liability or legal exposure to the Engineer.

5.0 ***Successors and Assignments:*** The City and the Engineer each binds itself, its partners, successors, executors, administrators and assignees to the other party to this Agreement and to the partners, successors, executors, administrators and assignees of such other party in respect to all convenience of this Agreement. The Engineer may make no assignment for any purpose without advance written permission by the City.

5.1 Termination of Contract: Either party may terminate this Agreement with five (5) days written notice. Nothing in this Engineering Services Agreement shall operate to release the Engineer from liability for negligence or for failure to properly perform duties and responsibilities required by this Agreement or in any Letter of Authorization issued by the City pursuant thereto.

SMITH ROBERTS BALDISCHWILER, LLC.

Managing Partner

ATTEST:

Engineering Manager

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

Mayor

NICHOLS HILLS MUNICIPAL AUTHORITY

Chairman

ATTEST:

City Clerk/Secretary

APPROVED as to form this _____ day of ___________, 20____.

City Attorney

Revised: 01/01/04

ATTACHMENT 1.1 - Agreement for Engineering Services Page 1

RECOMMENDED ALLOWABLE FEES FOR PROFESSIONAL ENGINEERING SERVICES
(AS A PERCENTAGE OF TOTAL ACTUAL CONSTRUCTION COST)

I. GENERAL

The engineering fees indicated below are the recommended allowable for funding agency financed projects in Oklahoma. These fees will be based upon the total actual construction cost only. Each system Owner is encouraged to negotiate the professional engineering fee in order to obtain the most equitable fee structure for each given project.

II. ENGINEERING FEES

The following table is the recommended allowable engineering fee for Funding Agency-financed projects. This fee includes preliminary engineering services in accordance with Funding Agency guides (Section B.1) and design and contract administration services (Section B.2) for the total engineering fee.

Net Construction Cost of Entire Project	Percent Fee
$ 60,000	13.2
70,000	12.6
80,000	12.3
90,000	12.0
100,000	11.9
200,000	10.5
300,000	9.7
400,000	8.9
500,000	8.5
600,000	8.2
700,000	8.0
800,000	7.8
900,000	7.7
1,000,000	7.5
2,000,000	6.7
3,000,000	6.4
4,000,000	6.3
5,000,000	6.2
10,000,000	6.0

Oklahoma State Statute requires that a licensed engineer must design any facility that affects public health or safety. The Funding Agency requires that the licensed engineering firm make necessary inspections during the construction phase of the facility to see that it is constructed according to the approved plans and specifications. These fees are established for professional services.

Revised: 01/01/04

III. RESIDENT INSPECTION FEE

Net Construction Cost	Percent Fee
$100,000 or less	5.0 (or negotiated lump sum)
200,000	4.2
300,000	3.8
400,000	3.5
500,000	3.2
600,000	3.0
700,000	2.8
800,000	2.65
900,000	2.5
1,000,000	2.4
2,000,000	2.3
3,000,000	2.2
4,000,000	2.1
5,000,000	2.0
10,000,000	1.9

The fee for full-time resident inspection to be paid under this contract will be a percent of the cost of construction, as determined above unless one of the following is checked:

( ) 1. The fee for part-time resident inspection to be paid under the contract will be percent (______.______%) of the total cost of construction. The percentage used for this method of inspection will be less than that shown above.

( ) 2. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be a lump sum to be dispersed during construction on a periodic basis on percentage ratios identical to those approved by the Engineer as a basis upon which to make partial payments to the contractor(s). Precisely, the fee will be $______________________________.

( ) 3. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be at the rate of $______________________ per day which includes all travel and incidental expenses.

It is anticipated that on some jobs, such as where a storage tank is constructed, there may be little resident inspection needed. On projects involving pipeline installation, full-time resident inspection will be required.

The cost and type of resident inspection needed must be discussed by the applicant and consulting engineer and the fee established prior to the start of construction.

The engineer is not relieved of providing general engineering inspections by a qualified engineer when he is providing the full-time resident inspection.

EXHIBIT B-1

SRB RATE SCHEDULE 2022-2023

Personnel Classification	Approved Hourly Rate
Principal In Charge	$295
Engineering Manager	$230
Sr. Project Manager	$220
Project Manager	$195
SR. Engineer	$165
Staff Engineer	$130
Urban & Regional Planner	$130
Engineer-Intern	$110
Design Technician	$150
SR. CAD Technician	$120
CAD Technician II	$95
CAD Technician I	$70
Drone Operator	120
GIS Technician	$120
Utilities Coordinator	$145
Professional Land Surveyor	$185
Field Survey Crew	$180
Construction Administrator	$145
Construction Inspector	$102
SR. Inspector	$135
ROW-Legal	$190
ROW Specialist	$110
Office Manager	$95
Office Clerical	$65

Rate schedule shall be submitted annually and be effective from January 1 through December 31 of each year. Rates subject to adjustment for inflation based on amounts identified annually in the Consumer Price Index (CPI) for this region.

6.i.a

SMITBAL01C MSCHURIG

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1017969
INSURICA
5100 N. Classen Blvd, #300
Oklahoma City, OK 73118

CONTACT NAME: Michelle Schurig
PHONE (A/C, No, Ext): (405) 556-2217 FAX (A/C, No): (405) 556-2332
E-MAIL ADDRESS: Michelle.Schurig@INSURICA.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Continental Casualty Company	20443
INSURER B : Continental Insurance Company	35289
INSURER C : National Fire Insurance Co. of Hartford	20478
INSURER D : Hamilton Insurance DAC	
INSURER E :	
INSURER F :	

INSURED
Smith-Roberts Baldischwiler LLC
100 NE 5th Street
Oklahoma City, OK 73104

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE / X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / X PRO-JECT / LOC; OTHER:	X	X	6079846635	12/18/2022	12/18/2023	EACH OCCURRENCE	$ 1,000,00
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,00
							MED EXP (Any one person)	$ 15,00
							PERSONAL & ADV INJURY	$ 1,000,00
							GENERAL AGGREGATE	$ 2,000,00
							PRODUCTS - COMP/OP AGG	$ 2,000,00
							EMPLOYEE BENEFI	$ 2,000,00
B	AUTOMOBILE LIABILITY; X ANY AUTO; OWNED AUTOS ONLY; SCHEDULED AUTOS; HIRED AUTOS ONLY; NON-OWNED AUTOS ONLY	X	X	6079846649	12/18/2022	12/18/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,00
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB / X OCCUR; EXCESS LIAB / CLAIMS-MADE; DED / X RETENTION $ 10,000			6079846618	12/18/2022	12/18/2023	EACH OCCURRENCE	$ 10,000,00
							AGGREGATE	$ 10,000,00
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	WC679846621	12/18/2022	12/18/2023	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,00
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,00
							E.L. DISEASE - POLICY LIMIT	$ 1,000,00
D	Professional Liab			EOHS214383	1/1/2023	1/1/2024	Per Occurence	2,000,00
D	Professional Liab			EOHS214383	1/1/2023	1/1/2024	Aggregate Limit	2,000,00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is added as an Additional Insured with respect to General Liability and Automobile Liability if required or agreed to in a written contract subject to all provisions and limitations of the policy. Certificate Holder is added for Waiver of Subrogation with respects to the General Liability, Automobile Liability and Workers Compensation if required or agreed to in a written contract subject to all provisions and limitations of the policy. These policies are primary and non-contributory if required or agreed to in a written contract subject to all provisions and limitations of the policy. The issuing insurer will endeavor to mail 30 Day Written Notice of Cancellation except 10 Days for Non-Payment of Premium to the Certificate Holder, but failure to do so shall impos no obligation or liability of any kind upon the insurer, its agents or representatives.

CERTIFICATE HOLDER

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Attachment: 13 SRB (6617 : 7 Engineering Agreement - Smith Roberts Baldischwiler)